



## Interoffice Memorandum

November 1, 2023

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

**FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Claudia Yabrudy, Manager, Health Services Department, Fiscal and Operational Support Division  
407-836-6583

SUBJECT: Approval of Amendment No. 10, Contract Y19-129C, Staff Augmentation – Nursing Services - Corrections

### ACTION REQUESTED:

Approval of Amendment No. 10, Contract Y19-129C, Staff Augmentation – Nursing Services - Corrections, with SHC Services, Inc. dba Supplemental Health Care, in the amount of \$1,300,000, for a revised total contract amount of \$5,297,745.96.

### PROCUREMENT:

This amendment will provide additional funding to continue coverage for the vacancies of nurses for the Corrections Health Services Division. The division is relying heavily on contracted travel and local nurses in order to be able to cover the jail population. This contract provides registered nurses, licensed practical nurses, and medical assistants which are used to supplement County staff in the delivery of medical services to inmates at the Corrections Department. Routine examinations, health related tests, and emergencies are handled by these personnel under the direction of the medical director and staff physicians.

### FUNDING:

Funding is available through account number 0001-060-3806-3197.

### APPROVALS:

The Corrections Health Services Division concurs with this request.

### REMARKS:

On March 12, 2019, the Board authorized award of Contract Y19-129C to SHC Services, Inc. dba Supplemental Health Care, in the amount of \$947,502 for a three-year term, with further authorization for the Procurement Division to renew the contract for two additional one-year terms.

Previous contract amendments are as follows:

- Amendment No. 1: Added Covid Rate Registered Nurse and Licensed Practical Nurse. Estimated total contract amount remained unchanged.
- Amendment No. 2: Increased the estimated total contract amount by \$50,000, for a revised total contract amount of \$997,502.
- Amendment No. 3: Added Holiday and Overtime Pay Rate to Covid Rate Registered Nurse and Licensed Practical Nurse. The estimated total contract amount was increased by \$1,200,000, for a revised total contract amount of \$2,197,502. This amendment was ratified on December 14, 2021.
- Amendment No. 4: Renewed the contract for one year from March 18, 2022 through March 17, 2023, increased lines one through three and added six lines to add traveling Registered Nurse and Licensed Practical Nurse. The contract was increased by \$109,875.10, for a revised total contract amount of \$2,307,377.10.
- Amendment No. 5: Renewed the contract for one year from March 18, 2023 through March 17, 2024.
- Amendment No. 6: Decreased the travel rates for Registered Nurse and Licensed Practical Nurse in lines four and five and increased line two for local Licensed Practical Nurse. Estimated total contract amount remained unchanged.
- Amendment No. 7: Increased the contract amount by \$1,500,000 for a revised total contract amount of \$3,807,377.10.
- Amendment No. 8: Holiday and Overtime pay for Local and Traveling Registered Nurse and Licensed Practical Nurse was added to the contract. Estimated total contract amount remained unchanged.
- Amendment No. 9: Increased the contract amount by \$190,368.86 for a revised total contract amount of \$3,997,745.96.