



Legislation Text

File #: 24-1036, **Version:** 1

Interoffice Memorandum

DATE: July 8, 2024

TO: Mayor Jerry L. Demings and County Commissioners

THROUGH: Mindy T. Cummings, Manager

FROM: David Murphy, Senior Acquisition Agent

CONTACT: Mindy T. Cummings, Manager

PHONE: 407-836-7090

DIVISION: Real Estate Management Division

ACTION REQUESTED:

Approval and execution of License Agreement between Orange County, Florida and Central Florida Diaper Bank, Inc. related to not-for-profit neighborhood center for families utilization for the provision of services benefitting the public, and authorization for the Manager of the Real Estate Management Division and Manager of the Citizens' Commission for Children to exercise all delegations of authority expressly provided for by the License Agreement as needed for Central Florida Diaper Bank, Inc., Apopka/Zellwood Neighborhood Center for Families (CCC), 6565 Willow Street, Zellwood, Florida 32798. Lease File 10321. District 2. **(Real Estate Management Division)**

PROJECT:

Central Florida Diaper Bank, Inc.
Apopka/Zellwood Neighborhood Center for Families (CCC)
6565 Willow Street, Zellwood, Florida 32798
Lease File 10321

PURPOSE: To provide office space at the Apopka/Zellwood Neighborhood Center for Families for community and family services.

ITEM:

License Agreement
Size: Space within the Apopka/Zellwood Community Center
Term: Until December 31, 2026

BUDGET: NA

REVENUE: None/Services Provided

FUNDS: NA

APPROVALS:

Real Estate Management Division
County Attorney's Office
Risk Management Division
Facilities Management Division
Citizens' Commission for Children Division

REMARKS:

This new License Agreement with Central Florida Diaper Bank, Inc. is to provide facility use in the Apopka/Zellwood Neighborhood Center for Families located at 6565 Willow Street, Zellwood, Florida 32798, for the provision of services in compliance with its agreement with the County (#Y24-2044).

Central Florida Diaper Bank, Inc. is a not-for-profit organization based in Orlando that provides diapers, wipes, formula, and other essential items to families with children ages 0-3. They also offer educational classes and assist with the connection of Orange County residents to additional community resources.

The Board desires that the community centers owned and managed by the County be used in a manner that publicly benefits the County's residents and has designated the Manager of the Citizens' Commission for Children Division to be responsible for arranging, managing, and supervising the public use of the County's community centers for the County's residents.