



Interoffice Memorandum

November 30, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Lavon Williams, Manager, Community Action Division
(407) 836-5614

SUBJECT: Approval of Contract Y22-2404, Job Placement, Training, and
Employment Related Services, Federal Subrecipient Agreement between
Orange County, Florida and Central Florida Regional Workforce
Development Board, Inc.

ACTION REQUESTED:

Approval of Contract Y22-2404, Job Placement, Training, and Employment Related Services, Federal Subrecipient Agreement, with Central Florida Regional Workforce Development Board, Inc., in the not-to-exceed amount of \$10,294,215.00. Request delegation of authority to the Procurement Division Manager or designee to execute such Federal Subrecipient Agreement on a form approved by the Orange County Attorney's Office and the Risk Management Division.

PURPOSE:

This subaward is issued from the American Rescue Plan Act of 2021 Coronavirus Local Fiscal Recovery Fund allocation received by the County on May 18, 2021.

This agreement will define the working relationship between Orange County, Florida and Central Florida Regional Workforce Development Board, Inc, the Federal Subrecipient for the performance periods of January 1, 2022 – December 31, 2022 (“Year 1”) and January 1, 2023 – December 31, 2023 (“Year 2”).

DISCUSSION:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

As the County's Subrecipient, Central Florida Regional Workforce Development Board, Inc., will re-train residents whose jobs were eliminated, or hours were significantly reduced, into new career paths of similar or higher wages. In addition, the program will offer opportunities for individuals to increase their skills level (“upskill”) for higher wage jobs within pandemic affected industries as well as create opportunities to connect workers with emerging industries.

Throughout the performance of the agreement the Subrecipient shall utilize a replenishing lump-sum advance payment in the amount of \$990,000.00 during Year 1 and \$725,800.00 during Year 2 to achieve the following objectives:

- Engage and Conduct Employer Roundtables to Understand Local Workforce Needs
- Implement proven workforce strategies in targeted areas; with particular emphasis on hardest impacted workers.
- Develop Curriculum and Training for STEM Careers
- Develop neighborhood-level economic data
- Develop tools and resources to improve learning outcomes of workforce training participants, especially when pivoting from their current career