




March 15, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Chris Fasnacht, Section Manager, Water Reclamation Division
407-254-7724

SUBJECT: Award of Invitation for Bids Y19-182-PD, Sewer Cleaner/Vacuum Machine Rental

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-182-PD, Sewer Cleaner/Vacuum Machine Rental, to the sole responsive and responsible bidder, EP Rents, LLC, in the estimated contract award amount of \$144,000 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract is for rental of a sewer cleaning/vacuumping machine to perform various cleaning duties at three regional reclamation facilities, as well as field cleaning of the County's sewer collection system.

FUNDING:

Funding is available in account number 4420 038 1359 3610.

APPROVALS:

The Water Reclamation and Business Development Divisions concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids and was evaluated for price, responsiveness, responsibility, and reasonableness. The sole bidder, EP Rents, LLC, has the required equipment available to perform this service.

This unit is necessary to perform the cleaning of storm systems and cleaning tanks and for clearing blocked lines. Without this machine, there is a potential for sanitary sewer overflow or loss of treatment and collection capability.

Award of Invitation for Bids Y19-182-PD, Sewer Cleaner/Vacuuming Machine Rental

Staff has determined the bid prices of EP Rents, LLC are reasonable based on comparison to previous quotes obtained. EP Rents, LLC meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to EP Rents, LLC.

To ensure an open and competitive bid process, the Invitation for Bids was posted on the Orange County website. A query from staff to potential bidders that declined to compete on this solicitation resulted in the following:

1. Vacuum Truck Rental did not have a machine available for rental. Prior monthly rental quote was at \$12,500 per month.
2. CAT Rental did not have a machine available for rental. Prior monthly rental quote obtained was at \$16,500 per month.

Bid tabulation is as follows:

| <u>BIDDER</u> | <u>Monthly Cost</u> | | <u>Total Bid</u> |
|---------------|---------------------|---|------------------|
| EP Rents, LLC | \$12,000 | = | \$144,000 |




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

March 6, 2019

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-182-PD, Sewer Cleaner/Vacuuming Machine Rental**

The Business Development Division evaluated the 1 bid submitted for this project and found that the bidder is not an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

