



Interoffice Memorandum

REAL ESTATE MANAGEMENT ITEM 4

**DATE:** December 14, 2020

**TO:** Mayor Jerry L. Demings  
-AND-  
County Commissioners

**THROUGH:** William J. Blackham, Assistant Manager *WJB*  
Real Estate Management Division

**FROM:** Tamara Pelc, Senior Title Examiner *TP*  
Real Estate Management Division

**CONTACT PERSON:** William J. Blackham, Assistant Manager

**DIVISION:** Real Estate Management  
Phone: (407) 836-7352

**ACTION REQUESTED:** Approval and execution of Notice of Reservation and authorization to disburse funds to pay recording fees and record instrument

**PROJECT:** Moss Park PD Parcel J (Utilities NOR)  
  
District 4

**PURPOSE:** To provide for access, construction, operation and maintenance of utility facilities as a requirement of development.

**ITEM:** Notice of Reservation  
Size: 195 square feet

**BUDGET:** Account No.: 1265-062-2144-6310

**FUNDS:** \$27.00 Payable to Orange County Comptroller  
(recording fees)

**APPROVALS:** Real Estate Management Division  
Parks and Recreation Division  
Capital Projects Division  
Utilities Department

**REMARKS:** This action reserves a utility easement in favor of the Utilities Department across a portion of County owned property controlled by the Parks and Recreation Division.

X Under EEC Approval

**Under Ordinance Approval**

**Total Amount: \$27.00**

## Roan Waterbury

Digitally signed by Joan Waterbury  
DN: cn=Joan Waterbury, o=Cherokee County Board of  
County Commissioners, ou=Capital Projects Division,  
email=joan.waterbury@cocherokee.org, c=US  
Date: 2020.12.15 15:15:19 -0500

12/15/2020

Charge to Account # 1285-062-2144-6310

**Controlling Agency Approval Signature**

Date \_\_\_\_\_

Roan Waterbury

**Printed Name:**

Printed Name: Reed AK  
Fiscal Approval Signature

12/15/20

Date \_\_\_\_\_

Read N. K.

Printed Name

TYPE TRANSACTION (Check appropriate block(s))

<u>Pre-Cond</u>	<u>Post-Cond</u>
-----------------	------------------

N/A District # \_\_\_\_\_

☐ Acquisition at Approved Appraisal  
☐ Acquisition at Below Approved Appraisal  
☐ Acquisition at Above Approved Appraisal  
☒ Advance Payment Requested

Name Address

Orange County Comptroller  
201 S Rosalind Ave #4th  
Orlando, FL 32801

**\$27.00**

DOCUMENTATION ATTACHED (Check appropriate block(s))

  X   Notice of Reservation  
       Copy of Executed Instruments  
       Certificate of Value  
       Settlement Analysis

Payable to: Orange County Comptroller

**IMPORTANT: CHECKS ARE TO BE PICKED UP BY THE REAL ESTATE MANAGEMENT DIVISION (DO NOT MAIL)**

Recommended by Tamara Peic  
Tamara Peic, Sr. Title Examiner, Real Estate Management Div.

Date 12/18/20

Payment Approved \_\_\_\_\_  
Manager, Real Estate Management Division

Date \_\_\_\_\_

OR  
Payment Approved William J. Blackham  
William J. Blackham, Asst. Mgr. Real Estate Management Div.

Date 12/9/20

Certified \_\_\_\_\_  
Approved by BCC Deputy Clerk to the Board

**Dele**

Examinated/Approved \_\_\_\_\_  
Controller/Government Grants

Check No. / Date

## REMARKS:

**Anticipated Recording Date:** As soon as checks are available.

JAN 1 2 2021

Project: Moss Park PD Parcel J (Utilities NOR)

**NOTICE OF RESERVATION**

ORANGE COUNTY, a charter county and political subdivision of the State of Florida, hereby reserves an easement for utility purposes in perpetuity on the following property:

**SEE ATTACHED SCHEDULE "A"**

**Property Appraiser's Parcel Identification Number:**

**a portion of 15-24-31-0000-00-018**

ORANGE COUNTY shall retain its easement interest despite any transfer of fee title.

Dated at Orlando, Florida this JAN 1 2 2021.

IN WITNESS WHEREOF, the said COUNTY has caused these presents to be executed in its name by its Board, acting by the County Mayor, the day and year aforesaid.

(Official Seal)



ORANGE COUNTY, FLORIDA  
By Board of County Commissioners

BY:

*Jerry L. Demings*  
Jerry L. Demings  
Orange County Mayor

ATTEST: Phil Diamond, CPA, Orange County Comptroller  
as Clerk of the Board of County Commissioners

BY:

*Lakela Louis*  
For Deputy Clerk

Lakela Louis

Printed Name

This instrument prepared by: Tamara L. Pelc, a staff employee in the course of duty with the Real Estate Management Division of Orange County, Florida

SCHEDULE "A"  
ORANGE COUNTY PARCEL J  
COMMUNITY PARK

**DESCRIPTION: RESERVATION OF EASEMENT**

A portion of the lands described in Official Records Book 8397, Page 1367, Public Records of Orange County, Florida lying in Section 15, Township 24 South, Range 31 East, Orange County, Florida; being more particularly described as follows:

COMMENCE at the Southwest Corner of the lands described in Official Records Book 8397, Page 1367, Public Records of Orange County, Florida, thence North 42°54'57" West, a distance of 34.96 feet along the Easterly Right of Way line of Moss Park Road as described in Official Records Book 1409, Page 850, Public Records of Orange County, Florida to the POINT OF BEGINNING; thence continue along said Easterly Right of Way line North 42°54'57" West, a distance of 13.00 feet, thence North 47°05'03" East, a distance of 15.00 feet, thence South 42°54'57" East, a distance of 13.00 feet, thence South 47°05'03" West, a distance of 15.00 feet to the POINT OF BEGINNING.

Containing 195 square feet, more or less.

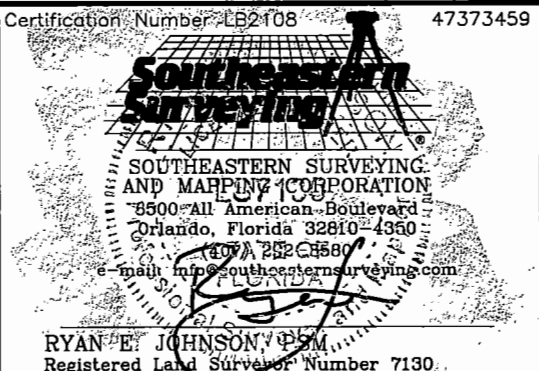
**SURVEYOR'S REPORT:**

1. Bearings shown hereon are based on the Easterly Right of Way line of Moss Park Road, being North 42°54'57" West.
2. I hereby certify that the "Sketch of Description" of the above described property is true and correct to the best of my knowledge and belief as recently drawn under my direction and that it meets the Standards of Practice for Land Surveying Chapter 5J-17 requirements of Florida Administration Code.

The electronic signature hereon is in compliance with the Florida Administrative Code (FAC) 5J-17.062(3).

The seal appearing on this document was authorized by Ryan E. Johnson on 08-24-2020 per 5J17-062(2).

BUILDING DEPARTMENT PERMIT #B19904158

<b>Sketch of Description</b>  FOR  SK Consortium, Inc.	Date: 3/16/2020 JRH		Certification Number: LB2108 47373459
	Job Number: 47373	Scale: 1" = 40'	
	Chapter 5J-17, Florida Administrative Code requires that a legal description drawing bear the notation that <b>THIS IS NOT A SURVEY.</b> REVISED: 8/24/2020 JRH		
	SHEET 1 OF 2 SEE SHEET 2 FOR SKETCH		

# SKETCH OF DESCRIPTION

ORANGE COUNTY PARCEL J  
COMMUNITY PARK

LINE TABLE		
LINE #	BEARING	LENGTH
L1	N42°54'57"W	34.96'
L2	N42°54'57"W	13.00'
L3	N47°05'03"E	15.00'
L4	S42°54'57"E	13.00'
L5	S47°05'03"W	15.00'

**MOSS PARK ROAD**  
100.00' RIGHT OF WAY  
ORB 1409, PAGE 850

NOT PLATTED  
PARCEL ID:  
15-24-31-0000-00-020  
ORB 8453, PAGE 173

NOT PLATTED  
PARCEL ID:  
15-24-31-0000-00-018  
ORB 8397, PAGE 1367

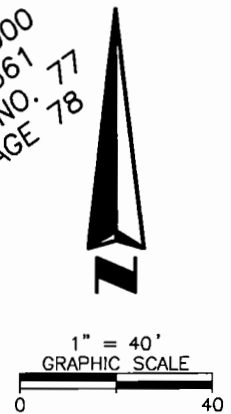
PARCEL ID:  
15-24-31-2828-01-000  
ORB 8397, PAGE 1361  
LOT 1 FIRE STATION NO. 77  
PLAT BOOK 68, PAGE 78

POINT OF BEGINNING

POINT OF COMMENCEMENT  
SOUTHWEST CORNER  
ORB 8397, PAGE 1367

WESTERLY RIGHT OF WAY LINE

EASTERLY RIGHT OF WAY LINE



BUILDING DEPARTMENT PERMIT #B19904158

## ABBREVIATIONS:

ORB=OFFICIAL RECORDS BOOK

Drawing No. 47373459

Job No. 47373

Date: 3/16/2020

SHEET 2 OF 2

See Sheet 1 for Description

THIS IS NOT A SURVEY.

NOT VALID WITHOUT SHEET 1 THROUGH 2 e-mail: info@southeasternsurveying.com



SOUTHEASTERN SURVEYING  
AND MAPPING CORPORATION  
6500 All American Boulevard  
Orlando, Florida 32810-4350  
(407) 292-8580

Certification Number LB2108