



**Interoffice Memorandum**

Received on April 7, 2026  
Engineering Division will  
handle advertising and abutters

DATE: April 6, 2026

TO: Jennifer Lara-Klimetz -  
Comptroller Clerk's Office

FROM: Raymond Williams, P.E.,  
Manager Engineering Division

*RMW* 4/6/2026

THROUGH: Cheryl J. Gillespie, Supervisor  
Agenda Development Office

CONTACT PERSON: **Cathy Evangelo, P.E., Project Manager**  
**Engineering Division**  
**407-836-8034**

*CMC 4-6-2026*

SUBJECT: Request for Public Hearing: May 5, 2026  
Avalon Road (C.R. 545) from U.S. 192 to Hartzog Road  
Project Development and Environment (PD&E) Reevaluation

One Action Item:

1. Avalon Road (C.R. 545) from U.S. 192 to Hartzog Road Project  
Development and Environment (PD&E) Reevaluation

Applicant: Engineering Division

Location: District 1.

Estimated time required for: 30 minutes

Hearing controversial? No

Advertising requirements: Engineering Division will handle advertising

Advertising timeframes:  
-At least 25 days prior to public hearing for  
elected officials (4/10).  
- Hard copies on public display at least 21  
days prior (4/14).  
-Notification to property owners at least 20  
days prior (4/15).  
-Newspaper ads 15 days prior and 7 days  
prior (4/20; 4/28).

Applicant/Abutters to be notified: Yes, Engineering Division will contact  
abutters

Hearing required by  
Fla. Statute # or code: FDOT Procedure 650-000-001

April 6, 2026

Request for Public Hearing: May 5, 2026

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Page 2

Spanish Contact Person:

Para más información en Español acerca de estas reuniones públicas o de cambios por ser efectuados favor de llamar a la División de Ingeniería, Esther Fernández, (407) 836-7982.

Materials to be submitted under separate cover:

1. Avalon Road (C.R. 545) from U.S. 192 to Hartzog Road Project Development and Environment (PD&E) Reevaluation reports.

CME/RV

Attachments

cc: Byron Brooks, AICP, County Administrator  
Jon V. Weiss, P.E., Deputy County Administrator  
Joseph C. Kunkel, P.E., Director, Public Works Department  
Susan Ussach, P.E., Deputy Director, Public Works Department  
Brian R. Sanders, Manager, Transportation Planning Division  
Cheryl J. Gillespie, Supervisor Agenda Development Office

**Notes to the Clerk:**

Please notify Brian R. Sanders of the scheduled date and time for the public hearing.