



Interoffice Memorandum

November 15, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division
407-836-7473

SUBJECT: Award of Invitation for Bids Y19-1158-AV, Landscape and Grounds
Maintenance – Central District and 33rd Street Buildings

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1158-AV, Landscape and Grounds Maintenance – Central District and 33rd Street Buildings, to the low responsive and responsible bidder, Premier Lawn Maintenance, LLC, in the estimated contract award amount of \$176,535 for a 1-year term. Further, request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide landscaping and grounds maintenance services at County facilities.

FUNDING:

Funding will be available in account 0001-043-1716-3810.

APPROVALS:

The Facilities Management Division and the Business Development Division concur with this recommendation.

REMARKS:

Nine bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Premier Lawn Maintenance, LLC, has the necessary manpower and equipment to perform this contract. Quisqueya Landscaping Services, LLC was deemed non-responsive for failure to provide similar project experience. Seasonal Effects, LLC and Millennium Services of Florida, LLC were deemed non-responsible for failure to comply with qualification requirements. Robo Landscaping & Maintenance, Inc. was deemed non-responsive for failure to provide a complete bid response form.

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Bid tabulation is as follows:

<u>Bidder</u>	<u>Estimated Bid Total</u>
Premier Lawn Maintenance, LLC	\$ 176,535
D3 Enviroscape, LLC	\$ 208,425
Groundtek of Central Florida, LLC	\$ 245,650
Around 2 It Landscape Services Inc.	\$ 572,775
World Sports Turf & Marketing, LLC	\$ 732,940
Robo Landscaping & Maintenance, Inc.	Non-Responsive
Millennium Services of Florida, LLC	Non-Responsive
Seasonal Effects, LLC	Non-Responsive
Quisqueya Landscaping Services, LLC	Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 11, 2019

TO: Ana Villalona, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y19-1158-AV, Landscaping and Grounds Maintenance – Central District and 33rd Street Buildings**

The Business Development Division evaluated the **five bids** submitted for this project. Two of the bidders are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening at least 13 firms were certified at the prime level in the scope of service. The **two** Orange County Certified Minority/Women Business Enterprise firms **were not within 7%** of the low bid for bid awards greater than \$100,000 to \$500,000. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division



BID COMPARISON

Y19-1158-AV, Landscaping and Grounds Maintenance - Central District and 33rd Street Buildings

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Premier Lawn Maintenance, LLC	\$176,535				
2nd Low	D3 Enviroscape, LLC (AFAM)	\$208,425	\$31,890	18.06%		
3rd Low	Groundtek of Central Florida, LLC (HM)	\$245,650	\$69,115	39.15%	\$37,225	17.86%
4th Low	Around 2 It Landscape Services, Inc.	\$572,775	\$396,240	224.45%	\$364,350	174.81%
5th Low	World Sports Turf & Marketing, LLC	\$732,940	\$556,405	315.18%	\$524,515	251.66%