



Interoffice Memorandum

DATE: April 15, 2024

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 **FROM:** Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Isabelle Klier-Graham, Manager, Mental Health and Homelessness Division

PHONE: 407-836-3187

SUBJECT: Approval of Contract Y24-2223, Rapid Rehousing Program

ACTION REQUESTED:

Approval of Contract Y24-2223, Rapid Rehousing Program, with Homeless Services Network of Central Florida, Inc., in the estimated contract award amount of \$1,628,430 for a one-year term. Further request authorization for the Procurement Division to renew the contract for four additional one-year terms.

PROCUREMENT:

This contract will provide assistance to Orange County residents with the goal of returning families experiencing homelessness to permanent housing. The performance period is October 1, 2024 through September 30, 2025.

FUNDING:

Funding is available in account number 0001-062-2504-8610.

APPROVALS:

The Mental Health and Homelessness Division concurs with this recommendation.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

Rapid Rehousing Assistance is a housing first, intervention service intended to return families experiencing homelessness to permanent housing. Assistance can include rent, utilities, deposits (pet deposits, utility deposits, security deposits), application fees, limited daily living needs, and moving costs up to 12 months.

Any unhoused Orange County resident (of nine months or greater) may be considered for assistance by calling 211 and/or other community approved agencies who assess for prioritization and entered into the coordinated entry system. All families must demonstrate continued efforts towards self-sustainability.

All assistance is provided by a housing case manager within a community organization approved by the lead agency in the continuum of care, Homeless Services Network of Central Florida.