



March 23, 2020

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Byron W. Brooks, AICP, County Administrator 

SUBJECT: Open Discussion
DISCUSSION AGENDA ITEM APRIL 7, 2020

The following item has been submitted for open discussion at the April 7, 2020 Board meeting:

- District 5 – Ordinance Process


The memo related to these item is attached.

BWB/cjg

Attachment



To: Mayor Jerry Demings
-AND-
All District Commissioners

From: Commissioner Emily Bonilla 

Date: March 23, 2020

Subject: BCC – April 7, 2020 - Request for Open Discussion – Ordinance Process

I want to request an open discussion for the April 7, 2020, BCC meeting on how ordinances are presented to the Board of County Commissioners (BCC) for approval. I want to propose that for all ordinances coming before the BCC that we implement the following 3 part process:

1. Initial Work Session at a BCC meeting to include a presentation by staff or another involved party that includes evidence-based policymaking information for the proposed new and revised ordinances and the sections being proposed for the ordinance. The list of items below refer to evidence-based policymaking:
 - Define the Problem (who, how, what) and offer data and research (why)
 - Provide stakeholder analysis
 - Review on costs to the county, and possible grants and funding
 - History on how it has been handled in the past
 - How effective were past reforms
 - Best practices in the field, and used by other jurisdictions like ours
 - Data that supports the intervention
 - Feasibility
 - Cost of doing nothing
 - Social benefit
 - Milestones and Action Plan
 - How will success be measure
2. 2nd Work Session at a BCC meeting to review the ordinance language
3. Public Hearing at a BCC meeting to vote on the Final Draft Ordinance



I am making this request to allow for public engagement, time for Commissioners to research and contemplate, transparency, and accountability when the BCC makes its legislative decisions.

/s/

Commissioner Emily Bonilla

Cc: Bryon Brooks, County Administrator, Cheryl Gillespie, Agenda Development Supervisor, Sheri Davis, Assistant Supervisor, Agenda Development