



Legislation Text

File #: 24-1026, **Version:** 1

Interoffice Memorandum

DATE: July 2, 2024

TO: Mayor Jerry L. Demings and County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Lindy Wolfe, P.E., LEED AP, Manager II, Utilities Engineering Division

PHONE: 407-254-9918

SUBJECT: Selection of Consultant, Request for Proposals Y24-814-ZR, Design Services for Woodbury Road Utility Improvements

ACTION REQUESTED:

Selection of one firm and three ranked alternates to provide Design Services for Woodbury Road Utility Improvements, Request for Proposals Y24-814-ZR from the following firms listed alphabetically:

- Ardurra Group, Inc.
- Barnes, Ferland and Associates, Inc.
- CHA Consulting, Inc.
- CPH Consulting, LLC

Further request Board authorization for the Procurement Division to negotiate and execute a contract provided the contract does not exceed the budget of \$1,600,000. Further request authorization for the Procurement Division to formally terminate negotiations with the top ranked firm, if we are unable to come to a favorable negotiated agreement, and commence negotiations with the next ranked alternate, until a successful negotiation is reached. ([Utilities Department Engineering Division] Procurement Division)

PROCUREMENT:

This contract will provide engineering design, construction plan preparation of utilities improvements and relocations associated with the Public Works Woodbury Road Widening Project from Colonial Drive to South of South Lake Underhill. The utilities improvements include removing and replacing existing facilities to resolve any potential conflicts with the road widening improvements. This project is located in District 4.

FUNDING:

Funding is available in account numbers 4420-038-1482-0073-6345 and 4420-038-1504-0087-6345.

APPROVALS:

N/A

REMARKS:

The proposals were evaluated by the Procurement Committee on June 12, 2024. Commissioner Emily Bonilla was assigned to the Procurement Committee.

Five proposals were received in response to this Request for Proposals (RFP) and were evaluated in accordance with the criteria set forth in the RFP. M/S Sietricon was deemed non-responsive for failing to provide documents required in the RFP.

The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting - June 12, 2024 at 3:00 P.M.
Y24-814-ZR, Design Services for Woodbury Road Utility Improvements

CRITERIA	Project Manager	Project Engineer	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	15	10	15	30	5	10	15	5	15	120
Similar Projects Requested	3	3	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Ardurra Group, Inc.	37.50	33.33	45.00	120.00	10.00	50.00	75.00	0.00	0.00	370.83
Barnes, Ferland and Associates, Inc.	50.00	33.33	60.00	150.00	5.00	50.00	75.00	0.00	0.00	423.33
CHA Consulting, Inc.	50.00	33.33	45.00	90.00	15.00	50.00	75.00	0.00	10.00	368.33
CPH Consulting, LLC	75.00	50.00	60.00	150.00	15.00	50.00	75.00	0.00	0.00	475.00
M/S Sietricon	Non-Responsive									

Remarks:

M/S Sietricon proposer failed in use the County forms and comply with the requirements for submittal as required in the request for proposals.

POINT STRUCTURE:

- 1= Poor 4= Above Avg.
- 2= Below Avg. 5= Excellent
- 3= Average



INTEROFFICE MEMORANDUM

June 7, 2024

TO: Zuleimy Ralat Perez, Contracting Agent
Procurement Division
FROM: Angela Brown, Senior Contract Administrator
Business Development Division
SUBJECT: Business Development Division M/WBE Proposal Evaluation for RFP
Y24-814-ZR, Design Services for Woodbury Road Utility Improvements

APPROVED: [Handwritten Signature]

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 18% Minority/Women Business Enterprise (M/WBE) and 6% Women Business Enterprise (WBE). Listed below are respondents to the subject RFP with their M/WBE participation score along with the bonus points for Dislocated Workers and Registered Service-Disabled Veterans:

1. ARDURRA GROUP, INC.
Majority Prime

Table with 4 columns: M/WBE Sub-consultant(s), M/WBE Classification, Projected %, Sub-consultants Role. Rows include Geotechnical and Environmental Consultants, Inc., Aclus Engineering, LLC, and ECHO UES, Inc.

Total M/WBE Participation Proposed: 27%
M/WBE Sub consultant participation Weighted Score: 37.5
Total M/WBE Workforce: 27%
Total WBE Workforce: 39%
Minority Workforce and Women Workforce Weighted Score: 37.5
Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points 0

Total Bonus Points: 0
(Includes SDV & Dislocated Workers)

2. BARNES, FERLAND AND ASSOCIATES, INC.
 Minority Prime – AFAM (1)

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
ECHO UES, Inc.	HM	7%	SUE and Surveying Services
Antillian Engineering Associates, Inc.	AFAM	2%	Geotechnical Engineering
Aclus Engineering LLC	HM	18%	Engineering & Construction Administration Assistance

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 36%
 Total WBE Workforce: 24%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points:
(Includes SDV & Dislocated Workers) 0

3. CHA CONSULTING, INC.
 Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Aclus Engineering, LLC	HM	14%	QA/QC and Construction Administration
ECHO UES, Inc.	HM	8%	Surveying and Mapping/SUE
KSM Engineering & Testing	WF	5%	Geotechnical Engineering

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 66%
 Total WBE Workforce: 26%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Drummond Carpenter, PLLC	2	QA/QC
Alliance Design & Construction, Inc.	2	Constructability Review Support
Blue Cord Design and Construction, LLC	2	Cost Estimation
REMTEC, LLC	2	Soil & Groundwater Contamination Assessment
Roger A. Repstein, PE, AIA, CGC dba RDC	2	Bidding Assistance

Registered SDV(s) Proposed: 5
SDV Bonus Points: 10

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points: 10
(Includes SDV & Dislocated Workers)

4. CPH CONSULTING, LLC
 Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Aclus Engineering, LLC	HM	8%	Civil Engineering
ECHO UES, Inc.	HM	2%	Subsurface Utility Designation Services
JPL Engineering, Inc.	HF	11%	Civil Design & Drafting (CADD Services)
CPW Construction, Inc.	AFAF	5%	Construction Administration
Nadic Engineering Services, Inc.	AFAF	1%	Geotechnical Engineering Services

Total M/WBE Participation Proposed: 27%
 M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 24%
 Total WBE Workforce: 30%
 Minority Workforce and Women Workforce Weighted Score: **37.5**

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0
Dislocated Worker(s) Bonus Points: 0

Total Bonus Points:
(Includes SDV & Dislocated Workers) 0