



January 6, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Sara Flynn-Kramer, Manager II, Capital Projects Division  
407-836-0048

SUBJECT: Consultant Selection, Request for Proposals, Y23-802-CC, Design  
Services for Corrections Horizon Dormitory Improvements

**ACTION REQUESTED:**

Selection of Clemons, Rutherford & Associates, Inc. to provide Design Services for Corrections Horizon Dormitory Improvements, Request for Proposals, Y23-802-CC.

Request the Board to authorize for the Procurement Division to negotiate and execute a contract with a not-to-exceed budget of \$2,500,000.

The proposal was evaluated by the Procurement Committee on January 4, 2023. Commissioner Michael Scott was assigned to the Procurement Committee.

**PROCUREMENT:**

This contract will provide final design and construction plans for the Corrections Horizon dormitory improvements. This project is located in District 6.

**FUNDING:**

Funding is available in account number 1023-081-4033-3810.

**REMARKS:**

The Orange County Corrections Horizon dormitory was constructed in 1990 and consists of a seven-story facility. The focus of this project is to increase the security level of cell units through demolition of deteriorated metal cell unit fronts, along with the corresponding HVAC chase in each unit and reconstructing with more conventional construction materials and address the non-compliant cell windows at each unit. The project will also provide LED lighting that will meet or exceed existing lighting energy efficiency and sustainable lighting system.

Selection of Consultant, Request for Proposals Y23-802-CC Design Services for  
Corrections Horizon Dormitory Improvements

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Two proposals were received in response to this Request for Proposals (RFP). The proposal from Strollo Architects, Inc. scored too low for Board consideration. The Procurement Committee evaluated the proposals in accordance with the criteria set forth in this RFP. The Procurement Committee's consensus scores are attached.

Procurement Committee Meeting  
 Y23-802-CC, Design Services for Corrections Horizon Dormitory Improvements

CRITERIA	Project Manager	Project Team	Scope	VOW	Location	M/WBE	Dislocated Workers (B)	SDV (B)	Total Weighted Points
Weighted Value	25	15	30	5	10	15	5	15	120
Similar Projects Requested	5	(B) Indicates Bonus Points (Maximums Bonus Points Above)							
Clemons, Rutherford & Associates, Inc.	50.00	60.00	150.00	20.00	10.00	37.50	0.00	2.00	329.50



**INTEROFFICE MEMORANDUM**

November 29, 2022

TO: Corie Cummings, Contracting Agent  
Procurement Division

FROM: Angela Brown, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y23-802-CC / Design Services for Corrections Horizon Dormitory Improvements

APPROVED: *Sheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. CLEMONS, RUTHERFORD & ASSOCIATES, INC.**  
**Majority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AM(Is)	30%	MEP Engineering

Total M/WBE Participation Proposed: 30%

M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 13%

Total WBE Workforce: 37%

Minority Workforce and Women Workforce Weighted Score: 0

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Blue Cord Design & Construction, LLC dba Blue Cord Professional Services	2	Quality Control; CA Support; Cost Estimating

Registered SDV(s) Proposed: 1  
SDV Bonus Points: 2

Dislocated Worker(s) Proposed: 0  
Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points: 2**  
*(Includes SDV & Dislocated Workers)*

**2. STROLLO ARCHITECTS, INC.**  
**Majority Prime**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
SGM Engineering, Inc.	AM(Is)	30%	MEP/FP Engineering
Bowen Engineering, Inc.	HM	1%	MEP/FP Engineering

Total M/WBE Participation Proposed: 31%  
M/WBE Sub consultant participation Weighted Score: **37.5**

Total M/WBE Workforce: 0%\*  
Total WBE Workforce: 0%\*

Minority Workforce and Women Workforce Weighted Score: 0

**\*Proposer recorded applicable employees in OMSA (Orlando Metropolitan Statistical Area) on their Equal Opportunity Workforce Schedule (Form J). Per the directions provided in RFP #Y23-802-CC, the County will only consider your total workforce (“TWF”) that falls within the “employee types” designated by an asterisk (\*) when evaluating this Bid/Proposal Response.**

**Total M/WBE Participation Weighted Score: 37.5**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
None.		

Registered SDV(s) Proposed: 0  
SDV Bonus Points: 0

Dislocated Worker(s) Proposed: 0  
Dislocated Worker(s) Bonus Points: 0

**Total Bonus Points: 0**  
*(Includes SDV & Dislocated Workers)*