



**ORANGE COUNTY PROCUREMENT DIVISION  
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
04/30/26	25/26	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services / Capital Projects	Jose Canas	407-836-0081	

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER	<input type="checkbox"/> CANCEL ENTIRE PO/DO
SK CONSORTIUM INC	3	C23821	POOC	Y23-821	<input type="checkbox"/> DO NOT MAIL VENDOR COPY

**INCREASE, DECREASE OR DELETE COMMODITY LINE**

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	Increase Quantity	\$ 437,245.78	\$ 458,063.39	Parks Lake Ellenor Community Park CP23055	\$ 20,817.61
	Select Action				\$ 0.00
	Select Action				\$ 0.00

**ADD COMMODITY LINE**

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE					
							\$ 0.00
							\$ 0.00
							\$ 0.00

**FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE**

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE

**ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)**

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O
\$ 343,153.15	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 94,092.63	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 20,817.61	\$ 458,063.39

**OTHER CHANGES:**

DESCRIBE

**CONTRACT AMOUNT**

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O
\$ 343,153.15	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 94,092.63	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 20,817.61	\$ 458,063.39

**JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)**

This change order is to implement changes in site layout including landscape and irrigation design and permit application fees. BCC District 6

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION \_\_\_\_\_  
DEPARTMENT APPROVAL SIGNATURE \_\_\_\_\_

DATE: 5/12/26  
DATE: 5/11/26

**OFFICIAL PROCUREMENT DIVISION USE ONLY**

PROCUREMENT APPROVAL: _____	DATE: _____
ADD THE FOLLOWING TEXT TO PO/DO: _____	TRACK CHANGES: <input type="checkbox"/> YES <input type="checkbox"/> NO
CHANGE AWARD AMOUNT TO: _____	