




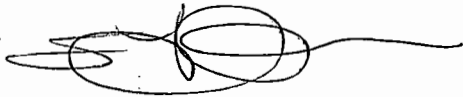
Interoffice Memorandum

CAPITAL PROJECTS ITEM 1

**DATE:** November 14, 2019

**TO:** Mayor Jerry L. Demings  
and the  
Board of County Commissioners

**THROUGH:** Anne Kulikowski, Director  
Administrative Services Department 

**FROM:** Sara Flynn-Kramer, Manager  
Capital Projects Division 

**CONTACT PERSON:** Sara Flynn-Kramer, Manager

**DIVISION:** Capital Projects  
Phone: 407-836-0048

**ACTION REQUESTED:** Approval of Change Order No. 2, Contract Number Y17-768, Orange County Corrections Booking and Release Center Energy Recovery Unit Replacement, with AMSCO, in the amount of \$18,824.16, for a revised lump sum contract amount of \$662,589.56.

**PROJECT:** Orange County Corrections Booking and Release Center Energy Recovery Unit Replacement

DISTRICT 6

**PURPOSE:** To provide funding for additional construction services to complete the capital improvements.

**BUDGET:** Accounting Line No.: 1023-043-0249

**JUSTIFICATION/DISCUSSION:**

This change order is necessary to meet the unforeseen structural and wind load requirements to properly install the roof curbs with additional lightweight concrete and anchors required to meet the building codes. Other unforeseen conditions required the fire alarm to be tied in to meet the life safety code requirements.

**PREVIOUS ACTIONS TO THIS CONTRACT:**

The Contract award was approved on August 22, 2017.

<b>Original Contract dated September 30, 2017</b>	<b>Lump sum amount - \$</b>	<b>593,900.00</b>
<b>Change Order No. 1 dated April 18, 2019</b> Additional services required due to unforeseen conditions to x-ray the structure and cut new roof opening and upgrade the electric for the new units.	<b>Lump sum amount - \$</b>	<b>49,865.40</b>
<b>Proposed Change Order No. 2</b> Additional Services for wind load anchoring and lightweight concrete to properly secure roof curbs to meet building code and fire alarm tie-in for life safety due to unforeseen conditions.	<b>Lump sum amount - \$</b>	<b>18,824.16</b>
<b>Proposed Final Contract Amount</b>	<b>\$</b>	<b>662,589.56</b>

CC: *Administrative Services Department*  
*Procurement Division*  
*Capital Projects Division*  
*Corrections Department*

BCC Mtg. Date: December 3, 2019



**ORANGE COUNTY PROCUREMENT DIVISION  
 CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
07/30/19	2019	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION Facilities & Capital Projects	CONTACT NAME Marisela Guillen	CONTACT PHONE 80015	BUYER/PA/CA NAME Rochelle Chambers
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VENDOR AMSCO	CHANGE ORDER NO. 2	DOCUMENT NO. (ATTACH FIRST PAGE) C17768	TYPE POOC	CONTRACT NUMBER Y17-768	<input type="checkbox"/> CANCEL ENTIRE PO/DO
					<input type="checkbox"/> DO NOT MAIL VENDOR COPY

**INCREASE, DECREASE OR DELETE COMMODITY LINE**

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
	Select Action FROM TO				\$ 0.00
	Select Action FROM TO				\$ 0.00
	Select Action FROM TO				\$ 0.00

**ADD COMMODITY LINE**

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION		QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE	MA LINE					
3	97300	CP# 17025 - Corrections BRC Energy Recovery Units Replacement		1	EA	\$ 18,824.16	1023-043-2049-3810	\$ 18,824.16
								\$ 0.00
								\$ 0.00

**FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE**

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE
3	3	\$ 18,824.16	\$ 18,824.16	1023-043-2049-3810	1023-043-2049-3810	1702505072	1702505072

**ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)**

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O	OTHER CHANGES:
\$ 593,900.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 49,865.40	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 18,824.16	\$ 662,589.56	DESCRIBE CP# 17025 - Corrections BRC Energy Recovery Units Replacement

**CONTRACT AMOUNT**

AWARD AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O
\$ 593,900.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 49,865.40	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 18,824.16	\$ 662,589.56

**JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)**

Additional services CP# 17025 - Corrections BRC Energy Recovery Units Replacement (e-Builder CO# 3)

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DATE: 10-28-19

DEPARTMENT APPROVAL SIGNATURE

DATE: 10/20/19

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL:

DATE:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES:  YES  NO

CHANGE AWARD AMOUNT TO :