



Interoffice Memorandum

October 20, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

~~FROM:~~ Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Eduardo Avellaneda, Manager, Roads and Drainage Division
(407) 836-7871

SUBJECT: Award of Invitation for Bids Y21-1077-AV, Right-of-Way Mowing –
Three Points Area, Section III

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-1077-AV, Right-of-Way Mowing – Three Points Area Section III, to the low responsive and responsible bidder, Aero Groundtek LLC, in the estimated contract award amount of \$275,577.50 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

PURPOSE:

This contract will provide right-of-way mowing for County owned properties.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price reasonableness. Hope Everlasting Landscaping Professionals & Services, Inc. was deemed non-responsive for failing to provide references and other required submittal documents. Aero Groundtek LLC has a satisfactory record of performance and is considered responsible. Prices have been determined reasonable as compared to current contracted pricing. Therefore, award is recommended to Aero Groundtek LLC.

Award of Invitation for Bids Y21-1077-AV, Right-of-Way Mowing – Three Points
 Area, Section III
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The bid tabulation is as follows:

Aero Groundtek LLC	Base Year	\$275,577.50
	Option Year 1	\$280,679.75
	Option Year 2	\$285,782.00
	Total Estimated Bid	\$842,039.25
Premier Lawn Maintenance, LLC	Base Year	\$317,500
	Option Year 1	\$332,000
	Option Year 2	\$344,000
	Total Estimated Bid	\$993,500
Lawnwalker Services, Inc.	Base Year	\$344,850
	Option Year 1	\$351,255
	Option Year 2	\$357,660
	Total Estimated Bid	\$1,053,765
Hope Everlasting Landscaping Professionals & Services, Inc..	Non-responsive	



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 1, 2021

TO: Ana Villalona, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y21-1077-AV, Right of Way Mowing – Three Points Area,
Section III**

The Business Development Division evaluated the **three bids** submitted for this project. **None of the bidders** were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there was at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson