



Interoffice Memorandum

May 30, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Richard Steiger, FMA, Manager II, Facilities Management Division
407-836-7473

SUBJECT: Award of Request for Quotations Y23-1013-PH, Regional Computer Center Chiller Preventative Maintenance and Repair Services

ACTION REQUESTED:

Approval to award Request for Quotations Y23-1013-PH, Regional Computer Center Chiller Preventative Maintenance and Repair Services, to the sole responsive and responsible bidder, Hill York Service Company LLC, in the estimated contract award amount of \$104,894 for a one-year term. Further, request authorization for the Procurement Division to renew the contract for two additional one-year terms.

PROCUREMENT:

This contract will provide regularly scheduled (quarterly and annual) preventative maintenance services including parts, materials, and labor to provide emergency and unplanned for repair services for the air conditioning systems Liebert Chillers, air handling unit direct expansion, and condensers located at the County's Regional Computer Center.

FUNDING:

Funding will be available in account 0001-043-1717-3810.

APPROVALS:

The Facilities Management Division concurs with this recommendation.

REMARKS:

One bid was received in response to this Request for Quotations and was evaluated for responsiveness, responsibility, and price reasonableness. Hill York Service Company LLC has the necessary manpower and equipment to perform this contract.

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The scope of work for this solicitation requires that the bidder provide labor qualified and certified to provide installation, maintenance, and repair service on Liebert air conditioning equipment.

Staff has determined the bid prices of Hill York Service Company LLC are reasonable, based on comparison to previous contract prices. Hill York Service Company LLC meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to Hill York Service Company LLC.

To ensure an open and competitive quote process, the Request for Quotations was distributed to five known service providers. A query from staff to potential quoters that declined to compete on this project resulted in the following:

- Mechanical Services of Central Florida – Did not respond to our inquiry.
- Nationwide Power – Did not respond to our inquiry.
- Sunshine Chiller Service – Did not respond to our inquiry.
- Alpine Power Systems – Did not respond to our inquiry

The quote tabulation is as follows:

Hill York Service Company, LLC.	\$ 104,894
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