



Interoffice Memorandum

CAPITAL PROJECTS ITEM 3

DATE: January 5, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

A handwritten signature in black ink, appearing to read "AK", located to the right of the "THROUGH" line.

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

A handwritten signature in black ink, appearing to read "Sara", located to the right of the "FROM" line.

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No. 2, Contract Number Y19-755, Corrections Site Lighting Improvements, with Café Construction & Development Inc, in the amount of \$23,272.21, for a revised lump sum contract amount of \$1,655,874.52. District 6.

PROJECT: CORRECTIONS SITE LIGHTING IMPROVEMENTS

PURPOSE: To provide funding for additional construction services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-043-2050

JUSTIFICATION/DISCUSSION:

Unforeseen existing conditions required additional concrete work, light fixture supports, and light pole repairs.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on June 20, 2019.

Original Contract dated September 25, 2019	Lump sum amount - \$ 1,555,000.00
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Change Order No. 1 dated May 11, 2020 Updates to the photometric systems for the new LED lighting changes.	Lump sum amount - \$ 77,602.31
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Proposed Change Order No. 2 Unforeseen existing conditions required additional concrete work, light fixture supports, and light pole repairs	Lump sum amount - \$ 23,272.21
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Proposed Final Contract Amount	\$ 1,655,874.52
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cc: *Administrative Services Department*
Procurement Division
Capital Projects Division
Corrections Department
Facilities Management Division



**ORANGE COUNTY PROCUREMENT DIVISION
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
01/04/22	21/22	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION Administrative Services / Capital Projects		CONTACT NAME Jose Canas		CONTACT PHONE 407-836-0081	BUYER/PA/CA NAME
VENDOR SAFE CONSTRUCTION & DEVELOPMENT INC	CHANGE ORDER NO. 2	DOCUMENT NO. (ATTACH FIRST PAGE) C19755	TYPE POOC	CONTRACT NUMBER Y18-755	<input type="checkbox"/> CANCEL ENTIRE PO/DO <input type="checkbox"/> DO NOT MAIL VENDOR COPY

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	Increase Quantity				
	FROM 1832802.31				
	TO 1855874.52	\$ 1,632,602.31	\$ 1,655,874.52	Project: Corrections Site Lighting Improvements (17238)	\$ 23,272.21
	Select Action			APPROVED BY ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS	\$ 0.00
	Select Action			BCC Mtg. Date: January 25, 2022	\$ 0.00

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
								\$ 0.00
								\$ 0.00
								\$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

CMDTY. LINE NO.	ACCTS. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	DOCUMENT TOTAL AFTER THIS C/O	DESCRIBE
\$ 1,555,000.00	\$ 77,602.31	\$ 23,272.21	\$ 1,655,874.52	

CONTRACT AMOUNT

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O <input type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	NET DOLLARS FOR THIS C/O <input type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT	CONTRACT TOTAL AFTER THIS C/O
\$ 1,555,000.00	\$ 77,602.31	\$ 23,272.21	\$ 1,655,874.52

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Additional construction services for concrete work, lighting supports, and light pole repair.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

DATE: 1-5-2022

DATE: 1/5/22

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL:

DATE:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO: