




**Interoffice Memorandum**

December 5, 2023

**TO:** Jennifer Lara Klimetz, Assistant Manager  
Clerk of the Board of County Commissioners

**THROUGH:** Cheryl Gillespie, Supervisor  
Agenda Development Office, BCC

**FROM:** Mitchell L. Glasser, Manager   
Housing and Community Development Division  
407-836-5190 or [Mitchell.Glasser@ocfl.net](mailto:Mitchell.Glasser@ocfl.net)

**CONTACT PERSON:** Mitchell L. Glasser, Manager  
Housing and Community Development Division  
407-836-5190 or [Mitchell.Glasser@ocfl.net](mailto:Mitchell.Glasser@ocfl.net)

**SUBJECT:** Request for Public Hearing on January 9, 2024  
Community Development Block Grant – Disaster Recovery  
Action Plan

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**Applicant:** Staff

**Location:** All Districts

**Estimated time required for public hearing:** Two minutes

**Hearing Controversial:** No

**Advertising requirements:** Publish once in the legal notices section of a local newspaper of general circulation.

**Advertisement timeframes:** At least ten (10) days before public hearing.

**Applicant/Abutters to be notified:** Not applicable

**Hearing required by F.S. number or code:** Not applicable

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Re: Community Development Block Grant – Disaster Recovery Action Plan  
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Spanish Contact Person: Nancy Sharifi  
407-836-5170

Materials enclosed: Memo to Mayor and Board to follow.

***SPECIAL INSTRUCTIONS TO CLERK:***

Please schedule a hearing for January 9, 2024 to consider approval of the Community Development Block Grant – Disaster Recovery Action Plan to support long term disaster recovery programs and activities addressing impacts from Hurricane Ian.

Please provide proof of publication for our records. Thank you.

AS:MG

c: Byron W. Brooks, AICP, County Administrator  
Jon Weiss, P. E. Deputy County Administrator  
Andres Salcedo, P.E., Acting Director, PEDS Department