



Interoffice Memorandum

November 16, 2023

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Angela Chestang, Manager, Citizens' Commission for Children Division
407-836-6541

SUBJECT: Approval of Contract Y24-2035, Provision of Community Services and
Facility Use

ACTION REQUESTED:

Approval of Contract Y24-2035, Provision of Community Services and Facility Use, with Early Learning Coalition of Orange County, Inc., in the total contract award amount of \$225,000 for a one-year term.

PURPOSE:

This contract will provide funds for early literacy programming – sectors 3, 4, and 5. Programming will offer evidence-based strategies to support young children's early literacy success through a comprehensive approach working with both families and early childhood programs within Orange County. The performance period is January 1, 2024 through December 31, 2024.

FUNDING:

Funding is available in account number 0001-062-2556-8610.

APPROVALS:

The Citizens' Review Panel for Human Services (CRP) recommended Early Learning Coalition of Orange County, Inc. to receive CRP funding to provide these services. The Citizens' Commission for Children Division concurs with the funding recommendation. Early Learning Coalition of Orange County, Inc. has previously received funding from the Citizens' Commission for Children Division.

REMARKS:

In accordance with the Code of Ordinances, Part 1, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Programming will offer services to students from birth to kindergarten to enhance the early language, literacy, and reading development of preschool age children, particularly those from low-income families, through strategies and professional development that are based on scientifically based reading research.

The agency anticipates serving an estimated 120 unduplicated participants per year through early literacy programming – sector 3. Services will be provided at the following locations:

- 4750 Silver Star Road, Orlando FL 32808, Commission District 6
- 724 N. Hastings Road, Orlando, FL 32808, Commission District 6
- 3423 N. Pine Hills Road, Orlando, FL 32808, Commission District 2
- 4300 Clarcona Ocoee Road, Orlando, FL 32808, Commission District 2
- 5143 Old Winter Garden Road, Orlando, FL 32811, Commission District 6
- 627 N. Pine Hills Road, Orlando, FL 32808, Commission District 6
- 3850 Winter Rose Drive, Orlando, FL 32808, Commission District 2
- 5700 Silver Star Road, Orlando, FL 32808, Commission District 6
- 2701 N. Pine Hills Road, Orlando, FL 32808, Commission District 2
- 800 N. Pine Hills Road, Orlando, FL 32808, Commission District 6
- 2625 Hiawasse Road, Orlando, FL 32818, Commission District 6

The agency anticipates serving an estimated 80 unduplicated participants per year through early literacy programming – Sector 4. Services will be provided at the following locations:

- 421 S. Goldenrod Road, Orlando, FL 32822, Commission District 3
- 6225 Hazeltine National Drive, Orlando, FL 32822, Commission District 3
- 2335 S. Goldenrod Road, Orlando, FL 32822, Commission District 3

The agency anticipates serving an estimated 100 unduplicated participants per year through early literacy programming – Sector 5. Services will be provided at the following locations:

- 2533 Myakka Dr, Orlando, FL 32839, Commission District 6
- 4976 Millenia Blvd, Orlando, FL 32839, Commission District 6
- 1118 W. Oak Ridge Road, Orlando, FL 32809, Commission District 3
- 209 W. Oak Ridge Road, Orlando, FL 32809, Commission District 3
- 5516 S. Texas Ave, Orlando, FL 32839, Commission District 6

This funding award is not inclusive of all early literacy services funded by Orange County Government. Early literacy services are currently offered at various locations throughout Orange County. All Orange County residents may have access to funded programs/services. Please contact the Orange County Citizens' Commission for Children's Division for additional information.