



OFFICE OF THE COMPTROLLER

ORANGE
COUNTY
FLORIDA

PHIL DIAMOND, CPA
County Comptroller
201 South Rosalind Avenue
Post Office Box 38
Orlando, FL 32802
Telephone: 407-836-5690
Fax: 407-836-5599
www.occompt.com

COUNTY COMMISSION AGENDA

Tuesday, October 8, 2019

COUNTY COMPTROLLER

Items Requiring Consent Approval

1. Approval of the minutes of the September 10, 2019 meeting of the Board of County Commissioners. Official Meeting Minutes are available in the Clerk's Office and on the Comptroller's Insite page located at occompt.legistar.com.
2. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. Signature authorization and accompanying detail of most recently disbursed County funds are available in the Clerk's Office and on the Comptroller's web site under Financial Reports at www.occompt.com
3. Approval to dispose of records held by the Comptroller in accordance with record retention schedules (GS1-SL and GS 11) as approved by the State of Florida, Bureau of Archives and Records Management. Section 28.31, Florida Statutes, requires Board approval to dispose of records maintained for the BCC. Records of importance are archived prior to destruction of the paper version.
4. Disposition of Tangible Personal Property

Approval is requested of the following:

- a. Sell assets through on-line auction.
- b. Offer assets to non-profits.
- c. Scrap remaining assets.
- d. Dispose of lost asset.
- e. Scrap assets.
- f. Dispose of assets totaled by our Third Party Administrator for its salvage value.
- g. Dispose of assets demolished by contractor.