

## OFFICE OF THE COMPTROLLER

ORANGE COUNTY FLORIDA PHIL DIAMOND, CPA County Comptroller 201 South Rosalind Avenue Post Office Box 38 Orlando, FL 32802 Telephone: 407-836-5690 Fax: 407-836-5599 www.occompt.com

## COUNTY COMMISSION AGENDA Tuesday, October 22, 2019

## COUNTY COMPTROLLER

## **Items Requiring Consent Approval**

- 1. Approval of the minutes of the September 24, 2019 meeting of the Board of County Commissioners. Official Meeting Minutes are available in the Clerk's Office and on the Comptroller's Insite page located at occompt.legistar.com.
- 2. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. Signature authorization and accompanying detail of most recently disbursed County funds are available in the Clerk's Office and on the Comptroller's web site under Financial Reports at www.occompt.com
- 3. Disposition of Tangible Personal Property

Approval is requested of the following:

- a. Dispose of lost assets.
- b. Scrap assets.
- c. Remove stolen assets.
- d. Dispose of asset totaled by our Third Party Administrator for its salvage value.
- e. Sell assets through on-line auction.
- f. Offer assets to non-profit.
- g. Scrap remaining assets.

| Department/Office                       | Asset  | Asset                                  | Purchase   | Original  | Depreciated | Disposition   | Justification  |
|---|--------|--|------------|-----------|-------------|---|--|
| last using equipment                    | Number | Description                            | Date       | Cost      | Value       | Requested   |  |
| Fire Rescue                             | 501268 | PORTABLE RADIO, MOTOROLA               | 8/1/2003   | 3,547.25  | 0.00        | Lost Asset  | Asset was lost during emergency rescue   |
|   | 728975 | ICE MACHINE,HOSHIZAKI                  | 9/6/2005   | 1,421.50  | 0.00        | Scrap Assets  | Assets are no longer operable or repairable  |
|   | 736338 | ICE MACHINE,HOSHIZAKI                  | 6/11/2008  | 1,499.00  | 0.00        |   |  |
|   | 741118 | ICE MACHINE,HOSHIZAKI                  | 1/23/2012  | 1,916.19  | 432.02      |   |  |
|   |        |  |            | _         |             |   |  |
| Parks & Recreation -                    | 737716 | BASKETBALL GOAL,FIRST TEAM             | 12/31/2007 | 1,101.63  | 0.00        | Scrap Assets  | Assets are broken into pieces  |
| Downey Park                             | 737717 | BASKETBALL GOAL,FIRST TEAM             | 12/31/2007 | 1,101.63  | 0.00        |   |  |
|   | 737718 | BASKETBALL GOAL, FIRST TEAM            | 12/31/2007 | 1,101.63  | 0.00        |   |  |
|   | 737719 | BASKETBALL GOAL,FIRST TEAM             | 12/31/2007 | 1,101.63  | 0.00        |   |  |
|   | 737720 | BASKETBALL GOAL, FIRST TEAM            | 12/31/2007 | 1,101.64  | 0.00        |   |  |
|   | 737721 | BASKETBALL GOAL,FIRST TEAM             | 12/31/2007 | 1,101.64  | 0.00        |   |  |
| Public Works - Stormwater<br>Management | 028687 | RIDING MOWER,SCAG                      | 6/30/2014  | 11,215.43 | 0.00        | Assets Stolen   | Orange County Sheriff's Office Police Report: 19-17617                                   |
|   | 509703 | HANDHELD RADIO,MOTOROLA                | 11/21/2012 | 1,159.20  | 0.00        |   | Orange County Sheriff's Office Police Report: 19-30235                                   |
|   | 507970 | PORTABLE RADIO, MOTOROLA               | 10/4/2011  | 778.75    | 0.00        | Lost Asset  | Asset lost by employee at worksite   |
| Public Works - Traffic<br>Engineering   | 508870 | PORTABLE RADIO, MOTOROLA               | 8/2/2012   | 1,159.20  | 0.00        | Lost Asset  | Asset could not be located. Orange County<br>Sheriff's Office Incident Report: 190408838 |
| Risk Management                         | 013845 | VAN,FORD                               | 8/29/2003  | 18,862.00 | 0.00        | Asset was totaled<br>by a Third Party<br>Administrator for<br>its \$1,377.32<br>salvage value | Asset received significant damage and was deemed a total loss                            |
| Utilities - Water Reclamation           | 731545 | FAN,AQUA FOG                           | 3/2/2007   | 1,436.50  | 0.00        | After-the-fact:   | Assets were disposed of prior to obtaining BCC   |
|   | 743890 | PORTABLE AIR CONDITIONER, COMFORT AIRE | 9/15/2011  | 1,192.86  | 0.00        |   | approval   |
|   | 752995 | ROLLING LADDER,BALLEYMORE              | 5/1/2014   | 2,295.18  | 1038.17     |   |  |
|   |        | ICE MACHINE,SCOTTSMAN                  | 9/27/2001  | 3,648.00  | 0.00        |   |  |
|   |        |  |            |           |             |   |  |

| Attachment to "Request I | For | Action" | Number |
|--------------------------|-----|---------|--------|
|--------------------------|-----|---------|--------|

R19-007

| Department/Office<br>Last Using Equipment  | Asset<br>Number  | Asset<br>Description  | Purchase<br>Date   | Original<br>Cost  | Depreciated<br>Value | Disposition Requested   | Justification                            |
|--|--|---|--|---|----------------------|---|--|
| Facilities Management Vullities Division Water Reclamation Parks & Recreation Utilities Division Water Utilities Division Water Parks & Recreation Animal Services Facilities Management Facilities Management ISS Security ISS Security ISS Security Orange County Health Dept Orange County Health Dept Traffic Engineering Parks & Recreation Parks & Recreation Parks & Recreation Traffic Engineering Orange County Health Dept | 002296<br>002297<br>008372<br>009675<br>013677<br>013677<br>028360<br>090081<br>722571<br>724176<br>734819<br>734820<br>737589<br>737590<br>738443<br>740153<br>740157<br>745684<br>746116<br>990367 | GOLF CART, E Z-GO GOLF CART, E Z-GO TRACTOR, JOHN DEERE TRAILER, BOB EARNEST WELDING SUV, CHEVROLET UTILITY CART, JOHN DEERE TRAILER, EMERSON TRAILER INC AERIAL LIFT, GENIE ELLIPTICAL MACHINE, STAR TRAC PRO OVERHEAD STORAGE CABINET, KNOLL OVERHEAD STORAGE CABINET, KNOLL OVERHEAD STORAGE CABINET, KNOLL DVR, TOUCHVIEW DVR, TOUCHVIEW SWITCH, JUNIPER TREADMILL, PARAMOUNT TREADMILL, PARAMOUNT TREADMILL, PARAMOUNT SWITCH, JUNIPER MICROSCOPE, MICROMASTER | 2/22/2001<br>2/22/2001<br>9/1/1988<br>9/4/2002<br>10/11/2001<br>6/20/2002<br>3/13/2006<br>11/13/2008<br>4/15/2008<br>4/15/2008<br>4/15/2008<br>4/15/2008<br>6/14/2010<br>5/16/2012<br>7/12/2012<br>1/11/1987 | 2,334.00<br>2,334.00<br>37,220.00<br>1,600.00<br>21,619.00<br>6,593.89<br>3,699.99<br>5,675.00<br>1,341.23<br>1,410.56<br>2,107.99<br>2,107.99<br>28,388.00<br>4,375.00<br>4,375.00<br>1,386.50<br>1,185.00 | 967.60               | Sell assets through online auction.  If no bids are received, offer to non-profit organizations/scrap remaining assets. | Assets are surplus to the County's need. |

1