




COUNTY ATTORNEY'S OFFICE  
JEFFREY J. NEWTON, County Attorney

  
FEB27 20 10:15AM

201 South Rosalind Avenue ■ 3rd Floor  
Reply To: Post Office Box 1393  
Orlando, FL 32802-1393  
407-836-7320 ■ Fax 407-836-5888

**Public Hearing**

RCUD

FEB27'20AM10:19

Deputy County Attorney  
Joel D. Prinsell

**MEMORANDUM**

Senior Assistant County Attorneys  
Elaine M. Asad  
Lila McHenry

DATE: February 27, 2020  
TO: Katie Smith, Manager  
Comptroller Clerk's Office  
THRU: Cheryl Gillespie, Supervisor  
Agenda Development Office  
FROM: Scott McHenry, Assistant County Attorney *SRM*  
407-836-7354 / email to: [scott.mchenry@ocfl.net](mailto:scott.mchenry@ocfl.net)  
RE: Request for Public Hearing at 2:00 p.m. on March 24, 2020;  
Ordinance regarding Affordable Housing Program

Assistant County Attorneys  
Roberta Alfonso  
Cristina T. Berrios  
Linda Brehmer-Lanosa  
Whitney E. Evers  
Erin E. Hartigan  
Georgiana Holmes  
Aleas Koos  
Katherine W. Latorre  
Scott McHenry  
Sawsan Mohiuddin  
Dylan Schott  
Scott Shevenell  
Stephanie Stone  
Adolphus Thompson

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Title of Ordinance: **AN ORDINANCE PERTAINING TO AFFORDABLE HOUSING; AMENDING ARTICLE VIII OF CHAPTER 2, ORANGE COUNTY CODE, BY CREATING DIVISION 2; PROVIDING A TITLE; DECLARING THE INTENT, PURPOSE AND FINDINGS; PROVIDING DEFINITIONS; ESTABLISHING THE ORANGE COUNTY AFFORDABLE HOUSING TRUST FUND PROGRAM AND DESCRIBING THE PURPOSE THEREOF; ESTABLISHING THE ORANGE COUNTY AFFORDABLE HOUSING TRUST FUND; PROVIDING FOR ADOPTION OF AN AFFORDABLE HOUSING TRUST FUND PLAN; PROVIDING FOR ADMINISTRATION OF THE PROGRAM; PROVIDING FOR ANNUAL BUDGET REQUIREMENTS; PROVIDING FOR THE ALLOCATION AND USE OF PROGRAM FUNDS; PROVIDING FOR DONOR CONTRIBUTIONS; PROVIDING AN EFFECTIVE DATE.**

Legal Administrative Supervisor  
Anna M. Caban

Paralegals  
Melessia Lofgren  
Maria Vargas, ACP  
Gail Stanford

LEGISLATIVE FILE # 20-358

March 24, 2020  
@ 2pm

Katie Smith  
Re: Affordable Housing Ordinance  
February 27, 2020  
Page 2

Applicant: Staff

Location: All Districts

Estimated time required for public hearing: Two minutes

Hearing controversial: No

Advertising requirements: Publish once in the legal notices section of a local newspaper of general circulation.

Advertising timeframe: At least 10 days prior to the public hearing.

Hearing required by Florida Statutes: Section 125.66(2)(a), Florida Statutes (regular enactment procedure)

Spanish Contact Person: Para más información en español acerca de estas reuniones públicas o de cambios por ser efectuados, favor de llamar a la Oficina de los Abogados del Condado, Stephanie Stone, al 407-836-7320.

The following materials will be submitted as backup for this public hearing request:

1. Memo to the Mayor and County Commissioners
2. Ordinance

***SPECIAL INSTRUCTIONS TO CLERK:***

1. Please verify hearing date and time with Agenda Development.
2. Please publish advertisement no later than March 8, 2020.
3. Please return one executed copy of the Ordinance to Scott McHenry via email attachment: [scott.mchenry@ocfl.net](mailto:scott.mchenry@ocfl.net).

SRM:gs

c: Byron W. Brooks, AICP, County Administrator  
Jeffrey J. Newton, County Attorney  
Joel Prinsell, Deputy County Attorney  
Mitchell Glasser, Manager, Housing and Community Development Division