



Interoffice Memorandum

January 4, 2021

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

Subject: Ratification of Purchase Order C021722, Contract Y21-722 Emergency Solicitation for Sheriff's Gun Range Administration Building Roof Replacement

ACTION REQUESTED:

Ratification of Purchase Order C021722, Contract Y21-722, Emergency Solicitation for Sheriff's Gun Range Administration Building Roof Replacement, with T&G Corporation dba Bowhead Roofing in the amount of \$194,500.

PROCUREMENT:

The project consists of a roof recover and exterior restoration of the Sheriff's Gun Range Administration Building. The Contractor will install a new roofing assembly over the existing structural roof panels, including all new metal flashings, gutters, and downspouts. The Contractor is responsible for the restoration of the existing exterior building including painting the exterior metal panels and the waterproofing and sealing of all exterior wall penetrations, windows, and door assemblies. The project is located in District 4.

FUNDING:

Funding is available in account number 1023-043-2052-3810.

APPROVALS:

The Capital Projects Division concurs with this recommendation.

REMARKS:

Due to the urgent need to complete repairs, emergency procurement procedures were followed for this Invitation for Bids (IFB). The emergency is due to the existing roof of the Sheriff's Gun Range Administration Building leaking. Currently the roof is covered by a temporary tarp which keeps the rain out.

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The building however, is still exposed to moisture intrusion through condensation and subsequent potential water damage. Seven bids were received in response to the IFB and were evaluated for responsiveness, responsibility, and price reasonableness. R.F. Lusa and Son's Sheetmetal Inc. was deemed non-responsive for failure to submit the bid bond on the required form. The bid submitted from T&G Corporation dba Bowhead Roofing is considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and T&G Corporation dba Bowhead Roofing has been determined to be responsible. Therefore, award is recommended to T&G Corporation dba Bowhead Roofing.

Bid tabulation is as follows:

Bidder	Bid Total
T & G Corporation dba Bowhead Roofing	\$194,500
Advanced Roofing, Inc.	\$214,330
Alpha Roofing & Sheet Metal LLC	\$222,000
Mar-Con Construction, LLC D.B.A. Marbek Construction	\$228,800
Axios Construction Services, LLC	\$252,789
Boromei Construction, Inc	\$254,220
R.F. Lusa and Son's Sheetmetal Inc.	Non-Responsive