



Interoffice Memorandum

July 31, 2023

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Lucas Bryan, Manager II, Fleet Management Division
407-836-8202

SUBJECT: Approval of Amendment No. 6, Contract Y18-1009, Automotive Batteries

ACTION REQUESTED:

Approval of Amendment No. 6, Contract Y18-1009, Automotive Batteries, with Continental Battery Company, in the amount of \$70,000, for a revised estimated contract amount of \$261,299.50.

PROCUREMENT:

This amendment will extend services for the period of October 1, 2023, through April 30, 2024, while a new procurement process is complete and adds funding to support continuation of service during the extension period.

FUNDING:

Funding is available in account number 5530-043-2035-4163.

APPROVALS:

The Fleet Management Division concurs with this recommendation.

REMARKS:

On April 10, 2018, the Board authorized award of Contract Y18-1009 in the amount of \$182,190 for a one-year term and authorized the Procurement Division to renew for four additional one-year terms. A novation agreement was executed on October 11, 2019, which changed the contractor from Batteries by Fisher, Inc. to Continental Battery Company.

Previous amendments to the contract are as follows:

Amendment No. 1: Renewed the contract from the period of May 1, 2019, through April 30, 2020.

- Amendment No. 2: Renewed the contract from the period of May 1, 2020, through April 30, 2021.
- Amendment No. 3: Renewed the contract from the period of May 1, 2021, through April 30, 2022.
- Amendment No. 4: Renewed the contract from the period of May 1, 2022, through April 30, 2023.
- Amendment No. 5: Extended the contract from the period of May 1, 2023, through September 30, 2023, and increased the contract total by \$9,109.50, for a revised estimated contract amount of \$191,299.50.