



**Interoffice Memorandum**

January 16, 2020

**AGENDA ITEM**

**TO:** Mayor Jerry L. Demings  
-AND-  
Board of County Commissioners

**THRU:** Lonnie C. Bell, Jr., Director *Lonnie C Bell*  
Community and Family Services Department

**FROM:** Sonya L. Hill, Manager  
Head Start Division  
**Contact: Khadija Pirzadeh, (407) 836-8912**  
**Sonya Hill, (407) 836-7409**

**SUBJECT: Consent Agenda Item – January 28, 2020**  
Orange County Head Start Eligibility Priority Selection Criteria 2020-2021  
All Districts

The Head Start Division requests Board approval of Orange County Head Start Eligibility Priority Selection Criteria 2020-2021. The eligibility priority selection criteria is required to establish a formal selection process, as mandated by the Improving Head Start for School Readiness Act of 2007 and Head Start Program Performance Standard 1302.14, which indicates that a program must annually establish selection criteria that weighs the prioritization of selection of participants, based on community needs identified in the community needs assessment as described in §1302.11 (b).

The eligibility priority selection criteria awards more points for at-risk children and families with lower income at or below 100% of the poverty level. The Head Start Policy Council approved the eligibility priority selection criteria at its meeting on January 16, 2020.

This standard eligibility priority selection criteria is used to determine the selection of eligible children for the Head Start Program. The County Attorney's Office and Risk Management Division have previously reviewed the eligibility priority selection criteria for legality and compliance with County requirements.

**ACTION REQUESTED: Approval of Orange County Head Start Eligibility Priority Selection Criteria 2020-2021 to establish a formal selection process for eligible children and families.**

SH/kp:jam

**Attachments**

- c: Randy Singh, Deputy County Administrator
- Cristina Berrios, Assistant County Attorney, County Attorney's Office
- John Petrelli, Director, Risk Management and Professional Standards
- Yolanda Brown, Manager, Fiscal Division, Community and Family Services Department
- Jamille Clemens, Grants Supervisor, Finance Division
- Nanette Melo, Assistant Manager, Office of Management & Budget
- Auria Oliver, Management & Budget Advisor, Office of Management & Budget



# Orange County Head Start



**1302.14 (a) Selection criteria. (1) A program must annually establish selection criteria that weigh the prioritization of selection of participants, based on community needs identified in the community needs assessment as described in §1302.11(b), and including family income, whether the child is homeless, whether the child is in foster care, the child's age, whether the child is eligible for special education and related services, or early intervention services, as appropriate, as determined under the Individuals with Disabilities Education Act (IDEA) (20 U.S.C. 1400 et seq.) and, other relevant family or child risk factors.**

Eligibility Priority Selection Criteria 2020-2021		Points	Community Assessment
<b>A</b>	<b>Age</b>		
	4 years	95	HSPPS
	3 years	55	HSPPS
<b>B</b>	<b>Eligibility</b>		
	Homeless (McKinney Vento Act)	500	HSPPS
	Foster Child	400	HSPPS
	Public Assistance (Currently in TANF/SSI benefits)	100	HSPPS
	0%-25% Poverty Level	100	HSPPS
	26%-50% Poverty Level	75	HSPPS
	51%-75% Poverty Level	50	HSPPS
	76%-100% Poverty Level	25	HSPPS
	100% - 130% (Over Income IEP)	0	HSPPS
	Over 130% - (Over Income IEP)	0	HSPPS
	100% - 130% (Over Income NO IEP)	0	HSPPS
Over 130% (Over Income NO IEP)	0	HSPPS	
<b>C</b>	<b>Disability</b>		
	Diagnosed (Public School IEP)	300	CA2017 (P4)
	Diagnosed (Documented by Professional)	100	CA2017 (P4)
	Suspected (Documented by Professional)	25	CA2017 (P4)
<b>D</b>	<b>Family Risk Factors (Choose all that apply)</b>		
	Child Abuse/Neglected (Documented by Agency)	10	CA2016 (Page56)
	No Access to Medical Care (Parent with No Insurance or No Eligible)	10	CA2017 (P7) CA2016(page49-50)
	Currently one or both parents/legal guardians unemployed and looking for employment	10	CA2016(page49-50) CA2017 (p5-8)
	Currently No GED or No Adult Education Completed	10	CA2016(page49-50) CA2017 (p5-8)
	Currently income earned is not enough to cover rent and basic needs	10	CA2016(page49-50) CA2017 (p5-8)
	Foster, Kinship, Legal Guardian, Legal Relative Caregiver due to incarcerations of parents, substance abuse by parents, illness, disability or death of parents, parental abuse or neglect (Documented by Agency)	10	CA2016 (Page21)
	Immigrants/Refugees (Documented by Agency)	10	CA2016 (P16)
	Single Parent	10	C2017 (Page 4) CA2016 (P30)
<b>E</b>	<b>Child Risk Factors (Choose all that apply)</b>		
	Health Chronic Illness (Documented by Professional)	10	CA2016(page49-50)
	Child Nutritional Needs (Special Diet/WIC Documented by Professional or Agency)	10	CA2016(Page52-54)
	No Access to Medical Care (Eligible Child with No Insurance or No Eligible)	10	CA2017 (P7) CA2016(page49-50)
<b>F</b>	<b>Transition and Continuation of Services</b>		
	Transitioning from Early Head Start/Head Start Program (Documented by Agency)	25	HSPPS
	2019-2020 Eligible Waitlisted Child	5	

**DATES**

Approved by Policy Council

Approved by BCC

APPROVED BY ORANGE  
COUNTY BOARD OF COUNTY  
COMMISSIONERS

BCC Mtg. Date: January 28, 2020