



Interoffice Memorandum

November 21, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Fiscal and Operational Support Division,
Health Services Department
407-836-6583

SUBJECT: Approval of Purchase Order M109473, Insurance Benefit Manager Services

ACTION REQUESTED:

Approval of Purchase Order M109473, Insurance Benefit Manager Services, with Broward Regional Health Planning Council, Inc. in the total amount of \$2,200,000. Further request authorization to process an advance payment in the amount of \$700,000 to ensure insurance payments are made before the January 1, 2023 effective date.

PROCUREMENT:

This purchase order will provide health insurance premium assistance for eligible Ryan White clients in coordination with the Florida Department of Health Ryan White Part B Florida AIDS Drug Assistance Program (ADAP). Services will be provided to eligible clients living with HIV in the Orlando Eligible Metropolitan Area (EMA) covering Orange, Osceola, Seminole, and Lake Counties. The performance period for these services is January 1, 2023 through May 31, 2023.

FUNDING:

Funding is available under the Health Resources and Services Administration Ryan White Part A Grant in account numbers 7012-060-7307-3197 and 7012-060-7302-3197.

APPROVALS:

The Health Services Department concurs with this recommendation.

DISCUSSION:

This Purchase Order will allow the County to coordinate with ADAP to provide health insurance premium assistance to eligible Ryan White clients living in Orange, Osceola, Seminole, and Lake Counties.

The Florida Department of Health currently contracts with Broward Regional Health Planning Council Inc. to provide health insurance premium assistance for eligible clients across the State of Florida, include those living in the Orlando EMA. Since the County is

also able to provide insurance premium assistance under Ryan White to clients living in Orlando EMA, contracting with the same vendor as the State allows the County and the State to coordinate funding and reduce duplication of efforts. Broward Regional Health Planning Council Inc. is the only vendor to confirm Ryan White eligibility for the State and process insurance premium assistance on their behalf.

Price reasonableness was established by conducting a comparison between the rates of State's Contract and County Contract Y21-1069, Third Party Administration Services for the Health Services Department, which provides similar services to the County. In accordance with federal standards, negotiations were attempted with Broward Health Planning Council, Inc., and this was their best and final offer. The prices negotiated are fair and reasonable in comparison with like contracts.