



Interoffice Memorandum

January 30, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Andrea Lowery, Manager II, Fiscal and Operational Support Division,
Corrections Department,
407-836-3511

SUBJECT: Approval of Amendment No. 7, Contract Y17-192, Security Guard
Services for the Corrections Department

ACTION REQUESTED:

Approval of Amendment No. 7, Contract Y17-192, Security Guard Services for the
Corrections Department, with Universal Protection Service, LLC, in the amount of
\$1,500,000, for a revised estimated contract amount of \$3,846,002.74.

PROCUREMENT:

This amendment will extend services for the period of March 4, 2023 through September
3, 2023 while a new procurement process is complete and adds funding to support
continuation of service during the extension period.

FUNDING:

Funding is available in account number 0001-081-3824-3197.

APPROVALS:

The Corrections Department concurs with this recommendation.

REMARKS:

On January 9, 2018 the Board authorized award of Contract Y17-192 in the amount
of \$5,565,332.16 for a three-year term and authorized the Procurement Division to
renew for two additional one-year terms. A novation agreement was executed on
December 14, 2021, which changed the contractor from G4S Secure Solutions (USA)
Inc. to Universal Protection Service, LLC.

Previous amendments to the contract are as follows:

Amendment No. 1: Added a line item for an additional location and increased the contract amount by \$160,143.36 for a revised estimated contract amount of \$5,725,475.52.

Amendment No. 2: Corrected the Federal I.D. Number. The total estimated contract amount remained unchanged.

Amendment No. 3: Changed the scope of services for two locations. The total estimated contract amount remained unchanged.

Amendment No. 4: Renewed the contract for the period of March 5, 2021 through March 4, 2022 and increased the contract amount by \$80,610.16, for a revised estimated contract amount of \$1,989,102. The contract increase was validated through the U.S. Bureau of Labor and Statistics, Consumer Price Index (CPI).

Amendment No. 5: Renewed the contract for the period of March 5, 2022 through March 4, 2023 and increased the contract amount by \$245,186.32, for a revised estimated contract amount of \$2,234,288.32. The contract increase was validated through the U.S. Bureau of Labor and Statistics, CPI. Board approval was obtained on March 2, 2022.

Amendment No. 6: Increased the estimated contract total by \$111,714.42, for a revised amount of \$2,346,002.74.