




**Interoffice Memorandum**

August 10, 2020

**TO:** Mayor Jerry L. Demings  
and the Board of County Commissioners

**FROM:**  Carrie Mathes, CFM, CPPO, C.P.M., Manager, Procurement  
Division

**CONTACT:** Ray Walls, Chief Financial Officer, Convention Center  
407-685-5684

**SUBJECT:** Award of Invitation for Bids, Y20-1008-KB, Laundry and Dry Cleaning  
Services for Orange County Convention Center

**ACTION REQUESTED:**

Approval to award Invitation for Bids Y20-1008-KB, Laundry and Dry Cleaning Services for Orange County Convention Center, to the low responsive and responsible bidder, Hedez Cleaners and Linens Services Inc., for an estimated contract award amount of \$107,860 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

**PROCUREMENT:**

This contract will provide laundry and dry cleaning for linens at the Convention Center.

**FUNDING**

Funding is available in account number 4430-035-0926-4426.

**APPROVALS:**

The Orange County Convention Center and Business Development Division concur with this recommendation.

**REMARKS:**

Two bids were received in response to the Invitation to Bids and were evaluated for price, responsiveness and responsibility. Price reasonableness has been established based on a price analysis of current contracted rates and the County's estimated cost based on these prices. Hedez Cleaners and Linens Services Inc. has the necessary qualifications, resources, and references that will support the acceptance of this award. The bid submitted by AlSCO, Inc. was deemed non-responsive for not completing the bid response form. Therefore, award is recommended to Hedez Cleaners and Linens Services Inc.

Page 2

Award of Invitation for Bids, Y20-1008-KB, Laundry and Dry Cleaning Services  
for Orange County Convention Center

Bid tabulation follows:

Hedez Cleaners and Linens Services, Inc.  
Alsco Inc.

Annual Total

\$107,860

Non-Responsive




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 6, 2020

TO: Kathy Bozeman, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y20-1008-KB, Laundry and Dry Cleaning Services for Orange County Convention Center**

The Business Development Division evaluated the **one bid** submitted for this project. **The bidder is not an** Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

