



Interoffice Memorandum

January 15, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Daniella Sullivan, Health Services Program Administrator, Medical Clinic  
407-836-9212

SUBJECT: Approval of Contract Y21-134, Victim Services

ACTION REQUESTED:

Approval of Contract Y21-134, Victim Services, with Victim Service Center of Central Florida, Inc., in the estimated contract award amount of \$233,600 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will support the provision of medical services and examinations to victims of sexual assault. The performance period is March 1, 2021 through February 28, 2022.

FUNDING:

Funds are available in account number 0001-060-2493-3195.

APPROVALS:

The Health Services Department concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Funding will support the provision of medical services and examinations to victims of sexual assault, reported and unreported, who reside in or were victimized in Orange County. Services will be victim-focused and documented in accordance with health services/case management standards.