



Interoffice Memorandum

AGENDA ITEM

September 2, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

SUBJECT: Consent Agenda Items for September 22, 2020
Budget Amendments #20-88, #20-89, #20-90, #20-91, #20-92, and
#20-93

K.N.P.

Provided for Board approval are copies of the budget amendment processed by the Office of Management and Budget.

ACTION REQUESTED: Approval of budget amendments #20-88, #20-89, #20-90, #20-91, #20-92, and #20-93.

KP/vh

Attachments

BCC Mtg. Date: September 22, 2020

AGENDA ITEM



Interoffice Memorandum

August 21, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for September 22, 2020
Budget Amendment #20-88, Fund #5888
U.S. Department of Housing and Urban Development
Housing Opportunities for Persons with AIDS (HOPWA) - COVID-19
Fiscal and Operational Support Division/Health Services Department

On August 11, 2020, the Board accepted a grant award from the U.S. Department of Housing and Urban Development, through the City of Orlando, for the Housing Opportunities for Persons with AIDS COVID-19 program, in the amount of \$626,059. The intergovernmental grant agreement between the City of Orlando and Orange County provides housing and case management services for persons living with HIV/AIDS and affected by COVID-19 in Orange, Osceola, Seminole, and Lake counties. The grant term is September 1, 2020 through August 31, 2023.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
5888-060-8590-3120	HUD	\$ 626,059
	TOTAL REVENUES	\$ 626,059

Expenditures:

Account Number	Classification	Amount
22P-5888-060-8590-8610	Aid to Private Organizations	\$ 626,059
	TOTAL EXPENDITURES	\$ 626,059

KP/AO/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File

BCC Mtg. Date: September 22, 2020



Interoffice Memorandum

AGENDA ITEM

August 26, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for September 22, 2020
Budget Amendment #20-89, Fund #5890
U.S. Department of Housing and Urban Development
Housing Choice Voucher Program – Section 8 COVID-19
Housing and Community Development Division/Planning,
Environmental and Development Services Department

On July 7, 2020, the Board approved an allocation from the U.S. Department of Housing and Urban Development for CARES Act funding for the Housing Choice Voucher Program - Section 8 COVID-19, in the amount of \$190,642. A second award has been allocated to Orange County in the amount of \$235,251 for an updated total awarded amount of \$425,893.

The Housing Choice Voucher Program assists very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. With the CARES Act administrative activities supplement, the County will use the funding to prevent, prepare for, and respond to the coronavirus (COVID-19) pandemic.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
5890-068-8585-3120	HUD	\$ 234,863
5890-068-8586-3120	HUD	\$ 388
TOTAL REVENUES		\$ 235,251

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Expenditures:		
Account Number	Classification	Amount
22A-5890-068-8585-1120	Regular Salaries and Wages	\$ 130,000
22A-5890-068-8585-2110	FICA Taxes	9,945
22A-5890-068-8585-2120	Retirement Contribution	13,000
22A-5890-068-8585-2130	Life and Health Insurance	36,400
22B-5890-068-8585-3192	Software Licensing /Support /Training Fee	45,518
22D-5890-068-8586-4110	Office Supplies	388
	TOTAL EXPENDITURES	\$ 235,251

KP/AO/vh

c: County Administrator
Clerk of the Board of County Commissioners
Finance
File

BCC Mtg. Date: September 22, 2020



Interoffice Memorandum

AGENDA ITEM

August 28, 2020

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

FROM: Kurt N. Petersen, Manager, Office of Management and Budget

K.N.P.

SUBJECT: Consent Agenda Item for September 22, 2020
Budget Amendment #20-90, Fund #7000
U.S. Department of Health and Human Services
Head Start Program COVID-19 – Cost of Living Adjustment (COLA)
and Quality Improvement (QI)
Agreement #04-CH010230-05-03
Head Start Division/Community and Family Services Department

On September 1, 2020, the Board approved amendment no. 2 for the Head Start Program. Now, the U.S. Department of Health and Human Services has awarded Head Start amendment no. 3 for Cost of Living Adjustment (COLA) in the amount of \$266,001 and Quality Improvement (QI) adjustment in the amount of \$408,576. This represents a total budget increase of \$674,577.

A portion of the grant funds will be used to increase the hours of Teacher Assistants from 37.5 to 40 hours per week. QI grant funds will be used to create Special Education Resource Rooms, which will be located in the western and eastern parts of Orange County.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7000-062-7520-3140	Health and Human Services	\$ 674,577
	TOTAL REVENUES	\$ 674,577

Expenditures:

Account Number	Classification	Amount
2FA-7000-062-7521-1120	Regular Salaries and Wages	\$ 44,158
2FA-7000-062-7521-2110	FICA Taxes	3,378
2FA-7000-062-7521-2120	Retirement Contribution	3,740
2FA-7000-062-7521-2130	Life and Health Insurance	12,800
2FE-7000-062-7522-1120	Regular Salaries and Wages	434,259

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Expenditures:		
Account Number	Classification	Amount
2FE-7000-062-7522-2110	FICA Taxes	33,220
2FE-7000-062-7522-2120	Retirement Contribution	36,782
2FE-7000-062-7522-2130	Life and Health Insurance	12,800
2FF-7000-062-7522-4115	Miscellaneous Operating Supplies /Program Expenses	10,000
2FF-7000-062-7522-4123	Equipment less than \$1,000	10,278
2FV-7000-062-7527-1120	Regular Salaries and Wages	51,982
2FV-7000-062-7527-2110	FICA Taxes	3,977
2FV-7000-062-7527-2120	Retirement Contribution	4,403
2FV-7000-062-7527-2130	Life and Health Insurance	12,800
	TOTAL EXPENDITURES	\$ 674,577

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FROM: Kurt N. Petersen, Manager, Office of Management and Budget

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SUBJECT: Consent Agenda Item for September 22, 2020
Budget Amendment #20-91, Fund #7873
U.S. Department of Housing and Urban Development
Section 8 Voucher Program – Modification no. 1
Housing and Community Development Division/Planning,
Environmental and Development Services Department

On July 28, 2020, the Board approved a budget for the Section 8 Voucher Program in the amount of \$19,144,802. The U.S. Department of Housing and Urban Development has awarded the Housing and Community Development Division, the Section 8 Voucher Program grant an increase in the amount of \$305,347. In addition, Section 8 is estimated to receive reimbursement from other governmental agencies and restitutions income in the amount of \$55,004 for a total grant budget of \$19,505,153. This represents a total increase of \$360,351.

The Housing and Community Development Division creates and maintains a viable urban community for low to moderate income residents of Orange County. With this additional funding, they will be able to continue offering safe and affordable housing for low-income families by providing rental assistance vouchers.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7873-068-7820-3120	HUD	\$ 272,700
7873-068-7821-3120	HUD	9,434
7873-068-7827-3120	HUD	23,180
7873-068-7826-6840	Reimbursement from other Grants	55,000
7873-068-7821-6440	Sale of Surplus Furniture and Equipment	33

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Revenues:

Account Number	Classification	Amount
7873-068-7826-6855	Refund Prior Year Operating Expenditures	\$ 4
7873-068-7826-6930	Restitution	(4,000)
7873-068-7826-6960	Administration Fees	4,000
	TOTAL REVENUES	\$ 360,351

Expenditures:

Account Number	Classification	Amount
2KH-7873-068-7820-3216	Rental Assistance Payments	\$ 50,500
2KJ-7873-068-7821-1120	Regular Salaries and Wages	18,000
2KJ-7873-068-7821-2110	FICA Taxes	1,377
2KJ-7873-068-7821-2120	Retirement Contribution	1,290
2KJ-7873-068-7821-2130	Life and Health Insurance	14,000
2KP-7873-068-7826-3216	Rental Assistance Payments	175,004
2KC-7873-068-7827-3216	Rental Assistance Payments	100,180
	TOTAL EXPENDITURES	\$ 360,351

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FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for September 22, 2020
 Budget Amendment #20-92, Fund #7622
 U.S. Environmental Protection Agency
 EPA 103 – Near Road Site Monitoring
 Contract #XA-00D96319-1
 Environmental Protection Division/Planning, Environmental and
 Development Services Department

On September 24, 2019, the Board approved an award from the U.S. Environmental Protection Agency to the Environmental Protection Division for EPA 103 – Near Road Site Monitoring program in the amount of \$50,000. The U.S. Environmental Protection Agency has awarded amendment no. 1 in the amount of \$150,000, increasing the total award to \$200,000. These funds will be used for the establishment of a second permanent near-road nitrogen dioxide monitoring station.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7622-068-7216-3170	Environmental Protection Agency	\$ 150,000
	TOTAL REVENUES	\$ 150,000

Expenditures:

Account Number	Classification	Amount
3DV-7622-068-7216-3125	Indirect Costs	\$ 5,595
3DU-7622-068-7216-3720	Communications	2,500
3DU-7622-068-7216-6310	Structure and Facilities Other Than Buildings	69,905
3DU-7622-068-7216-6410	Equipment	70,000
3DU-7622-068-7216-6438	Computer Equipment greater than \$500	2,000
	TOTAL EXPENDITURES	\$ 150,000

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FROM: Kurt N. Petersen, Manager, Office of Management and Budget *K.N.P.*

SUBJECT: Consent Agenda Item for September 22, 2020
Budget Amendment #20-93 Fund #7533
U.S. Department of Transportation, State of Florida, Department of
Transportation
Local Agency Program (LAP)-Vineland Avenue and State Road 535
Contract # G1L07-1
Public Works Engineering Division/Public Works Department

On March 10, 2020, the Board accepted a Local Agency Program (LAP) agreement from the U.S. Department of Transportation, through the Florida Department of Transportation, for the Vineland Avenue and State Road 535 project, in the amount of \$1,670,250. The U.S. Department of Transportation has now awarded amendment no. 1 in the amount of \$1,276,023, decreasing the award by \$394,227.

The Public Works Department will utilize this funding for construction and inspection of intersection improvements at Vineland Avenue and State Road 535. Such improvements include resurfacing, widening of the roadway and sidewalks, pedestrian safety improvements, signalization, signage, drainage adjustments, and sodding.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

Revenues:

Account Number	Classification	Amount
7533-072-2722-3190	U.S. Department of Transportation	\$ (394,227)
	TOTAL REVENUES	<u>\$ (394,227)</u>

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Expenditures:

Account Number	Classification	Amount
2UQ-7533-072-2722-6311	Roads Collector/Arterial	\$ (394,227)
	TOTAL EXPENDITURES	\$ (394,227)

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