



BUSINESS DEVELOPMENT DIVISION

April 11, 2025

TO: Corrie Cummings, Contracting Agent
Procurement Division

FROM: Kambria Anderson, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: Y25-751-CC, N-S Bldg South MDF & MDR Alternate Cooling Upgrades

The Business Development Division evaluated the sole bid submitted for this project. The Business Development Division (BDD) completed an M/WBE Availability Analysis. The scope of services for this project had M/WBE availability. As a result, the M/WBE goal remained at 25%. At the time of bid opening, at least 66 firms were certified to provide the scope of services at the subcontract level.

The sole bid, submitted by Air Mechanical Service Corp., reported 15.73% in M/WBE participation. Therefore, the bidder did not meet the 25% Orange County M/WBE participation goal, **per the Ordinance requirement.**

If the M/WBE participation goal is not met, bidders are required to demonstrate Good Faith Effort, **per the M/WBE Ordinance requirement.** The bidder provided documentation showing completion of Actions #1 through #5 and indicated that they have historically performed the mechanical scope, which they intend to handle in-house for this project, as outlined on the Good Faith Effort Form.

The bidder indicated they have historically performed (51.68% In-house) the scope of services denoted on the Good Faith Effort Form. **Per the Ordinance, Sec. 17-321,** A prime contractor is not required to subcontract out work that it has historically and consistently performed with its own work force.

Sheena Ferguson 4.11.2025

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Please note the bidder's certified M/WBE participation:

MBE-HM	First Option Insulation, Inc.	\$111,595.35
MBE-HM	Rey's Concrete, Inc.	\$36,000
MBE-AFAM	Celectsys, Inc.	\$65,975
Total M/WBE Participation		\$213,570.35 (15.73%)

In the chart above, the bidder demonstrates 15.73% M/WBE participation. Good Faith Effort was achieved for the remaining 48.32% of scopes of services available for this project by the bidder.

Our evaluation of these bids was based on the participation listed on the Contract and Subcontract Goal Participation Schedule Form and the Good Faith Effort Form. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

Also, I confirm my recommendation is free of conflicts of interest.

BID COMPARISON										
Y25-751-CC, N-S Bldg South MDF & MDR Alternate Cooling Upgrades										
Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Air Mechanical Service Corp.	\$1,357,739.00	\$213,570.35	15.73%	YES					52 / 7