




Interoffice Memorandum

October 23, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

 Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
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SUBJECT: Approval of Contract Y24-2029, Provision of Community Services and
Facility Use

ACTION REQUESTED:

Approval of Contract Y24-2029, Provision of Community Services and Facility Use, with Wake Up Mentoring, Inc., in the total contract award amount of \$150,000 for a three-year term.

PURPOSE:

This contract will provide funds for ex-offender re-entry case management. Program services will include assessment and evaluation, plan development, advocacy, job training, wrap around services, linkage and referral to community resources, and follow-up. The term of this contract shall be October 1, 2023 through September 30, 2026.

FUNDING:

Funding is available in account number 0001-062-0404-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Wake Up Mentoring, Inc. to receive CRP funding to provide ex-offender re-entry case management. The Citizens' Commission for Children Division concurs with the funding recommendation. Wake Up Mentoring, Inc. has not previously received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

The goal of the program is to provide comprehensive support to individuals who have been previously incarcerated and are seeking to reintegrate into society. The program is focused on helping ex-offenders and their families to transition back into society, achieve stability, establish positive relationships, and develop the necessary skills to become productive members of their communities.

The agency anticipates maintaining an average caseload of 20 participants throughout the year. Services will be provided at the Juvenile Assessment Center, located at 823 W. Central Blvd., Orlando, FL 32805, in District 6.