



Legislation Text

File #: 24-1058, **Version:** 1

Interoffice Memorandum

DATE: July 5, 2024

TO: Mayor Jerry L. Demings and County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Matt Suedmeyer, Manager II, Parks and Recreation Division

PHONE: 407-836-6202

SUBJECT: Award of Invitation for Bids Y24-118-RM, Youth and Adult Basketball Officiating Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y24-118-RM, Youth and Adult Basketball Officiating Services, to the sole responsive and responsible bidder, Game Officials, Inc., in the estimated contract award amount of \$268,250 for the base year. Further, request Board authorization for the Procurement Division to exercise option years one and two. ([Community and Family Services Department Parks and Recreation Division] Procurement Division)

PROCUREMENT:

This contract will provide basketball officials for youth and adult basketball leagues at six recreation centers.

FUNDING:

Funding will be available in account number 1050-062-1872-3197.

APPROVALS:

The Parks and Recreation Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids and was evaluated for responsiveness, responsibility and price reasonableness. The sole bidder, Game Officials, Inc., has sufficient resources to fulfil this contract. Price reasonableness was established based on a comparison to previous contract prices. Game Officials, Inc., meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to Game Officials, Inc.

To ensure an open and competitive bid process, the Invitation for Bids was posted on the County's e-procurement portal. A query from staff to potential bidders that declined to compete on this project resulted in the following:

- Florida Professional Officials, Inc.: Does not provide officials for basketball.
- B&B Booking Agents: Does not provide officials for basketball.

The bid tabulation is as follows:

Game Officials, Inc.

| | |
|---------------------|-----------|
| Base Year | \$268,250 |
| Option Year 1 | \$284,250 |
| Option Year 2 | \$300,250 |
| Total Estimated Bid | \$852,750 |



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 4, 2024

TO: Rebeca Malave, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y24-118-RM, Youth and Adult Basketball Officiating Services

The Business Development Division evaluated the **one bid** submitted for this project. The **bidder is not an** Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

Also, I confirm my recommendation is free of conflicts of interest.

Sheena Ferguson 6.24.2024