



Venerria L. Thomas  
Director  
Community & Family Services

Orange County Government

# HEAD START POLICY COUNCIL



Sonya L. Hill  
Head Start Division Manager

## PROGRAM INFORMATION & UPDATES



JULY 2024



**Orange County  
Community & Family Services Department  
Head Start Division**



# **POLICY COUNCIL MONTHLY MEETING**

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**Who: POLICY COUNCIL MEMBERS**

**Date: THURSDAY – JULY 18, 2024**

**Time: 6:30 P.M.**

**Location: Holden Heights Community Center  
1201 20<sup>th</sup> Street  
Orlando, FL 32805**

*Childcare and Snack Provided*

*Contact Sandra Moore if you cannot attend:  
407-836-8913 or Email [Sandra.Moore2@ocfl.net](mailto:Sandra.Moore2@ocfl.net)*



# AGENDA



Orange County Government • Head Start Policy Council • Holden Heights  
Community Center • 1201 20<sup>th</sup> St., Orlando, FL 32805  
July 18, 2024 • 6:30 p.m.

1. *Call to Order – Chairperson*
2. *Roll Call – Secretary*

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3. *Adoption of Agenda*
4. *Secretary's Report*
5. *HR Report*
6. *Budget Report*
7. *Director's Report*
8. *New Business*
  - a. *ACF-OHS-IM-24-02 FY 2025;CLASS*
9. *Unit Updates:*  
*ERSEA, PFCE, Education, MH/D, Nutrition, Medical & Dental, Maintenance*
10. *Adjourn*

**Head Start Policy Council  
Human Resources Committee  
June 2024 Actions**

**I. Pending Approval for hire**

Job Title	Candidate's Name

**II. Termination from employment (Involuntarily)**

Job Title	Reason	Employee's Name

**III. Separation from employment (Voluntarily)**

Job Title	Reason	Employee's Name

**III. Current Head Start Openings – As of 6/30/2024**

Job Title	Number of Positions	Potential Candidates in process for hire
Center Supervisor	1	
Family Service Worker	1	
Food Service Assistant	1	
Sr. Family Service Worker	2	
Maintenance Technician	2	
Senior Coordinator	1	
Teacher	5	
Teacher Assistant	18	

# Head Start YTD Summary June 2024

## Head Start Budget Summary

Below is a different statement of financial activity. This summarizes all the financial spending over a period of time. In the example below we are looking at fiscal year to date spending. This spending has been separated into salary and non-salary expense. This report is also gives the council an understanding of Orange County Head Start's financial health.

	FY 2023 Current Budget	PRE Encumbered Amount	Encumbered Amount	FY 2024 Total YTD	Balance	% Percent Budget Used YTD
7521- Admin Salary	1,557,268			1,137,315	419,953	73.03%
7522 - Education Salary	11,565,254			9,588,698	1,976,556	82.91%
7523 - USDA Admin Salary	191,345			124,119	67,226	64.87%
7524 - USDA Services Salary	223,242			169,713	53,529	76.02%
7526 - Disability Salary	352,337			215,779	136,558	61.24%
7527 - Health Salary	449,156			276,694	172,462	61.60%
7528 - PFOE Salary	2,323,073			1,721,046	602,027	74.08%
7529 - General Funds	482,522			372,812	109,711	77.26%
7534 - Facilities Salary	292,319			120,490	171,829	41.22%
<b>Total Salary</b>	<b>17,436,516</b>	<b>0</b>	<b>0</b>	<b>13,726,665</b>	<b>3,709,851</b>	<b>78.72%</b>
7521 - Admin	178,975		20,327	148,660	9,989	94.42%
7522 - Education	807,843		88,386	647,997	71,461	91.15%
7523 - USDA Admin	7,693			7,163	530	93.11%
7524 - USDA Services	1,175,686		358,622	526,982	290,082	75.33%
7525 - Training	156,870		0	126,106	30,764	80.39%
7526 - Disability	107,379		24,357	49,015	34,007	68.33%
7527 - Health	18,705		2,359	11,793	4,552	75.66%
7528 - PFC	71,659		11,210	44,887	15,562	78.28%
7529 - General Funds	81,416		11,140	15,115	55,161	32.25%
7534 - Facilities	472,967		45,723	397,693	29,571	93.75%
7535- Disaster & Recovery	1,829,932		746,128	604,466	479,343	73.81%
<b>Total Non-Salary</b>	<b>4,909,145</b>	<b>0</b>	<b>1,308,248</b>	<b>2,579,876</b>	<b>1,021,021</b>	<b>79.20%</b>
<b>Grand Total</b>	<b>22,345,661</b>	<b>0</b>	<b>1,308,248</b>	<b>16,306,541</b>	<b>4,730,872</b>	<b>78.83%</b>



Community and Family Services Through June 30, 2024: Fund - 7004 Dept - 062 Unit 7521 H. S Admin 75% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUM AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	GFA	REGULAR SALARIES and WAGES	1,029,203.00	37,341.25	125,451.12	61,874.81	75,873.89	75,097.83	74,953.30	79,490.51	136,813.81	87,365.53	.00	.00	.00	.00	753,972.05	275,230.95	73.26
1125	GFA	RECRUITMENT & RETENTION PAY	9,802.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,802.00	.00
1130	GFA	OTHER SALARIES and WAGES	5,000.00	.00	1,735.29	2,334.60	2,442.41	2,177.39	1,733.19	2,633.99	.00	.00	.00	.00	.00	.00	12,686.27	-7,686.27	253.73
1140	GFA	OVERTIME	2,500.00	1,759.99	2,261.89	2,888.36	1,408.47	1,811.06	1,273.01	1,097.12	4,092.48	2,747.06	.00	.00	.00	.00	19,361.40	-16,861.40	774.46
1150	GFA	SPECIAL PAY	.00	.00	.00	.00	.00	.00	.00	500.00	500.00	.00	.00	.00	.00	.00	1,000.00	-1,000.00	.00
1160	GFA	LONGEVITY PAY	12,200.00	.00	.00	12,900.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	12,900.00	-7,000.00	105.74
2110	GFA	FICA TAXES	80,418.00	2,880.40	9,572.90	5,898.27	5,913.97	5,830.70	5,741.64	6,141.39	10,391.92	6,633.21	.00	.00	.00	.00	59,007.30	21,410.70	73.38
2120	GFA	RETIREMENT CONTRIBUTION	146,491.00	5,448.71	17,901.97	10,780.05	10,663.18	10,688.82	10,635.09	11,217.98	18,963.45	12,515.07	.00	.00	.00	.00	108,854.32	37,636.68	74.31
2130	GFA	LIFE and HEALTH INSURANCE	257,029.00	7,390.98	22,413.65	14,542.68	16,068.88	15,758.88	14,878.88	16,470.58	27,997.73	19,386.78	.00	.00	.00	.00	154,909.05	102,119.95	60.27
2131	GFA	MSA/FA CONTRIBUTION	.00	.00	.00	.00	8,500.00	-8,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
2200	GFA	PAYMENTS TO OPER TRUST	14,625.00	.00	.00	.00	.00	.00	.00	.00	.00	14,624.01	.00	.00	.00	.00	14,624.01	.99	99.99
		<b>Total of Salaries</b>	<b>1,557,268.00</b>	<b>54,821.29</b>	<b>179,366.73</b>	<b>111,218.77</b>	<b>120,590.80</b>	<b>102,864.68</b>	<b>109,220.11</b>	<b>117,181.17</b>	<b>198,779.39</b>	<b>143,271.66</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,137,314.60</b>	<b>419,953.40</b>	<b>73.03</b>
3125	GFB	INDIRECT COSTS	106,329.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	106,329.00	.00	100.00
3179	GFC	CONTRACT SVC EMPLOY AGENT	30,000.00	.00	3,788.87	.00	.00	.00	2,170.97	.00	.00	688.50	.00	.00	.00	.00	6,548.34	8,282.00	72.36
3410	GFC	LOCAL TRAVEL	2,000.00	.00	.00	898.83	368.84	490.77	18.34	397.81	375.18	.00	.00	.00	.00	.00	2,549.77	-549.77	127.49
3510	GFC	POSTAGE and MESSENGER SVCS	700.00	.00	.00	115.75	28.20	28.05	60.90	156.50	61.70	.00	.00	.00	.00	.00	453.10	246.90	64.73
3530	GFC	TOLL CHARGES	100.00	.00	.00	.00	.00	.00	4.38	12.01	11.31	.00	.00	.00	.00	.00	27.70	-72.30	27.70
3720	GFC	RENTAL OF EQUIPMENT	3,000.00	.00	.00	501.80	.00	752.70	.00	501.80	.00	501.80	.00	.00	.00	.00	2,258.10	-10.90	100.36
3720	GFC	COMMUNICATIONS	7,000.00	.00	.00	1,197.82	.00	598.91	597.71	558.76	563.29	707.44	.00	.00	.00	.00	4,223.93	2,776.07	60.34
3920	GFC	MAINTENANCE OF EQUIPMENT	5,000.00	.00	.00	.00	.00	2,420.75	.00	1,951.01	.00	1,145.64	.00	.00	.00	.00	5,517.40	-5,032.00	200.64
3910	GFC	GRAPHIC REPHOTO SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4010	GFC	DUES and MEMBERSHIPS	1,300.00	.00	.00	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	300.00	76.92
4020	GFC	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	50.45	50.45	50.45	244.25	.00	.00	.00	.00	395.60	-345.60	791.20
4110	GFC	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	5,000.00	.00	.00	1,080.10	837.92	234.64	477.21	785.22	194.37	199.57	.00	.00	.00	.00	3,789.03	2,110.97	64.22
4115	GFC	MISCELLANEOUS OPERATING SUPPLIES	1,000.00	.00	.00	.00	.00	80.55	20.49	91.01	56.73	154.38	.00	.00	.00	.00	403.16	596.84	40.32
4121	GFC	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN	50.00	.00	.00	.00	.00	.00	.00	.00	.00	79.90	.00	.00	.00	.00	79.90	-29.90	159.80
4123	GFC	EQUIPMENT LESS THAN \$5000	3,000.00	.00	.00	.00	.00	791.19	97.99	158.97	.00	-42.03	.00	.00	.00	.00	1,001.12	1,998.88	33.37
4412	GFC	PROMOTIONAL EXPENSES	100.00	.00	.00	.00	121.05	.00	.00	.00	.00	.00	.00	.00	.00	.00	121.05	-21.05	121.05
4418	GFC	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	-854.32	1054.32
4422	GFC	SCHOLARSHIPS AWARDS, BENEF	1500	.00	.00	.00	.00	.00	.00	.00	1054.32	.00	.00	.00	.00	.00	1054.32	.00	67.47
442C	GFC	SELF INS-PROP CASUALTY	11795	.00	.00	.00	.00	.00	.00	.00	11796	.00	.00	.00	.00	.00	11796	.00	100.00
		<b>Total of Operations</b>	<b>178973</b>	<b>0</b>	<b>3788.87</b>	<b>4774.3</b>	<b>1357.01</b>	<b>111727.56</b>	<b>3493.44</b>	<b>4762.54</b>	<b>14163.35</b>	<b>4662.45</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>146859.32</b>	<b>9888.52</b>	<b>94.42</b>
		<b>Total FY 7521</b>	<b>1789243</b>	<b>5482129</b>	<b>18315556</b>	<b>116953107</b>	<b>12194781</b>	<b>21489224</b>	<b>11271335</b>	<b>12194371</b>	<b>21294274</b>	<b>14768411</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20326395</b>	<b>12859742</b>	<b>75.24</b>

Community and Family Through June 30, 2024 Fund- 7004 Dept -062 Unit - 7522 Education HS Services 83% of FY Elapsed

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	Encum	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FF	REGULAR SALARIES AND WAGES	6,971,681.00	341,506.21	1,151,642.66	387,691.55	539,951.61	686,262.37	583,730.44	645,857.52	1,001,495.74	320,148.05	.00	.00	.00	.00	6,058,576.19	813,384.81	88.90
1125	6FF	RECRUITMENT & RETENTION PAY	78,886.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	78,886.00	78,886.00	100.00
1130	6FF	OTHER SALARIES AND WAGES	10,000.00	6,705.45	16,646.38	16,295.54	7,796.15	11,514.77	11,131.88	10,010.91	26,539.54	8,896.61	.00	.00	.00	.00	115,537.53	-105,537.53	1,155.38
1140	6FF	OVERTIME	5,000.00	13,582.17	22,652.19	25,434.86	2,871.22	27,343.13	29,058.91	6,337.29	19,703.63	9,141.17	.00	.00	.00	.00	147,897.57	-142,897.57	2,657.95
1150	6FF	SPECIAL PAY	.00	1,500.00	4,000.00	1,750.00	1,500.00	2,400.00	8,000.00	1,000.00	4,500.00	3,000.00	.00	.00	.00	.00	27,700.00	-27,700.00	100.00
1160	6FF	LONGEVITY PAY	113,800.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	113,800.00	113,800.00	99.08
2110	6FF	FICA TAXES	533,355.00	26,854.20	88,751.61	54,962.00	42,081.08	53,618.16	46,210.24	48,164.96	77,410.94	38,547.73	.00	.00	.00	.00	477,108.00	1,050.00	99.45
2120	6FF	RETIREMENT CONTRIBUTION	819,285.00	48,511.45	160,221.59	99,253.57	73,357.58	97,462.13	82,617.53	86,335.63	138,993.37	70,023.39	.00	.00	.00	.00	859,976.20	-38,771.20	104.35
2130	6FF	LIFE AND HEALTH INSURANCE	2,871,370.00	82,017.98	252,158.88	167,808.00	194,528.00	154,306.53	154,306.53	162,306.00	286,306.00	146,212.00	.00	.00	.00	.00	1,627,725.12	1,243,644.88	56.68
2131	6FF	HS&PSA CONTRIBUTION	.00	.00	.00	.00	.00	.00	.00	.00	750.00	.00	.00	.00	.00	.00	750.00	-750.00	100.00
2200	6FF	PAYMENTS TO DPBS TRUST	161,677.00	520,697.46	1,998,367.41	1,066,026.01	971,490.32	1,005,574.37	975,055.43	982,709.29	1,538,389.18	957,478.61	.00	.00	.00	.00	9,598,688.08	-1,976,555.92	89.51
3107	6FF	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	10,000.00	.00	.00	196.70	227.36	304.66	341.04	1,337.50	261.70	137.00	.00	.00	.00	.00	2,806.94	7,193.16	26.07
3192	6FF	CONTRACT LICENSING SUPPORT FEE	30,000.00	.00	.00	.00	40,560.00	.00	.00	.00	.00	24,640.00	.00	.00	.00	.00	65,200.00	-35,200.00	131.06
3197	6FF	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	.00	.00	2,091.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,091.00	-91.00	104.59
3350	6FF	OTHER INSURANCE AND BONDS	9,000.00	.00	.00	2,438.13	1,148.31	3,362.03	.00	2,465.93	3,444.10	212.91	.00	.00	.00	.00	5,458.00	-5,358.00	54.88
3410	6FF	LOCAL TRAVEL	4,000.00	.00	.00	227.41	100.45	264.74	107.02	142.31	392.56	73.01	.00	.00	.00	.00	1,307.41	-4,071.41	145.24
3530	6FF	TOLL CHARGES	4,000.00	.00	.00	5,770.70	.00	8,656.05	.00	5,770.70	.00	5,770.70	.00	.00	.00	.00	17,317.45	-13,317.45	30.69
3610	6FF	RENTAL OF EQUIPMENT	50,000.00	.00	.00	2,970.82	210.06	3,388.07	1,721.01	1,248.99	1,473.70	2,481.96	.00	.00	.00	.00	10,773.60	-42,226.40	69.25
3720	6FF	COMMUNICATIONS	32,000.00	.00	.00	1,000.00	.00	7,565.84	1,000.00	5,074.95	2,000.00	2,263.00	.00	.00	.00	.00	14,947.80	-2,947.80	106.11
3820	6FF	MAINTENANCE OF EQUIPMENT	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	100.00	100.00
3910	6FF	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	4,740.00	.00	.00	1,478.45	50.45	50.45	.00	.00	.00	1,695.75	.00	.00	.00	.00	3,275.10	-1,464.90	69.09
4020	6FF	TRAINING AND EDUCATIONAL COST	40,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	40,000.00	40,000.00	100.00
4040	6FF	LICENSE AND CERTIFICATION FEES	16,000.00	.00	.00	.00	125.00	.00	.00	250.00	1,250.00	.00	.00	.00	.00	.00	1,625.00	-9,375.00	14.77
4110	6FF	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	30,000.00	.00	.00	356.43	246.82	4,674.43	1,013.35	93.49	10.87	3,728.09	.00	.00	.00	.00	4,845.80	-11,154.20	30.29
4115	6FF	MISCELLANEOUS OPERATING SUPPLIES	3,000.00	.00	.00	3,310.12	775.00	778.65	226.32	193.42	20.00	1,567.37	.00	.00	.00	.00	10,777.32	-7,777.32	42.18
4116	6FF	EVENTUAL REIMBURSEMENTS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	3,000.00	100.00
4121	6FF	REEL LESS THAN \$5000	3,000.00	.00	.00	224.28	224.28	339.98	339.98	318.00	397.26	2,731.92	.00	.00	.00	.00	4,071.44	-1,071.44	133.71
4123	6FF	EQUIPMENT LESS THAN \$5000	8,000.00	.00	.00	586.36	.00	4,092.37	990.29	274.24	154.76	3,714.66	.00	.00	.00	.00	9,812.12	-1,812.12	122.65
4135	6FF	FOOD&DIETARY	290,000.00	.00	.00	79,816.57	8,286.46	8,561.11	50,570.85	21,144.41	97,537.81	1,506.91	.00	.00	.00	.00	267,446.12	-36,196.47	112.48
4195	6FF	MISC SUPPLIES OR EXPENSES	2,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,500.00	2,500.00	100.00
4412	6FF	PROMOTIONAL EXPENSES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	100.00	100.00
4418	6FF	EDUCATIONAL ASSISTANCE PROGRAM	100.00	.00	.00	3,825.33	.00	.00	.00	.00	4,066.67	3,776.00	.00	.00	.00	.00	14,993.00	-14,893.00	14,993.00
4422	6FF	SCHOLARSHIPS AWARDS,BENEF	50.00	.00	.00	465.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	465.00	465.00	930.00
4450	6FF	PARENT ACTIVITY FUND	500.00	.00	.00	2,625.00	10,500.00	1,994.00	5,250.00	.00	3,873.00	1,433.00	.00	.00	.00	.00	26,765.00	500.00	70.87
4452	6FF	FIELD TRIPS-HEAD START	35,360.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	35,360.00	35,360.00	100.00
4453	6FF	FIELD TRIPS-OTHER	150,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	150,000.00	150,000.00	100.00
8120	6FF	AND OTHER GOV'T AGENCIES	897,843.00	.00	.00	111,558.82	62,802.19	41,703.38	60,702.66	40,563.54	270,124.58	56,862.59	.00	.00	.00	.00	847,998.06	-71,460.06	91.15
		TOTAL OF OTHERS	12,373,097.00	520,697.46	1,700,026.41	1,177,584.93	974,292.51	1,049,277.75	975,959.29	1,029,272.83	1,808,494.16	1,008,301.60	.00	.00	.00	.00	10,236,894.34	-2,046,016.55	83.45



Community and Family Services Through **June 30, 2024**: Fund - 7404 Dept - 062 Unit - 7523 USDA Admin **66%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	RED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	6FQ	REGULAR SALARIES and WAGES	121,942.00	5,716.00	19,811.47	8,036.70	25,313.50	6,761.83	6,760.00	6,760.00	-1,290.60	6,760.00	.00	.00	.00	.00	84,928.90	37,313.10	69.40	
1125	6FQ	RECRUITMENT & RETENTION PAY	1,415.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,415.00	.00	.00
1140	6FQ	OVERTIME	750.00	.00	60.39	41.09	.00	238.34	.00	.00	63.24	.00	.00	.00	.00	.00	403.06	346.94	53.74	
1160	6FQ	LONGEVITY PAY	2,700.00	.00	.00	2,700.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,700.00	2,700.00	100.00	
2110	6FQ	FICA TAXES	9,701.00	425.75	1,485.62	801.45	1,785.31	525.92	507.53	507.53	-85.22	507.53	.00	.00	.00	.00	6,461.42	3,239.58	66.61	
2120	6FQ	RETIREMENT CONTRIBUTION	15,952.00	775.67	2,696.63	1,462.55	1,076.99	949.93	917.34	917.34	-166.56	917.34	.00	.00	.00	.00	9,547.23	6,404.77	59.85	
2130	6FQ	LIFE and HEALTH INSURANCE	35,792.00	1,264.47	3,813.41	2,508.94	2,264.17	1,860.58	1,720.58	1,840.58	191.93	1,800.58	.00	.00	.00	.00	17,285.24	18,506.76	48.29	
2131	6FQ	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	750.00	-750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	6FQ	PAYMENTS TO OPEB TRUST	3,093.00	.00	.00	.00	.00	.00	.00	.00	.00	3,093.00	.00	.00	.00	.00	3,093.00	.00	100.00	
		<b>Total of Salaries</b>	<b>191,345.00</b>	<b>8,181.89</b>	<b>27,867.52</b>	<b>15,550.73</b>	<b>31,189.97</b>	<b>9,606.60</b>	<b>9,905.45</b>	<b>10,025.45</b>	<b>-1,287.21</b>	<b>13,078.45</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>124,118.85</b>	<b>67,226.15</b>	<b>64.87</b>	
3125	6FP	INDIRECT COSTS	6,543.00	.00	.00	.00	.00	4,359.17	.00	.00	2,183.83	.00	.00	.00	.00	.00	6,543.00	.00	100.00	
3410	6FR	LOCAL TRAVEL	190.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	190.00	.00	
3530	6FR	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
3820	6FR	MAINTENANCE OF EQUIPMENT	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	6FR	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	190.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	190.00	.00	
4418	6FR	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4482	6FS	SELF INS-PROP CASUALTY	620.00	.00	.00	.00	.00	.00	.00	.00	620.00	.00	.00	.00	.00	.00	620.00	.00	100.00	
		<b>Total of Operations</b>	<b>7,693.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>4,359.17</b>	<b>.00</b>	<b>10,025.45</b>	<b>-2,903.83</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>7,165.00</b>	<b>530.00</b>	<b>93.11</b>	
		<b>Total of Unit 7523</b>	<b>199,038.00</b>	<b>8,181.89</b>	<b>27,867.52</b>	<b>15,550.73</b>	<b>31,189.97</b>	<b>13,965.77</b>	<b>9,905.45</b>	<b>10,025.45</b>	<b>1,516.62</b>	<b>13,078.45</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>131,281.85</b>	<b>67,756.15</b>	<b>65.96</b>	

Community and Family Services Through **June 30, 2024**: Fund -7404 Dept 062 Unit - 7524: USDA Services **75%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBERED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD	
1120	6FT	REGULAR SALARIES and WAGES	120086	5616.21	21883.52	8779.89	10816.5	11170.8	11170.81	11302.3	6199.96	10,167.74	0	0	0	0	97108.01	22977.99	80.87	
1125	6FT	RECRUITMENT & RETENTION PAY	1557	0	0	0	0	0	0	0	0	.00	0	0	0	0	0	1557	0	
1140	6FT	OVERTIME	750	0	0	0	0	0	25.67	0	48.47	.00	0	0	0	0	74.14	675.86	9.89	
1160	6FT	LONGEVITY PAY	3900	0	0	2400	0	0	0	0	0	.00	0	0	0	0	2400	1500	61.54	
2110	6FT	FICA TAXES	9651	397.58	1577.83	791.17	763.08	790.17	792.16	800.31	445.62	713.50	0	0	0	0	7071.52	2589.48	73.2	
2120	6FT	RETIREMENT CONTRIBUTION	15888	975.6	3809.16	1939.37	1853.28	1938.14	1842.7	1957.18	1040.81	1,747.60	0	0	0	0	17213.84	-1325.84	108.34	
2130	6FT	LIFE and HEALTH INSURANCE	65214	2193.51	6650.56	4287.04	4735.94	4935.94	4535.94	4836.38	2717.53	4,736.38	0	0	0	0	39659.23	2554.77	60.81	
2131	6FT	HSA/FSA CONTRIBUTION	0	0	0	0	2000	-2000	0	0	0	0	0	0	0	0	0	0	0	
2200	6FT	PAYMENTS TO OPEB TRUST	6186	0	0	0	0	0	0	0	0	6186	0	0	0	0	6186	0	100	
		Total of Salaries	223242	9182.99	33951.17	18197.47	20178.8	16835.05	18467.28	18896.37	10492.39	23351.22	0	0	0	0	169712.74	53529.26	76.02	
3170	6FU	JANITORIAL SVC and SUPPLY	118	0	0	0	0	0	0	0	0	0	0	0	0	0	0	118	0	
4110	6FU	OFFICE SUPPLIES (NOT INCLUDING PRIN	118	0	0	0	0	0	0	0	0	0	0	0	0	0	0	118	0	
4115	6FU	MISCELLANEOUS OPERATING SUPPLIES	500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	500	0	
4123	6FU	EQUIPMENT LESS THAN \$5000	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50	0	
4130	6FU	HOUSEHOLD AND KITCHEN SUPPLIES	450	0	0	0	0	0	0	0	0	0	0	0	0	0	0	450	0	
4135	6FU	FOOD and DIETARY	1173686	0	0	0	58235.97	53388.57	379338.25	122701.44	-87446.21	764	0	0	0	0	358622.47	288645.51	75.39	
4482	6FS	SELF INS-PROP CASUALTY	764	0	0	0	0	0	0	0	0	0	0	0	0	0	0	764	100	
		Total of Operations	1173686	0	0	0	58235.97	53388.57	379338.25	122701.44	-86682.21	764	0	0	0	0	358622.47	526218.02	280081.51	75.33
		Total of Unit 7524	1396928	9182.99	33951.17	18197.47	78414.77	70223.62	397805.53	741597.81	-76229.82	23351.22	0	0	0	0	696694.76	343610.77	75.44	

Community and Family Services Through **June 30, 2024**: Fund - 7004 Dept - 062 Unit - 7525: HS Training **80%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUMBE RED AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
3185	6FH	CONTRACT SVC-TRAINING	50,000.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00
3197	6FH	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,000.00	00	.00	.00	.00	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	50.00
3410	6FH	LOCAL TRAVEL	100.00	00	.00	.00	74.26	.00	.00	20.00	.00	74.55	.00	.00	.00	.00	.00	-68.81	168.81
3420	6FH	OUT OF COUNTY TRAVEL	38,000.00	608	1,040.00	6,678.11	2,301.89	4,782.98	4,228.58	19,026.97	4,398.43	16,065.20	.00	.00	.00	.00	.00	-21,130.16	155.61
3610	6FH	RENTAL OF EQUIPMENT	3,460.00	00	.00	.00	.00	1,355.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,355.00	39.16
3620	6FH	LEASES-BUILDINGS/STRUCTURES	2,995.00	00	5,115.00	200.00	.00	305.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	-2,626.00	187.68
3910	6FH	GRAPHIC REPROD SVCS	50.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4020	6FH	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	9,250.00	00	.00	.00	1,045.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	8,205.00	11.30
4030	6FH	TRAINING AND EDUCATIONAL COST	38,000.00	00	.00	6,176.00	16,631.48	6,383.85	8,409.38	12,265.60	4,410.38	3,509.73	.00	.00	.00	.00	.00	-19,786.43	152.07
4040	6FH	LICENSE AND CERTIFICATION FEES	3,951.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,951.00	.00
4110	6FH	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	50.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4115	6FH	MISCELLANEOUS OPERATING SUPPLIES	50.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4116	6FH	EVENT/MEAL REIMBURSEMENTS	2,016.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,016.00	.00
4418	6FH	EDUCATIONAL ASSISTANCE PROGRAM	6,948.00	00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,948.00	.00
		Total of Operations	156,870.00	608.00	6,155.00	13,054.11	20,052.63	13,827.84	12,637.96	31,312.57	8,803.81	19,649.48	.00	.00	.00	.00	.00	126,106.40	80.39
		Total of Unit 7525	156,870.00	608.00	6,155.00	13,054.11	20,052.63	13,827.84	12,637.96	31,312.57	8,803.81	19,649.48	.00	.00	.00	.00	.00	126,106.40	80.39

Community and Family Services Through **June 30, 2024** Fund - 7004 Dept - 062 Unit - 7526: HS Disability **63%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ED AMOUNT	TOTAL YTD	BALANCE	BUDGET USED	
1120	BF1	REGULAR SALARIES and WAGES	232,918.00	10,116.80	30,225.62	16,816.00	19,249.61	18,593.16	18,816.00	17,261.06	13,089.38	6,030.40	.00	.00	.00	.00	150,338.23	82,579.77	64.55	
1125	BF1	RECRUITMENT & RETENTION PAY	2,217.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,217.00	.00	
1140	BF1	OVERTIME	500.00	39.76	219.54	4.47	929.60	22.36	62.85	56.83	158.84	.00	.00	.00	.00	.00	1,484.25	-884.25	296.85	
1150	BF1	SPECIAL PAY	.00	.00	.00	400.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	400.00	-400.00	.00	
1160	BF1	LONGEVITY PAY	2,000.00	.00	.00	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00	100.00	
2110	BF1	FICA TAXES	18,141.00	719.18	2,208.85	1,390.21	1,479.30	1,352.03	1,372.21	1,252.75	964.25	446.50	.00	.00	.00	.00	11,205.28	6,935.72	61.77	
2120	BF1	RETIREMENT CONTRIBUTION	32,310.00	1,312.31	4,131.45	2,553.94	2,751.89	2,526.13	2,561.87	2,350.04	1,784.89	818.32	.00	.00	.00	.00	20,860.84	11,448.16	64.56	
2130	BF1	LIFE and HEALTH INSURANCE	61,001.00	1,513.48	4,766.44	3,110.96	3,359.52	3,519.52	3,279.52	3,459.52	2,268.74	861.24	.00	.00	.00	.00	25,240.94	34,760.06	43.02	
2131	BF1	HSA/FSR CONTRIBUTION	.00	.00	.00	.00	750.00	-750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	
2200	BF1	PAYMENTS TO OPEB TRUST	3,250.00	.00	.00	.00	.00	.00	.00	.00	.00	3,249.78	.00	.00	.00	.00	3,249.78	.22	99.99	
		<b>Total Of Salaries</b>	<b>352,337.00</b>	<b>13,883.53</b>	<b>41,552.10</b>	<b>26,275.59</b>	<b>28,659.92</b>	<b>25,263.20</b>	<b>26,092.45</b>	<b>24,380.20</b>	<b>18,266.10</b>	<b>11,406.24</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>215,779.32</b>	<b>136,557.88</b>	<b>61.24</b>	
3195	BFK	CONTRACT SERVICES MEDICAL	90,000.00	.00	.00	3,429.00	8,081.42	3,132.44	10,376.24	1,262.50	4,690.00	9,553.00	.00	.00	.00	.00	24,357.08	40,624.60	72.09	
3410	BFK	LOCAL TRAVEL	3,000.00	.00	.00	548.78	485.47	771.39	.00	494.21	592.18	118.49	.00	.00	.00	.00	3,010.52	-10.52	100.35	
3510	BFK	POSTAGE and MESSENGER SVCS	150.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	150.00	.00	
3720	BFK	COMMUNICATIONS	2,000.00	.00	.00	231.10	.00	115.55	111.41	90.58	91.57	90.54	.00	.00	.00	.00	730.75	1,269.25	36.54	
4020	BFK	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00	
4040	BFK	LICENSE AND CERTIFICATION FEES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4110	BFK	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	3,000.00	.00	.00	.00	.00	.00	1,601.70	.00	.00	.00	.00	.00	.00	.00	1,601.70	1,398.30	53.39	
4115	BFK	MISCELLANEOUS OPERATING SUPPLIES	3,000.00	.00	.00	.00	.00	.00	.00	.00	.00	117.95	.00	.00	.00	.00	117.95	2,882.05	3.93	
4121	BFK	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4418	BFK	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00	
4422	BFK	SCHOLARSHIPS AWARDS,BENEF	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
4452	BFK	SELF-INS-PROG CASUALTY	3029	0	0	0	0	0	0	0	3029	0	0	0	0	0	3029	0	100.00	
		Total of Operations	10,739	13893.53	41552.10	4208.88	8558.83	4019.38	12089.25	1847.29	8402.75	8879.38	0	0	0	0	24357.08	49014.52	68.33	
		Total Unit 7526	459716	30484.46	41552.10	30484.46	37226.81	29292.56	38181.8	26227.49	26698.85	21286.22	0	0	0	0	24357.08	264793.84	170565.08	62.90

Community and Family Services Through **June 30, 2024** Fund - 7004 Dept - 062 Unit - 7527: HS Child Health and Development **62%** of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUM AMOUNT	TOTAL YTD	BALANCE	% BUDGET
1120	6FV	REGULAR SALARIES and WAGES	278,434.00	5,665.43	21,496.15	14,180.22	16,908.60	18,428.96	18,295.64	18,315.65	33,112.58	22,284.24	.00	.00	.00	.00	188,687.47	109,746.53	60.59
1125	6FV	RECRUITMENT & RETENTION PAY	2,697.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,697.00	.00
1130	6FV	OTHER SALARIES and WAGES	.00	.00	.00	.00	1,512.00	3,152.10	3,198.30	2,520.00	6,438.72	4,237.61	.00	.00	.00	.00	21,058.73	-21,058.73	.00
1140	6FV	OVERTIME	500.00	.00	221.13	157.84	.00	381.15	111.66	3.15	285.48	173.93	.00	.00	.00	.00	1,334.34	-834.34	266.87
1150	6FV	SPECIAL PAY	.00	.00	.00	500.00	.00	500.00	.00	.00	500.00	500.00	.00	.00	.00	.00	2,000.00	-2,000.00	.00
1160	6FV	LONGEVITY PAY	1,300.00	.00	.00	1,300.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,300.00	.00	100.00
2110	6FV	FICA TAXES	21,606.00	402.65	1,567.29	1,168.62	1,402.75	1,665.95	1,583.07	1,524.44	2,981.45	2,011.54	.00	.00	.00	.00	14,307.16	7,298.84	66.22
2120	6FV	RETIREMENT CONTRIBUTION	38,324.00	768.60	2,947.04	2,122.08	2,294.50	2,500.81	2,497.44	2,485.44	4,530.11	3,047.56	.00	.00	.00	.00	23,193.78	15,130.22	60.52
2130	6FV	LIFE and HEALTH INSURANCE	101,420.00	1,406.67	4,243.58	3,201.91	4,664.23	4,684.10	4,715.40	4,895.42	7,330.89	4,795.47	.00	.00	.00	.00	39,937.67	61,482.33	39.38
2200	6FV	PAYMENTS TO OPEB TRUST	4,875.00	.00	.00	.00	.00	.00	.00	.00	.00	4,874.67	.00	.00	.00	.00	4,874.67	.33	99.99
		Total of Salaries	449,156.00	8,242.95	30,475.19	22,630.67	26,782.08	31,313.07	30,401.51	29,744.10	55,179.23	41,925.02	.00	.00	.00	.00	276,693.82	-172,462.18	61.60
3179	6FW	CONTRACT SVC EMPLOY AGENT	500.00	.00	.00	.00	1,168.40	.00	6,394.06	.00	.00	.00	.00	.00	.00	.00	2,359.34	-9,419.90	1,983.96
3195	6FW	CONTRACT SERVICES MEDICAL	500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
3410	6FW	LOCAL TRAVEL	500.00	.00	.00	118.42	177.57	240.84	.00	87.31	487.69	.00	.00	.00	.00	.00	1,111.83	-611.83	222.37
3530	6FW	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3720	6FW	COMMUNICATIONS	2,000.00	.00	.00	392.22	.00	196.11	196.15	196.15	196.13	196.07	.00	.00	.00	.00	1,374.83	625.17	68.74
4020	6FW	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FW	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	550.00	.00	.00	.00	.00	70.39	.00	.00	.00	.00	.00	.00	.00	.00	70.39	479.61	12.80
4115	6FW	MISCELLANEOUS OPERATING SUPPLIES	13,500.00	.00	.00	.00	.00	.00	21.23	.00	.00	.00	.00	.00	.00	.00	21.23	13,478.77	.16
4121	6FW	COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4123	6FW	EQUIPMENT LESS THAN \$5000	50.00	.00	.00	.00	.00	279.98	.00	80.46	.00	.00	.00	.00	.00	.00	360.44	-310.44	720.88
4143	6FW	MED and SURG SUPPLIES	50.00	.00	.00	.00	489.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	489.00	-439.00	978.00
4418	6FW	EDUCATIONAL ASSISTANCE PROGRAM	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4422	6FW	SCHOLARSHIPS, AWARDS, BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4482	6FG	SELF INS-PROP CASUALTY	805.00	.00	.00	.00	.00	.00	.00	.00	805.00	.00	.00	.00	.00	.00	805.00	.00	100.00
		Total of Operations	18,705.00	.00	.00	510.64	-1,832.97	787.32	6,611.44	363.92	1,490.82	196.07	.00	.00	.00	.00	2,359.34	-4,552.48	75.66
		Total of Unit 7527	467,861.00	8,242.95	30,475.19	23,141.31	28,615.05	32,100.39	37,012.95	30,108.02	56,670.05	42,121.09	.00	.00	.00	.00	288,487.00	-177,014.66	62.17

Community and Family Services Through **June 30, 2024** Fund - 7004 Dept - 062 Unit - 7528: HS Parent Family Community Engagement **74%** of FY Elapsed

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUM AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FX	REGULAR SALARIES and WAGES	1,478,022.00	57,200.05	186,771.09	96,819.49	114,054.25	109,862.46	116,419.93	116,305.03	181,790.63	118,610.88	.00	.00	.00	.00	1,087,834.41	380,187.59	74.28
1125	6FX	RECRUITMENT & RETENTION PAY	14,154.00	2,351.70	5,780.70	2,421.00	2,696.25	3,481.35	4,591.10	5,736.61	13,895.93	10,799.26	.00	.00	.00	.00	51,753.90	14,154.00	.00
1130	6FX	OTHER SALARIES and WAGES	10,000.00	416.15	957.31	482.94	93.24	249.62	685.63	3.04	133.36	38.09	.00	.00	.00	.00	3,064.90	1,935.10	57.54
1140	6FX	OVERTIME	5,000.00	.00	1,400.00	.00	1,000.00	.00	2,000.00	500.00	1,000.00	500.00	.00	.00	.00	.00	6,900.00	-6,900.00	.00
1150	6FX	SPECIAL PAY	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
1160	6FX	LONGEVITY PAY	14,750.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	15,500.00	-750.00	105.08
2110	6FX	FICA TAXES	115,281.00	4,440.96	14,350.50	8,445.70	8,581.36	8,395.27	9,073.66	8,977.12	14,476.27	9,538.93	.00	.00	.00	.00	86,283.77	28,997.23	74.85
2120	6FX	RETIREMENT CONTRIBUTION	218,938.00	8,372.86	27,417.32	16,375.44	14,990.19	15,648.76	16,597.76	16,489.56	25,210.24	16,807.24	.00	.00	.00	.00	157,899.37	60,938.63	72.15
2130	6FX	LIFE and HEALTH INSURANCE	439,404.00	12,708.59	39,590.06	25,531.38	28,233.11	28,568.20	28,820.62	30,785.26	47,255.57	31,193.35	.00	.00	.00	.00	272,686.14	166,717.86	62.06
2131	6FX	HSA/FA CONTRIBUTION	.00	.00	.00	.00	7,000.00	-7,000.00	.00	.00	1,500.00	.00	.00	.00	.00	.00	1,500.00	-1,500.00	.00
2200	6FX	PAYMENTS TO OPEB TRUST	27,524.00	.00	.00	.00	.00	.00	.00	.00	.00	27,623.12	.00	.00	.00	.00	27,623.12	.88	100.00
		<b>Total of Salaries</b>	<b>2,323,073.00</b>	<b>85,991.21</b>	<b>276,266.38</b>	<b>165,576.95</b>	<b>175,643.40</b>	<b>160,208.66</b>	<b>178,188.70</b>	<b>178,796.62</b>	<b>285,262.22</b>	<b>215,110.87</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,721,045.61</b>	<b>602,027.39</b>	<b>74.08</b>
3179	6FY	CONTRACT SVC EMPLOY AGENT	5,700.00	.00	.00	.00	8,203.08	1,653.20	.00	.00	.00	.00	.00	.00	.00	.00	11,210.40	-15,382.68	369.87
3410	6FY	LOCAL TRAVEL	3,000.00	.00	.00	148.36	106.96	127.40	.00	61.83	348.53	.00	.00	.00	.00	.00	793.08	2,206.92	26.44
3530	6FY	TOLL CHARGES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	100.00	.00
3720	6FY	COMMUNICATIONS	12,000.00	.00	.00	1,926.34	.00	926.48	958.86	1,087.83	763.54	965.42	.00	.00	.00	.00	6,628.47	5,371.53	55.24
4020	6FY	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	90.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
4110	6FY	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	10,000.00	.00	.00	7,706.40	.00	130.70	222.33	.00	.00	.00	.00	.00	.00	.00	359.70	-309.70	719.40
4115	6FY	MISCELLANEOUS OPERATING SUPPLIES	5,000.00	.00	.00	.00	187.50	.00	50.00	.00	14.90	203.19	.00	.00	.00	.00	455.59	4,544.41	9.11
4121	6FY	COMPUTER EQUIP UNDER \$500 & COMPUTER REL LESS THAN \$5000	50.00	.00	.00	.00	.00	13.39	.00	.00	.00	.00	.00	.00	.00	.00	13.39	36.61	26.78
4123	6FY	EQUIPMENT LESS THAN \$5000	4,000.00	.00	.00	1,750.61	.00	193.83	299.99	169.99	.00	.00	.00	.00	.00	.00	2,414.42	1,585.58	60.36
4412	6FY	PROMOTIONAL EXPENSES	7,000.00	.00	.00	185.73	119.61	.00	1,332.37	.00	109.60	.00	.00	.00	.00	.00	1,747.31	5,252.69	24.96
4418	6FY	EDUCATIONAL ASSISTANCE PROGRAM	1,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
4450	6FY	PARENT ACTIVITY FUND	9,216.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,216.00	.00
4482	6FG	SELF INS-PROP CASUALTY	14,543.00	.00	.00	.00	.00	.00	.00	.00	14,543.00	.00	.00	.00	.00	.00	14,543.00	.00	100.00
		<b>Total of Operations</b>	<b>71,659.00</b>	<b>.00</b>	<b>276,266.38</b>	<b>177,653.09</b>	<b>8,623.15</b>	<b>-3,055.00</b>	<b>-2,863.95</b>	<b>-1,319.65</b>	<b>-15,779.57</b>	<b>-1,768.61</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>44,886.67</b>	<b>-15,561.93</b>	<b>78.28</b>
		<b>Total of Unit 7528</b>	<b>2,394,732.00</b>	<b>85,991.21</b>	<b>276,266.38</b>	<b>177,653.09</b>	<b>184,266.55</b>	<b>163,284.66</b>	<b>181,052.25</b>	<b>190,116.27</b>	<b>301,041.79</b>	<b>216,279.48</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>1,765,932.28</b>	<b>617,589.32</b>	<b>74.21</b>

Community and Family Services Through **June 30, 2024** Fund - 0001 Dept - 062 Unit - 7529: HS General Fund **71%** of FY Elapsed

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUM AMOUNT	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	HZE	REGULAR SALARIES and WAGES	312,410.00	13,448.30	44,167.35	22,697.60	24,838.08	26,897.60	26,897.60	25,592.74	36,276.00	22,827.20	.00	.00	.00	.00	243,642.97	68,767.03	77.99
1125	HZE	RECRUITMENT & RETENTION PAY	2,976.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,976.00	2,976.00	.00
1160	HZE	LONGEVITY PAY	4,200.00	.00	.00	4,200.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	4,200.00	4,200.00	100.00
2110	HZE	FICA TAXES	24,448.00	977.12	3,223.67	1,954.24	1,803.41	1,960.99	1,960.99	1,861.14	2,650.91	1,670.41	.00	.00	.00	.00	18,062.83	6,385.17	73.88
2120	HZE	RETIREMENT CONTRIBUTION	43,740.00	1,825.01	5,993.53	3,650.02	3,370.54	3,650.02	3,650.02	3,472.95	4,922.67	3,097.66	.00	.00	.00	.00	33,632.42	10,107.58	76.89
2130	HZE	LIFE and HEALTH INSURANCE	94,748.00	3,808.70	11,526.10	7,517.40	8,221.76	8,501.76	7,941.76	8,361.76	10,872.46	6,521.59	.00	.00	.00	.00	73,273.28	21,474.72	77.33
2131	HZE	HSA/FSA CONTRIBUTION	.00	.00	.00	.00	1,250.00	-1,250.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
		Total of Salaries	482,522.00	20,059.63	64,910.65	40,019.26	39,483.79	39,760.33	40,450.36	39,288.59	54,722.04	34,116.95	.00	.00	.00	.00	372,811.50	109,710.50	77.26
3167	HZE	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	300.00	.00	.00	.00	.00	80.00	.00	.00	.00	.00	.00	.00	.00	.00	80.00	220.00	26.67
4110	HZE	CONTRACTUAL SERVICES NOT	22,800.00	.00	.00	.00	.00	.00	.00	11,140.00	.00	.00	.00	.00	.00	.00	11,140.00	520.00	97.72
4115	HZE	OFFICE SUPPLIES (NOT INCLUDING	5,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	500.00	.00
4123	HZE	MISCELLANEOUS OPERATING	50.00	.00	.00	35.93	.00	2,409.22	299.93	446.32	.00	-446.32	.00	.00	.00	.00	2,745.08	2,254.92	54.90
4135	HZE	EQUIPMENT LESS THAN \$5000	1,666.00	.00	.00	.00	.00	49.99	.00	.00	.00	.00	.00	.00	.00	.00	49.99	.01	99.98
4482	HZE	FOOD and DIETARY	1,100.00	.00	.00	.00	.00	1,100.00	.00	.00	.00	.00	.00	.00	.00	.00	1,100.00	1,666.00	.00
6310	HZE	SELF INS-PROP CASUALTY	50,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,100.00	.00	100.00
		STRUCT and FAC OTH TH BLDGS	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50,000.00	.00
6430	HZE	HEAVY EQUIPMENT	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00
		Total of Operations	81,416.00	.00	.00	35.93	39,483.79	3,639.21	299.93	11,586.32	.00	-446.32	.00	.00	.00	.00	15,115.07	55,160.93	32.25
		Total of Unit: 7529	563,938.00	20,059.63	64,910.65	40,055.19	39,483.79	43,399.54	40,750.29	50,874.91	54,722.04	33,670.53	.00	.00	.00	.00	387,926.57	164,977.43	70.76

Community and Family Services Through June 30, 2024 Fund - 7004 Dept - 062 Unit - 7534: Facilities 74% of FY Elapsed

OBJECT	APPR	OBJECT NAME	CURRENT BUDGET	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUM	TOTAL YTD	BALANCE	% BUDGET USED YTD
1120	6FL	REGULAR SALARIES and WAGES	172,441.00	1,622.74	11,689.54	7,617.60	7,617.60	7,617.60	11,426.40	7,732.97	.00	.00	.00	.00	69,476.75	103,164.25	40.24
1125	6FL	RECRUITMENT & RETENTION PAY	1,154.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,564.00	.00
1130	6FL	OTHER SALARIES and WAGES	5,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	5,000.00	.00
1140	6FL	OVERTIME	2,100.00	142.69	516.13	494.87	704.34	276.28	558.63	264.13	.00	.00	.00	.00	3,512.66	-1,012.66	140.51
1150	6FL	SPECIAL PAY	.00	.00	500.00	.00	.00	.00	500.00	.00	.00	.00	.00	.00	1,000.00	-1,000.00	.00
1160	6FL	LONGEVITY PAY	2,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,200.00	1,200.00	50.00
2110	6FL	FICA TAXES	13,117.00	111.52	889.02	561.72	577.75	544.99	866.77	552.90	.00	.00	.00	.00	5,214.80	8,902.20	38.58
2120	6FL	RETIREMENT CONTRIBUTION	23,178.00	372.77	2,159.39	1,393.10	1,427.36	1,336.91	2,035.84	1,358.72	.00	.00	.00	.00	12,770.80	11,207.20	53.26
2130	6FL	LIFE and HEALTH INSURANCE	89,104.00	1,668.60	4,736.06	2,621.88	2,621.88	2,621.88	3,932.82	2,621.88	.00	.00	.00	.00	25,690.29	43,313.71	37.23
2200	6FL	PAYMENTS TO OPEB TRUST	1,125.00	.00	.00	.00	.00	.00	.00	1,624.88	.00	.00	.00	.00	1,624.88	.11	89.98
		Total of Salaries	292,319.00	3,818.32	20,500.14	12,679.17	12,648.93	12,387.86	19,320.66	14,155.49	.00	.00	.00	.00	120,490.19	-171,828.81	41.22
3167	6FM	PAYMENTS TO OTHER GOVERNMENTAL AGENCIES	1,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,000.00	.00
3170	6FM	JANITORIAL SVC and SUPPLY	10,100.00	.00	1,943.19	3,321.96	647.73	647.73	647.73	647.73	.00	.00	.00	.00	8,503.80	1,496.20	85.04
3179	6FM	CONTRACT SVC EMPLOY AGENT	3,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	3,000.00	.00
3197	6FM	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	2,100.00	.00	.00	.00	.00	.00	1,582.60	.00	.00	.00	.00	.00	1,582.60	417.40	79.13
3360	6FM	OTHER INSURANCE and BONDS	9,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	9,000.00	.00
3420	6FM	OUT OF COUNTY TRAVEL	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	300.00	.00
3520	6FM	MOVING EXPENSE CO ASSETS	6,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,000.00	.00
3530	6FM	TOLL CHARGES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
3610	6FM	RENTAL OF EQUIPMENT	50.00	.00	.00	68.85	240.00	.00	.00	.00	.00	.00	.00	.00	308.85	-258.85	617.70
3620	6FM	LEASES-BUILDINGS/STRUCTURES	275,100.00	3,455.32	1,915.25	1,852.72	1,790.19	140,037.55	149,037.55	1,790.19	.00	.00	.00	.00	312,396.62	-37,396.62	113.60
3710	6FM	UTILITIES	30,100.00	.00	3,461.36	6,559.87	3,173.63	1,596.32	3,876.83	1,974.10	.00	.00	.00	.00	23,585.80	6,914.20	77.33
3720	6FM	COMMUNICATIONS	24,184.00	.00	.00	5,404.33	139.62	3,124.47	1,339.62	1,339.62	.00	.00	.00	.00	13,408.82	11,075.18	54.77
3810	6FM	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	5,100.00	.00	1,016.25	677.50	1,496.25	368.80	338.75	657.36	.00	.00	.00	.00	6,959.45	-10,703.14	314.06
3820	6FM	MAINTENANCE OF EQUIPMENT	19,116.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	18,116.00	4.73
3825	6FM	INTERNAL FLEET MANAGEMENT CHARGES	28,100.00	.00	.00	.00	2,714.31	4,510.37	2,143.92	.00	.00	.00	.00	.00	17,010.12	10,989.88	60.75
3910	6FM	GRAPHIC REPROD SVCS	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4110	6FM	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	1,100.00	.00	.00	.00	3,708.30	.00	.00	.00	.00	.00	.00	.00	3,943.25	-2,443.25	262.88
4115	6FM	MISCELLANEOUS OPERATING SUPPLIES	9,150.00	.00	.00	.00	471.10	273.24	.00	2,961.07	.00	.00	.00	.00	3,761.17	4,955.83	45.26
4123	6FM	EQUIPMENT LESS THAN \$5000	4,100.00	.00	.00	.00	.00	2,799.00	-364.15	.00	.00	.00	.00	.00	3,395.70	604.30	84.89
4126	6FM	TOOL and SMALL IMPLEMENTS	3,100.00	.00	.00	.00	6.36	.00	3.99	.00	.00	.00	.00	.00	10.35	2,989.65	.34
4175	6FM	CLOTHING AND WEARING APPAREL	116.00	.00	.00	.00	135.92	.00	.00	135.00	.00	.00	.00	.00	270.92	-154.92	233.56
4195	6FM	MISC SUPPLIES OR EXPENSES	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	50.00	.00
4422	6FM	SCHOLARSHIPS, AWARDS, BENEF	50.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	771.00	.00	100.00
4482	6FC	SELF INS-PROP CASUALTY	71.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,471.00	93.82
6420	6FJ	ROLLING STOCK	40,100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
7220	6FM	PRIN-CAPITAL LEASES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
7420	6FM	INTEREST-CAPITAL LEASES	100.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	500.00	.00
		Total of Operation	472,187.00	3,655.32	8,336.05	17,885.23	14,623.41	162,357.48	159,378.84	9,505.07	.00	.00	.00	.00	397,692.69	-29,570.86	93.75
		Total of Unit 7534	765,306.00	7,273.64	28,836.19	23,192.34	27,772.34	174,755.14	178,897.30	23,660.36	.00	.00	.00	.00	518,162.88	-201,396.67	73.68



Community and Family Services Through **June 30, 2024**: Fund - 7046 Dept - 062 Unit - 7535: HS Disaster Recovery **74%** of FY Elapsed

OBJ	APPR	OBJECT NAME	CURRENT BUDGET	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ENCUM	TOTAL YTD	BALANCE	% BUDGET USED
3125	2GA	INDIRECT COSTS	302,220.00	.00	.00	.00	.00	.00	.00	.00	37,574.18	.00	.00	.00	.00	.00	37,574.18	264,645.82	12.43
3170	2GB	JANITORIAL SVC and SUPPLY	10,500.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	10,500.00	.00
3197	2GB	CONTRACTUAL SERVICES NOT OTHERWISE SPECIFIED	11,770.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	11,770.00	.00
3420	2GB	OUT OF COUNTY TRAVEL	24,134.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	24,134.00	.00
3810	2GB	MAINTENANCE OF BUILDINGS, IMPROVEMENTS, AND GROUNDS	920,386.00	.00	.00	.00	.00	.00	431,730.61	.00	1,128.00	.00	.00	.00	.00	.00	480,156.03	7,371.36	99.20
4020	2GB	BOOKS, COMPACT DISKS, VIDEOS, AND SUBSCRIPTIONS	6,189.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,189.00	.00
4030	2GB	TRAINING AND EDUCATIONAL COST	25,980.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	29,980.00	.00
4040	2GB	LICENSE AND CERTIFICATION FEES	2,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	2,000.00	.00
4110	2GB	OFFICE SUPPLIES (NOT INCLUDING PRINTING)	15,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	19,000.00	.00
4115	2GB	MISCELLANEOUS OPERATING SUPPLIES	36,579.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,579.00	.00
4120	2GB	SOFTWARE LESS THAN \$5000	16,000.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	16,000.00	.00
4123	2GB	EQUIPMENT LESS THAN \$5000	1,353.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	1,353.00	.00
4143	2GB	MED and SURG SUPPLIES	6,460.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	6,460.00	.00
6310	2GC	STRUCT and FAC OTH TH BLDGS	400,000.00	.00	.00	.00	.00	.00	134,033.46	.00	.00	.00	.00	.00	.00	.00	265,966.54	.00	100.00
6410	2GC	EQUIPMENT	36,003.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	36,003.00	.00
6420	2GC	ROLLING STOCK	7,358.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	.00	7,358.00	.00
Total of Operation			1,829,932.00	.00	.00	.00	.00	.00	565,764.07	.00	38,702.18	.00	.00	.00	.00	.00	746,122.57	479,343.18	73.81
Total of Unit 7535			1,829,932.00	.00	.00	.00	.00	.00	565,764.07	.00	38,702.18	.00	.00	.00	.00	.00	746,122.57	479,343.18	73.81

Credit Card Expenses  
June 30, 2024

CH Full Name	Comp Supp Name	Item Total	Placeholder for Date Field	GL: FUND	GL: DEPT	UNIT: SUB	GL: OBJ
CLAYTON, AMANDA	ODP BUS SOL LLC	\$783.78	06/27/24				
CLAYTON, AMANDA	ODP BUS SOL LLC	\$462.07	06/05/24	7004	062	7527	4110
CLAYTON, AMANDA	ODP BUS SOL LLC	\$23.10	06/14/24	7004	062	7522	4110
CLAYTON, AMANDA	ODP BUS SOL LLC	\$335.57	06/14/24	7004	062	7522	4110
CLAYTON, AMANDA	ODP BUS SOL LLC	\$76.16	06/17/24	7004	062	7522	4110
CLAYTON, AMANDA	ODP BUS SOL LLC	\$11.39	06/14/24	7004	062	7522	4115
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$19.96	06/04/24	7004	062	7522	4135
CUEVAS SAYAGO, LEONOR	PUBLIX #436	\$25.00	06/06/24	7004	062	7522	4135
DEONARINE, VIDYA D	DYNAMIC TOUR AND TRANSP	\$1,750.00	06/05/24	7002	062	7522	
DEONARINE, VIDYA D	DYNAMIC TOUR AND TRANSP	\$895.00	07/01/24	7002	062	7522	
DEONARINE, VIDYA D	ABM ORLANDO INTL	\$96.00	06/17/24	7004	062	7522	3420
DEONARINE, VIDYA D	FSP COUNCIL FOR PROFESSIO	\$425.00	06/18/24	7004	062	7525	4040
DEONARINE, VIDYA D	TEACHSTONE TRAINING	\$435.00	06/19/24	7004	062	7522	4040
DEONARINE, VIDYA D	IMAGINE LEARNING LLC	\$1,744.00	06/24/24	7002	062	7522	4115
DEONARINE, VIDYA D	CRAYOLAEXPERIENCE COM	(\$10.99)	06/24/24	7002	062	7522	4452
DEONARINE, VIDYA D	DYNAMIC TOUR AND TRANSP	\$895.00	06/24/24	7004	062	7522	4452
DEONARINE, VIDYA D	CRAYOLAEXPERIENCE COM	\$202.20	06/24/24	7004	062	7522	4452
DEONARINE, VIDYA D	SEA LIFE Orlando	\$150.00	06/27/24	7004	062	7522	4452
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$44.66	06/13/24	7004	062	7522	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	06/13/24	7004	062	7522	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$44.66	06/19/24	7004	062	7522	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	06/19/24	7004	062	7522	3167
DUCK, CORTINA	NIC -AGENCY FOR HLTHCR	\$13.68	06/20/24	7004	062	7522	3167
DUCK, CORTINA	USPS PO 1169260806	\$30.95	06/04/24	7004	062	7521	3510
ELIBERT, MIGUERLINE	CDW GOVT #RS77698	\$1,667.75	06/12/24	7002	062		
ELIBERT, MIGUERLINE	PRIMO WATER	\$446.59	06/13/24	7002	062		
ELIBERT, MIGUERLINE	CDW GOVT #RT69800	\$90.00	06/14/24	7002	062		
ELIBERT, MIGUERLINE	AMAZON MKTPL	\$158.03	06/17/24	7002	062		
ELIBERT, MIGUERLINE	ODP BUS SOL LLC	\$98.49	06/17/24	7002	062		
ELIBERT, MIGUERLINE	CDW GOVT #RT87371	(\$9.00)	06/20/24	7002	062		
ELIBERT, MIGUERLINE	CDW GOVT #SC12354	\$42.00	07/01/24	7002	062		
ELIBERT, MIGUERLINE	AMAZON.COM RC4KT66Q2	\$15.06	07/01/24	7002	062		
ELIBERT, MIGUERLINE	PRIMO WATER	\$20.18	07/01/24	7002	062		
INFANTE, SILVIO	TWO MEN AND A TRUCK	\$935.00	06/12/24	7004	062	7534	3197
INFANTE, SILVIO	THE HOME DEPOT	\$222.94	06/06/24	7004	062	7534	3810
INFANTE, SILVIO	THE HOME DEPOT	\$191.96	06/17/24	7004	062	7534	3810
INFANTE, SILVIO	THE HOME DEPOT	\$539.84	06/21/24	7004	062	7534	3810
INFANTE, SILVIO	THE HOME DEPOT	\$32.88	06/06/24	7004	062	7534	4115
INFANTE, SILVIO	HARBOR FREIGHT TOOLS	\$78.91	06/14/24	7004	062	7534	4115
INFANTE, SILVIO	THE HOME DEPOT	\$77.85	06/06/24	7004	062	7534	4123
INFANTE, SILVIO	HARBOR FREIGHT TOOLS	\$64.40	06/14/24	7004	062	7534	4123
INFANTE, SILVIO	HARBOR FREIGHT TOOLS	\$17.48	06/17/24	7004	062	7534	4123
INFANTE, SILVIO	HARBOR FREIGHT TOOLS	\$214.69	06/14/24	7004	062	7534	4126
MOORE, SANDRA	ODP BUS SOL LLC	\$18.70	06/05/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$786.03	06/05/24	7004	062		
MOORE, SANDRA	AMZN Mktp US	\$63.96	06/05/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$49.76	06/06/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$64.98	06/06/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$13.59	06/06/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$23.18	06/06/24	7004	062		
MOORE, SANDRA	INTERNATIONAL TRANSACTION	\$0.50	06/10/24	7004	062		
MOORE, SANDRA	AHASLIDES	\$49.95	06/10/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$265.67	06/17/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$20.99	06/17/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$23.99	06/24/24	7004	062		
MOORE, SANDRA	NATIONAL HEAD START ASSO	\$3,980.00	06/28/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$29.30	06/28/24	7004	062		
MOORE, SANDRA	ODP BUS SOL LLC	\$20.99	07/01/24	7004	062		
PERRY, DESHON	THE HOME DEPOT	\$11.94	07/01/24		062		
PERRY, DESHON	DYNAMIC TOUR AND TRANSP	\$895.00	06/21/24	7004	062	7522	4452
PERRY, DESHON	ACT City of OrlandoFPR	(\$38.00)	06/28/24	7004	062	7522	4453
RIVERA, LIMARYS	The Eric Carle Museum of	\$750.00	06/13/24	7001	062	7522	
RIVERA, LIMARYS	ORLANDO SCIENCE CENTER	\$146.20	06/17/24	7001	062	7522	
RIVERA, LIMARYS	ORLANDO SCIENCE CENTER	\$482.80	06/21/24	7001	062	7522	
RIVERA, LIMARYS	DYNAMIC TOUR AND TRANSP	\$895.00	06/25/24	7001	062	7522	
RIVERA, LIMARYS	LOWES #01598	\$43.84	06/28/24	7001	062	7522	
RIVERA, LIMARYS	THE HOME DEPOT	\$159.36	07/01/24	7001	062	7522	
RUFF, SANDRA D	ALOFT SARASOTA	\$146.90	06/26/24	7007	062	7521	
RUFF, SANDRA D	ALOFT SARASOTA	\$146.90	06/26/24	7007	062	7521	
RUFF, SANDRA D	ALOFT SARASOTA	\$146.90	06/26/24	7007	062	7521	
RUFF, SANDRA D	ALOFT SARASOTA	\$309.10	07/01/24	7007	062	7521	

Credit Card Expenses  
June 30, 2024

RUFF, SANDRA D	ALOFT SARASOTA	\$309.10	07/01/24	7007	062	7521	
RUFF, SANDRA D	ALOFT SARASOTA	\$309.10	07/01/24	7007	062	7521	
SMITH, KERRY-ANN	CMT PHOENIX	\$34.34	06/11/24	7004	062	7525	4030
SMITH, KERRY-ANN	CURB PHOENIX TAXI	\$40.95	06/14/24	7004	062	7525	4030
SMITH, KERRY-ANN	ABM ORLANDO INTL	\$96.00	06/17/24	7004	062	7525	4030
TEMPLE, REGINA	PUBLIX #436	\$5.38	06/18/24	7004	062	7522	4135
VILLALOBOS, NANCY	HILTON HOTELS	\$1,308.80	06/07/24	7004	062	7525	3420
VILLALOBOS, NANCY	HILTON HOTELS	\$1,308.80	06/07/24	7004	062	7525	3420
VILLALOBOS, NANCY	HILTON HOTELS	\$1,308.80	06/07/24	7004	062	7525	3420
VILLALOBOS, NANCY	HILTON HOTELS	\$1,308.80	06/07/24	7004	062	7525	3420
VILLALOBOS, NANCY	HILTON HOTELS	\$1,308.80	06/07/24	7004	062	7525	3420
VILLALOBOS, NANCY	HGI SEATTLE	\$1,199.94	06/24/24	7004	062	7525	3420
VILLALOBOS, NANCY	HGI SEATTLE	\$1,207.30	06/24/24	7004	062	7525	3420
VILLALOBOS, NANCY	HGI SEATTLE	\$1,199.94	06/24/24	7004	062	7525	3420
VILLALOBOS, NANCY	HGI SEATTLE	\$1,199.94	06/24/24	7004	062	7525	3420
VILLALOBOS, NANCY	EDX.ORG	\$299.00	06/12/24	7004	062	7522	4030

Total

\$35,337.12

# ORANGE COUNTY HEAD START 2023-2024



ERSEA REPORT

MONTH: June

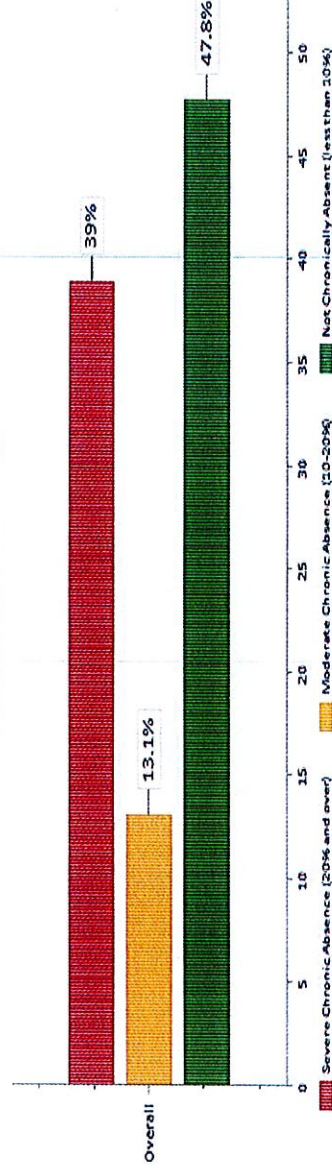
YEAR: 2024

Sites	Funded Enrollment	Monthly Enrollment	10% IEP YTD	Drops YTD	Monthly Waiting List	Monthly New Applications 2023-2024	Monthly Applications 2024-2025	Monthly Attendance
Aloma	19	0	N/A	0	N/A	0	8	N/A
Bithlo	17	24	N/A	0	N/A	0	1	73.72%
Callahan	25	25	N/A	1	N/A	0	8	84.29%
Dillard	18	0	N/A	0	N/A	0	6	N/A
Dover Shores	-----	15	N/A	0	N/A	0	6	93.33%
East Orange	55	44	N/A	0	N/A	0	21	71.10%
Engelwood	36	48	N/A	1	N/A	0	1	76.30%
Hal P Marston	40	49	N/A	0	N/A	0	16	66.93%
John Bridges	65	74	N/A	0	N/A	0	16	76.92%
Lila Mitchell	35	37	N/A	0	N/A	0	10	79.63%
Lovell	15	17	N/A	0	N/A	0	2	69.68%
McCoy	20	0	N/A	0	N/A	0	4	N/A
Millennia	20	0	N/A	0	N/A	0	1	N/A
Pine Hills	90	113	N/A	1	N/A	0	30	75.68%
Riverside	20	15	N/A	2	N/A	0	13	93.41%
S.O YMCA	30	31	N/A	2	N/A	0	14	77.39%
Southwood	65	65	N/A	0	N/A	0	22	81.16%
Taft	65	65	N/A	0	N/A	0	7	77.60%
Three Points	30	35	N/A	0	N/A	0	8	79.78%
Ventura	20	32	N/A	5	N/A	0	7	62.96%
WS ELC	47	30	N/A	0	N/A	0	6	46.15%
WS Elementary	28	31	N/A	2	N/A	0	3	85.08%
West Oaks	20	0	N/A	0	N/A	0	4	N/A
<b>OCHS Total</b>	<b>780</b>	<b>750</b>	<b>N/A</b>	<b>14</b>	<b>N/A</b>	<b>0</b>	<b>214</b>	<b>75.56%</b>
<b>Goal</b>	<b>-----</b>	<b>780</b>	<b>10%</b>	<b>-0-Cho</b>	<b>10%</b>	<b>N/A</b>	<b>158</b>	<b>90%</b>

## Reasons of Absences

Other	290	12.15%
Attempt to contact Guardian/No Contact	529	22.17%
Doctor/Dentist Appointment	71	2.98%
Dropped	516	21.63%
Expired Immunization or Physical Exam	51	2.14%
Family Emergency	26	1.09%
Funeral	1	0.04%
No Show/No Call	103	4.32%
Other Appointment	83	3.48%
Out -of-Town	86	3.6%
Parent/Guardian Sick	35	1.47%
Refusal of Attendance	35	1.47%
Religious Reason	4	0.17%
Sick	251	10.52%
Therapy Outside Campus	2	0.08%
Transportation Issues	288	12.07%
Vacation	15	0.63%

CHRONIC ABSENCE (Percentage)  
Orange County Head Start



Recruitment Efforts per Site		
Aloma	3	Family laundry Center, Tower Place Coin Laundry, Dollar Tree,
Bithlo	10	Build-a-Bear Workshop, My Access Office, Walmart Super Center, Walmart Health Center, TARGET, Bright Now Dental, Wedge field Elementary, Greenberg Dental, Corner Lake Family Dental, Tractor Supply Co
Callahan	11	Section 8, Christian Service Center, Orange County health Department, SALT, Orlando Rescue Mission, Washington Shores Church of Christ, Church's Chicken, Friendly Laundry, Orange County History Center, In site Service
Dillard	2	Maxey Community Center, Central FL
Dover Shores	24	Barber Park Complex, Fiesta Auto Insurance, Depilais Waxing and Beauty, Ana G. Mendez University, Engelwood Neighborhood Center.
East Orange	4	Islamic Society of Central FL, Aisha Cultural Center, IEC Of Orlando,4C, Early Head Start
Engelwood	5	Sedano's Supermarket, Laundry Express, Coin Laundry, La Zucré Boutique Café, SBL Waxing, Market Garden Floral
Hal P Marston	14	West Orange Dream Center, Elegant Beauty Supply Superstore, Hair Action Salon Suites, Terra at Colington, Crest Villas, Master Outlet + Cutz, Beauty Max, Max Plaza, Stella West Orlando, Rosala West Orlando, Magic Mall, Showtime Hair, Palm Grove Apts, Best Seafood + Meats, Caribbean Sunshine
John Bridges	3	Key Food Shopping Center, Winn Dixie, Big Lots
Lila Mitchell	3	WALMART, Neighborhood Center
Lovell	1	Lovell Recruitment Event at John Bridges
McCoy	3	Pollo De Oro, Matts Martin BBQ, Growing Together Pediatrics
Pine Hills	5	Dr. Tran Pediatric Office, Willow Pond Apartment, Hibiscus Apartment, UCP Silver Star Rd, Laundry Mat
Riverside	3	Jiffy Lube, The grand Reserve at Maitland Park, Brookside Apartments
SO YMCA	3	Linden Haughton, Pointe Vista, Dry Cleaners HNC, Beijing Chinese Restaurant, Ace Cash Express
Southwood	3	Southwood Neighborhood Center, Casa de las empanadas, The laundry Room
Taft	4	Advent Health Centra Care, Pediatric of Central FL, Growing together Pediatrics, Hunter Creek Pediatrics
Three Points	2	Several Walk-ins potentially eligible child, Esporta Fitness
Ventura	Same as Aloma	Family laundry Center, Tower Place Coin Laundry, Dollar Tree,
WS ELC	5	Royal Oaks Apartments, Roses Discount Store Plaza, Raza Ali Pediatrics, Royal Grand Apartments, Crossroads Apartments Complex
WS Elementary	4	Boca Club Apartments, Lake Mann Condominiums, City of Orlando Summer Program, Murchison Terrace
West Oaks	3	West Oaks Elementary, Woodhill & Woodridge
Total	115	

### June 2024 Updates:

Open Enrollment 2024-25: **March 2024**

Updates Returning Enrollment / VPK: **719 Returning/149 VPK**

Funded Enrollment 2024-2025: **1536**

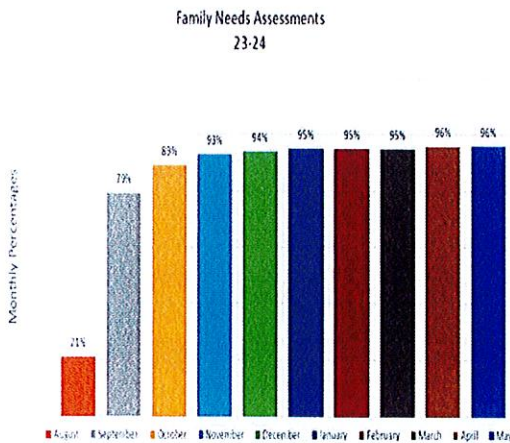
# FAMILY ENGAGEMENT

*Creating Connections, Building Bridges... Together.*

## Monthly Report: June 2024

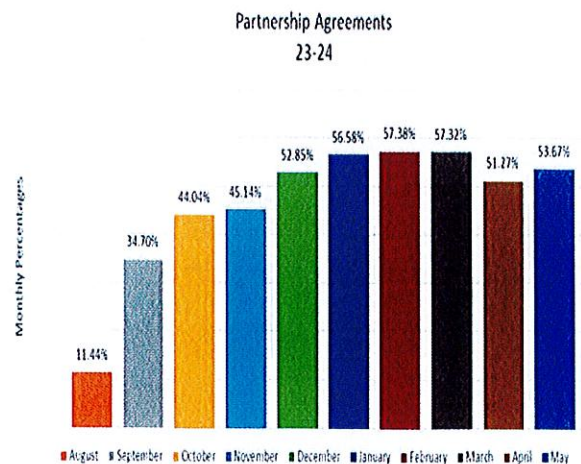
Family Services Activities	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	March 2024	April 2024	May 2024	June 2024
Number of Fatherhood Activities	15	23	22	23	20	18	20	18	27	23	12
Number of Fatherhood Participants	234	326	428	373	353	289	300	309	370	303	135
Number of Parent Educational Trainings Provided	20	23	5	12	18	16	17	9	30	17	22
Number of Parents Attended	558	499	120	239	308	366	371	260	339	341	282
Number of Families Experiencing Homelessness YTD	106	106	116	---	118	117	119	121	120	119	119
Number of Families Acquired housing	0	0	0	0	0	0	0	0	0	0	0
Number of ESL/GED Training	9	8	37	23	15	18	13	10	19	7	12
Number of Parents involved in Health Education	356	286	199	328	211	234	535	186	542	187	202

### Family Assessments



**June 2024 96%**

### Partnership Agreements/Goal Settings



**June 2024 53.67%**

**Orange County Head Start**

**Nutrition**

**Policy Council Report**

**June 2024**

<b>Nutrition Item Description</b>	<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>Comments</b>
Special Diets	1	0	3	1	0	0	1	14	
Obese Children	8	13	2	92	65	9	12	8	
Overweight	1	5	2	58	38	6	1	12	
Underweight	5	1	0	10	2	0	3	5	
Nutrition Counseling Notification to Parents	10	5	17	8	0	1	0	0	
Nutrition Counseling's accepted progress	17	6	11	0	0	0	0	0	
Nutrition Counseling's in progress	2	14	6	0	0	0	0	0	
Breakfast Meals Served to Children	20159	18732	19,730	24864	18,652	27,330	21,590	8577	
Breakfast Meals Served to Adults	929	818	985	1175	893	1304	1073	8633	
Lunch Meals Served to Children	20356	18655	20,001	25348	18,990	27,906	21,841	8219	
Lunch Meals Served to Adults	950	855	1012	1194	928	1326	1083	542	
Snack Meals Served to Children	15946	14678	15,590	20561	15,048	22,779	17,457	553	
Snack Meals Served to Adults	0	0	0	0	0	0	0	0	
<b>YTD Totals Meals</b>									
Operation Dates for meals	16	15	16	20	15	22	18	16	
Disallowed Meals	0	0	0	0	29	0	0	0	Ventura Elementary
<b>YTD Total Disallowed</b>					29				



# Orange County Head Start Medical and Dental Unit Monthly Report

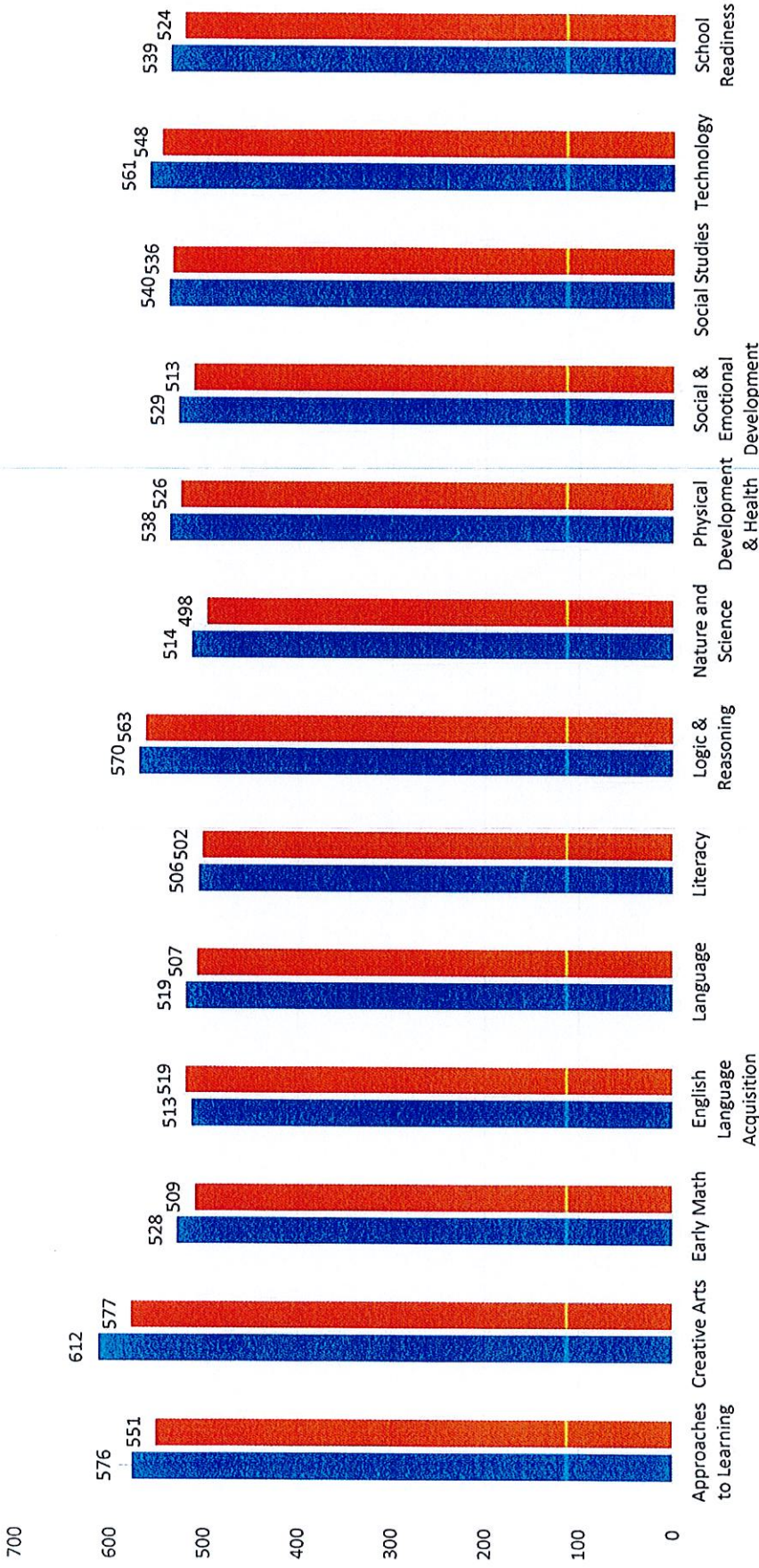
June 2024

	2023 - 2024 Program Year					
	January	February	March	April	May	June
Jun-24						
Total Number of HS children served (report source: CP2001)	1462	1458	1468	1458	1468	750
Number of children meeting requirement of health physicals CP3035	1440	1450	1434	1438	1444	741
Number of HS families referred to the FQHC for medical and/or dental services. (report source: CP4120)	41	12	10	9	8	3
Number of HS children meeting medical home requirement (report source: CP3021D)	1456	1455	1433	1436	1440	737
Number of HS children meeting immunization requirement (report source: CP3320)	1459	1448	1436	1452	1456	746
Number of HS children with an dental exam (report source: CP3035)	920	994	1006	1088	1113	644
Number of children needing dental treatment (CP 2110)	197	200	208	217	220	148
Number of Health Action Plan (report source CP2110)	268	256	249	258	264	136
Number of Site Visit for LPN monthly	18	16	23	23	23	18

1536 Funded

Head Start 2023-2024

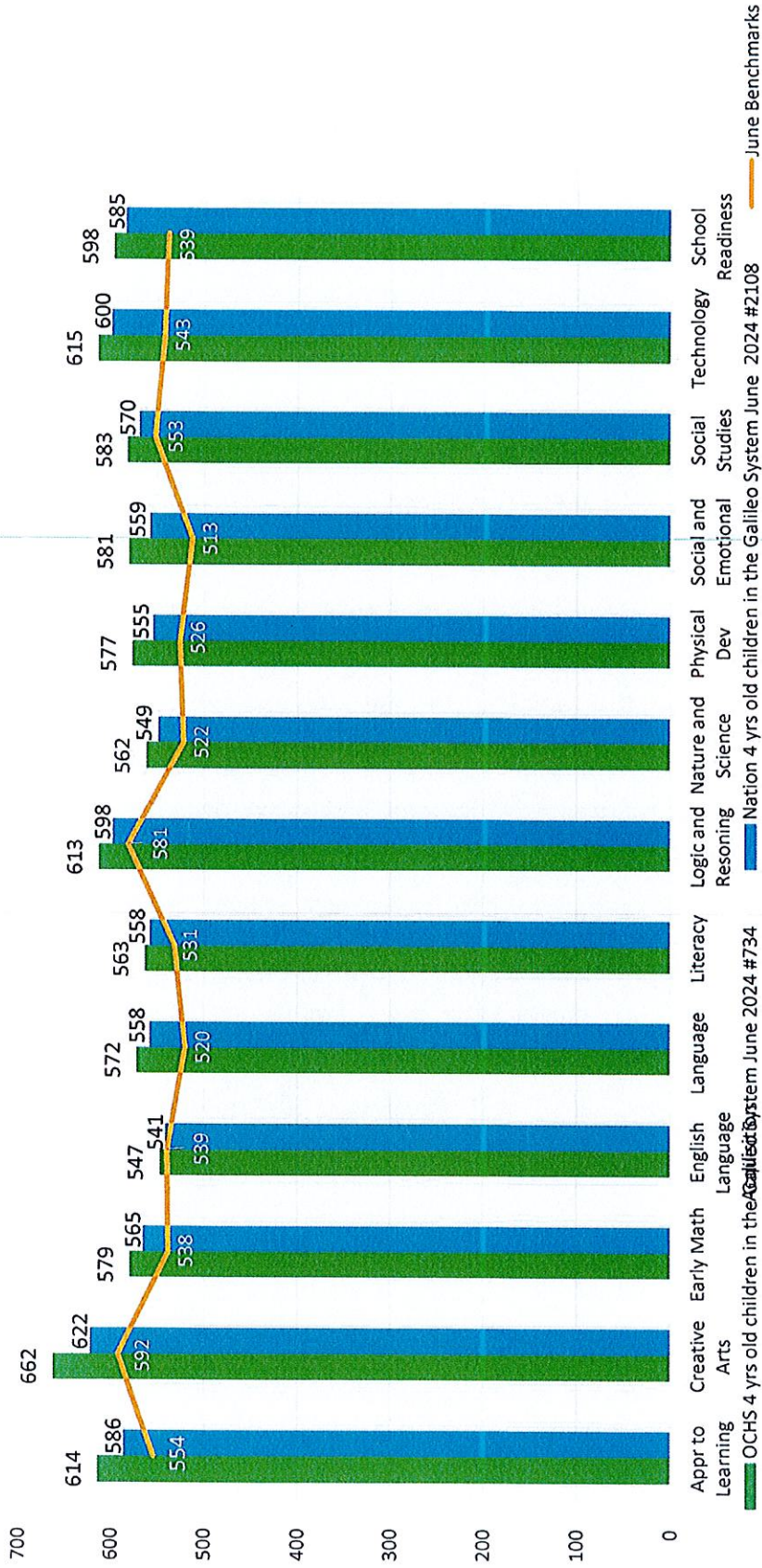
## Orange County Head Start Early Childhood Assessment Scores Three Years Old (3 Yrs) June 2024



\*The Developmental Scores (DL) indicates the Orange County Head Start first year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

BENCHMARKS June 2024												
APL	CA	EM	ELA	LANG	LIT	LR	NS	PDH	SED	SS	TECH	SR
509	536	490	504	469	479	538	473	487	471	510	501	486

## Orange County Head Start Early Childhood Assessment Scores Four Year Old (4 Yrs) June 2024



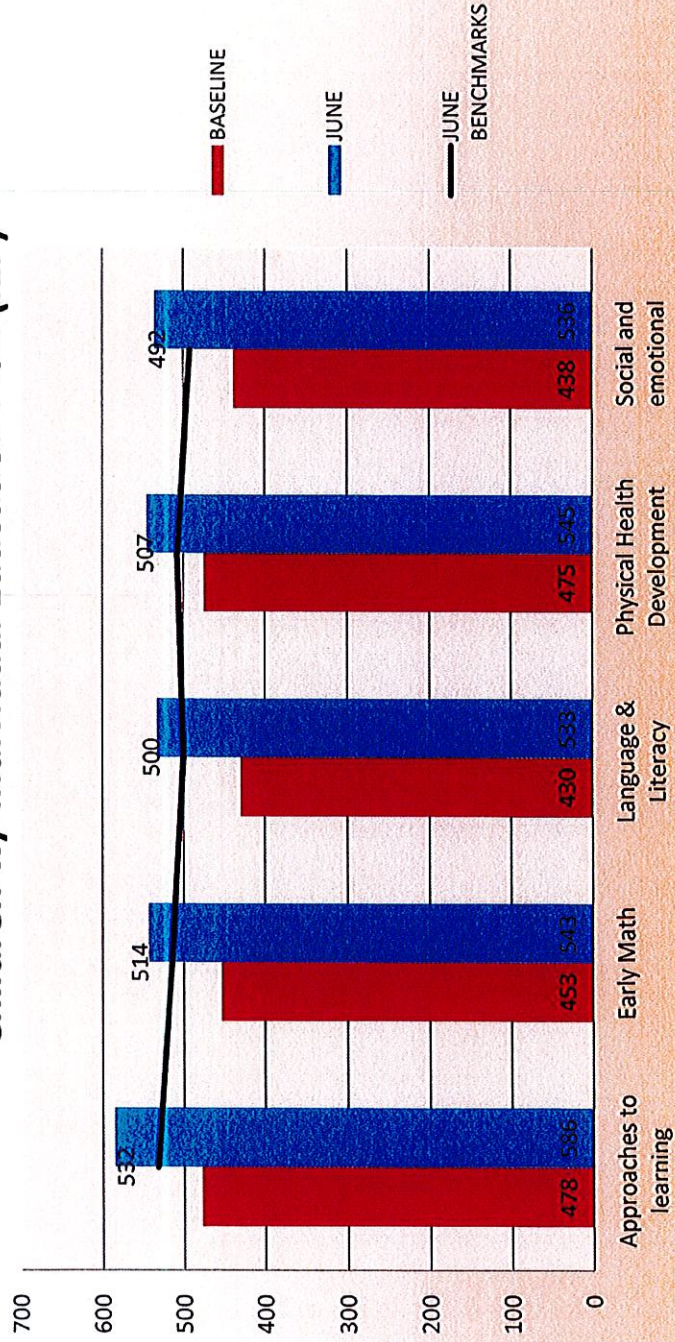
\*The Developmental Scores (DL) indicates the Orange County Head Start first and second year enrolled children's position in the Galileo Developmental Progression Validated System in comparison with the Nation.

Benchmark June 2024												
APP	CA	EM	ELA	LAN	LIT	LR	NS	PDH	SED	SS	TECH	SR
554	592	538	539	520	531	581	522	526	513	553	543	539

MENTAL HEALTH AND DISABILITY OUTCOMES ANALYSIS June 2024

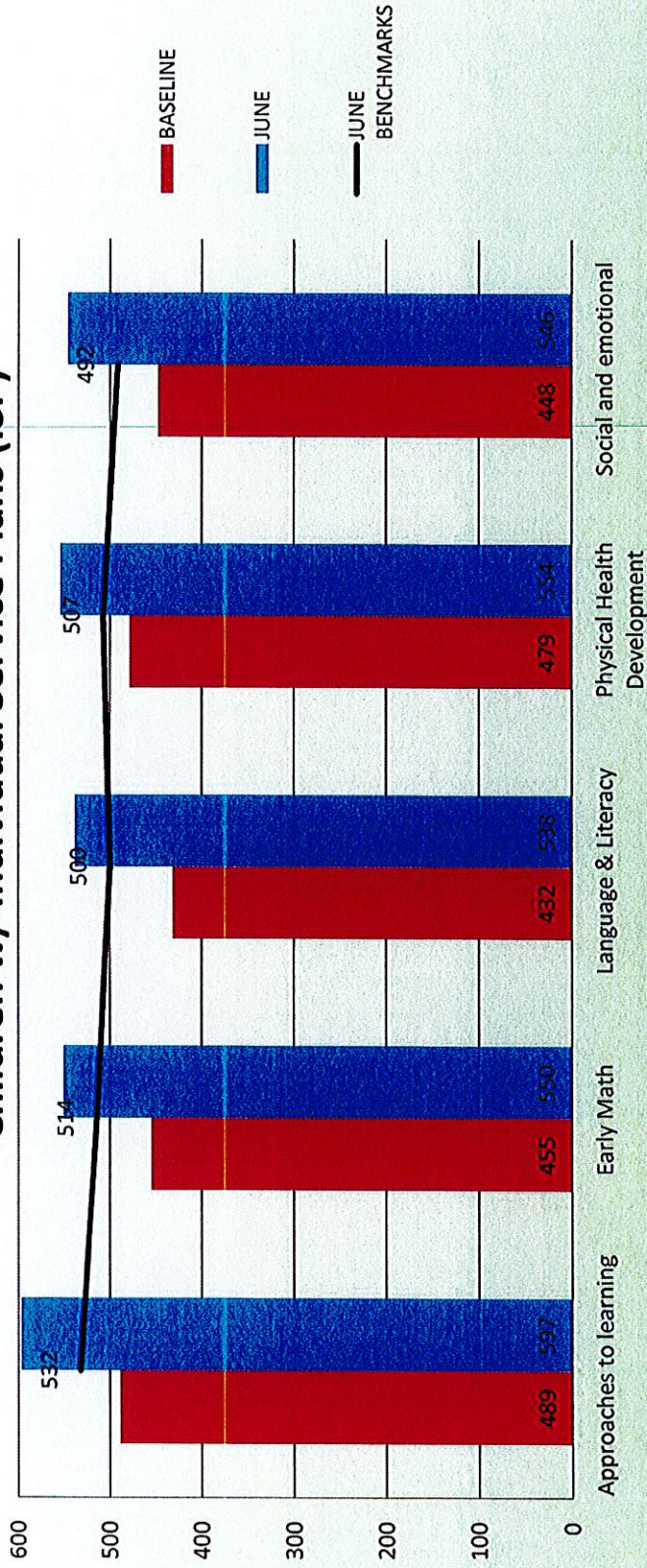
	JUNE	
	BASELINE	JUNE BENCHMARKS
Approaches to learning	478	586
Early Math	453	543
Language & Literacy	430	533
Physical Health Development	475	545
Social and emotional	438	536

Orange County Head Start Children w/ Individual Education Plan (IEP)



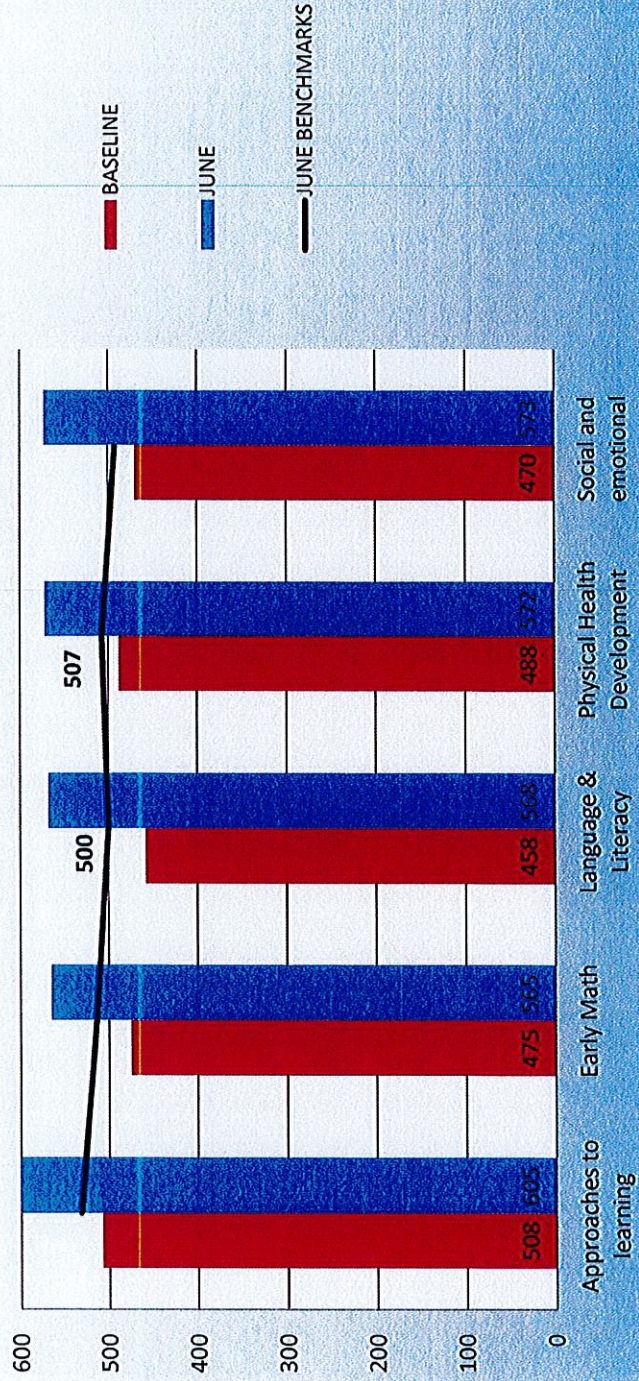
	BASELINE	JUNE	JUNE BENCHMARKS
Approaches to learning	489	597	532
Early Math	455	550	514
Language & Literacy	432	538	500
Physical Health Development	479	554	507
Social and emotional	448	546	492

### Orange County Head Start Children w/ Individual Service Plans (ISP)



	BASELINE	JUNE	JUNE BENCHMARKS
Approaches to learning	508	605	532
Early Math	475	565	514
Language & Literacy	458	568	500
Physical Health Development	488	572	507
Social and emotional	470	573	492

### Orange County Head Start Children w/ Behavior Plan

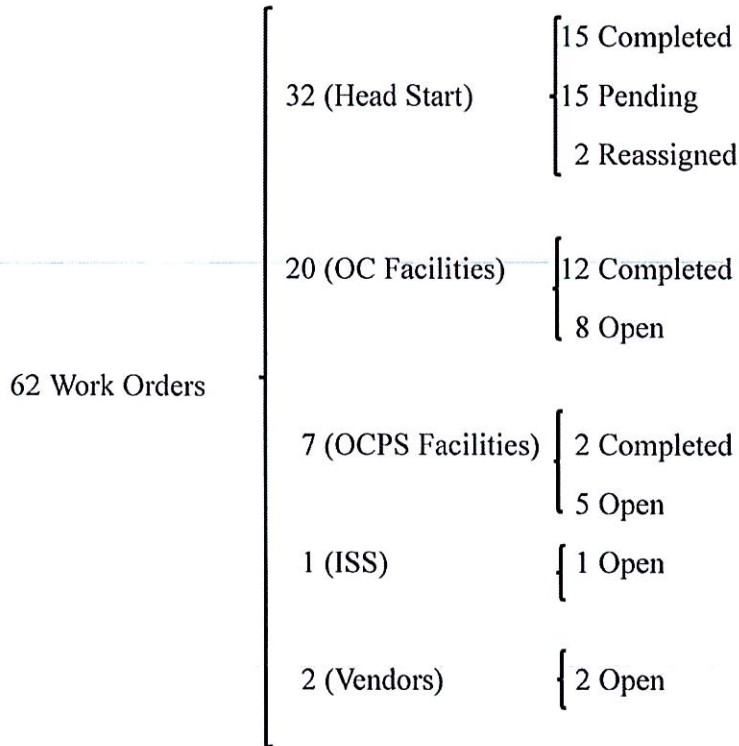


# MAINTENANCE MONTHLY REPORT

June 2024

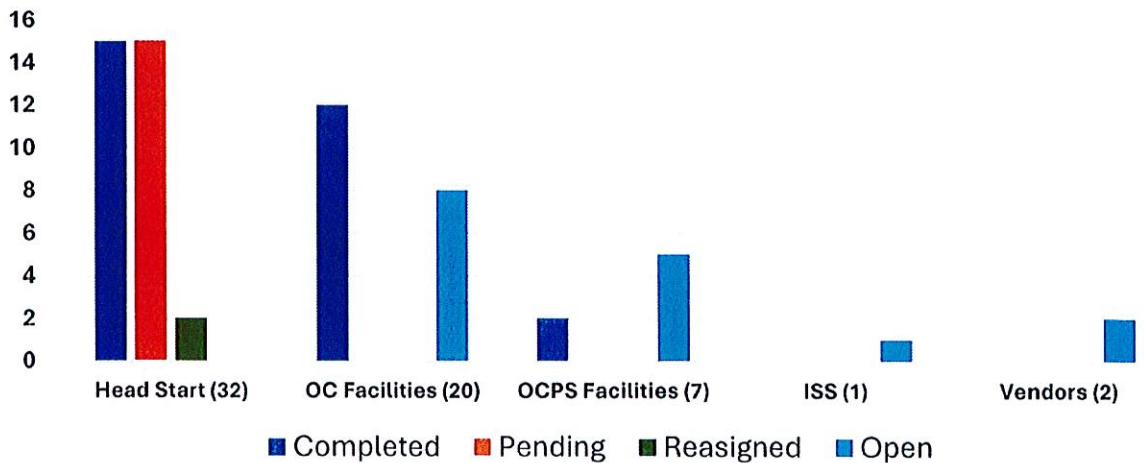
## 1. WORK ORDERS

During June 2024, a total of 62 work orders were created through ChildPlus and processed as follows:



## WORK ORDERS JUNE 2024

TOTAL: 62



**2. PICK-UP DELIVERY**

This month the biggest pick-up delivery was done from Washington Shore Elementary Anex, we picked-up about twelve furniture, chairs and boxes with documents that were delivery to four different centers, warehouse and disposal.



**3. RECOVERY ITEMS**

We rebuilt two desk chairs and delivered them to Washington Shore Elementary and Southwood.

**4. IMPLEMENTATIONS**

- Monthly vehicle fluid check and Format

HEAD START MONTHLY FLUID LEVEL VEHICLES CHECK (JULY)																		
VEHICLE	ASSIGNED TO	Diesel Exhaust		Diesel/Gas		COOLANT		TRANSMIT.		POW. STEER.		BRAKES		WIPERS		DATE	INSPECTED BY	COMMENTS
		Added	Good	Added	Good	Added	Good	Added	Good	Added	Good	Added	Good	Added	Good			
16421	WHS																	
16920	WHS																	
1973	WHS																	
16557	FMMC																	
16737	FMT-1																	
16745	FMT-2																	
17054	OFF.																	
14635	OFF.																	
14639	OFF.																	

Notes: WHS = Warehouse Specialist (Pedro Berrios)  
 FMMC = Facilities Maintenance Management Coordinator (Silvio Infante)  
 FMT-1 = Facilities Maintenance Technician (Vacancy)  
 FMT-2 = Facilities Maintenance Technician (Vacancy)  
 OFF. = Office (Sandra Ruff)



CHILDPLUS MONTHLY REPORT

(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
256	6/28/24	OC Facilities	2 - Normal	Hal P Marston Community Center < No Classroom >	Classroom 3 bathroom light needs to be replaced	Open		Open	
255	6/28/24	OC Facilities	2 - Normal	Hal P Marston Community Center < No Classroom >	Classroom 3 bathroom facet is dripping	Open		Open	
254	6/28/24	OC Facilities	2 - Normal	Hal P Marston Community Center Summer 4	Classroom 4 Cabinet/Sink needs to be replaced. The shelves in the cabinet are broken	Open		Open	
253	6/28/24	Head Start Maintenance	2 - Normal	Hal P Marston Community Center Summer 4	Classroom #4- door stop needs to be replaced	Open		Pending	
252	6/28/24	OC Facilities	1 - High	Lila Mitchell < No Classroom >	6/28/2024 9:27 AM Johnson-Hale, Tonya Side door was not installed properly and has a large gap and you can see outside while you are standing in the building. Contractor measured the door incorrectly. Door more than likely can be opened from outside with a thin sharp object and bugs can enter the building, it could become a safety issue.	Open		Open	
251	6/27/24	Head Start Maintenance	2 - Normal	Pine Hills Community Center Summer 5	Back door does not close back when you open it.	Open		Reassigned	6/27/24
250	6/27/24	Head Start Maintenance	2 - Normal	Pine Hills Community Center Summer 5	6/27/2024 6:32 PM Price-Brown, Tiffany Toilet needs to be caulk. #5	Open		Pending	
249	6/27/24	Head Start Maintenance	2 - Normal	Pine Hills Community Center Summer 4	6/27/2024 6:31 PM Price-Brown, Tiffany PM states toilet base needs caulking.	Open		Pending	
248	6/27/24	Head Start Maintenance	2 - Normal	Pine Hills Community Center < No Classroom >	6/27/2024 6:28 PM Price-Brown, Tiffany The new teacher cabinet lock is not catching to lock the cabinet. Classroom #9	Open		Pending	
247	6/27/24	Head Start Maintenance	2 - Normal	Pine Hills Community Center < No Classroom >	6/27/2024 5:16 PM Price-Brown, Tiffany Blinds need to be ordered for classrooms 8-10 as the current blinds are broken	Open		Pending	

CHILOPLIS MONTHLY REPORT

(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
246	6/03/24	Head Start Maintenance	2 - Normal	Hial P Marston Community Center < No Classroom >	Clean the carpets in all of the classrooms	Open		Pending	
245	6/26/24	OD Facilities	2 - Normal	Southwood Community Center < No Classroom >	Please replaced the hardware located in the kitchen door.	Open		Open	
244	6/26/24	Head Start Maintenance	2 - Normal	Southwood Community Center Summer 2	There is some items see the attached that need to be removed from the playground.	Open		Pending	
243	6/26/24	Head Start Maintenance	2 - Normal	Southwood Community Center Summer 1	The metal closet door is not working appropriately. It needs to be replaced.	Open		Pending	
242	6/26/24	Head Start Maintenance	2 - Normal	Southwood Community Center Summer 4	The door inside the teacher cabinet is not working appropriately. It need to be replaced. See the pictures.	Open		Pending	
241	6/26/24	ISS	1 - High	Office	Good morning. Can someone PLEASE ASSIST me? I have put in requests several times regarding my Director receiving calendar appointments that I am scheduling however, she is NOT one of the recipients/attendees that I am sending the emails to. ....Best regards, Cortina Duck, Administrative Specialist			Open	
240	6/26/24	Head Start Maintenance	2 - Normal	Three Points Elementary Summer 1	6/26/2024 8:55 AM Wardsworth, Sha'Nel Three Points Classroom #3 (Summer 1) has a broken shelf on the mobile island. The shelf needs to be replaced. If it can't be replaced a new mobile island needs to be purchased.	Open		Reassigned	6/27/24
239	6/25/24	Vendor	2 - Normal	Southwood Community Center < No Classroom >	There are ants in the left side walk by the entrance to the main door. Please see pictures.	Open		Open	

CHILDPLUS MONTHLY REPORT

(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
238	6/24/24-DDPS		1 - High	Washington Shores ELC Annex < No Classroom >	6/24/2024 10:36 AM Hall, Aturia I. Phone Line Issue: How it is working right now is wired through the middle of the office through the teacher planning room and it can be a tripping hazard while walking through our office. Mr. Garcia came to assist before but I haven't seen him on campus since the last time when he was doubling back to address the so that is why it is wired the way it is. Can I please receive assistance to fix this issue it would be greatly appreciated. 2.Broken Plug Socket: There is a broken plug socket located by My desk. This presents a safety hazard and needs to be repaired as soon as possible. 3.Bathroom Repairs: There are noticeable cracks on the bathroom floor that could pose a tripping hazard. Additionally, holes and dents in the bathroom wall need to be patched and repaired	Open		Open	
237	6/24/24 Maintenance		1 - High	Pine Hills Community Center Summer 4	Bulletin board inside located at the front door of the classroom is falling and is a safety hazard.	Completed	6/26/24	Completed	6/26/24
236	6/24/24-DDPS		2 - Normal	Three Points Elementary < No Classroom >	6/24/2024 12:25 PM Wardsworth, Sha'Nel There is a wet ceiling tile that needs to be replaced in the Office Portable.	Open		Open	
235	6/21/24 Head Start Maintenance		2 - Normal	Taft Community Center < No Classroom >	6/21/2024 11:57 AM Lopez, Jacqueline when you walk into my office the cabinet on the left. The top drawer does not open completely. It has staff files in the drawer. Open and it is difficult to take a file out or put one in. The drawer needs to be adjusted.	Open		Pending	

CHILDPLUS MONTHLY REPORT  
(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
234	6/17/24	Head Start Maintenance	2 - Normal	Washington Shores Elementary < No Classroom >	6/21/2024 10:08 AM Johnson-Thomas, Colette Microwave cart delivered to warehouse for assembly and delivered to W. Shores ELM	Completed	6/18/24	Completed	6/18/24
233	6/20/24	Head Start Maintenance	2 - Normal	Pine Hills Community Center Summer 2	Electrical outlet by the sink is non working. The electrical outlet by the 'Dramatic Center' in between the windows will not open. Thank you	Open		Pending	
232	6/19/24	OC Facilities	2 - Normal	Dover Shores Elementary < No Classroom >	The front door it needs to be painted. It is unpainted and it gives a very bad impression when you arrive at an office and the door looks like a place that is abandoned.	Open		Open	
231	6/19/24	Head Start Maintenance	2 - Normal	Dover Shores Elementary Summer 1	Replace furniture.	Pending		Completed	6/20/24
230	6/18/24	OC Facilities	2 - Normal	Southwood Community Center < No Classroom >	Could OC facilities check if the rooms occupied by children areas meet the minimum feet candles of lighting? OCF Handbook Page 22: "Rooms Occupied by Children 3.3.1 Lighting A. All areas of the facility must have lighting that provides adequate illumination and comfort for facility activities, a minimum of 20 foot-candles of lighting is required. Lighting must be sufficient to allow for adequate supervision and safe entering and exiting of the room. B. For reading, homework, painting and other close work areas, 50 foot-candles at the work surface is required".	Completed	6/20/24	Completed	6/20/24
229	6/18/24	OC Facilities	2 - Normal	Southwood Community Center Summer 3	There are 2 non-electrical open boxes that need to have a cover, there located behind the house area. Please see attachment.	Completed	6/20/24	Completed	6/20/24

CHILDPLUS MONTHLY REPORT

(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
228	6/18/24 00 Facilities		2 - Normal	Southwood Community Center - Summer I	There are 2 non-electrical open boxes that need to have a cover, there located behind the house area. Please see attachment.	Completed	6/20/24	Completed	6/20/24
227	6/18/24 00 Facilities		2 - Normal	Southwood Community Center - No Classroom >	The outlet located in the hallway next to the center manager office is broken.	Completed	6/19/24	Completed	6/19/24
226	6/18/24 00PS		1 - High	Washington Shores ELC Annex - No Classroom >	6/18/2024 5:31 PM Hall, Aturia Rust on the handrails in the bathrooms need to be replaced. Drains in the bathrooms are old and need to be replaced or unclogged (janitors said they don't do this). Toilet handles need to be cleaned or replaced (janitors said they don't do this). Mirrors are old and reflect some black on the bottom	Pending		Open	
225	6/11/24 00PS		1 - High	Washington Shores ELC Annex - Summer I	6/11/2024 8:40 AM Hall, Aturia rooms 31,33 and 34. Each room is extremely hot. Even with the portable units and fans all around	Pending		Open	
224	6/18/24 Head Start Maintenance		2 - Normal	W.S.E.	6/18/2024 11:13 a.m. Davis Turner, Nicole Please assemble a microwave cart for the site to comply with the Orange County Fire Marshal request.	Completed	6/18/24	Completed	6/18/24
223	6/17/24 Head Start Maintenance		1 - High	Dover Shores Elementary - Summer I	Water Cooler does not work.	Open		Completed	6/18/24
222	6/17/24 00 Facilities		2 - Normal	Southwood Community Center - No Classroom >	There are two ceilings on in the hallway and another in the classroom 5 that have a water spot that need to be replaced.	Open		Open	
221	6/17/24 00 Facilities		2 - Normal	Southwood Community Center - No Classroom >	I noticed that some ceiling in the classroom need to be replaced because there are broken in the corner. See pictures attached.	Open		Open	

**CHILDPLUS MONTHLY REPORT**  
(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
220	6/17/24	Head Start Maintenance	2 - Normal	Southwood Community Center < No Classroom >	There are some blinds located in the classrooms that are broken, which need to be replace or fix it.	Completed	6/20/24	Completed	6/20/24
219	6/17/24	Head Start Maintenance	2 - Normal	Southwood Community Center < No Classroom >	Some blinds located in the cafeteria are missing and other are broken. Please replaced the missing blinds.	Completed	6/20/24	Completed	6/20/24
218	6/17/24	OC Facilities	2 - Normal	Southwood	In most classroom, center manager office, hallway, the ceiling lighting cover lens has insect inside that needs to be remove and clean it.	Completed	6/19/24	Completed	6/19/24
217	6/12/24	Head Start Maintenance	1 - High	Southwood Community Center < No Classroom >	There is a broken sand table, 5 pieces of 4x4x8, 1 garden metal, 1 bag of cement located in the garden that need to be removed.	Completed	6/13/24	Completed	6/13/24
216	6/17/24	Head Start Maintenance	1 - High	Washington Shores ELC Annex < No Classroom >	6/17/2024 8:31 AM Hall, Atunia There are blinds in the office that are broken and in need of replacement.	Completed	6/18/24	Completed	6/18/24
215	6/17/24	Head Start Maintenance	3 - Low	Three Points Elementary < No Classroom >	6/17/2024 7:47 AM Wardsworth, Sha'Nei Head Start sign with phone numbers located at the gate has fell and needs to be put back up on the gate.	Completed	6/17/24	Completed	
214	6/13/24	OCPS	1 - High	Three Points Elementary - Summer	6/13/2024 4:33 PM Wardsworth, Sha'Nei Toilet is not working in Classroom #3 (Summer 1) and needs to be repaired.	Completed	6/17/24	Completed	
213	6/13/24	OC Facilities	3 - Low	Bithlo Community Center - Classroom 2	6/13/2024 4:31 p.m. Watts, Teri Bithlo - DR#2 has a broken piece of Formica by the sink counter. Parks and Rec site supervisor will complete the work order will facilities.	Completed	6/14/24	Completed	6/21/24
212	6/13/24	Head Start Maintenance	2 - Normal	Hal P. Marston Community Center < No Classroom >	Mount bulletin boards (4 total) in Classrooms: 2 and 3 (Classroom 2 between the bathroom and closet)	Open		Pending	

CHILDPLUS MONTHLY REPORT

(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
211	6/12/24	Head Start Maintenance	2 - Normal	Hal P. Marston Community Center < No Classroom >	Outside mats need to be replaced going to the playground	Completed	6/12/24	Completed	6/12/24
218	5/11/24	DC Facilities	1 - High	Southwood Community Center < No Classroom >	The bathroom in the Southwood Center In front of the Social Worker's Office (entry by the main door on the left) is not working. When you flush the toilet water coming but do not pass through, they tried to clean but is not working.	Completed	6/12/24	Completed	6/12/24
209	6/11/24	Vendor	1 - High	Lila Mitchell < No Classroom >	6/11/2024 8:31 AM Johnson-Hale, Tonya Roaches were spotted in conference room. All classrooms need to be treated as well Lila Mitchell	Completed	6/12/24	Completed	6/13/24
208	6/07/24	DCPS	2 - Normal	Engelwood Elementary < No Classroom >	6/7/2024 7:22 AM Cruz Mendez, Saul - Engelwood Playground need to be painted in its entirety.	Open		Open	
207	6/05/24	Head Start Maintenance	1 - High	Southwood Community Center < No Classroom >	6/13/2024 5:15 PM Jones, Vivian still pending Pest Control did come out on 6/06/24 but the problem still is present Gnats are in the Cafeteria and the main building.	Completed	6/06/24	Completed	6/06/24
206	6/04/24	Head Start Maintenance	2 - Low	S.O.YMCA	The blind located in the entrance of the building is broken. This work order was placed before, but we cannot go to that folder.	Completed	6/04/24	Completed	6/04/24
205	6/04/24	Head Start Maintenance	3 - Low	West Oaks Elementary < Classroom >	6/04/2024 12:48 p.m. Hicks, Rachel The back of the children's chair came off.	Open		Pending	
204	6/04/24	DCPS	1 - High	Engelwood Elementary < No Classroom >	6/4/2024 12:38 PM Cruz Mendez, Saul - Engelwood Refrigerator is not working properly: - Top: 10 degrees Fahrenheit - Bottom: 50 degrees Fahrenheit This is new as the old refrigerator did the same thing. Problem might be electrical.	Completed	6/13/24	Completed	6/05/24

CHILOPLIS MONTHLY REPORT  
(Jun 2024)

#	Request Date	Assigned To	Priority	Classroom	Description	Status	Date	Maint. Status	Date
203	6/04/24	Head Start Maintenance	2 - Normal	Hal P Marston Community Center - Summer 5	Door stop keeps falling down in classroom #5 Door stop in Classroom #1 will not keep the door open.	Completed	6/13/24	Completed	6/13/24
202	6/04/24	OC Facilities	1 - High	Southwood Community Center - Summer 2	The sink in classroom #2 is leaning needs to be repaired.	Completed	6/05/24	Completed	6/05/24
201	6/03/24	OC Facilities	2 - Normal	Bithlo	6/03/2024 3:28 p.m. Watts. Teri Classroom #2 bathroom faucet is leaking in the middle at sink level. Park and rec site supervisor putt in the work order with facilities.	Completed	6/06/24	Completed	6/06/24
200	6/03/24	Head Start Maintenance	2 - Normal	Bithlo	6/03/2024 2:26 p.m. Watts. Teri Bithlo -both classrooms have ceiling tiles to be replace- We have the replacements on site.	Open		Pending	
199	6/03/24	OC Facilities	2 - Normal	Bithlo	6/03/2024 2:18 p.m. Watts. Teri Bithlo Playground- wall and window sills have some cracks and need to be repaired. Park and rec site supervisor completed a work order for facilities.	Completed	6/07/24	Completed	6/07/24
198	6/03/24	OC Facilities	2 - Normal	Bithlo	6/03/2024 2:10 p.m. Watts. Teri Bithlo CR#1 and 2 and outside door weather stripping is broken or missing. Parks and rec site supervisor completed work order for facilities.	Completed	6/14/24	Completed	6/14/24
197	6/03/24	Head Start Maintenance	3 - Low	Prime Hills Community Center - Summer 2	6/3/2024 10:05 AM Price-Brown, Tiffany The teacher file cabinet will not latch to lock inside classroom #2.	Open		Pending	
196	6/03/24	Head Start Maintenance	2 - Normal	Hal P Marston Community Center - Summer 5	Water cooler is not working in Classroom 5. We have plugged it in to another outlet and it is not turning on.	Completed	6/13/24	Completed	6/13/24
195	6/03/24	OC Facilities	1 - High	Southwood Community Center - Classroom 2	Classroom # 2 has ants	Completed	6/04/24	Completed	6/04/24



**OFFICE OF HEAD START**

ACF Administration for Children and Families	U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES	
	1. Log No. ACF-OHS-IM-24-02	2. Issuance Date: 06/27/2024
	3. Originating Office: Office of Head Start	
	4. Key Words: Monitoring; FY 2025; CLASS®	

**INFORMATION MEMORANDUM****TO:** All Head Start and Early Head Start Recipients**SUBJECT:** Fiscal Year 2025 Monitoring Process for Head Start and Early Head Start Recipients**INFORMATION:**

**Section 641A** of the Improving Head Start for School Readiness Act of 2007 (the Act) requires the Office of Head Start (OHS) to implement ongoing monitoring of all programs receiving federal funds.

This Information Memorandum (IM) outlines the OHS monitoring process for fiscal year 2025 (FY25). It describes the types of monitoring reviews that recipients may experience, highlighting Focus Area 1 (FA1), Focus Area 2 (FA2), Classroom Assessment Scoring System (CLASS®), Risk Assessment Notification (RAN), and unannounced reviews.

**FY25 Monitoring Review Types and Start Dates**

<b>Review Type*</b>	<b>FY25 Implementation Format</b>	<b>Start Date</b>
FA1	FA1 reviews are conducted through a virtual format.	October 2024
FA2	FA2 reviews are conducted using a combination of virtual and on-site monitoring.	October 2024
CLASS®	CLASS reviews are conducted again this year using either self-recorded videos or onsite formats.	October 2024
Follow-up Reviews	Follow-up reviews are conducted virtually or in person.	Start dates will coincide with the end of the corrective action period.
RAN	RAN reviews are conducted through a virtual format.	As needed
Other	Special reviews may be conducted at any time, on site or virtually, without notice.	As needed

\* Monitoring reviews may be conducted with or without prior notification to the recipient. OHS reserves the right to conduct unannounced reviews at any time.

**FA1 Reviews**

The FA1 review is an opportunity for recipients to describe their approach and plan for providing high-quality services to children and families. It typically occurs in the first or second year of the grant period. This focus area determines if programs are meeting the requirements of the Head Start Program Performance Standards (HSPPS), Uniform Guidance, and Head Start Act. The FA1 informs OHS' understanding of each recipient's foundation for program services — staffing structure, program design and governance, education, health and family services, and fiscal infrastructure. The FA1 review also allows OHS to assist recipients in fulfilling application commitments, provide resources to address any identified issues, and support recipients in reaching their goals.

## FA2 Reviews

The FA2 review is an opportunity for recipients to demonstrate their implementation of high-quality services to children and families that meet Head Start requirements. It typically occurs in the third or fourth year of a grant period. This focus area broadens OHS' understanding of each recipient's performance and determines if programs are meeting the requirements of the HSPPS, Uniform Guidance, and Head Start Act.

## CLASS<sup>®</sup> Reviews

Section 641A(c)(2)(F) of the Act requires OHS to assess the quality of teacher–child interactions using a valid and reliable observation measure. For the upcoming FY25 monitoring year, OHS will continue to use the 2008 edition of the Classroom Assessment Scoring System (<sup>®</sup>) Pre-K Teacher–Child Observation Instrument. Scores from CLASS observations will count toward Designation Renewal System (DRS) determinations using the competitive thresholds established in the **Final Rule on DRS Changes**.

For FY25, recipients that are scheduled for a CLASS monitoring review will have the option to self-record and submit their own videos (Video Review) or request a traditional on-site review with certified CLASS observers (On-site Review).

American Indian and Alaska Native (AIAN) Head Start programs have the option to do a self-review for the CLASS. OHS will transmit a letter to AIAN grant recipients with additional information on this option.

*All recipients will have the opportunity to attend information sessions specifically developed to discuss FY25 CLASS options, including a group of sessions convened specifically for American Indian and Alaska Native recipients.*

## RAN Reviews

OHS conducts Risk Assessment Notification reviews, as necessary, to address child health and safety incidents. They are initiated when OHS needs to gather more information about significant incidents affecting program participants' health and safety. These reviews have a specific focus on abuse, neglect, inappropriate conduct, inadequate supervision, or unauthorized releases in Head Start programs.

RAN reviews:

- Ensure prompt and accurate reporting of serious incidents
- Investigate contributing program or management factors
- Communicate necessary corrective actions
- Provide feedback to improve program management and prevent future incidents

## Other Reviews

Special reviews are conducted, as needed, to explore concerns outside of the typical FA1 or FA2 schedule. OHS reserves the right to conduct unannounced reviews at any time.

## Scheduling

Each year, recipients are required to submit an accurate calendar of availability, which is used to schedule monitoring reviews. The availability calendar also gives recipients a way to inform OHS as to when their program is not operational and when children are not in session. Recipients should immediately update their calendars as

changes in program availability occur. Please note that OHS has very limited capacity to accommodate requests to reschedule reviews and can only do so under exceptional circumstances.

Monitoring reviews can also be conducted with or without prior notification to the recipient that it will take place.

## Communications

Recipients scheduled to receive a monitoring review in FY25 will receive a notification letter 45 calendar days before the start of the event. They can also expect a planning call with their assigned coordinator to discuss their review. During the initial call, recipients should share their program's current service delivery options. OHS Review Reports are typically issued within 60 calendar days of the monitoring review.

If you have any questions regarding the FY25 monitoring season, please contact your regional office.

Thank you for the work you do on behalf of children and families.

Sincerely,

/Khari M. Garvin/

Khari M. Garvin  
Director  
Office of Head Start

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