




Interoffice Memorandum

May 8, 2025

TO: Jennifer Lara Klimetz, Assistant Manager
Clerk of the Board of County Commissioners

THROUGH: Cheryl Gillespie, Supervisor
Agenda Development Office, BCC

FROM: Mitchell L. Glasser, Manager 
Housing and Community Development Division
407-836-5190 or Mitchell.Glasser@ocfl.net

CONTACT PERSON: Mitchell L. Glasser, Manager
Housing and Community Development Division
407-836-5190 or Mitchell.Glasser@ocfl.net

SUBJECT: Request for Public Hearing on June 3, 2025
Community Development Block Grant – Disaster Recovery
Action Plan

Applicant:	Staff
Location:	All Districts
Estimated time required for public hearing:	Two minutes
Hearing Controversial:	No
Advertising requirements:	Publish once in the legal notices section of a local newspaper of general circulation.
Advertisement timeframes:	At least ten (10) days before public hearing.
Applicant/Abutters to be notified:	Not applicable
Hearing required by F.S. number or code:	Not applicable

Memo to Jennifer Lara Klimetz

Re: Community Development Block Grant – Disaster Recovery Action Plan

June 3, 2025

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Spanish Contact Person: Nancy Sharifi
407-836-5170

Materials enclosed: Memo to Mayor and Board to follow.

SPECIAL INSTRUCTIONS TO CLERK:

Please schedule a hearing for June 3, 2025 to consider approval of the Community Development Block Grant – Disaster Recovery Action Plan to support long term disaster recovery programs and activities addressing impacts from Hurricane Milton.

Please provide proof of publication for our records. Thank you.

MG

c: Byron W. Brooks, AICP, County Administrator
Jon Weiss, P. E., Deputy County Administrator
Tanya Wilson, AICP, Director, PEDS Department