



Interoffice Memorandum

September 19, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

CONTACT: Bryan Lucas, Manager II, Fleet Management Division
(407) 836-8202

SUBJECT: Ratification of Amendment No. 6, Contract Y18-1124, Motor Fuels
Transport Deliveries

ACTION REQUESTED:

Ratification of Amendment No. 6, Contract Y18-1124, Motor Fuel Transport Deliveries, with Palmdale Oil Company, Inc., in the amount of \$282,708, for a revised total contract amount of \$2,277,708.

PROCUREMENT:

This amendment will provide additional funding to meet fuel needs based on the County's usage and pricing fluctuations resulting in an increase in fuel pricing.

FUNDING:

Funding is available in account numbers 5530-043-2035-4180, 5530-043-2035-4185, 5530-043 2035-4186, and 5530-043-2035-4187.

APPROVALS:

The Fleet Management Division concurs with this recommendation.

REMARKS:

On October 2, 2018, the Board authorized award of contract Y18-1124 to Palmdale Oil Company, Inc., in the estimated amount of \$1,900,000 for a one-year term, with four additional one-year renewal terms.

Previous amendments to the contract are as follows:

Amendment No. 1: Renewed the contract for one year from October 7, 2019 through October 6, 2020.

Amendment No. 2: Renewed the contract for one year from October 7, 2020 through October 6, 2021.

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Amendment No. 3: Renewed the contract for one year from October 7, 2021 through October 6, 2022.

Amendment No. 4: Renewed the contract for one year from October 7, 2022 through October 6, 2023.

Amendment No. 5: Added funding in the amount of \$95,000, for a revised total contract amount of \$1,995,000.