



Interoffice Memorandum

CAPITAL PROJECTS ITEM 1

**DATE:** May 14, 2024

**TO:** Mayor Jerry L. Demings  
-AND-  
County Commissioners

**THROUGH:** Anne Kulikowski, Director  
Administrative Services Department

A handwritten signature in black ink, appearing to read "Anne Kulikowski".

**FROM:** Sara Flynn-Kramer, Manager  
Capital Projects Division

A handwritten signature in black ink, appearing to read "Sara Flynn-Kramer".

**CONTACT PERSON:** Sara Flynn-Kramer, Manager

**DIVISION:** Capital Projects  
Phone: 407-836-0048

**ACTION REQUESTED:** Approval of Change Order No 5, Contract Y22-757 EPD Back to Nature Community/Rehab Center INVEST, with S A Casey Construction Inc in the amount of \$5,863.03, for a revised lump sum contract amount of \$4,576,987.58. District 4.

**PROJECT:** EPD Back to Nature Community/Rehab Center INVEST

**PURPOSE:** To provide funding for additional construction services to complete the capital improvements.

**BUDGET:** Accounting Line Number: 1023-021-0192-6210

**JUSTIFICATION/DISCUSSION:**

This additional work was required by code in the Animal Care Building mechanical room. The fire rating for the ceiling was increased to two hours which required three fire dampers with access doors to be provided.

**PREVIOUS ACTIONS TO THIS CONTRACT:**

The Contract award was approved on July 7, 2022.

<b>Original Contract dated August 19, 2022</b>	<b>Lump sum amount - \$4,354,059.00</b>
<b>Change Order No. 1 dated May 31, 2023</b> Modifications to fire line to comply with code	<b>Lump sum amount - \$ 5,686.45</b>
<b>Change Order No. 2 dated December 4, 2023</b> Modifications to electrical service and fuel tank installation to comply with code	<b>Lump sum amount - \$ 100,096.09</b>
<b>Change Order No. 3 dated February 8, 2024</b> Modifications to the fire monitoring and well to comply with code	<b>Lump sum amount - \$ 24,665.13</b>
<b>Change Order No. 4 dated May 3, 2024</b> Electrical changers and additional erosion control to comply with code	<b>Lump sum amount - \$ 86,617.88</b>
<b>Proposed Change Order No. 5</b> Change ceiling in Animal Care Building mechanical room to two hours with 3 new fire dampers with doors	<b>Lump sum amount - \$ 5,863.03</b>
<b>Proposed Final Contract Amount</b>	<b>\$4,576,987.58</b>

cc: *Administrative Services Department*  
*Procurement Division*  
*Capital Projects Division*  
*Environmental Protection Division*

BCC Mtg. Date: June 4, 2024



**ORANGE COUNTY PROCUREMENT DIVISION  
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
05/13/24	23/24	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services / Capital Projects	Jose Canas	407-836-0081	

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER	<input type="checkbox"/> CANCEL ENTIRE PO/DO <input type="checkbox"/> DO NOT MAIL VENDOR COPY
S A CASEY CONSTRUCTION INC	5	C22757	POOC	Y22-757	

**INCREASE, DECREASE OR DELETE COMMODITY LINE**

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
	Select Action FROM TO			Project EPD Back to Nature Community/Rehab Center INVEST (17074)	\$ 0.00
	Select Action FROM TO				\$ 0.00
	Select Action FROM TO				\$ 0.00

**ADD COMMODITY LINE**

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION		QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE					
4	9731504	Project EPD Back to Nature Community/Rehab Center INVEST (17074)		5863.03	EA	\$ 1.00	See below	\$ 5,863.03
								\$ 0.00
								\$ 0.00

**FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE**

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE
4	1		\$ 5,863.03		1023-021-0192-6210		1707405072

**ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)**

**OTHER CHANGES:**

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O	DESCRIBE
\$ 4,354,059.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 217,065.55	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 5,863.03	\$ 4,576,987.58	No Additional Time.

**CONTRACT AMOUNT**

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O
\$ 4,354,059.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 217,065.55	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 5,863.03	\$ 4,576,987.58

**JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)**

Additional costs for Fire Rating permit requirements.

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DATE: MAY 16 2024

DEPARTMENT APPROVAL SIGNATURE

DATE: 5/14/24

**OFFICIAL PROCUREMENT DIVISION USE ONLY**

PROCUREMENT APPROVAL:

DATE:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES:  YES  NO

CHANGE AWARD AMOUNT TO :