



Orange County Government

Orange County
Administration Center
201 S Rosalind Ave.
Orlando, FL 32802-1393

Legislation Text

File #: 25-891, **Version:** 1

Interoffice Memorandum

DATE: June 4, 2025

TO: Mayor Jerry L. Demings and County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Sandra Ruff, Program Manager, Community and Family Services Department

PHONE: 407-836-6504

SUBJECT: Approval of Amendment No. 3, Contract Y25-131, Head Start Child Care Food Program

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y25-131, Head Start Child Care Food Program, Second Harvest Food Bank of Central Florida dba Plates of Plenty, in the amount of \$35,415, for a revised estimated contract amount of \$1,559,021.25 ([Community and Family Services Department Head Start Division] Procurement Division)

PROCUREMENT:

This amendment adds funds for the inclusion of 41,184 adult breakfast meals for the remainder of the contract term which ends September 30, 2025.

FUNDING:

Funding is available in account number 7408-062-7524-4135 and 7008-062-7522-4135. Funds for this program are reimbursed by the State of Florida.

APPROVALS:

The Head Start Division concurs with this recommendation.

REMARKS:

On January 28, 2025, the Board authorized award of Y25-131-KS to Second Harvest Food Bank of Central Florida dba Plates of Plenty, in an estimated annual contract amount \$1,398,526.25 for a one-year term with further approval for the Procurement Division to renew the contract for four additional one-year terms.

In accordance with the State of Florida Bureau of Child Care Food Programs' meals are identified on Attachment 7 for the school year. Adult breakfast meals ages six through eighteen were inadvertently

omitted at the time of contract award.

Previous contract amendments are as follows:

- Amendment No. 1: Added a line for box lunches and increased the contract amount by \$60,516, for a revised estimated contract amount of \$1,459,042.25.
- Amendment No. 2: Added adult lunches and increased the contract amount by \$64,564, for a revised estimated contract amount of \$1,523,606.25.