



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 30, 2024

TO: Megan Miller, Contracting Agent
Procurement Division

FROM: Dexter Watts, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y24-1105-MM - Secondary State Lobbying Services

The Business Development Division evaluated the six proposals submitted for the Secondary State Lobbying Services Request for Proposal. The Request for Proposal (RFP) did not contain any M/WBE requirements. As such, the Business Development Division did not evaluate the RFP for M/WBE utilization.

Also, I confirm my recommendation is free of conflicts of interest.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson