



Interoffice Memorandum

DATE: May 26, 2023

TO: Jennifer Lara Klimetz, Assistant Manager,
Clerk of the Board of County Commissioners,
County Comptroller's Office

THROUGH: Cheryl Gillespie, Supervisor,
Agenda Development Office

FROM: Alberto A. Vargas, MArch., Manager,
Planning Division

CONTACT PERSON: **Nicolas Thalmueller, Planning Administrator**
Development Review Committee
Planning Division
(407)836-5523 or Nicolas.Thalmueller@ocfl.net

SUBJECT: Request for Board of County Commissioners
(BCC) Public Hearing

A handwritten signature in blue ink, appearing to be "N. Thalmueller", is located to the right of the contact person information.

Applicant: Chad Wise, Kimley -Horn & Associates, Inc.

Case Information: Signature Lakes Planned Development / Land Use
Plan (PD / LUP) – Case # CDR-23-01-022

Type of Hearing: Substantial Change

Commission District: 1

General Location: Generally located east of Tiny Road, north of Lake
Hancock, and west of Ficquette Hancock Road, near
the intersection of New Independence Parkway and Old
Thicket Trace.

**BCC Public Hearing
Required by:** Orange County Code, Chapter 38, Article VIII,
Division 1, Section 38-1207

**Clerk's Advertising
Requirements:**

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person:

IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE, CONTACT THE ORANGE COUNTY PLANNING DIVISION: Front Desk, 407-836-8181

PARA MÁS INFORMACIÓN, REFERENTE A ESTA VISTA PUBLICA CON RESPECTO A UNA AUDENCIA PUBLICA SOBRE PROPIEDAD EN SU AREAVECINDAD, FAVOR COMUNICARSE CON LA DIVISIÓN DE PLANIFICACION, AL NUMERO, 407-836-8181

Advertising Language:

A PD substantial change to add 26 residential dwelling units and reduce the non-residential square footage to 8,000 square feet on Parcel SL-15. No waiver from Orange County Code are associated with the request.

Material Provided:

- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*); and
- (2) Location map (*to be mailed to property owners*).

Special instructions to the Clerk:

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Attachment (location map)

If you have any questions regarding this map,
please call Planning Division at 407-836-5600.

**Signature Lakes Planned Development / Land Use Plan (PD / LUP)
CDR-23-01-022**

