




Interoffice Memorandum

January 10, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Anthony Watts, Deputy Chief, Corrections Department

SUBJECT: Approval of Amendment No. 1, Contract Y23-1072, Corrections
Academy Training

ACTION REQUESTED:

Approval of Amendment No. 1, Contract Y23-1072, Corrections Academy Training, with Valencia College, to establish the initial contract term as a three-year term, in the total contract award amount of \$328,500.

PROCUREMENT:

This amendment will correct the initial term of the contract from a one-year term in the contract amount of \$109,500 to a three-year term in the contract amount of \$328,500. An administrative error mistakenly established the incorrect initial term and contract value.

FUNDING:

Funding is available in account number 0001-081-3811-4030.

APPROVALS:

The Corrections Department concurs with this recommendation.

REMARKS:

On September 26, 2023, the Board authorized award of Contract Y23-1072 to Valencia College, in the total contract award amount of \$109,500 for a one-year term, further authorizing the Procurement Division to renew the contract for two additional one-year terms.