



# AGENDA

Orange County Government • Board of County Commissioners • 201 South Rosalind Avenue  
County Commission Chambers • 1st Floor • County Administration Center  
[www.OrangeCountyFL.net](http://www.OrangeCountyFL.net)

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**TUESDAY, OCTOBER 2, 2012**

**MEETING STARTS AT 9:00 a.m.**

- Invocation – District 5
- Pledge of Allegiance
- Presentation of a proclamation designating October as Hispanic Heritage Month
- Presentation of a proclamation designating October as National Arts and Humanities Month
- Public Comment\*

## **I. CONSENT AGENDA**

### **A. COUNTY COMPTROLLER**

1. Approval of the minutes of the August 7, 2012 meeting of the Board of County Commissioners. **(Clerk's Office) Page 14-42**
2. Authorization to pay the Property Appraiser's first quarter billing in October 2012 in the amount of \$2,578,678.29. **(Finance/Accounting) Page 14**
3. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same had not been drawn on overexpended accounts. **(Finance/Accounting) Page 14**
4. Authorization to make quarterly payments to the Comptroller from the General Fund, Fire Rescue/911, PST/Parks and Recreation, Building/Planning/Zoning, Convention Center/Tourist Development Tax, Water Utilities Division, Solid Waste/Recycle Division, and Public Works Department funds beginning October 2012 through July 2013. **(Finance/Accounting) Page 14, 43**
5. Authorization is requested to make an initial draw of \$1,822,174.50 to the Supervisor of Elections on October 2, 2012. The remaining 11 draws (November 2012 through September 2013) will then be in equal payments of \$496,956.68. **(Finance/Accounting) Page 14**

**CONTINUED**

\*Pursuant to Section 209 of the Orange County Charter, as amended on Nov. 4, 2008, the Board of County Commissioners must set aside at least 15 minutes at the beginning of each regular meeting for citizens to speak to the Board on any matter of public interest under the Board's authority and jurisdiction, regardless of whether the public issue is on the Board's agenda, but excluding matters that are not appropriate for public discussion, such as pending procurement or land use issues.

**TUESDAY, OCTOBER 2, 2012**

**I. CONSENT AGENDA (Continued)**

**B. COUNTY ADMINISTRATOR**

1. Approval of Agreement Between Orange County, Florida and AFSCME Florida Public Employees' Council 79 American Federation of State, County and Municipal Employees, AFL-CIO, Fiscal Years 2010-2011 through 2012-2013. **(Human Resources Division) Page 44**
2. Approval of Agreement Between Orange County Board of County Commissioners Orange County, Florida and The Florida State Lodge Fraternal Order of Police Lieutenants Fiscal Year 2012-2013. **(Human Resources Division) Page 45**
3. Approval of budget amendment #12-82. **(Office of Management and Budget) Page 46-47**
4. Approval of payment of Intergovernmental claims of: January 5, 2012, January 19, 2012, February 2, 2012, February 16, 2012, March 1, 2012, March 15, 2012, March 29, 2012, April 12, 2012, April 26, 2012, May 10, 2012, and May 24, 2012 in the total amount of \$4,478,188.68. **(Risk Management Division) Page 48-50**

**C. ADMINISTRATIVE SERVICES DEPARTMENT**

1. Approval to award Invitation for Bids Y12-1004-JS, Temporary Labor – Nursing Services - Corrections, to the three lowest responsive and responsible bidders, SHC Services, Inc. dba Supplemental Health Care, CSI Nurse World, Inc. and ProMed Healthcare Services, LLC, for a collective total estimated annual contract award amount of \$401,000 for all three contracts. **([Corrections Department Health Services Division] Purchasing and Contracts Division) Page 51-75**
2. Approval to award Invitation for Bids Y12-7011-PH, East Southwood Subdivision Gravity Sewer Rehabilitation and Water System Improvements, to the low responsive and responsible bidder, Pospiech Contracting, Inc. The total estimated contract award amount is \$3,117,496.75. **([Utilities Department Engineering Division] Purchasing and Contracts Division) Page 76-85**
3. Ratification of Purchase Order M59687, Installation of Refrigeration Equipment at the Orange County Convention Center to IFE Group dba IFE Marketing in the total amount of \$172,526. **([Convention Center Facility Operations Division] Purchasing and Contracts Division) Page 86-87**
4. Approval of Amendment No. 1, Contract Y9-810, Design Services for the Orange County Utilities Operations Center with Reynolds, Smith and Hills, Inc. in the amount of \$129,969.81. **([Utilities Department Engineering Division] Purchasing and Contracts Division) Page 88**

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**I. CONSENT AGENDA (Continued)**

**C. ADMINISTRATIVE SERVICES DEPARTMENT (Continued)**

5. Approval of Amendment No. 4, Contract Y11-123, Scale Planned Maintenance and Repairs for Orange County Landfill, Porter & L.B. McLeod Transfer Stations with Mettler-Toledo, Inc., in the amount of \$2,128.10 for a revised contract amount of \$114,174. ([Utilities Department Solid Waste Division] **Purchasing and Contracts Division**) **Page 89-90**
6. Approval and execution of Notice of Reservation and authorization to disburse funds to pay recording fees and record instrument for Valencia College Lane (Goldenrod Road to Econlockhatchee Trail). District 3. **(Real Estate Management Division) Page 91-92**
7. Approval and execution of Notice of Reservation and authorization to disburse funds to pay recording fees and record instrument for Valencia College Lane (Goldenrod Road to Econlockhatchee Trail). District 3. **(Real Estate Management Division) Page 93-94**
8. Approval and execution of Resolution and County Deed from Orange County to the City of Orlando and authorization to record instrument for East Princeton St. (Orange Ave. to Mills Ave.). District 5. **(Real Estate Management Division) Page 95-96**
9. Approval and execution of Resolution Declaring County Property Surplus and Authorizing Private Sale for Sale of Surplus Property Tax Parcel 17-22-31-6304-01140. District 3. **(Real Estate Management Division) Page 97-98**
10. Approval of Utility Easement between Iglesia Cristiana Pentecostal De Orlando, Inc. and Orange County and authorization to record instrument for Iglesia Cristiana Pentecostal De Orlando – Utility File #69825. District 2. **(Real Estate Management Division) Page 99**

**D. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT**

1. Approval of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. All Districts. **(Code Enforcement Division) Page 100-101**

LC 12-0710	LC 12-0720	LC 12-0729	LC 12-0848	LC 12-0856
LC 12-0858	LC 12-0859	LC 12-0863	LC 12-0933	LC 12-0936
LC 12-1009	LC 12-0699	LC 12-0711	LC 12-0759	LC 12-0780
LC 12-0923	LC 12-0927	LC 12-1023	LC 12-1062	LC 12-0490
LC 12-0761	LC 12-0880	LC 12-0842	LC 12-0905	LC 12-0581
LC 12-0708	LC 12-0889	LC 12-0930	LC 12-0950	LC 12-0982
LC 11-1367	LC 12-0795	LC 12-0797	LC 12-0809	LC 12-0833
LC 12-0834	LC 12-0841	LC 12-0869	LC 12-0914	LC 12-0967

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**I. CONSENT AGENDA (Continued)**

**D. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT  
(Continued)**

2. **Note: This item will be pulled to be heard with Public Hearing A. 1.** Approval of Resolution of the Orange County Board of County Commissioners regarding Creating the Lake Pickett Advisory Board to Advise the Board of County Commissioners in the Administration and Operation of the Municipal Service Taxing Unit for Lake Pickett. District 5. **(Environmental Protection Division) Page 102-105**
3. Approval of First Amendment to Road Impact Fee/Road Network Agreement (RAM Residential. LLC & Ashton Woods Orlando Limited Partnership – Southern Connector Road) among Lakeside Village Residences LLC, and Ashton Woods Orlando Limited Partnership, and Orange County to change the date for closing on the property to occur by October 31, 2012. District 1. **(Roadway Agreement Committee) Page 106-143**

**E. FAMILY SERVICES DEPARTMENT**

1. Approval of Florida Department of Children and Families Application for a License to operate a Child Care Facility at Washington Shores Head Start at The Hope. This application is only executed by Orange County. **(Head Start Division) Page 144-147**

**F. HEALTH SERVICES DEPARTMENT**

1. Approval of Letter of Agreement between Orange County and the Agency for Healthcare Administration in the amount of \$528,339 and Letter of Agreement between Orange County and the Agency for Healthcare Administration in the amount of \$102,980. **(Medical Clinic) Page 148-156**

**G. OFFICE OF REGIONAL MOBILITY**

1. Approval of East Central Florida Sustainable Communities Consortium Memorandum of Understanding. District 4. **Page 157-230**

**CONTINUED**



**TUESDAY, OCTOBER 2, 2012**

**I. CONSENT AGENDA (Continued)**

**H. PUBLIC WORKS DEPARTMENT**

1. Approval of Interlocal Agreement between Orange County, Florida and City of Orlando, Florida regarding Transfer of Jurisdiction of Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue. District 4. **(Public Works Department) Page 231-250**
2. Approval of Interlocal Agreement between Orange County, Florida and City of Orlando, Florida regarding Transfer of Jurisdiction of Kaley Avenue from South Fern Creek Avenue to Hackney Avenue. District 4. **(Public Works Department) Page 251-265**
3. Authorization to record the plat of Eagle Creek Recreation Center. District 4. **(Development Engineering Division) Page 266**

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**INFORMATIONAL ITEMS\*\***

**A. COUNTY COMPTROLLER**

1. Receipt of the following items to file for the record: **(Clerk's Office)**  
**Page 267-268**

- a. City of Orlando Voluntary Annexation Request - 7777 Narcoossee Road (PID: 25-23-30-0000-00-065) – ANX2012-00005. Notice of Proposed Enactment. On September 10, 2012, the Orlando City Council will consider proposed Ordinance #2012-00027, entitled an Ordinance of the City Council of the City of Orlando, Florida, annexing to the corporate limits of the City of Orlando, Florida, certain real property generally located north of the Beachline (S.R. 528), south of Lee Vista Blvd. and east of Narcoossee Rd.; comprised of 9.40 acres, more or less; and amending the city's adopted Growth Management Plan to designate the property as industrial on the city's official Future Land Use Map; providing for severability, correction of scrivener's errors, and an effective date. A public hearing on this Ordinance will be held during the Council's regular meeting beginning at 2:00 p.m., in the Council Chambers, 2<sup>nd</sup> floor, in Orlando City Hall, 400 S. Orange Ave., Orlando Florida.
- b. Minutes of the May 23, 2012, Stoneybrook West Community Development District meeting
- c. City of Winter Garden Notice of Annexation Ordinances and Legal Descriptions with Maps as follows:
  - Ordinance 12-34; An Ordinance of the City of Winter Garden, Florida providing for the annexation of certain additional lands generally described as approximately 0.897 acres located at 399 Railroad Avenue and at 404 N. West Crown Point Road; at the southeast corner of Railroad Avenue and Railroad Avenue and at the southwest corner of Railroad Avenue and N. West Crown Point Road into the City of Winter Garden Florida; redefining the city boundaries to give the city jurisdiction over said property; providing for severability; providing for an effective date.
  - Ordinance 12-40; An Ordinance of the City of Winter Garden, Florida providing for the annexation of certain additional lands generally described as approximately 0.405 acres located at 12750 West Colonial Drive; on the south side of West Colonial Drive east of Gillard Avenue and west of Partlow Drive into the City of Winter Garden Florida; redefining the City boundaries to give the City jurisdiction over said property; providing for severability; providing for an effective date.

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**II. INFORMATIONAL ITEMS\*\* (Continued)**

**A. COUNTY COMPTROLLER (Continued)**

1. Receipt of the following items to file for the record: (Continued) **(Clerk's Office)**  
**Page 267-268**
  - d. City of Orlando Ordinance 2012-15, An Ordinance of the City of Orlando, annexing to the corporate limits of the City of Orlando, Florida, certain real property generally located at the southeast corner of Silver Star Rd. and N. John Young Pkwy., comprised of 8.37 acres, more or less; and amending the City's adopted Growth Management Plan to designate the property as industrial on the City's Official Future Land Use Map; and designating the property as industrial-commercial district with the Wekiva Overlay District on the City's official zoning map series; providing for severability, correction of scrivener's errors, and an effective date.

**\*\*With respect to informational items, Board action is neither required nor necessary, and Board approval (or disapproval) is not to be implied.**

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**III. DISCUSSION AGENDA**

**A. ADMINISTRATIVE SERVICES DEPARTMENT**

1. Selection of one firm and two ranked alternates to provide Final Engineering Design Services for Shingle Creek Multi-Use Trail, Request for Proposals Y12-819-CH, from the following four firms, listed alphabetically:
  - Horizon Engineering Group, Inc.
  - Pegasus Engineering, LLC
  - Vanasse Hangen Brustlin, Inc.
  - WBQ Design & Engineering, Inc.**([Public Works Department Engineering Division] Purchasing and Contracts Division) Page 269-297**
2. Selection of one firm and two ranked alternates to provide Engineering Services for Water Conserv II Transmission Main Booster Pump Station Project, Request for Proposals Y12-820-PH, from the following three firms, listed alphabetically:
  - CDM-Smith, Inc.
  - Hazen and Sawyer, P.C.
  - Jacobs Engineering Group Inc.**([Utilities Department Engineering Division] Purchasing and Contracts Division) Page 298-324**

**B. FAMILY SERVICES DEPARTMENT**

1. Ryan White Part A Update. **(Youth and Family Services Division) Page 325**

**C. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT**

1. Approval to develop the Young Pine and Hunter's Creek park sites, pursue the completion of missing property segments to provide connectivity for the Pine Hills Trail, West Orange Trail Connector, Little Econ Greenway Trail, negotiate land purchase for Blanchard Park expansion; and begin negotiations for acquisition of ranked properties based on factors such as cost, availability, and negotiability. All Districts. **(Parks and Recreation Division) Page 326-327**

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**III. DISCUSSION AGENDA (Continued)**

**D. OFFICE OF REGIONAL MOBILITY**

***ADJOURN AS THE BOARD OF COUNTY COMMISSIONERS AND RECONVENE AS THE ORANGE COUNTY COMMUNITY REDEVELOPMENT AGENCY***

1. Approval of the Fourth Addendum to Agreement between the Orange County Community Redevelopment Agency and the Orange Blossom Trail Development Board, Inc. regarding Redevelopment Activities on behalf of the CRA extending the agreement for an additional two-year term ending September 30, 2014. District 6. **Page 328-331**

***ADJOURN AS THE ORANGE COUNTY COMMUNITY REDEVELOPMENT AGENCY AND RECONVENE AS THE BOARD OF COUNTY COMMISSIONERS***

2. Approval to authorize staff to execute a FY 2013 Grant Agreement in the amount of \$40,000 with the Florida Bicycle Association for the Best Foot Forward for Pedestrian Safety initiative. All Districts. **Page 332**

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**IV. WORK SESSION AGENDA**

**A. COUNTY ATTORNEY**

1. Potential Ballot Title and Summary Language for Earned Sick Time.  
**Page 335-339**

**B. COUNTY ADMINISTRATOR**

1. Innovation Way Update. **Page 340**

**RECESS**

**TUESDAY, OCTOBER 2, 2012**

**MEETING STARTS AT 2:00 p.m.**

**V. RECOMMENDATIONS**

September 20, 2012 Planning and Zoning Commission Recommendations

**CONTINUED**

**TUESDAY, OCTOBER 2, 2012**

**VI. PUBLIC HEARINGS**

**Public hearings scheduled for 2:00 p.m.**

**A. Municipal Service Taxing Unit**

1. Lake Pickett, amend for general lake cleaning, maintenance and aquatic plant control; District 5

**B. Board of Zoning Adjustment Board-Called**

2. ✓ Applicant: Scott Langton, 2930 Chuluota Rd.; Case SE-12-08-053, August 2, 2012; District 5

**C. Substantial Change**

3. ✓ Applicant: Joe Kolb, Eagle Creek Planned Development (PD) Land Use Plan (LUP); amend plan; District 4

**D. Agreement**

4. Thirteenth Amendment to the Joint Planning Area (JPA) Agreement between Orange County and City of Maitland, Districts 2 and 5

√ The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <http://www.orangecountyfl.net/visitors/reports/MeetingsReportPage.asp>.

**CONTINUED**



**TUESDAY, OCTOBER 2, 2012**

**III. DISCUSSION AGENDA (Continued)**

**Discussion agenda item scheduled for 2:00 p.m.**

**F. COUNTY MAYOR**

1. Open Discussion on issues of interest to the board. **Page 333-334**

√ The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

\* \* \*

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <http://www.orangecountyfl.net/visitors/reports/MeetingsReportPage.asp>.

Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5631.

Para mayor información en español, por favor llame al (407) 836-3111.

NOTE: Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

COMPTROLLER

**OFFICE OF THE COMPTROLLER**

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**ORANGE  
COUNTY  
FLORIDA**

**MARTHA O. HAYNIE, CPA**  
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**COUNTY COMMISSION AGENDA**  
**Tuesday, October 2, 2012**

**COUNTY COMPTROLLER**

**Items Requiring Consent Approval**

1. Approval of the minutes of the August 7, 2012, meeting of the Board of County Commissioners.
2. Authorization to pay the Property Appraiser's first quarter billing in October 2012 in the amount of \$2,578,678.29.
3. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. Signature authorization and accompanying detail of most recently disbursed County funds are available in the Clerk's Office and on the Comptroller's web site.
4. Quarterly Fee Payments – County Comptroller

Authorization to make quarterly payments to the Comptroller from the General Fund, Fire Rescue/911, PST/Parks and Recreation, Building/Planning/Zoning, Convention Center/Tourist Development Tax, Water Utilities Division, Solid Waste/Recycle Division, and Public Works Department funds, for fees as per the attached listing, beginning October 2012 through July 2013.

5. Monthly Budget Draws – Supervisor of Elections

Authorization is requested to make an initial draw of \$1,822,174.50 to the Supervisor of Elections on October 2, 2012. The remaining 11 draws (November 2012 through September 2013) will then be in equal payments of \$496,956.68.

## ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS' MEETING

Date: Tuesday, August 7, 2012  
Location: Commission Chambers, Orange County Administration Center,  
First Floor, 201 S. Rosalind Avenue, Orlando, Florida  
Members Present: County Mayor Teresa Jacobs; Commissioners S. Scott Boyd, Fred  
Brummer, John Martinez, Jennifer Thompson; Commissioners Ted  
Edwards, Tiffany Russell joined the meeting where indicated.  
Others Present: County Comptroller Martha Haynie as Clerk, County Administrator  
Ajit Lalchandani, County Attorney Jeffrey J. Newton, Deputy County  
Attorney Joel Prinsell, Deputy Clerk Kathleen C. Johnson

- CALL TO ORDER, 1:39 p.m.
- INVOCATION - Priest Pancholi, Maa Durga - Sri Sai BaBa Temple
- MEMBER JOINED: Commissioner Edwards
- PLEDGE OF ALLEGIANCE
- MEMBER JOINED: Commissioner Russell
- PRESENTATION  
Proclamation Designating August 7, 2012 as Purple Heart Day
- PUBLIC COMMENT

The following persons addressed the Board for public comment:

- State Representative Scott Randolph
- Maria McCluskey
- Denise Diaz
- Julissa Arce
- Brandon Fajardo
- Stephanie Porta
- Ann Williams
- Louis Smith

### • COUNTY CONSENT AGENDA

Motion/Second: Commissioners Boyd/Martinez

AYE (voice vote): All members

Action: The Board approved the County Consent Agenda items as follows:

#### County Comptroller

1. Re-approval of the minutes of the April 19, 2011 meeting of the Board of County Commissioners. (See pages 11 and 12 of the minutes for modification.) (Clerk's Office)
2. Re-approval of the minutes of the March 20, 2012 meeting of the Board of County Commissioners. (See page 3 of the minutes for modifications.) (Clerk's Office)
3. Approval of the minutes of the June 19 and 26, 2012 meetings of the Board of County Commissioners. (Clerk's Office)
4. Approval of the check register authorizing the most recently disbursed County funds, having been certified that same had not been drawn on overexpended accounts. Period as follows: July 27, 2012, to August 2, 2012; total of \$37,049,709.65. (Finance/Accounting)
5. Disposition of Tangible Personal Property as follows: (Property Accounting)
  - a. Cannibalize assets.
  - b. Scrap assets.

#### County Administrator

1. Approval of the Membership and Mission Review Board recommendations for the following advisory board appointments/reappointments: (Agenda Development Office)
  - A. Arts and Cultural Affairs Advisory Council: Reappointment of Sherry Paramore in the District 6 representative category and appointment of Evelyn Martinez to succeed George S. Fender in the District 4 representative category with terms expiring June 30, 2014.
  - B. Building Codes Board of Adjustments and Appeals: Appointment of Donald P. Graham in the structural engineer representative category with a term expiring December 31, 2013.
  - C. Children and Family Services Board: Appointment of Elisha Gonzalez Bonnewitz to succeed Lasonja A. Black in the at large representative category with a term expiring December 31, 2012.
  - D. Citizens' Review Panel for Human Services: Appointment of Mark A. Arias to succeed Nicholas B. Davis in the at large member in training category with a term expiring December 31, 2014. Note: Dorothy Gabriel, currently serving in the at large member in training representative category, will now be serving in the at large representative category succeeding Timothy E. Johnson, Ph.D.

- E. International Drive CRA (Community Redevelopment Committee) Advisory Committee: Appointment of Jeroline G. Adkinson to succeed George R. Bobbio II in the Tangelo Park Civic Association representative category and Doug Gehret to succeed Mohammed N. Battla in the (Economic Tourist Council) ETC of Central Florida representative category with terms expiring January 1, 2013.
  - F. (Minority/Women Business Enterprise) M/WBE Advisory Committee: Reappointment of Lateah S. Lockett, Valerie J. Odom and Oreste Saint-Filus in the at large representative category with terms expiring June 30, 2014.
2. Approval of Resolution 2012-M-25 of the Orange County Board of County Commissioners regarding National Air Cargo Holdings, Inc. Qualified Target Industry Tax Refund. (Office of Economic, Trade and Tourism Development)
  3. Approval for the Orange County Sheriff's Office to spend \$83,591 from the Law Enforcement Trust Fund to purchase a MorphoTrak Latents Station and compatible printer for the Records and Identification Section. (Office of Management and Budget)
  4. Approval of budget amendments #12-52, #12-53, #12-54, #12-55, #12-56 and #12-57. (Office of Management and Budget)
  5. Approval of budget transfers #12-1317, #12-1328, #12-1384, and #12C-0138. (Office of Management and Budget)
  6. Approval of (Capital Improvements Program) CIP amendment #12C-0138. (Office of Management and Budget)

#### Administrative Services Department

1. Approval to award Invitation for Bids Y12-1036-DG, Debris Removal, to the low responsive and responsible bidder, USA Services of Florida, Inc., in the estimated annual contract award amount of \$254,500. Further, authorized the Purchasing and Contracts Division to exercise option years one and two. ([Public Works Department Roads and Drainage Division] Purchasing and Contracts Division)
2. Approval to award Invitation for Bids Y12-1059-DG, Landscape Maintenance Services – Countywide, Lot C, to the low responsive and responsible bidder, The Budd Group, in the contract award amount of \$107,611 for a 1-year term. Further, authorized the Purchasing and Contracts Division to renew the contract for two additional 12-month periods. ([Administrative Services Department] Purchasing and Contracts Division)

3. Approval to award Invitation for Bids Y12-1063-LC, Liquid Polymer for South Water Reclamation Facility (SWRF), to the low responsive and responsible bidder, Polydyne, Inc., in the estimated contract award amount of \$215,000, for a 1-year term contract. Further, authorized the Purchasing and Contracts Division to renew the contract for two additional 1-year periods. ([Utilities Department Water Reclamation Division] Purchasing and Contracts Division)
4. Approval to award Invitation for Bids Y12-786-J2, Little Wekiva River at Wallington Drive Slope Repair, to the low responsive and responsible bidder, Schuller Contractors, Inc., in the total estimated contract award amount of \$981,000. ([Public Works Department Roads and Drainage Division] Purchasing and Contracts Division)
5. Approval to award Invitation for Bids Y12-799-RM, Orange County Law Enforcement Vehicle Operations (LEVO) Collision Avoidance Training Facility Milling and Resurfacing, to the low responsive and responsible bidder, Oldcastle Southern Group, Inc. dba APAC-Southeast, Inc., in the total contract award amount of \$1,212,740.68. ([Administrative Services Department Capital Projects Division] Purchasing and Contracts Division)
6. Approval to award Invitation for Bids Y12-7002-EZ, Orange County Convention Center West Building Phase III Kitchen Renovation, to the low responsive and responsible bidder, Pillar Construction Group, LLC, in the total contract award amount of \$468,515 that includes \$445,515 for the Base Bid and \$23,000 for Additive Item No.1. ([Convention Center Facility Operations Division] Purchasing and Contracts Division)
7. Approval to award Invitation for Bids Y12-7006-EZ, Orange County Great Oaks Village Sanitary Sewer System & Incidental Related Work, to the low responsive and responsible bidder, Breen Construction Services, Inc., in the total estimated contract award amount of \$159,869.44. ([Administrative Services Department Facilities Management Division] Purchasing and Contracts Division)
8. Approval of Purchase Order M58968, Upgrade to Existing Cummins Master Control PLC (Programmable Logic Controller) Touchscreen for the Convention Center, with Cummins Power South , LLC, in the amount of \$221,754. ([Convention Center] Purchasing and Contracts Division)
9. Approval of Amendment No. 9, Contract Y10-189E-DG, Health and Support Services for Persons with (Human Immunodeficiency Virus) HIV Spectrum Disease (Ryan White – Part A), with Center for Drug Free Living (CDFL), in the amount of \$62,775 for a revised total contract amount of \$236,705. ([Family Services Department] Purchasing and Contracts Division)

10. Approval of Amendment No. 2, Contract Y12-101F-DG, Health and Support Services for Persons with (Human Immunodeficiency Virus) HIV Spectrum Disease (Ryan White - Part A), with Seminole County Health Department, in the award amount of \$65,836, for a revised total contract amount of \$211,836. ([Family Services Department] Purchasing and Contracts Division)
11. Approval of Contract Y12-1102-DG, Implement and Manage the Dependency System of the State of Florida Child Welfare Services in Circuit 9, with Community Based Care of Central Florida (CBCCF), a not-for-profit agency, in the amount of \$489,678 for the period of July 1, 2012 to June 30, 2013. ([Family Services Department] Purchasing and Contracts Division)
12. Approval of Contract Y12-823, Design Services for (Orange County Convention Center) OCCC Phase I Curtain Wall and Roof Replacement West Building Hall D, with Rhodes+Brito Architects, in the total contract amount of \$491,130.02. ([Convention Center Facility Operations Division] Purchasing and Contracts Division)
13. Approval of As Is Residential Contract for Sale and Purchase with Addendum to Contract between Orange County and Irvin Santiago and Bethzaida Delgado, approval and execution of County Deed from Orange County to Irvin Santiago and Bethzaida Delgado and authorization to perform all actions necessary and incidental to closing for (Neighborhood Stabilization Program) NSP Resale – 7902 Oakstone Ct., Orlando, FL 32822 ((National Community Stabilization Trust) NCST). District 4. (Real Estate Management Division)
14. Approval of As Is Residential Contract for Sale and Purchase with Comprehensive Rider to the Residential Contract for Sale and Purchase between Orange County and Wanda Evet Soto, approval and execution of County Deed from Orange County to Wanda Evet Soto and authorization to perform all actions necessary and incidental to closing for (Neighborhood Stabilization Program) NSP Resale – 8070 Village Green Road, Orlando, FL 32818 ((National Community Stabilization Trust) NCST). District 6. (Real Estate Management Division)
15. Approval of As Is Residential Contract for Sale and Purchase with Addendum to Contract between Orange County and Steven J. Pate and Rebekah A. Pate, approval and execution of County Deed from Orange County to Steven J. Pate and Rebekah A. Pate and authorization to perform all actions necessary and incidental to closing for (Neighborhood Stabilization Program) NSP Resale – 3767 Andover Cay Boulevard, Orlando, FL 32825 ((National Community Stabilization Trust) NCST). District 4. (Real Estate Management Division)

16. Approval of As Is Residential Contract for Sale and Purchase with Addendums to Contract between Orange County and Peter T. Spoto and Tierra L. Spoto, approval and execution of County Deed from Orange County to Peter T. Spoto and Tierra L. Spoto and authorization to perform all actions necessary and incidental to closing for (Neighborhood Stabilization Program) NSP Resale – 10221 Andover Point Circle, Orlando FL 32825 ((National Community Stabilization Trust) NCST). District 4. (Real Estate Management Division)
17. Approval of Utility Easement between Harvill's Produce Co., Inc. and Orange County, Subordination of Encumbrances to Property Rights to Orange County from Biz Capital Bidco II, L.L.C., Subordination of Encumbrance to Property Rights to Orange County from Advantage Capital Community Development Fund Mississippi II, L.L.C. and authorization to record instruments for Harvill's Produce Site – Utility File #68805. District 4. (Real Estate Management Division)
18. Approval and execution of Release and Termination of Declaration of Easements between the School Board of Orange County, Florida, Walt Disney Parks and Resorts U.S., Inc., Reedy Creek Improvement District, Orange County and State of Florida Department of Transportation and authorization to record instrument for Horizon West School Site. District 1. (Real Estate Management Division)

#### Community and Environmental Services Department

1. Acceptance of the recommendation of the Environmental Protection Commission to uphold the Environmental Protection Officer's recommendation to approve the requests for waiver for terminal platform size and variance for side setbacks from Orange County Code, Chapter 15, Article IX, Sections 15-342(b) and 15-343(a) for Dock Construction Permit No. BD-12-04-027 for Joan Hargadon. District 1. (Environmental Protection Division)
2. Acceptance of the recommendation of the Environmental Protection Commission to uphold the Environmental Protection Officer's recommendation for approval of a variance for height from Orange County Code, Chapter 15, Article IX, Section 15-342(e) and waiver for terminal platform size from Chapter 15-342(b), with the condition that the applicant pay \$1,670.40 to the Conservation Trust Fund, for Dock Construction Permit No. 12-05-034 for Mick Floyd. District 1. (Environmental Protection Division)
3. Approval of Housing Rehabilitation Program Agreement between Orange County, Florida and the Town of Oakland, Florida, which includes the allocation of Orange County's State Housing Initiatives Partnership (SHIP) funds in the amount of \$125,000, to the Town of Oakland to rehabilitate owner-occupied single family homes for very low-income residents. District 1. (Housing and Community Development Division)



4. Approval of Amendment to the Project Administration Agreement between Orange County, Florida and Health Care Center for the Homeless regarding the Community Development Block Grant Program, to include payment for a Behavior Health Counselor to provide mental health and substance abuse services. All Districts. (Housing and Community Development Division)
5. Approval of Amendment to Project Administration Agreement between Orange County, Florida and Harbor House of Central Florida regarding the Community Development Block Grant Program, allocating an additional \$29,950.66 to Harbor House of Central Florida for security fencing. All Districts. (Housing and Community Development Division)
6. Approval of First Amendment to the Agreement between Orange County, Florida and Habitat for Humanity of Greater Orlando Area, Inc. regarding the Neighborhood Stabilization Program 3 (NSP3), including allocation of an additional \$800,000 to Habitat of Greater Orlando, Inc. to acquire, rehabilitate, and sell foreclose homes to qualified home buyers in the Pine Hills area. Districts 2 and 6. (Housing and Community Development Division)
7. Approval of the 2012-2013 Action Plan, which includes a total allocation of \$7,040,224 for Housing and Community Development federal grant programs; XII. Certifications; Specific CDBG (Community Development Block Grant) Certifications; Specific HOME (HOME Investment Partnership Program) Certifications; and (Emergency Solutions Grants) ESG Certifications. All Districts. (Housing and Community Development Division)

#### Family Services Department

1. Approval of the Federally-Funded Subgrant Agreement, Contract Number 13SB-FZ-12-00-01-019, between the State of Florida, Department of Economic Opportunity and Orange County, Florida in the amount of \$502,101 for Community Services Block Grant (CSBG) funding. The term of this Agreement is from October 1, 2012 through September 30, 2013. (Community Action Division)

#### Fire Rescue Department

1. Approval of State-Funded Subgrant Agreement Contract Number: 13-BG-06-06-58-01-048, between the State of Florida, Division of Emergency Management and Orange County for Fiscal Year 2012-2013 in the amount of \$105,806. (Office of Emergency Management)
2. Approval of Federally-Funded Subgrant Agreement Contract Number: 13-FG-\_\_\_\_-06-58-01-115, between the State of Florida, Division of Emergency Management and Orange County in the amount of \$199,438. (Office of Emergency Management)

## Health Services Department

1. Approval of Contractual Services Agreement #018776 between the State of Florida, Department of Agriculture and Consumer Services Division of Administration, and Orange County for an amount not to exceed \$18,500, and approval for the County Mayor, or her designee, to sign future amendments to this Agreement. No county match is required. (Mosquito Control Division)
2. Approval of the Certificate of Public Convenience and Necessity modification for name change from Central Florida Ambulance to Falck Southeast II, Corp., d/b/a American Ambulance to provide Interfacility Advanced Life Support Transport Service. The term of this certificate is from August 7, 2012 through August 7, 2013. There is no cost to the County. (EMS Office of the Medical Director)

## Utilities Department

1. Approval of Amendment of Irrevocable Letter of Credit No. 400739100, dated May 5, 2012, from CenterState Bank of Florida, N.A., on behalf of Godwin's Gatorland, Inc. for deposit and security interest in the amount of \$5,941.28. District 4. (Customer Service Division)

## • INFORMATIONAL ITEMS FILED FOR THE RECORD IN THE ORANGE COUNTY COMPTROLLER CLERK'S OFFICE\*

## County Comptroller

Receipt of the following items to file for the record: (Clerk's Office)

- a. City of Orlando Ordinance 2012-17; An Ordinance of the City of Orlando, annexing to the corporate limits of the City of Orlando, Florida, certain real property generally located north of Lee Vista Center, south of Hoffner Ave., east of Conway Rd., and west of Kempston Dr., and addressed as 4850 Hoffner Ave., comprised of 4.98 acres, more or less; amending the city's adopted Growth Management Plan to designate the property as office low intensity, in part, and industrial, in part, on the City's Official Future Land Use Map; and designating the property as low intensity office with the aircraft noise overlay district, in part, and industrial park with the aircraft noise overlay district, in part, on the city's official zoning map; providing for severability, correction of scrivener's errors, and an effective date.
- b. Orlando/Orange County Convention & Visitors Bureau, Inc. dba Visit Orlando Financial Statements Years ended December 31, 2011 and 2010.

- c. City of Winter Garden Annexation Ordinance 12-25; An Ordinance of the City of Winter Garden, Florida, providing for the annexation of certain additional lands generally described as approximately ±5.44 acres located at 12201 West Colonial Drive on the north side of West Colonial Drive, east of Carter Road and west of State Road 429 into the City of Winter Garden Florida; redefining the city boundaries to give the city jurisdiction over said property; providing for severability, providing for an effective date.

\*With respect to informational items, Board action is neither required nor necessary, and Board approval (or disapproval) is not to be implied.

• ADMINISTRATIVE SERVICES DEPARTMENT DISCUSSION AGENDA ITEM 1

Selection of three law firms and one alternate to provide General Liability/Tort Legal Counsel Services, Request for Proposals Y12-1055-LC, for 3-year term contracts from the following firms listed alphabetically:

- Dean, Ringers, Morgan & Lawton, P.A.
- Grower, Ketcham, Rutherford, Bronson, Eide and Telan, P.A.
- Hilyard, Bogan & Palmer, P.A.
- O'Connor & O'Connor, LLC
- Rissman, Barrett, Hurt, Donahue & McLain, P.A.

Further recommend the Board authorize the Purchasing and Contracts Division to renew the contracts for two additional 1-year periods. ([Office of Accountability Risk Management Division] Purchasing and Contracts Division)

Motion/Second: Commissioners Russell/Edwards

AYE (voice vote): All members

Action: The Board selected three law firms as follows:

- Grower, Ketcham, Rutherford, Bronson, Eide and Telan, P.A.
- O'Connor & O'Connor, LLC
- Dean, Ringers, Morgan & Lawton, P.A.

and one alternate, Hilyard, Bogan & Palmer, P.A., to provide General Liability/Tort Legal Counsel Services; and further, authorized the Purchasing and Contracts Division to renew the contracts for two additional 1-year periods, Request for Proposals Y12-1055-LC.

• OFFICE OF REGIONAL MOBILITY DISCUSSION AGENDA ITEM 1

MetroPlan Orlando Board Meeting Briefing.

Action: None

• PLANNING AND ZONING COMMISSION RECOMMENDATIONS, JULY 25, 2012

Motion/Second: Commissioners Martinez/Thompson

AYE (voice vote): All members

Action: The Board accepted the recommendations of the Planning and Zoning Commission under the date of July 25, 2012, with the exception of and authorizing a public hearing be scheduled for Case RZ-12-07-019, Constance A. Owens, on September 11, 2012; subject to the usual right of appeal by any aggrieved party.

• SUBSTANTIAL CHANGE PUBLIC HEARING

Applicant: Jim Hall, VHB MillerSellen, Lake Reams Neighborhood Planned Development (PD) Land Use Plan (LUP) (Parcel 5 – Phase 1) (Case # CDR-12-04-089)

Consideration: Substantial change request to:

1) To allow for Single Family Detached residential units within a portion of PD Parcel 5 – Phase 1, in lieu of previously approved Townhomes units; and

2) Approve the following four (4) waivers from the original Village Planned Development Code (Horizon West):

Parcel 5 Phase 1 only (Village Home District)

[Note: The following waivers may be applied to no more than 20% of the single-family detached residential lots (163 units)]

- a) A waiver from Section 38-1386(b)(2) to decrease the minimum average lot size of 4,800 square feet to 3,840 square feet for lots less than 40 (forty) feet wide;
- b) A waiver from Section 38-1386(b)(4) to decrease the minimum lot width of forty (40) feet to thirty-two (32) feet;
- c) A waiver from Section 38-1386(b)(8)(a) to reduce the minimum front porch setback from ten (10) feet to seven (7) feet for lots less than forty (40) feet wide; and
- d) A waiver from Section 38-1386(b)(8)(b) to decrease the minimum side yard setback from five (5) feet to four (4) feet for lots less than forty (40) feet wide; pursuant to Orange County Code, Chapter 30, Section 38-1207

Location: District 1; property generally located west of Reams Road and south/southwest of Winter Garden Vineland Road; Parcel ID Multiple Parcels; S/T/R: 27, 35 & 36/23/27 & 01/24/27 & 06/24/28; Orange County, Florida (legal property description on file)

Clerk's Note: After the Notice of Public Hearing published in the newspaper and landowners' notifications were distributed, the request was modified by County staff as follows:

- 1) To allow for Single Family Detached residential units within a portion of PD Parcel 5 ~~–Phase 4~~, in lieu of previously approved townhomes units; and

- 2) ~~Approve the following four (4) waivers from the original Village Planned Development Code (Horizon West):~~

~~Parcel 5 Phase 1 only (Village Home District)~~

~~[Note: The following waivers may be applied to no more than 20% of the single-family detached residential lots (163 units)]~~

~~Approve the following four (4) waivers are granted for Parcel 5 (Village Home District) for twenty (20) Percent of the detached lots within Parcel 5 (maximum number of 163 lots):~~

- a. ~~A waiver f~~From Section 38-1386(b)(2) to decrease the minimum average lot size of ~~from~~ 4,800 square feet to 3,840 square feet for lots less than 40' ~~(forty)~~ feet wide;
- b. ~~A waiver f~~From Section 38-1386(b)(4) to decrease the minimum lot width of ~~from~~ forty (40') feet to ~~thirty-two (32')~~ feet for single family detached dwellings;
- c. ~~A waiver f~~From Section 38-1386(b)(8)(a) to reduce the minimum front porch setback from ~~ten (10')~~ feet to ~~seven (7')~~ within feet for lots less than forty (40') feet wide; and
- d. ~~A waiver f~~From Section 38-1386(b)(8)(b) to decrease the minimum side building yard setback from ~~five (5')~~ feet to ~~four (4')~~ feet ~~for~~ within lots less than forty (40') feet ~~wide.~~

The County Mayor noted the applicant present and in concurrence with the recommendation.

The following person addressed the Board: R.P. Mohnacky.

Motion/Second: Commissioners Boyd/Edwards

AYE (voice vote): All members

Action: The Board made a finding of consistency with the Comprehensive Plan; and further, approved the substantial change request by Jim Hall, VHB MillerSellen, Lake Reams Neighborhood Planned Development (PD) Land Use Plan (LUP) (Parcel 5) (Case # CDR-12-04-089), to:

- 1) To allow for Single Family Detached residential units within a portion of PD Parcel 5, in lieu of previously approved Townhomes units; and
- 2) Approve the following four (4) waivers are granted for Parcel 5 (Village Home District) for twenty (20) Percent of the detached lots within Parcel 5 (maximum number of 163 lots):
  - a) From Section 38-1386(b)(2) to decrease the minimum average lot size from 4,800 square feet to 3,840 square feet for lots less than 40' wide;
  - b) From Section 38-1386(b)(4) to decrease the minimum lot width of 40' to 32' for single family detached dwellings;

- c) From Section 38-1386(b)(8)(a) to reduce the minimum front porch setback from 10' to 7' within lots less 40' wide; and
- d) From Section 38-1386(b)(8)(b) to decrease the minimum side building setback from 5' to 4' within lots less than 40';

which constitutes a substantial change to the development on the described property; subject to the following conditions:

1. Development shall conform to the Lake Reams Neighborhood Center PD Land Use Plan dated "Received June 7, 2012," and shall comply with all applicable federal, state and county laws, ordinances and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities and intensities described in such Land Use Plan, subject to those uses, densities and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state and county laws, ordinance and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. If the development is unable to achieve or obtain desired uses, densities or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities or intensities. In the event of a conflict or inconsistency between a condition of approval of this zoning and the land use plan dated "Received June 7, 2012," the condition of approval shall control to the extent of such conflict or inconsistency.
2. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.
3. A road agreement for the conveyance of the right-of-way required for Reams Road and Ficquette Road, pursuant to the Reams Road Alignment Study dated July 2005, is required to be in place prior to (Preliminary Subdivision Plan) PSP approval for any parcels in which such right-of-way is located.

4. Unless a Conservation Area Impact (CAI) permit is approved by Orange County consistent with Chapter 15 prior to Construction Plan approval, Mass Grading Plan approval or earthwork, no conservation area or buffer encroachments shall be permitted.
5. The developer shall be responsible for building master utilities transmission and collection infrastructure adequate to serve the PD and to accommodate the ultimate flows for the entire Village ((Specific Area Plan) SAP).
6. The Developer shall obtain water, wastewater, and reclaimed water service from Orange County Utilities.
7. An updated Master Utility Plan (MUP) shall be approved by Orange County Utilities prior to construction plan approval.
8. The following four (4) waivers are granted for Parcel 5 (Village Home District) for twenty (20) Percent of the detached lots within Parcel 5 (maximum number of 163 lots):
  - a. From Section 38-1386(b)(2) to decrease the minimum average lot size from 4,800 square feet to 3,840 square feet for lots less than 40' wide;
  - b. From Section 38-1386(b)(4) to decrease the minimum lot width from 40' to 32' for single family detached dwellings;
  - c. From Section 1386(b)(8)(a) to reduce the minimum front porch setback from 10' to 7' within lots less than 40' wide; and
  - d. From Section 1386(b)(8)(b) to decrease the minimum side building setback from 5' to 4' within lots less than 40'.
9. Billboards, pole signs, and outdoor storage are prohibited.
10. At the time of approval of a plat for a single-family residential unit project, the developer shall have prepared and submitted for review a document containing covenants, conditions and restrictions (CC&Rs) for the property being platted. The CC&Rs, which shall be recorded simultaneous with the recording of the plat, shall include a provision incorporating, verbatim, the following requirements:
  - a. The same front façade for single family residential units may not be repeated more than five (5) times within one (1) block length for both sides of any street, and shall be separated by at least two (2) units with different facades.

- b. House front facades shall be varied and articulated to provide visual interest to pedestrians along the street frontage. The front façade of the main body of the house shall not exceed (40) feet in length, except for wings or "L's", which are setback from the façade. In no case shall more than fifty (50) percent of the front façade of the house consist of an unobstructed block wall or garage door.
  - c. At least fifty (50) percent of all single-family residential units shall have a front porch. A front porch shall be a minimum of seven (7) feet in depth and cover a minimum ten (10) feet in width or one third (1/3) of the front façade, whichever is greater.
  - d. Flat roofs shall be prohibited.
  - e. Unless otherwise prohibited by the CC&Rs, fencing in the front yard shall be no higher than three (3) feet, six (6) inches and limited to decorative wrought iron or wood picket style.
  - f. The provisions of the CC&R's incorporating the above referenced requirements shall not be amended, removed or superseded without the prior approval of the Board of County Commissioners, which approval may be withheld in the Board's sole discretion, and the CC&R's shall contain a statement to that effect. Furthermore, the CC&R's shall provide that the homeowner's association and any person owning the property in the development have the right to enforce these requirements in the event they are violated.
  - g. Finally, the CC&Rs shall also state that Orange County shall have the right, but not the duty, to enforce these requirements in the same manner as it enforces other Orange County ordinances and regulations.
11. Tree removal/earthwork shall not occur unless and until construction plans for the first Preliminary Subdivision and/or Development Plan with a tree removal and mitigation plan have been approved by Orange County.
12. All previous applicable BCC Conditions of Approval dated January 10, 2012, shall apply:
- a. ~~Development shall conform to the Lake Reams Neighborhood (Planned Development) PD Land Use Plan dated "Received November 1, 2011," and shall comply with all applicable federal, state and county laws, ordinances and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. Accordingly, the PD may be developed in accordance with the uses, densities~~



~~and intensities described in such Land Use Plan, subject to those uses, densities and intensities conforming with the restrictions and requirements found in the conditions of approval and complying with all applicable federal, state and county laws, ordinance and regulations, except to the extent that any applicable county laws, ordinances or regulations are expressly waived or modified by any of these conditions. If the development is unable to achieve or obtain desired uses, densities or intensities, the County is not under any obligation to grant any waivers or modifications to enable the developer to achieve or obtain those desired uses, densities or intensities. In the event of a conflict or inconsistency between a condition of approval of this zoning and the land use plan dated "Received November 1, 2011," the condition of approval shall control to the extent of such conflict or inconsistency.~~

Note: The preceding condition is now addressed by new condition #1.

- ~~b. This project shall comply with, adhere to, and not deviate from or otherwise conflict with any verbal or written promise or representation made by the applicant (or authorized agent) to the Board of County Commissioners at the public hearing where this development was approved, where such promise or representation, whether oral or written, was relied upon by the Board in approving the development, could have reasonably been expected to have been relied upon by the Board in approving the development, or could have reasonably induced or otherwise influenced the Board to approve the development. For purposes of this condition, a "promise" or "representation" shall be deemed to have been made to the Board by the applicant (or authorized agent) if it was expressly made to the Board at a public hearing where the development was considered or approved.~~

Note: The preceding condition is now addressed by new condition #2.

- c. Applicable to Parcel 2 only, the following waivers from the original version of the Horizon West Village Code are granted:
- 1) *A waiver from Sections 38-1384(g)(3)(d) and 38-1387(b)(10) to allow the first floor elevations to be twelve (12) inches above the finished grade of the sidewalk in lieu of eighteen (18) inches above the finished grade of the sidewalk,*
  - 2) *A waiver from Section 38-1387(a)(3)(c) to allow parking on New Reams Road and the New Connector Road. Parking may be provided on the sides of the buildings provided the stalls are screened with 36" knee walls with caps and landscaping,*
  - 3) *A waiver from Section 38-1387(b)(5) to allow an increase in the maximum building height to three (3) stories and forty five (45) feet in lieu of forty (40) feet, and*

- 4) *A waiver from Sections 38-1387(b)(11) and 38-1384(e) to modify the porch requirements as follows: Front porches (i.e., covered entrances at the breezeways) will only be required for each building fronting a public right of-way (southern connector road and Lake Village Road.*
- d. The following waivers for Multi-Family residential are granted:
    - 1) *A waiver from Sections 38-1258(a), 38-1258(b), and 38-1258(c) to allow three (3) story multi-family buildings to be located within eighty (80) feet of single-family zoned property, and*
    - 2) *A waiver from Section 38-1258(j) to allow for a minimum building separation of twenty (20) feet for two-story and three-story buildings, in lieu of thirty (30) feet and forty (40) feet, respectively.*
  - e. A waiver from Section 38-1254 is granted to allow for a minimum front setback from twenty-five (25) and thirty-five (35) feet to fifteen (15) feet.
  - f. A waiver from Sections 38-1476(a) and 38-1477 to allow for a maximum of twenty-five (25) on-street parking spaces to be located on the same side of the property line in lieu of being located on the same lot or within three hundred (300) feet from the principal entrance. These twenty-five (25) spaces may be used to meet the minimum parking requirement for this development.
13. All previous applicable Conditions of Approval dated October 4, 2011, shall apply, including:
- a. At the time Parcel 1 or any portion of Parcel 1 is platted or a development plan is submitted, the adequate public facilities parkway and road right-of-way which is comprised of 1 segment (4 lanes as more fully described below), as generally depicted on the amended Land Use Plan (LUP) shall be conveyed to Orange County for road right-of-way purposes. However, notwithstanding how the subject road right-of-way is generally depicted on the amended LUP, the actual alignment of the segment of the newly constructed portion of Reams Road lying between the Frye Property north of the property line of the Lake Reams (Planned Development) PD and the roundabout shall be shown on the exhibits, that are concurrently introduced.
- The developer shall construct or have constructed the segment of the road (the first 2 lanes) from the roundabout to (County Road) C.R. 535 upon issuance of the first Certificate of Completion of subdivision improvements the effect of which is to allow development of Parcel 2, or any portion thereof (the segment is described as a connection point to the realigned Reams Road extending southwest from (County Road) C.R. 535 to the roundabout on the newly constructed portion of Reams Road).

The developer shall construct or have constructed the segment of the road (the first 2 lanes) at the occurrence of any of the following events, whichever happens first:

- 1) *Issuance of the first Certificate of Completion of subdivision improvements allowing development on Parcel 1 or 2 of the Lake Reams PD; or*
  - 2) *When the following events occur:*
    - i. *Issuance of the First Certificate of Completion of subdivision improvements allowing development of residential units (single-family or multi-family) in Parcel 1 or 2; and*
    - ii. *Opening of the middle school in Lakeside Village; or*
    - iii. *Opening of the elementary school on Parcel 11 of the Lake Reams PD Property.*
  - 3) *Prior to the issuance of the first Certificate of Completion for any commercial development on Parcel 1, the second 2 lanes of segment 1 from the roundabout to (County Road) C.R. 535 shall be constructed.*
14. All previous applicable Conditions of Approval dated August 23, 2011, March 15, 2005, and August 25, 1998, shall apply, including:
- a. ~~The developer shall obtain wastewater, reclaimed water, and water service from Orange County subject to County rate resolutions and ordinances.~~
- Note: The preceding condition is now addressed by new condition #6.
- b. ~~Prior to construction plan approval, master stormwater management, reclaimed water, water, and wastewater plans, including preliminary calculations, shall be approved prior to approval of construction plans.~~
- Note: The preceding condition is now addressed by new condition #7.
- c. ~~At the time of approval of a plat for a single family residential unit project, the developer shall have prepared and submitted for review a document containing Covenants, Conditions, and Restrictions (CC&Rs) for the property being platted. The CC&Rs, which shall be recorded simultaneous with the recording of the plat, shall include a provision incorporating, verbatim, the following requirements:~~
- Note: The preceding condition is now addressed by new condition #10.

- ~~1) The same front facade for single-family residential units may not be repeated more than 5 times within 1 block length for both sides of any street, and shall be separated by at least 2 units with different facades;~~

Note: The preceding condition is now addressed by new condition #10(a).

- ~~2) House front facade shall be varied and articulated to provide visual interest to pedestrians along the street frontage. The front facade of the main body of the house shall not exceed 40 feet in length, except for wings or "L"s which are setback from the facade. In no case shall more than 50 percent of the front facade of a house consist of an unobstructed block wall or garage door;~~

Note: The preceding condition is now addressed by new condition #10(b).

- ~~3) At least 50 percent of all single-family residential units shall have a front porch. A front porch shall be a minimum of 7 feet in depth and cover a minimum 10 feet in width or 1/3 of the front facade, whichever is greater; and~~

Note: The preceding condition is now addressed by new condition #10(c).

- ~~4) Flat roofs shall be prohibited. Unless otherwise prohibited by the CC&Rs, fencing in the front yard shall be located within 3 feet of the sidewalk to define the separation of public and private spaces. Such fences shall be no higher than 3 feet 6 inches and limited to decorative wrought iron or wood picket style.~~

Note: The preceding condition is now addressed by new conditions #10(d) and #10(e).

- ~~d. Billboards, pole signs, and outdoor storage are prohibited.~~

Note: The preceding condition is now addressed by new condition #9.

- e. Liquor stores and video arcades are prohibited in the neighborhood commercial portion.
- f. Section 38-1384C.1 of Ordinance 97-09 shall be waived concerning block length. The block length for lots less than 60 feet shall be up to 540 feet in length where the lots at the end of the block are perpendicular to the intersecting street.

- g. Block length shall be measured from the street crossing, public open space, or alley intersection. Variation in the block length shall be permitted where the variation will create a public open space or when it will allow continuation of an adjacent public open space.
- h. TDRs (Transfer of Development Rights) are approved with this plan subject to compatibility criteria as specified on the Land Use Plan.

• SHORELINE ALTERATION/DREDGE FILL PUBLIC HEARING

Applicant: James Alex and Karen Ann Davenport  
Consideration: Request for a Shoreline Alteration/Dredge and Fill Permit to reconstruct an existing seawall, pursuant to Orange County Code, Chapter 15, Article VI  
Location: District 4; on property located adjacent to Lake Conway, located at 2903 Trentwood Boulevard, Orlando, Florida; Parcel ID 29-23-30-1876-04-180; Section 29, Township 23 South, Range 30 East; Orange County, Florida (legal property description on file in Environmental Protection Division)

The following person addressed the Board: Bobby Lance.

Motion/Second: Commissioners Thompson/Martinez

AYE (voice vote): All members

Action: The Board approved the request by James Alex and Karen Ann Davenport for a Shoreline Alteration/Dredge and Fill Permit to reconstruct an existing seawall, on the described property, subject to the following conditions:

Specific Conditions:

1. This permit shall become final and effective upon expiration of the thirty (30) calendar day appeal period following the date of issuance, unless an appeal has been filed within this timeframe. Any appeal shall stay the effective date of this permit until any and all appeals are resolved.
2. Construction activities shall be completed in accordance with the "Seawall Plan" submitted by Mr. and Mrs. Davenport, dated as received on June 15, 2012 by the Environmental Protection Division (EPD). The permitted work must be commenced within six months and completed within one year from the date of issuance of the permit. In the event that project has not commenced within 6 months or completed within a year this permit is void.
3. Any permit extensions for the approved construction may be approved by way of Consent Agenda if there are no changes.

4. No filling can be performed except in the actual construction of the seawall. This permit does not authorize any dredging or filling which may be necessary to provide maintenance or creation of a navigable access from the boat ramp to the open water.
5. The planting must be implemented in accordance with the 'Seawall Plan' submitted by Mr. and Mrs. Davenport, dated as received on June 15, 2012 by EPD.
6. New plantings must be initiated within thirty days of completion of the seawall. After one year, if 80% coverage of native species is not established, additional replanting will be required.
7. The permittee must install riprap at a 2 (Horizontal): 1 (Vertical) slope along the seawall.
8. The permittee may maintain a clear access corridor below the Normal High Water Elevation (NHWE), not to exceed 30 feet in width, of sufficient length waterward from the shoreline, to allow access to open water. Any future structures such as a boat dock must be located within this corridor.
9. Native vegetation, including but not limited to, *Hydrocotyle*, may not be removed from the shoreline outside of the specified access corridor, specific to project.
10. A copy of this permit, along with EPD stamped and approved drawings, should be taken to the Orange County (OC) Zoning Division at 201 South Rosalind Avenue for approval in order to obtain a building permit. For further information, please contact the OC Zoning Division at (407) 836-5525.
11. After approved by OC Zoning, the certified site plans will need to be reviewed by the OC Division of Building Safety in order to obtain a building permit. For further information, please contact the OC Division of Building Safety at (407) 836-5550.

General conditions:

12. Subject to the terms and conditions herein, the permittee is hereby authorized to perform or cause to be performed, the impacts shown on the application and approved drawings, plans, and other documents attached hereto or on file with EPD. The permittee binds itself and its successors to comply with the provisions and conditions of this permit. If EPD determines at any time that activities, including without limitation the performance of the required mitigation, are not in accordance with the conditions of the permit, work shall cease and the permit may be revoked immediately by the Environmental Protection Officer. Notice of the revocation shall be provided to the permit holder promptly thereafter.

13. Prior to construction, the permittee shall clearly designate the limits of construction on-site. The permittee shall advise the contractor that any work outside the limits of construction, including clearing, may be a violation of this permit.
14. Construction plans shall be submitted to EPD prior to initiating any construction activities for review and approval. The construction plans shall include, but are not limited to, a site plan clearly depicting the location and acreage of the impacts and preservation.
15. The permittee shall require the contractor to maintain a copy of this permit, complete with all approved drawings, plans, conditions, attachments, exhibits, and modifications in good condition at the construction site. The permittee shall require the contractor to review the permit prior to commencement of the activity authorized by this permit. The complete permit shall be available upon request by Orange County staff.
16. Issuance of this permit does not warrant in any way that the permittee has riparian or property rights to construct any structure permitted herein and any such construction is done at the sole risk of the permittee. In the event that any part of the structure(s) permitted herein is determined by a final adjudication issued by a court of competent jurisdiction to encroach on or interfere with adjacent property owner's riparian or other property rights, permittee agrees to either obtain written consent or to remove the offending structure or encroachment within sixty days from the date of the adjudication. Failure to comply shall constitute a material breach of this permit and shall be grounds for its immediate revocation.
17. This permit does not release the permittee from complying with all other federal, state, and local laws, ordinances, rules and regulations. Specifically, this permit does not eliminate the necessity to obtain any required federal, state, local and special district authorizations prior to the start of any activity approved by this permit. This permit does not convey to the permittee or create in the permittee any property right, or any interest in real property, nor does it authorize any entrance upon or activities upon property which is not owned or controlled by the permittee, or convey any rights or privileges other than those specified in the permit and Chapter 33, Article 11 of the Orange County Code. If these permit conditions conflict with those of any other regulatory agency the permittee shall comply with the most stringent conditions. Permittee shall immediately notify EPD of any conflict between the conditions of this Permit and any other permit or approval.

18. The permittee is hereby advised that Section 253.77, Florida Statutes, states that a person may not commence any excavation, construction, or other activity involving the use of sovereign or other lands of the state, the title to which is vested in the Board of Trustees of the Internal Improvement Trust Fund without obtaining the required lease, license, easement or other form of consent authorizing the proposed use. Therefore, the permittee is responsible for obtaining any necessary authorizations from the Board of Trustees prior to commencing activity on sovereignty lands or other state-owned lands.
19. Should any other regulatory agency require changes to the property, permitted activities, or approved mitigation, the permittee shall provide written notification to EPD of the change prior to implementation so that a determination can be made whether a permit modification is required.
20. EPD shall have final construction plan approval to ensure that no modification has been made during the construction plan process.
21. The permittee shall immediately notify EPD in writing of any previously submitted information that is later discovered to be inaccurate.
22. EPD staff, with proper identification, shall have permission to enter the site at any reasonable time to either, at a minimum: inspect, sample, or test to ensure conformity with the plans and specifications approved by the permit.
23. The permittee shall hold and save the County harmless from any and all damages, claims or liabilities, which may arise by reason of the activities authorized by the permit.
24. All costs, including attorney's fees, incurred by the County in enforcing the terms and conditions of this permit shall be required to be paid by the permittee.
25. Permittee agrees that any dispute arising from matters relating to this permit shall be governed by the laws of Florida, and initiated only in Orange County.
26. Turbidity and sediments shall be controlled to prevent violations of water quality pursuant to Rule 62-302.500, 62-302.530(70) and 62-4.242 Florida Administrative Code (FAC). Best Management Practices, as specified in the Florida Stormwater, Erosion, and Sedimentation Control Inspector's Manual, shall be installed and maintained at all locations where the possibility of transferring suspended solids into wetlands and/or surface waters due to the permitted activity. If site-specific conditions require additional measures, then the permittee shall implement them as necessary to prevent adverse impacts to wetlands and/or surface waters.



• BOARD-CALLED BOARD OF ZONING ADJUSTMENT PUBLIC HEARING

Applicant: Central Florida Road Course  
Case No.: Board of Zoning Adjustment, SE-12-07-038; June 7, 2012  
Consideration: Request to amend previously approved Special Exception of March 5, 2009 as follows:  
1) To add 4.59 acres on the south side;  
2) To add a drag strip course; and  
3) To allow on-site consumption of alcohol.  
(Condition #13 of previous approval prohibited on-site consumption of alcohol).  
Location: District 4; property generally located at 193 Parcel Ln., Delivery Dr., 10694 Cosmonaut Blvd. North and south sides of Parcel Lane, west of Cosmonaut Blvd., north of Central Florida Pkwy; Parcel ID 11-24-29-7268-00-760; S-T-R: 11-24-29; Orange County, Florida (legal property description on file in Zoning Division)

The following persons addressed the Board:

- Christopher Hayes
- James A. Scott, Jr.
- Ray Alonso
- Jose Ayala
- Robert Ramos
- Esde Almarza-Anderson
- Sarah Piguet
- Roger Ellis
- Lisa Bugden
- Luis Velasquez
- David Meinz
- Suzanne Sissons
- Bob Huhta
- Leszek Mlynarczyk
- Dan Zuber

• RELINQUISHED CHAIR

County Mayor Jacobs relinquished the Chair to Vice Mayor Thompson.

The following persons addressed the Board:

- Elaine Zuber
- Gerard Fogarty
- Randev Senanayake

• REASSUMED CHAIR

County Mayor Jacobs reassumed the Chair from Vice Mayor Thompson.

The following persons addressed the Board:

- Marg Wrenne
- Lil Bull
- George Valletta
- James Lamb
- Eduardo Castillo
- Roger Throneburg, Jr.
- Bobby Lance
- Samuel Rivera
- Cesar Cruz
- Julio Morales
- Dan Warren
- Phil Gingerich
- Vinny Barber
- Brad Russell

• RELINQUISHED CHAIR

County Mayor Jacobs relinquished the Chair to Vice Mayor Thompson.

The following persons addressed the Board:

- Frank Nero
- Robert Fleming
- Emely Santana
- Laurie Broadus
- Clifford Pool
- Fred Stone

• REASSUMED CHAIR

County Mayor Jacobs reassumed the Chair from Vice Mayor Thompson.

The following persons addressed the Board:

- Viki Taylor
- Raquel Rebera

The following exhibits were received by the Clerk prior to the close of the public hearing:

- Exhibit 1, from Christopher Hayes
- Exhibit 2, from James A. Scott, Jr.
- Exhibit 3, from James A. Scott, Jr.
- Exhibit 4, from Lisa Bugden
- Exhibit 5, from Lil Bull
- Exhibit 6, from Roger Throneburg, Jr.
- Exhibit 7, from Roger Throneburg, Jr.

Motion/Second: Commissioner Thompson/County Mayor Jacobs

AYE (voice vote): All members

Action: The Board denied the Orange County Board of Zoning Adjustment recommendation for the request by Central Florida Road Course, to amend the previously approved Special Exception of March 5, 2009, as follows:

- 1) To add 4.59 acres on the south side;
- 2) To add a drag strip course; and
- 3) To allow on-site consumption of alcohol.

(Condition #13 of previous approval prohibited on-site consumption of alcohol), on the described property, as amended below.

Motion/Second: Commissioners Edwards/Thompson

AYE (voice vote): Commissioners Boyd, Martinez, Thompson, Edwards

NO (voice vote): County Mayor Jacobs; Commissioners Brummer, Russell

Action: The Board amended the main motion to approve the on-site consumption of beer and wine only is permitted and shall meet all applicable local and state regulations. Further, the facility shall take appropriate measures to prohibit the consumption of beer and wine by the drivers.

#### • SUBSTANTIAL CHANGE PUBLIC HEARING

Applicant: Paul C. Batt, Unicorp National Developments, Inc., Orlando International Hotel Planned Development / Land Use Plan (PD/LUP) and Master Sign Plan, (Case #CDR-12-01-002)

Consideration: Substantial change request to approve a proposed Master Sign Plan, including the following waivers from Code Section 31.5 for roof signs, billboards, wall signs, animated signs and ground signs:

1. Roof signs: Note - Per the Tourist Commercial Signage Code [31.5-162(d)], roof signs are prohibited at this location.
  - a. A waiver to allow a roof sign, to be located over the main entrance to the observation-wheel;
  - b. A waiver from Section 31.5-71(e) to allow a copy area of 314.16 (three hundred fourteen point sixteen) square feet in lieu of a maximum of 200 (two hundred) square feet;

- c. A waiver from Section 31.5-71(b) to allow a 30.4' (thirty point four) foot tall roof sign height in lieu of the maximum roof sign height of fifteen (15) feet;
  - d. A waiver from Section 31.5-71(c) to allow roof signs to be erected on a building thirty-five (35) feet in height in lieu of fifty (50) feet; and
  - e. A waiver from Section 31.5-71(g) to allow roof sign structures to be visible from the public-right-of-way.
2. Billboards: Note - Per the Tourist Commercial Signage Code [31.5-162(d)], Billboards are prohibited at this location.
- a. A waiver to allow a billboard, to be located in the middle of the observation-wheel structure;
  - b. A waiver from Section 31.5-126 to allow a maximum height of approximately two hundred thirty-two (232) feet in lieu of a maximum height of forty (40) feet, and
  - c. A waiver from Section 31.5-126(i) to allow the copy area of two thousand four hundred thirteen (2,413) square feet per side in lieu four hundred (400).
3. Wall Signs:
- a. A waiver from Section 31.5-163(a) to allow thirteen (13) wall signs (including 7 wall murals) with a copy area of sixteen thousand one hundred fifty eight point three zero (16,158.30) square feet in lieu of a maximum of four-hundred (400) square feet;
  - b. A waiver from Section 31.5-168(b) to allow more than one (1) wall sign per tenant.
  - c. A waiver from Section 31.5-168(c) to allow two businesses to be advertised on one parcel in lieu of a wall shall only advertise or identify the establishment or business on the parcel; and
  - d. A waiver from Section 31.5-168(f) to allow two (2) wall signs to extend forty eight inches from the wall in which they are erected in lieu of twelve (12) inches.
4. Animated Signs: Note - Per the Tourist Commercial Signage Code [31.5-162(d)], animated signs are prohibited at this location.
- a. A waiver to allow for animated signs. There are two proposed ground signs to be animated, as well as the observation-wheel structure (flashing computer controlled lights surrounding the wheel), and the observation-wheel billboard itself).
5. Ground Signs:
- a. A waiver from Section 31.5-166(a) to allow three ground signs to have a total copy area of seven hundred twenty (720) square feet in lieu of one hundred twenty (120) square feet, and;

- b. A waiver from Section 31.5-166(b) to allow one ground sign to be twenty-eight (28) feet and the other two to be seventeen feet six inches (17'-6") in height respectively, in lieu of a maximum height of eight (8) feet each, and;
- c. A waiver from Section 31.5-166(d) to allow three ground signs on one parcel in lieu of a maximum of two (2).

Note: Requested waivers are subject to change based on the results of a Development Review Committee (DRC)-required Community Meeting and/or the subsequent DRC meeting;  
pursuant to Orange County Code, Chapter 30, Section 38-1207

Location: District 6; property generally located at the northwest corner of Universal Boulevard and Via Mercado; Parcel IDs 36-23-28-7168-01-000 and 36-23-28-7168-01-003; Orange County, Florida (legal property description on file in Planning Division)

Clerk's Note: After the Notice of Public Hearing published in the newspaper and landowners' notifications were distributed, the request was modified by the applicant as follows:

- 1. ~~Roof signs: Note — Per the Tourist Commercial Signage Code [31.5-162(d)], roof signs are prohibited at this location.~~
  - a. ~~A waiver to allow a roof sign, to be located over the main entrance to the observation wheel;~~
  - b. ~~A waiver from Section 31.5-71(e) to allow a copy area of 314.16 (three hundred fourteen point sixteen) square feet in lieu of a maximum of 200 (two hundred) square feet;~~
  - c. ~~A waiver from Section 31.5-71(b) to allow a 30.4' (thirty point four) foot tall roof sign height in lieu of the maximum roof sign height of fifteen (15) feet;~~
  - d. ~~A waiver from Section 31.5-71(c) to allow roof signs to be erected on a building thirty-five (35) feet in height in lieu of fifty (50) feet; and~~
  - e. ~~A waiver from Section 31.5-71(g) to allow roof sign structures to be visible from the public right-of-way.~~

The following persons addressed the Board:

- Chuck Whittall
- Joe Antounovich
- Paul Kanavos
- Mitch Bernstein
- Doug Gehret

The following exhibits were received by the Clerk prior to the close of the public hearing:

- Exhibit 1, from Chuck Whittall
- Exhibit 2, from John Smogor

Motion/Second: Commissioners Russell/Brummer

AYE (voice vote): All members

Action: The Board continued the public hearing until September 11, 2012, at 2 p.m.

• COUNTY MAYOR DISCUSSION AGENDA ITEM 1

Open discussion on issues of interest to the board.

Action: None

• ADJOURNMENT, 7:30 p.m.

ATTEST:

\_\_\_\_\_  
County Mayor Teresa Jacobs

Date: \_\_\_\_\_

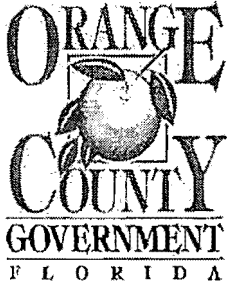
ATTEST SIGNATURE:

Martha O. Haynie  
County Comptroller as Clerk

\_\_\_\_\_  
Deputy Clerk

## SCHEDULE OF QUARTERLY DRAWS

Source	QUARTER PERIOD BEGINNING				Total Draw	Charge to Account	Amount
	October 2012	January 2013	April 2013	July 2013			
General Fund	\$ 370,200.00	\$ 370,200.00	\$ 370,200.00	\$ 370,200.00	\$ 1,480,800.00	0001-023-0450-3142	\$ 370,200.00 \$ 370,200.00
Fire Rescue/911	\$ 325,344.00	\$ 325,344.00	\$ 325,344.00	\$ 325,344.00	\$ 1,301,376.00	1009-034-0603-3142 1054-027-0677-3142	\$ 318,262.00 \$ 7,082.00 \$ 325,344.00
Parks & Recreation	\$ 157,794.00	\$ 157,794.00	\$ 157,794.00	\$ 157,794.00	\$ 631,176.00	1050-065-1801-3142	\$ 157,794.00 \$ 157,794.00
PST	\$ 4,483.75	\$ 4,483.75	\$ 4,483.75	\$ 4,483.75	\$ 17,935.00	2319-023-0450-3142	\$ 4,483.75 \$ 4,483.75
Building/Planning/Zoning	\$ 61,696.00	\$ 61,696.00	\$ 61,696.00	\$ 61,696.00	\$ 246,784.00	1011-068-2610-3142	\$ 61,696.00 \$ 61,696.00
Convention Center/TDT	\$ 389,073.25	\$ 389,073.25	\$ 389,073.25	\$ 389,073.25	\$ 1,556,293.00	4430-035-0911-3142 4430-035-0935-3148 Total	\$ 210,149.00 \$ 178,924.25 \$ 389,073.25
Water Utilities	\$ 478,028.50	\$ 478,028.50	\$ 478,028.50	\$ 478,028.50	\$ 1,912,114.00	4420-038-1308-3142	\$ 478,028.50 \$ 478,028.50
Solid Waste	\$ 91,588.75	\$ 91,588.75	\$ 91,588.75	\$ 91,588.75	\$ 366,355.00	4410-038-1010-3142 Total	\$ 91,588.75 \$ 91,588.75
Mandatory Garbage	\$ 6,595.25	\$ 6,595.25	\$ 6,595.25	\$ 6,595.25	\$ 26,381.00	1006-038-1250-3142	\$ 6,595.25 \$ 6,595.25
Public Works	\$ 261,475.25	\$ 261,475.25	\$ 261,475.25	\$ 261,475.25	\$ 1,045,901.00	1002-072-2701-3142 1003-072-2701-3142 1004-072-2701-3142 Total	\$ 240,850.50 \$ 4,696.00 \$ 15,928.75 \$ 261,475.25
						<b>TOTAL DRAW</b>	<b>\$ 2,146,278.75</b>



**MEMORANDUM**

September 20, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: *J. Ricardo Daye*  
J. Ricardo Daye, Director, Human Resources Division

SUBJECT: CONSENT AGENDA – October 2, 2012  
American Federation of State, County and Municipal Employees  
(AFSCME) Bargaining Unit Agreement – Fiscal Years: 2010-11,  
2011-12 and 2012-13

Contact: Pati Giambarberee, Human Resources Administrator  
407-836-5828

The County's negotiation team and the American Federation of State, County and Municipal Employees, Council 79 (AFSCME) have reached concurrence on a three year agreement spanning Fiscal Years 2010-11 through 2012-13. The Agreement's expiration date is September 30, 2013. AFSCME represents the medical staff at Corrections Health Services Division. A ratification vote was held on Monday, September 17 and Wednesday, September 19, 2012 with the members approving the Bargaining Unit Agreement.

Fiscal Years 2010-11 and 2011-12 represent status quo language with no increase to wages for either year. For Fiscal Year 2012-13, the County and Bargaining Unit agree that any wage increase will be the same as any across the board wage increase granted to any other county employee group under the Board of County Commissioners. The increase will be implemented in the same method and manner as any other employee group(s). All other modifications to the contract include operational items and clarification of current language. The agreement shall commence the first full pay period of Fiscal Year 2012-13.

Your offices will be offered a briefing on this agenda item. A copy of the Agreement is located in the file labeled "BCC Agenda Backup" in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson's office.

**Action Requested:**

**Approval of Agreement Between Orange County, Florida and AFSCME Florida Public Employees' Council 79, American Federation of State, County and Municipal Employees, AFL-CIO, Fiscal Years 2010-2011 through 2012-2013.**

C: Ajit Lalchandani, County Administrator  
Eric Gassman, Chief Accountability Officer  
Linda Weinberg, Deputy County Administrator  
Pati Giambarberee, HR Administrator, Human Resources





September 21, 2012

To: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners  
From: *J. Ricardo Daye*  
J. Ricardo Daye, Director, Human Resources Division  
Contact: Pati Giambarberee, Human Resources Administrator  
407-836-5828  
Subject: **CONSENT AGENDA – October 2, 2012  
FISCAL YEAR 2012-2013 COLLECTIVE BARGAINING AGREEMENT,  
Florida State Lodge Fraternal Order of Police - Lieutenants Contract**

Human Resources is pleased to present an agreement for the Florida State Lodge Fraternal Order of Police, representing Lieutenants at Orange County Corrections, to the Board of County Commissioners for approval on the October 2, 2012 Consent Agenda. This agreement is effective for Fiscal Year 2012-2013 with an expiration of September 30, 2013. The Union has unanimously ratified the agreement.

The agreement represents status quo articles with the exception of Article 18 - Wages. The FOP Lieutenant Pay Plan will increase 3% effective October 14, 2012.

A copy of the Agreement is located in the file labeled "BCC Agenda Backup" in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson's office.

**Action Requested:**

**Approval of Agreement Between Orange County Board of County Commissioners Orange County, Florida and The Florida State Lodge Fraternal Order of Police Lieutenants Fiscal Year 2012-2013.**

c: Ajit Lalchandani, County Administrator  
Eric Gassman, Chief Accountability Officer  
Linda Weinberg, Deputy County Administrator  
Chris Testerman, Assistant County Administrator  
Jim Harrison, Assistant County Administrator  
Pati Giambarberee, HR Administrator, Human Resources



Interoffice Memorandum

I. CONSENT AGENDA  
COUNTY ADMINISTRATOR  
3

AGENDA ITEM

September 20, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Randy Singh, Manager, Office of Management & Budget (OMB) *RS*

SUBJECT: Consent Agenda Items for October 2, 2012  
Budget Amendment #12-82

Provided for Board approval is a copy of a budget amendment processed by the Office of Management and Budget.

**ACTION REQUESTED: Approval of budget amendments #12-82.**

RS/tp

Attachment



## AGENDA ITEM

September 20, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Randy Singh, Manager, Office of Management and Budget *RS*

SUBJECT: Consent Agenda Item for October 2, 2012  
Budget Amendment #12-82, Fund #7002  
Head Start  
Agreement #04CH3133/46  
Head Start Division/Family Services Department

On August 7, 2012, the Board of County Commissioners approved a budget for the Head Start Program in the amount of \$12,264,940. The U.S. Department of Health and Human Services awarded this grant with a Cost of Living Adjustment (COLA) in the amount of \$87,423.

Therefore, in accordance with Section 129.06(2)(d), Florida Statutes, it is recommended that the following accounts be adjusted by the amounts shown.

**Revenues:**

Account Number	Classification	Amount
7002-062-7520-3140	Health and Human Services	\$ 87,423
	TOTAL REVENUES	<u>\$ 87,423</u>

**Expenditures:**

Account Number	Classification	Amount
3FE-7002-062-7522-2130	Life and Health Insurance	\$ 87,423
	TOTAL EXPENDITURES	<u>\$ 87,423</u>

RS/PM/tp

c: County Administrator  
Clerk of the Board of County Commissioners  
Finance  
File



**RISK MANAGEMENT DIVISION  
JOHN PETRELLI, MANAGER**

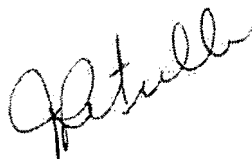
109 E. Church Street, Suite 200, Orlando, Flo  
(407) 836-9640 • FAX (407) 836-9630

**I. CONSENT AGENDA  
COUNTY ADMINISTRATOR**

4

**MEMORANDUM**

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: John Petrelli, CPCU, AIC, ARM 

DATE: August 23, 2012

SUBJECT: Approval of Intergovernmental Claims

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The Intergovernmental Risk Management Committee, at its meeting on January 5, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$185,275.58
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$100,261.26</u>
TOTAL	\$285,536.84

The Intergovernmental Risk Management Committee, at its meeting on January 19, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$349,424.75
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$103,760.97</u>
TOTAL	\$453,185.72

The Intergovernmental Risk Management Committee, at its meeting on February 2, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$169,201.74
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$ 60,391.21</u>
TOTAL	\$229,592.95



The Intergovernmental Risk Management Committee, at its meeting on February 16, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$ 205,511.23
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$ 117,445.45</u>
TOTAL	\$ 322,956.68

The Intergovernmental Risk Management Committee, at its meeting on March 1, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$384,890.09
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$ 75,037.20</u>
TOTAL	\$459,927.29

The Intergovernmental Risk Management Committee, at its meeting on March 15, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$285,920.57
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$ 80,005.84</u>
TOTAL	\$365,926.41

The Intergovernmental Risk Management Committee, at its meeting on March 29, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$490,749.82
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$200,217.02</u>
TOTAL	\$690,966.84

The Intergovernmental Risk Management Committee, at its meeting on April 12, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$278,482.49
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$ 84,332.07</u>
TOTAL	\$362,814.56



The Intergovernmental Risk Management Committee, at its meeting on April 26, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$312,752.71
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$141,462.08</u>
TOTAL	<u>\$454,214.79</u>

The Intergovernmental Risk Management Committee, at its meeting on May 10, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$228,660.52
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$ 42,555.54</u>
TOTAL	<u>\$271,216.06</u>

The Intergovernmental Risk Management Committee, at its meeting on May 24, 2012, ratified payment of claims as follows for Fiscal Years 1977/1978 through 2011/2012:

WORKERS' COMPENSATION	\$473,220.95
PROPERTY DAMAGE/LOSS	
GENERAL, & AUTO LIABILITY	<u>\$108,629.59</u>
TOTAL	<u>\$581,850.54</u>

ACTION REQUESTED: Approval of payment of Intergovernmental claims of January 5, 2012, January 19, 2012, February 2, 2012, February 16, 2012, March 1, 2012, March 15, 2012, March 29, 2012, April 12, 2012, April 26, 2012, May 10, 2012, May 24, 2012 in the total amount of \$4,478,188.68.




Interoffice Memorandum

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT

1

September 7, 2012

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny Richardson, Manager, Purchasing and Contracts  
Division

CONTACT: Jane Jenkins, Assistant Manager, Corrections Health Services  
Health Services Department  
407-254-7559

SUBJECT: Award of Invitation for Bids Y12-1004-JS, Temporary Labor -  
Nursing Services - Corrections

RECOMMENDATION:

Approval to award Invitation for Bids Y12-1004-JS, Temporary Labor - Nursing Services - Corrections, to the three lowest responsive and responsible bidders, SHC Services, Inc. dba Supplemental Health Care, CSI Nurse World, Inc. and ProMed Healthcare Services, LLC, for a collective total estimated annual contract award amount of \$401,000 for all three contracts. Funds are available in account number 0001-081-3806-3179. The Health Services Department and Business Development Division concur with this recommendation.

Due to projected usage, the Corrections Department anticipates that the entire budgeted amount will be ordered during the initial contract term.

PURPOSE:

Temporary nursing services provided by registered nurses, licensed practical nurses and medical assistants are used to supplement County staff in the delivery of medical services to inmates at the Corrections Department. Routine examinations, health related tests and emergencies are handled by these personnel under the direction of the medical director and staff physicians.

DISCUSSION:

Seventeen bids were received in response to Invitation for Bids Y12-1004-JS and were evaluated for price, responsiveness and responsibility.

The bids of Compass Home Health Care, LLC, d/b/a Compass Staffing Solutions, Glempiris, Inc., Gilah Care, LLC d/b/a Gilah Medical Staffing, Jaykay, Inc. and RCM Health Care Services were determined to be non-responsible due to unfavorable responses from the references they provided. Also, the bid of RCM Health Care Services was determined to be non-responsive because they lacked a local office as required by the solicitation.

A protest was received from Compass Home Health Care, LLC d/b/a Compass Staffing Solutions. The Protest Committee denied the protest.

Although progress has been made in the recruitment of permanent nursing staff, currently there are not enough nurses and allied professionals to support the number of inmates requiring medical care necessitating supplemental staffing. The continued nursing shortage is also a factor in this situation. While efforts to recruit and retain permanent staff continues, the temporary nursing services contracts will allow the department to quickly fill vacancies due to illness, vacation or turnover.

Due to the high turnover of temporary nurses and the difficulty encountered in attracting qualified temporary nurses to work in the Corrections Department, award to three bidders is necessary to ensure the availability of personnel. Award to a single bidder will not ensure that this service is maintained at an acceptable level.

The contracted vendors will be provided projected openings on a monthly basis. Each vendor will indicate the positions they are capable of filling. If multiple vendors are able to fill the same position(s) the low cost vendor will be selected. The monthly schedule is subject to modification to address schedule changes and emergency requirements that must be addressed in a more timely manner.

The bid tabulation is attached.



BID TABULATION  
Y12-1004-JS  
TEMPORARY LABOR - NURSING SERVICES - CORRECTIONS

		SHC Services, Inc. d/b/a Supplemental Health Care			CSI Nurse World, Inc.		ProMed Healthcare Services, LLC		Medical Staffing Network Healthcare, LLC		Maxim Healthcare Services, Inc. d/b/a Maxim Staffing Solutions		Abror Temporary Services of Orlando, Inc.		Howroyd Wright Employment Agency, Inc. d/b/a All's Well Health Care Services	
Item	Description	Est. Annual Hours	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price
1	Registered Nurse	180	\$27.75	\$4,995.00	\$35.00	\$6,300.00	\$38.50	\$6,930.00	\$38.00	\$6,840.00	\$39.00	\$7,020.00	\$40.00	\$7,200.00	\$40.00	\$7,200.00
2	Licensed Practical Nurse	9,660	\$27.50	\$265,650.00	\$28.25	\$272,895.00	\$28.50	\$275,310.00	\$29.00	\$280,140.00	\$30.25	\$292,215.00	\$31.00	\$299,460.00	\$31.50	\$304,290.00
3	Medical Assistant	1,530	\$15.00	\$22,950.00	\$15.00	\$22,950.00	\$17.95	\$27,463.50	\$20.00	\$30,600.00	\$17.00	\$26,010.00	\$18.00	\$27,540.00	\$18.50	\$28,305.00
4	Registered Nurse, OT	32	\$27.75	\$888.00	\$52.50	\$1,680.00	\$57.75	\$1,848.00	\$53.20	\$1,702.40	\$39.00	\$1,248.00	\$56.00	\$1,792.00	\$56.00	\$1,792.00
5	Licensed Practical Nurse, OT	100	\$27.50	\$2,750.00	\$42.37	\$4,237.00	\$42.75	\$4,275.00	\$40.60	\$4,060.00	\$30.25	\$3,025.00	\$43.40	\$4,340.00	\$44.10	\$4,410.00
6	Medical Assistant, OT	32	\$15.00	\$480.00	\$22.50	\$720.00	\$26.93	\$861.76	\$28.00	\$896.00	\$17.00	\$544.00	\$25.20	\$806.40	\$25.90	\$828.80
7	Registered Nurse, Holiday	32	\$27.75	\$888.00	\$52.50	\$1,680.00	\$57.75	\$1,848.00	\$57.00	\$1,824.00	\$58.50	\$1,872.00	\$60.00	\$1,920.00	\$60.00	\$1,920.00
8	Licensed Practical Nurse, Holiday	100	\$27.50	\$2,750.00	\$42.37	\$4,237.00	\$42.75	\$4,275.00	\$43.50	\$4,350.00	\$45.37	\$4,537.00	\$46.50	\$4,650.00	\$47.25	\$4,725.00
9	Medical Assistant, Holiday	32	\$15.00	\$480.00	\$22.50	\$720.00	\$26.93	\$861.76	\$30.00	\$960.00	\$25.50	\$816.00	\$27.00	\$864.00	\$27.75	\$888.00
	Total Estimated Offer			\$301,831.00		\$315,419.00		\$323,673.02		\$331,372.40		\$337,287.00		\$348,572.40		\$354,358.80
The bids of Compass Home Health Care, LLC d/b/a Compass Staffing Solutions, Glempiris, Inc., Gilah Care, LLC d/b/a Gilah Medical Staffing, Jaykay, Inc., RCM Health Care Services and Star Nursing, Inc. are considered to be non-responsible due to unfavorable references.																

BID TABULATION  
Y12-1004-JS  
TEMPORARY LABOR - NURSING SERVICES - CORRECTIONS

The Rose Group d/b/a Suwannee Medical Personnel		Absolute Medical Staffing		Nursefinders of Indianapolis, Inc. d/b/a Nursefinders of Central Florida		Monarch Staffing, Inc.	
Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price	Hourly Billing Rate	Extended Price
\$40.50	\$7,290.00	\$38.95	\$7,011.00	\$42.00	\$7,560.00	\$47.50	\$8,550.00
\$31.50	\$304,290.00	\$31.95	\$308,637.00	\$33.00	\$318,780.00	\$34.00	\$328,440.00
\$20.00	\$30,600.00	\$19.95	\$30,523.50	\$20.00	\$30,600.00	\$20.50	\$31,365.00
\$60.75	\$1,944.00	\$58.42	\$1,869.44	\$63.00	\$2,016.00	\$71.25	\$2,280.00
\$47.25	\$4,725.00	\$47.92	\$4,792.00	\$49.50	\$4,950.00	\$51.00	\$5,100.00
\$30.00	\$960.00	\$29.92	\$957.44	\$30.00	\$960.00	\$30.75	\$984.00
\$52.65	\$1,684.80	\$58.42	\$1,869.44	\$63.00	\$2,016.00	\$71.25	\$2,280.00
\$40.95	\$4,095.00	\$47.92	\$4,792.00	\$49.50	\$4,950.00	\$51.00	\$5,100.00
\$26.00	\$832.00	\$29.92	\$957.44	\$30.00	\$960.00	\$30.75	\$984.00
	\$356,420.80		\$361,409.26		\$372,792.00		\$385,083.00



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

September 18, 2012

TO: Jim Schell, Senior Purchasing Agent  
Purchasing & Contracts Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y12-1004-JS, Temporary Labor-Nursing Services Corrections  
(Revised)**

The Business Development Division evaluated the 17 bids submitted for this project and found Compass Home Health Care, LLC dba Compass Staffing Solutions was the lowest bidder. **However, Purchasing & Contracts found them non-responsive.** The other bidders evaluated are not Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Errick Young, Manager, Business Development Division

A handwritten signature, likely of Errick Young, consisting of several overlapping, dark, diagonal strokes.

# BID COMPARISON

## Y12-1004-JS, Temporary Labor-Nursing Services Corrections (Revised)

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	Glempiris, Inc.	\$263,864.62				
2nd Low	SHC Services, Inc. dba Supplemental Health Care	\$301,831.00	\$37,966	14.39%		
3rd Low	Gilah Care, LLC dba Gilah Medical Staffing	\$302,804.00	\$38,939	14.76%	\$973	0.32%
4th Low	JayKay, Inc.	\$306,053.02	\$42,188	15.99%	\$4,222	1.40%
5th Low	RCM Health Care Services, a Division of RCM Technologies	\$307,326.00	\$43,461	16.47%	\$5,495	1.82%
6th Low	Star Nursing, Inc.	\$313,323.62	\$49,459	18.74%	\$11,493	3.81%
7th Low	CSI Nurse World, Inc.	\$315,419.00	\$51,554	19.54%	\$13,588	4.50%
8th Low	ProMed Healthcare Services, LLC	\$323,673.02	\$59,808	22.67%	\$21,842	7.24%
9th Low	Medical Staffing Network Healthcare, LLC	\$331,372.40	\$67,508	25.58%	\$29,541	9.79%
10th Low	Maxim Healthcare Services, Inc. dba Maxim Staffing Solutions	\$337,287.00	\$73,422	27.83%	\$35,456	11.75%
11th Low	Abror Temporary Services of Orlando, Inc.	\$348,572.40	\$84,708	32.10%	\$46,741	15.49%
12th Low	Howroyd Wright Employment Agency, Inc. dba All's Well Health Care Services	\$354,358.80	\$90,494	34.30%	\$52,528	17.40%
13th Low	The Rose Group dba Suwannee Medical Personnel	\$356,420.80	\$92,556	35.08%	\$54,590	18.09%
14th Low	Absolute Medical Staffing	\$361,409.26	\$97,545	36.97%	\$59,578	19.74%
15th Low	Nursefinders of Indianapolis, Inc. dba Nursefinders of Central Florida	\$372,792.00	\$108,927	41.28%	\$70,961	23.51%
16th Low	Monarch Staffing, Inc.	\$385,083.00	\$121,218	45.94%	\$83,252	27.58%
*Compass Home Health Care, LLC dba Compass Staffing Solutions (AFAF) was originally the lowest bidder, but was later found non-responsive*						

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**RELATIONSHIP DISCLOSURE FORM****FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE  
COUNTY IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the Bidder and shall be submitted to the Purchasing and Contracts Division by the Bidder.

In the event any information provided on this form should change, the Bidder must file an amended form on or before the date the item is to be considered by the appropriate board or body.

**Part I****INFORMATION ON BIDDER:**Legal Name of Bidder: SHC Services, Inc. dba Supplemental Health CareBusiness Address (Street/P.O. Box, City and Zip Code): 11486 Corporate Boulevard, Suite 130Orlando, Florida 32817Business Phone: ( 866 ) 816-6337Facsimile: ( 407 ) 380-9260**INFORMATION ON BIDDER'S AUTHORIZED AGENT, IF APPLICABLE:****(Agent Authorization Form also required to be attached)**

Name of Bidder's Authorized Agent: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone: ( ) \_\_\_\_\_

Facsimile: ( ) \_\_\_\_\_

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**Part II**

**IS THE BIDDER A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE BIDDER'S EMPLOYEE?**

\_\_\_\_ YES ☒ NO

**IS THE BIDDER OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Mike Dunagan  
Signature of Bidder/Proposer

3/5/2012  
Date

Print Name and Title of Person completing this form: Mike Dunagan, Chief Marketing Officer

STATE OF Georgia  
COUNTY OF Fulton

I certify that the foregoing instrument was acknowledged before me this 5<sup>th</sup> day of March, 2012 by Mike Dunagan. He/she is personally known to me or has produced driver's license as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 5<sup>th</sup> day of March, in the year 2012.



Amanda L. Duggan  
Signature of Notary Public  
Notary Public for the State of Georgia  
My Commission Expires: July 10, 2015

I sign and date in receipt of form \_\_\_\_\_  
as to forward and attest to the accuracy or veracity of the information provided herein.

form oc ce 1111 (for use with the form - procurement) (3-1-11)

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals. This form shall remain cumulative and shall be filed with the department processing your application. Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form: \_\_\_\_\_

This is a Subsequent Form: \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_  
SHC Services, Inc. dba Supplemental Health Care 11486 Corporate Blvd., Suite 130, Orlando, Florida 32817

Name and Address of Principal's Authorized Agent, if applicable: \_\_\_\_\_

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
2. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
3. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
4. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
5. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
6. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
7. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X
8. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No X



*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

**Part II****Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
N/A	N/A	N/A	N/A
		<b>TOTAL EXPENDED THIS REPORT</b>	\$ 0

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed)

Case or Bid No. Y12-1004-JS

## Part III

ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the range County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

3/5/2012

Date \_\_\_\_\_

Signature of ☐ Principal or ☒ Principal's Authorized Agent  
(check appropriate box)

PRINT NAME AND TITLE: Mike Dunagan, Chief Marketing Officer

STATE OF Georgia  
COUNTY OF Fulton

I certify that the foregoing instrument was acknowledged before me this 5<sup>th</sup> day of March, 2012 by Milo Duran. He/she is personally known to me or has produced driver's license as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 5<sup>th</sup> day of March, in the year 2012.

Signature of Notary Public  
Notary Public for the State of Georgia  
My Commission Expires: July 10, 2015

Signature and date of receipt of form

Staff as to [redacted] does not attest to the accuracy or veracity of the information provided herein.

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**RELATIONSHIP DISCLOSURE FORM****FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE  
COUNTY IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the Bidder and shall be submitted to the Purchasing and Contracts Division by the Bidder.

In the event any information provided on this form should change, the Bidder must file an amended form on or before the date the item is to be considered by the appropriate board or body.

**Part I****INFORMATION ON BIDDER:**Legal Name of Bidder: CSI Nurse World Inc.Business Address (Street/P.O. Box, City and Zip Code): 2250 Lee Road Ste 102  
Winter Park, FL 32789Business Phone: (407) 629-1141Facsimile: (407) 629-4154**INFORMATION ON BIDDER'S AUTHORIZED AGENT, IF APPLICABLE:**  
(Agent Authorization Form also required to be attached)

Name of Bidder's Authorized Agent:

N/A

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone: ( ) \_\_\_\_\_

Facsimile: ( ) \_\_\_\_\_

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**Part II****IS THE BIDDER A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**☐ YES ☒ NO**IS THE MAYOR OR ANY MEMBER OF THE BCC THE BIDDER'S EMPLOYEE?**☐ YES ☒ NO**IS THE BIDDER OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**☐ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship.

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(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Steven Hochhauser  
Signature of Bidder/Proposer

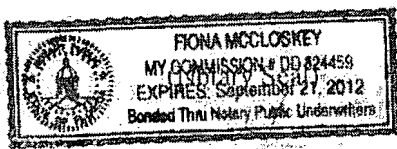
3/6/12  
Date

Print Name and Title of Person completing this form: Steven Hochhauser

STATE OF FLORIDA  
COUNTY OF DADE

I certify that the foregoing instrument was acknowledged before me this 6 day of MARCH, 2012 by \_\_\_\_\_. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 6 day of MARCH, in the year 2012.



Fiona McCloskey  
Signature of Notary Public  
Notary Public for the State of FLORIDA  
My Commission Expires: 9/27/2012

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

### ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT

This lobbying expenditure form shall be completed in full and filed with all application submittals. This form shall remain cumulative and shall be filed with the department processing your application. Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form: ☒

This is a Subsequent Form: ☐

#### Part I

Please complete all of the following:

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls):

CSI Nurse World Inc. 2250 Lee Road Ste. 102 Winter Park, FL 32789

Name and Address of Principal's Authorized Agent, if applicable:

N/A

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

**Part II****Expenditures:**

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- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
		<b>TOTAL EXPENDED THIS REPORT</b>	\$ <b>Ø</b>

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

Part III

ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the range County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

3/6/12  
Date

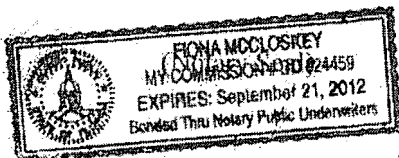
Steve Hochman  
Signature of ☐ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

PRINT NAME AND TITLE:

STATE OF FLORIDA :  
COUNTY OF DADE :

I certify that the foregoing instrument was acknowledged before me this 6 day of MARCH, 2012 by STEVE HOCHMAN. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 6 day of MARCH, in the year 2012.



Fiona McCloskey  
Signature of Notary Public  
Notary Public for the State of FLORIDA  
My Commission Expires: 9/21/2012

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.



For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**RELATIONSHIP DISCLOSURE FORM****FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE  
COUNTY IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the Bidder and shall be submitted to the Purchasing and Contracts Division by the Bidder.

In the event any information provided on this form should change, the Bidder must file an amended form on or before the date the item is to be considered by the appropriate board or body.

**Part I****INFORMATION ON BIDDER:**Legal Name of Bidder: Pro Med Healthcare Services, LLCBusiness Address (Street/P.O. Box, City and Zip Code): 603 6<sup>th</sup> St. NW  
Winter Haven, FL 33881Business Phone: (863)-299-5015Facsimile: (863)-299-8850**INFORMATION ON BIDDER'S AUTHORIZED AGENT, IF APPLICABLE:  
(Agent Authorization Form also required to be attached)**

Name of Bidder's Authorized Agent: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone: ( ) \_\_\_\_\_

Facsimile: ( ) \_\_\_\_\_

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**Part II**

**IS THE BIDDER A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE BIDDER'S EMPLOYEE?**

\_\_\_\_ YES ☒ NO

**IS THE BIDDER OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship.

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number #Y12-1004-JS

**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

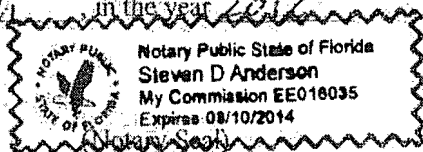
I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

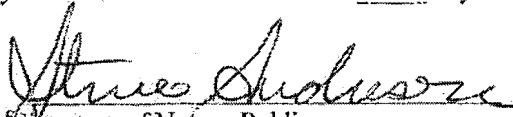

  
Signature of Bidder/Proposer

3/1/12
  
Date
Print Name and Title of Person completing this form: Brandon Jones
STATE OF Florida :  
COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 1 day of March, 2012 by Brandon Jones. He/she is personally known to me or has produced Drivers License as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 1 day of March, in the year 2012.



  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires: 8-10-2014

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals. This form shall remain cumulative and shall be filed with the department processing your application. Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the Initial Form: \_\_\_\_\_

This is a Subsequent Form: \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls):

Pro Med Healthcare Services, LLC 603 17th St NW, Winter Haven, FL  
33881

Name and Address of Principal's Authorized Agent, if applicable: \_\_\_\_\_

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" does not include:

- The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
<b>TOTAL EXPENDED THIS REPORT</b>			\$ <u>          </u>

*For Staff Use Only:*  
Initially submitted on \_\_\_\_\_  
Updated On \_\_\_\_\_  
Project Name (as filed) \_\_\_\_\_  
Case or Bid No. Y12-1004-JS

Specific Project Expenditure Report (Revised November 5, 2010)  
For use as of March 1, 2011

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

Project Name (as filed) \_\_\_\_\_

Case or Bid No. Y12-1004-JS

Part III

ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the range County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

9/4/12  
Date

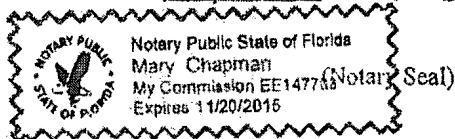
[Signature]  
Signature of ☐ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

PRINT NAME AND TITLE:

STATE OF FL :  
COUNTY OF Polk :

I certify that the foregoing instrument was acknowledged before me this 4 day of Sept, 2012 by Brandon Jones. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 4 day of Sept, in the year 2012.



[Signature]  
Signature of Notary Public  
Notary Public for the State of FL  
My Commission Expires: 11/20/2015

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

S:\dcrosby\ethics pkg - final forms and ords\2010 workgroup\specific project expenditure form 3-1-11




Interoffice Memorandum

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT

2

September 11, 2012

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Purchasing and Contracts  
Division

CONTACT: Andres Salcedo, Manager, Utilities Engineering Division

SUBJECT: Award of Invitation for Bids Y12-7011-PH, East Southwood  
Subdivision Gravity Sewer Rehabilitation and Water System  
Improvements

**RECOMMENDATION**

Approval to award Invitation for Bids Y12-7011 PH, East Southwood Subdivision Gravity Sewer Rehabilitation and Water System Improvements, to the low responsive and responsible bidder, Pospiech Contracting, Inc., for a total estimated contract amount of \$3,117,496.75. Funding is available in account number 4420-038-1427-6340. The Utilities Engineering Division and the Business Development Division concur with this recommendation.

**PURPOSE**

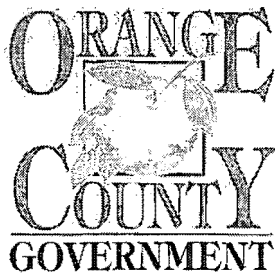
This project is for the construction of 8,800 linear feet of 8 and 12-inch gravity sewer, 138 sewer laterals, 40 manholes, 3,650 linear feet of 8-inch gravity sewer, 64 sewer laterals and rehab 11 manholes. Also included are 8,000 linear feet of 4 and 6-inch potable water main and 172 water services. The project is located in south Orange County.

**DISCUSSION**

Pospiech Contracting, Inc. did not achieve the desired MWBE participation of 25% with 6.26% participation. The low MWBE compliant bid from Prime Construction Group, Inc. is 8.92% higher than the low bid. This is beyond the 4% allowance authorized by the MWBE provisions of the solicitation. Pospiech Contracting, Inc. has a satisfactory performance on similar projects with the County. Therefore, award is recommended Pospiech Contracting, Inc.

	Estimated Base Bid:
Pospiech Contracting, Inc.	\$3,117,496.75
Prime Construction Group, Inc.	\$3,395,627.00
Maxwell Contracting, Inc.	\$3,791,275.00
Masci Corporation	\$4,343,343.75





**BUSINESS DEVELOPMENT DIVISION**

August 30, 2012

**TO:** Patty Hobbs, Senior Contract Administrator  
Purchasing & Contracts Division

**FROM:** Dexter Watts, Senior Contract Administrator  
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** Y12-7011-PH / East Southwood Subdivision Gravity Sewer Rehabilitation and Water System Improvements

The Business Development Division evaluated the 3 lowest bids of the 4 bids submitted for this project and found that the apparent low bidder Pospiech Contracting, Inc. did not meet the Orange County MWBE participation goal of 25%. They reported 6.26% MWBE participation in their bid and provided good faith effort documentation. Please note the following certified MWBE participation:

Wbe-wf	Diamond 'C' Transport, Inc.	\$195,298.50
<b>Total MWBE Participation</b>		<b>\$195,298.50 (6.26%)</b>

The second low bid submitted by Prime Construction Group, Inc. met the Orange County MWBE participation goal of 25%. They reported 26.90% MWBE participation in their bid.

The third low bid submitted by Maxwell Contracting, Inc. met the Orange County MWBE participation goal of 25%. They reported 25.01% MWBE participation in their bid.

None of the bids were within the MWBE sliding scale range to be awarded this contract over the low bidder.

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. If the low bidder is not chosen, please let us know so that we may obtain Letters of Intent to confirm the participation.

Attached is a spreadsheet reconciling the bidders' compliance with the IFB's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

c: Errick Young, Manager, Business Development Division

## BID COMPARISON

### IFB-Y12-7011-PH / East Southwood Subdivision Gravity Sewer Rehabilitation and Water System Improvements

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 25%)	GFE	\$ Over Low Bid	% Difference From Low Bid (4%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid	EEO % M / W
Low Bid	Pospiech Contracting, Inc.	\$3,117,496.75	\$195,298.50	6.26%	yes					37 / 7
2nd Low	Prime Construction Group, Inc.	\$3,395,627.00	\$913,551.00	26.90%	na	\$278,130.25	8.92%			30 / 19
3rd Low	Maxwell Contracting, Inc.	\$3,791,275.00	\$948,275.00	25.01%	na	\$673,778.25	21.61%	\$395,648.00	11.65%	25 / 13
4th Low	Masci Corporation	\$4,343,343.75	\$393,597.50	9.06%	no	\$1,225,847.00	39.32%	\$947,716.75	27.91%	41 / 11

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**EAST SOUTHWOOD SUBDIVISION GRAVITY SEWER REHABILITATION AND  
WATER SYSTEM IMPROVEMENTS**

Case or Bid No. Y12-7011 -PH

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

**\*\*NOT APPLICABLE\*\***

This is the initial Form: \_\_\_\_\_

This is a Subsequent Form: \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_

P68piech Contracting, Inc. 201 S. Apopka Ave. Inverness, FL 34452

Name and Address of Principal's Authorized Agent, if applicable: \_\_\_\_\_

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

**ATTACHMENT F**

**Page 1 of 3**

Updated On

## Case or Bid No. Y12-7011 -PH

**Company Name:** Pospiech Contracting, Inc.

\*\*\*NOT APPLICABLE\*\*\*

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s. 112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
TOTAL EXPENDED THIS REPORT			\$ 0



For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-7011 -PH**

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER, OR RESPONDENT):**Legal Name of Applicant: Pospiech Contracting, Inc.Business Address (Street/P.O. Box, City and Zip Code):  
\_\_\_\_\_201 S. Apopka Avenue, Inverness, FL 34452Business Phone (352) 726-3940Facsimile (800) 795-4959**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:****(Agent Authorization Form also required to be attached)**Name of Applicant's Authorized Agent:  
Carl West, Vice PresidentBusiness Address (Street/P.O. Box, City and Zip Code):  
\_\_\_\_\_201 S. Apopka Avenue, Inverness, FL 34452Business Phone (352) 726-3940, ext. 210Facsimile (800) 795-4959

OC CE FORM 2P

FOR PROCUREMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-7011 -PH**

**Company Name:** Pospiech Contracting, Inc.

**Part II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

       YES   X   NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

       YES   X   NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

       YES   X   NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

n/a

(Use additional sheets of paper if necessary)

**Attachment G**

**Page 2 of 3**

**For use after March 1, 2011**

*For Staff Use Only:*

Date Submitted

Date Updated

Bid Number **Y12-7011 -PH**

**Company Name:** Pospiech Contracting, Inc.

## Part III

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Signature of Applicant

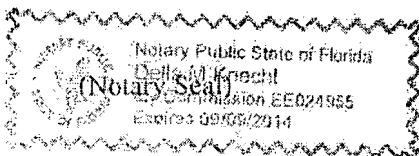
Date: 7/24/12


Print Name and Title of Person completing this form: Carl West, Vice President

STATE OF Florida :  
COUNTY OF Citrus :

I certify that the foregoing instrument was acknowledged before me this 24 day of  
July, 2012 by Carl West. He ~~is~~<sup>XX</sup> personally known to me or ~~has produced XXXXXXXXXXXXXXXXXXXXXXXXXX as identification and did~~<sup>XX</sup> did not take an oath.

Witness my hand and official seal in the county and state stated above on the 24 day of July, in the year 2012.



  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires:  
09/09/2014

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.







Interoffice Memorandum

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT

3

September 13, 2012

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *[Signature]* Johnny Richardson, Manager, Purchasing and Contracts  
Division

CONTACT: John McGowan, Manager  
Convention Center Facility Operations Division  
407-685-5838

SUBJECT: Ratification of Purchase Order M59687, Installation of  
Refrigeration Equipment at the Orange County Convention  
Center

RECOMMENDATION:

Ratification of Purchase Order M59687, Installation of Refrigeration Equipment at the Orange County Convention Center to IFE Group d/b/a IFE Marketing in the total amount of \$172,526. Funds are available in account number 4430 035 0960 3810. The Orange County Convention Center (OCCC) Facility Operations Division concurs with this recommendation.

PURPOSE:

Installation of refrigeration equipment at the OCCC.

DISCUSSION:

The purpose of this purchase order is to provide for the installation of refrigeration equipment, including coolers/freezers, a walk-in chiller, associated equipment and accessories that were previously procured for the OCCC. This equipment will replace existing aged and problematic equipment. Due to the fact that the purchase, removal of the existing equipment and installation of the new equipment with associated work must be performed within a limited timeframe to avoid disruption to scheduled shows, this purchase was approved as an emergency procurement.

The services to be performed include the removal of an existing and installation of a new rooftop refrigerant unit and installation of ten (10) new cooler/freezers with new supply/return piping.

Page 2 of 2

Ratification of Purchase Order M59687

Installation of Refrigeration Equipment at the Orange County Convention Center (OCCC)

The fact that we will obtain these services from IFE Marketing, the supplier of the equipment, is advantageous to the County because it provides seamless responsibility for the entire project.

The cost of these services is considered reasonable in view of the following quotations received for the work:

Hobart Service	\$228,985.00
Pillar Construction Group	\$176,855.80
IFE Marketing	\$172,526.00

Additionally, the County's cost consultant, Cost Management, Inc., developed an independent estimate of \$189,237.43 for the work.



Interoffice Memorandum

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT

4

September 4, 2012

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *[Signature]* Johnny M. Richardson, Manager,  
Purchasing and Contracts Division

CONTACT Andres Salcedo, P. E., Manager  
PERSON: Utilities Engineering Division

SUBJECT: Contract Y9-810, Amendment No. 1  
Design Services for the Orange County Utilities Operations Center

**RECOMMENDATION**

Approval of Amendment No.1, Contract Y9-810, Design Services for the Orange County Utilities Operations Center, with Reynolds, Smith and Hills, Inc. in the amount of \$129,969.81 for a total contract amount of \$649,752.20. Funds are available in account number 4420-038-1410-03-6210.

**PURPOSE**

This amendment provides additional services to modify the original design that was completed in February 2010. However, the project was placed on hold due to the economic conditions. The contract remained open because other components, such as construction administration services, had not commenced. This year the Department has gone through a re-organization and all the staff at the Presidents Drive facility report to the same division manager. This reduced the requirements for some of the offices that were in the original design and, therefore, the design needs to change to make the facility meet the requirements of the new organization. This new design will provide for offices on the second floor and more shop space on the first floor. This project is located at 8100 Presidents Drive, Orlando, Florida.

**DISCUSSION**

Original Contract Date: 3/17/09      Original Contract Amount: \$519,782.39

The existing two-story 91,000 square foot building is located on a 15-acre site and is used to support water and water reclamation field operations. The Field Operations Center housed approximately 200 operational staff, fleet vehicle parking, materials storage and equipment storage. The renovations were designed to include office space, parking area and on-site storage improvements to better utilize the capacity of this facility. The work included demolition, modifications to structures, electrical/instrumentation systems, mechanical systems and associated rehabilitation work. This amendment is considered reasonable since it is based on the original contract scope and pricing.




## Interoffice Memorandum

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
5

October 2, 2012

TO: Mayor Teresa Jacobs  
and Board of County Commissioners

FROM:  Johnny Richardson, Manager, Purchasing and Contracts Division

CONTACT: Jim Becker, Manager, Solid Waste Division

PHONE: 407-254-9660

SUBJECT: Approval of Amendment 4, Contract Y11-123, Scale Planned Maintenance and Repairs for Orange County Landfill, Porter & L.B. McLeod Transfer Stations

### RECOMMENDATION:

Approval of Amendment 4, Contract Y11-123, Scale Planned Maintenance and Repairs for Orange County Landfill, Porter & L.B. McLeod Transfer Stations with Mettler Toledo, Inc., to extend the contract for an additional year and to increase the total amount of the contract by \$2,128.10 for a revised contract amount of \$114,174. The Utilities Department concurs with this recommendation.

### PURPOSE:

Provide preventative maintenance and repairs to Mettler Toledo's Scalehouse weighing, invoicing and ticketing system.

### DISCUSSION:

This amendment will extend the contract for an additional year beginning October 1, 2012. Also, in accordance with the price escalation provision of the Contract, Mettler Toledo requested a 1.9% increase to the contract amount. An analysis of this increase based on the Consumer Price Index (CPI) supports its reasonableness. The CPI supports a price increase of 6.2% for contracts of this nature. These services are proprietary to Mettler Toledo, Inc. because of their exclusive control and ownership of the software required to service this equipment.

Previous contract history is as follows:

- Contract Award: Contract was awarded on October 1, 2010 in the amount of \$62,123
- Amendment 1: Was issued to increase the contract amount by \$18,300 for additional services.

- Amendment 2: Renewed the Contract for the period of October 1, 2011 through September 30, 2012.
- Amendment 3: Was issued to increase the contract amount by \$31,623 for additional services.

The cumulative total of Amendment 4 and the previous amendments requires Board Approval.




Interoffice Memoranda


I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
6

REAL ESTATE MANAGEMENT ITEM 1

**DATE:** September 10, 2012

**TO:** Mayor Teresa Jacobs  
and the  
Board of County Commissioners

**THROUGH:** John D. Terwilliger, Director   
Administrative Services Department

**FROM:** Gary Roberts, Acquisition Agent   
Real Estate Management Division

**CONTACT PERSON:** William K. Hurt, Jr., Assistant Manager

**DIVISION:** Real Estate Management  
Phone: 836-7087

**ACTION REQUESTED:** APPROVAL AND EXECUTION OF NOTICE OF RESERVATION  
AND AUTHORIZATION TO DISBURSE FUNDS TO PAY  
RECORDING FEES AND RECORD INSTRUMENT

**PROJECT:** Valencia College Lane (Goldenrod Road to Econlockhatchee Trail)  
  
District 3

**PURPOSE:** To provide for access, construction, operation and maintenance of  
roadway improvements.

**ITEM:** Notice of Reservation (Instrument 1030.1)  
Size: 1,150 square feet

**BUDGET:** Account No.: 6682-001-0061-4499

**FUNDS:** \$ 27.00 Payable to Orange County Comptroller  
(recording fees)

**APPROVALS:** Real Estate Management Division  
County Attorneys Office  
Public Works Department  
Utilities Department

**REMARKS:** The parent tract of parcel 1030 was originally purchased as part of the Easterly Subregional Wastewater Treatment Project. Parcel 1030 is needed for road right-of-way in connection with the widening of Valencia College Lane. This Notice of Reservation reserves the needed property for road purposes in perpetuity.

**A file labeled "BCC Agenda Backup" containing a copy of this agenda item and all supporting documentation is in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson's office.**





Interoffice Memo

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
7

REAL ESTATE MANAGEMENT ITEM 2

**DATE:** September 10, 2012

**TO:** Mayor Teresa Jacobs  
and the  
Board of County Commissioners

**THROUGH:** John D. Terwilliger, Director ✓  
Administrative Services Department

**FROM:** Gary Roberts, Acquisition Agent ✓  
Real Estate Management Division

**CONTACT PERSON:** William K. Hurt, Jr., Assistant Manager

**DIVISION:** Real Estate Management  
Phone: 836-7087

**ACTION REQUESTED:** APPROVAL AND EXECUTION OF NOTICE OF RESERVATION  
AND AUTHORIZATION TO DISBURSE FUNDS TO PAY  
RECORDING FEES AND RECORD INSTRUMENT

**PROJECT:** Valencia College Lane (Goldenrod Road to Econlockhatchee Trail)  
  
District 3

**PURPOSE:** To provide for access, construction, operation and maintenance of  
roadway improvements.

**ITEM:** Notice of Reservation (Instrument 1037.1)  
Size: 1,576 square feet

**BUDGET:** Account No.: 6682-001-0061-4499

**FUNDS:** \$ 27.00 Payable to Orange County Comptroller  
(recording fees)

**APPROVALS:** Real Estate Management Division  
County Attorneys Office  
Public Works Department  
Utilities Department

**REMARKS:** Tract B of Valencia Place subdivision was dedicated in fee simple to Orange County by plat. Tract B is needed for road right-of-way in connection with the widening of Valencia College Lane. This Notice of Reservation reserves the needed property for road purposes in perpetuity.

**A file labeled "BCC Agenda Backup" containing a copy of this agenda item and all supporting documentation is in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson's office.**



Interoffice Memor

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
8

REAL ESTATE MANAGEMENT ITEM 3

**DATE:** September 10, 2012

**TO:** Mayor Teresa Jacobs  
and the  
Board of County Commissioners

**THROUGH:** John D. Terwilliger, Director *JDT*  
Administrative Services Department

**FROM:** Mickie A. Robbins, Title Examiner *MA Robbins*  
Real Estate Management Division

**CONTACT PERSON:** Ann Caswell, Assistant Manager

**DIVISION:** Real Estate Management  
Phone: 836-7082

**ACTION REQUESTED:** APPROVAL AND EXECUTION OF RESOLUTION AND COUNTY DEED FROM ORANGE COUNTY TO THE CITY OF ORLANDO AND AUTHORIZATION TO RECORD INSTRUMENT

**PROJECT:** East Princeton St. (Orange Ave. to Mills Ave.)  
  
District 5

**PURPOSE:** To transfer a local County road to the City of Orlando.

**ITEMS:** Resolution  
  
County Deed  
Revenue: None  
Total size: 5.13 acres

**APPROVALS:** Real Estate Management Division  
County Attorney's Office  
Public Works Department

**REMARKS:** The County no longer needs this property because Princeton Street is within the City of Orlando's jurisdiction.

The County Deed to the City of Orlando contains the following restrictions:

GRANTEE shall not alter, modify or regulate traffic on the segment of East Princeton Street between Orange Avenue and Mills Avenue, or any portion thereof, in such a manner as will reduce or otherwise impede the flow of traffic, including through traffic calming devices such as speed humps, speed bumps, or roundabouts, without first obtaining permission from the Board of County Commissioners;

GRANTEE shall not reduce the current speed limit of 30 miles per hour for the segment of East Princeton Street between Orange Avenue and Mills Avenue, or any portion thereof, without first obtaining permission from the Board of County Commissioners; and

GRANTEE shall not close or barricade the segment of East Princeton Street between Orange Avenue and Mills Avenue, or any portion thereof, to vehicular traffic, other than temporarily for road maintenance, road repair, accidents, or miscellaneous special events, such as road races, and shall not vacate or abandon any portion of the subject segment of East Princeton Street, without first obtaining permission from the Board of County Commissioners.

City of Orlando to pay recording fees.

**A file labeled "BCC Agenda Backup" containing a copy of this agenda item and all supporting documentation is in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson's office.**




Interoffice Memo


I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
9

REAL ESTATE MANAGEMENT ITEM 4

**DATE:** September 4, 2012

**TO:** Mayor Teresa Jacobs  
and the  
Board of County Commissioners

**THROUGH:** John D. Terwilliger, Director   
Administrative Services Department

**FROM:** Steve Lorman, Property Specialist   
Real Estate Management Division

**CONTACT PERSON:** Ann Caswell, Assistant Manager

**DIVISION:** Real Estate Management  
Phone: 836-7082

**ACTION REQUESTED:** APPROVAL AND EXECUTION OF RESOLUTION DECLARING  
COUNTY PROPERTY SURPLUS AND AUTHORIZING PRIVATE  
SALE

**PROJECT:** Sale of Surplus Property  
Tax Parcel 17-22-31-6304-01140  
  
District 3

**PURPOSE:** To dispose of property surplus to the needs of Orange County.

**ITEM:** Resolution

**APPROVALS:** Real Estate Management Division  
County Attorney's Office

**REMARKS:** This property was acquired by a tax deed and it is adjacent to Murdock Boulevard. The property is 85 feet by 135 feet and the south 60 feet by 135 feet is encumbered by two access easements, making it not suitable for any type of development. It appears to be of use only to the adjacent property owners.

Notices will be sent to the adjacent property owners after the Board of County Commissioners (BCC) declares this property surplus and authorizes a private sale. The bids will be reviewed and if an acceptable bid is received, a recommendation will be submitted to the BCC for approval and execution of a County Deed to the highest bidder.

**A file labeled "BCC Agenda Backup" containing a copy of this agenda item and all supporting documentation is in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson's office.**



Interoffice Memo

I. CONSENT AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
10

REAL ESTATE MANAGEMENT ITEM 5

**DATE:** September 10, 2012

**TO:** Mayor Teresa Jacobs  
and the  
Board of County Commissioners

**THROUGH:** John D. Terwilliger, Director *JDT*  
Administrative Services Department

**FROM:** Virginia G. Williams, Senior Title Examiner *VGW*  
Real Estate Management Division

**CONTACT PERSON:** Ann Caswell, Assistant Manager

**DIVISION:** Real Estate Management  
Phone: 836-7082

**ACTION REQUESTED:** APPROVAL OF UTILITY EASEMENT BETWEEN IGLESIA CRISTIANA PENTECOSTAL DE ORLANDO, INC. AND ORANGE COUNTY AND AUTHORIZATION TO RECORD INSTRUMENT

**PROJECT:** Iglesia Cristiana Pentecostal De Orlando – Utility File #69825  
District 2

**PURPOSE:** To provide for utility facilities as a requirement of development.

**ITEM:** Utility Easement  
Cost: Donation  
Size: 450 square feet

**APPROVALS:** Real Estate Management Division  
Utilities Department

**REMARKS:** Grantor to pay all recording fees.  
  
**A file labeled “BCC Agenda Backup” containing a copy of this agenda item and all supporting documentation is in the top drawer of the BCC file cabinet in the supply room adjacent to Commissioner Thompson’s office.**



Interoffice Memorandum

AGENDA ITEM

September 14, 2012

TO: Mayor Teresa Jacobs  
– AND –  
Board of County Commissioners

FROM: Jon V. Weiss, P.E., Director *JVW*  
Community, Environmental and Development  
Services Department

CONTACT PERSON: Robert Spivey, Manager  
Code Enforcement Division  
(407) 836-4221

SUBJECT: October 2, 2012 – Consent Item  
Resolutions for Special Assessment Lien(s) Lot Cleaning (40)

Pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning, the County is authorized to have property cleaned through an independent contractor when not done voluntarily by the property owner, after sufficient notice. Further, the regulation allows the Board of County Commissioners by Resolution to place Special Assessment Liens on such properties to recoup the cost of cleaning. The following properties have been cleaned at the expense of the County with associated costs as indicated.

<u>Case No.</u>	<u>Dist.#</u>	<u>Property Owner</u>	<u>Amount*</u>
LC 12-0710	1	BONNER MAUREEN A ESTATE	\$ 157.02
LC 12-0720	1	MARCH SCOTT K	\$ 119.46
LC 12-0729	1	VASQUEZ WILSON	\$ 196.98
LC 12-0848	1	YOCOM GEORGE W; YOCOM MARIA A	\$ 217.18
LC 12-0856	1	JONES RACHEL E; TAMPLIN LORETTA	\$ 202.92
LC 12-0858	1	DE OLIVEIRA GILSON V; ALMEIDA GENI CLAUDIA	\$ 124.74
LC 12-0859	1	SEERAM EMMANUEL	\$ 236.02
LC 12-0863	1	SIMMONS LISA A	\$ 223.17
LC 12-0933	1	LEOPOLD DIANE M; LEOPOLD ALFRED M	\$ 236.70
LC 12-0936	1	DURAN JIMENEZ LUIS C	\$ 165.90
LC 12-1009	1	SISIRUCA PEDRO	\$ 154.45
LC 12-0699	2	HUSTON KEVIN; PATRICK KATHLEEN	\$ 100.16
LC 12-0711	2	PERKEY RODNEY O	\$ 134.04
LC 12-0759	2	BATES DERRICK O	\$ 117.77
LC 12-0780	2	BAKER SHERIFF	\$ 104.82



Page Two  
 October 2, 2012 – Consent Item  
 Resolutions for Special Assessment Lien(s) Lot Cleaning (40)

LC 12-0923	2	SUNTRUST BANK	\$ 136.02
LC 12-0927	2	JAPAK CAROL M; JAPAK ANTHONY T	\$ 109.50
LC 12-1023	2	NIEVES LIZ; ALERS IVAN A	\$ 141.66
LC 12-1062	2	SIMS GLORIA J STEPHENS	\$ 236.62
LC 12-0490	3	PETE AND HERON UNIVERSAL LLC	\$ 100.15
LC 12-0761	3	MARTIN CLAUDE; GROS GERARD	\$ 380.63
LC 12-0880	3	CLONTS ERNEST W; CLONTS ERNEST E	\$ 138.13
LC 12-0842	4	CADE LEONARD KIP	\$ 374.20
LC 12-0905	4	MALDONADO LYNORA; MALDONADO ROJERIO	\$ 270.50
LC 12-0581	5	MANDERVILLE RONA; WILSON DOYLE C IV	\$ 135.30
LC 12-0708	5	GAVILAN RUTH D; PICHARDO DIONISIO F	\$ 413.80
LC 12-0889	5	BONNER KRISTY M	\$ 257.65
LC 12-0930	5	NEWBERRY SHEILA POWELL	\$ 148.20
LC 12-0950	5	PERINE JODY 1/4 INT; PERINE ANDREW 1/4 INT; PERINE JAMES 1/4 INT; BALDWIN CHRIS 1/4 INT	\$ 332.55
LC 12-0982	5	ZAHEER NASREEN; ZAHEER KHALID	\$ 232.55
LC 11-1367	6	LEWIS HORACE	\$ 149.94
LC 12-0795	6	SMITH RANDY; SMITH YOLANDA S	\$ 142.45
LC 12-0797	6	SHARMA VIKRANT	\$ 158.74
LC 12-0809	6	HARDY COLLEEN	\$ 177.50
LC 12-0833	6	SULLIVAN DAVID A	\$ 322.19
LC 12-0834	6	J P F D INVESTMENT CORP	\$ 131.70
LC 12-0841	6	TAVERAS KILVIO; LEBRON GLORIA	\$ 129.50
LC 12-0869	6	JOHNSON AUSEY	\$ 157.35
LC 12-0914	6	CITIMORTGAGE INC	\$ 137.58
LC 12-0967	6	PREVILLE LAULA	\$ 421.95

Copies of the Resolutions for the Special Assessment Liens are on file and available for review in the Code Enforcement Division.

\* Administrative costs to process and collect on these cases have been added.

**ACTION REQUESTED:** Approval of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. All Districts

JVW/RS:rep

Attachments



Interoffice Memorandum

AGENDA ITEM

September 14, 2012

TO: Mayor Teresa Jacobs  
—AND—  
Board of County Commissioners

FROM: Jon V. Weiss, Director *JVW*  
Community, Environmental and Development  
Services Department

CONTACT PERSON: Lori Cunniff, Manager  
Environmental Protection Division  
(407) 836-1406

SUBJECT: October 2, 2012 – Consent Item  
Create and Establish the Lake Pickett Advisory Board

On December 5, 1995, the Board of County Commissioners (BCC) adopted a Resolution establishing and creating the Lake Pickett Municipal Service Taxing Unit (MSTU) for general lake cleaning maintenance and aquatic plant control in Lake Pickett and to authorize the establishment of an advisory board to advise on the administration and operation of the MSTU. The BCC now desires to create and establish the Lake Pickett Advisory Board for advising the BCC as to the administration and operation of the Lake Pickett MSTU.

**ACTION REQUESTED:** Approval of Resolution of the Orange County Board of County Commissioners regarding Creating the Lake Pickett Advisory Board to Advise the Board of County Commissioners in the Administration and Operation of the Municipal Service Taxing Unit for Lake Pickett. District 5

JVW/LC:rep

Attachments

**RESOLUTION**  
*of the*  
**ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS**  
*regarding*  
**CREATING THE LAKE PICKETT ADVISORY BOARD  
TO ADVISE THE BOARD OF COUNTY COMMISSIONERS IN  
THE ADMINISTRATION AND OPERATION OF THE  
MUNICIPAL SERVICE TAXING UNIT FOR  
LAKE PICKETT**

**Resolution No. 2012 - \_\_\_\_\_**

WHEREAS, on December 5, 1995, the Board of County Commissioners of Orange County, Florida (hereafter the Board), adopted a Resolution, recorded at Official Records Book 4986, Pages 2158 through 2163, Public Records of Orange County, Florida, establishing and creating the Lake Pickett Municipal Service Taxing Unit (hereinafter referred to as the MSTU/BU) for general lake cleaning maintenance and aquatic plant control in Lake Pickett and to authorize the establishment of an advisory board to advise on the administration and operation of the MSTU/BU; and

WHEREAS, by a Resolution adopted July 12, 2005, recorded at Official Records Book 8083, Pages 4491 through 4493, Public Records of Orange County, Florida, the Board amended the December 5, 1995 Resolution to remove specific parcels from the MSTU/BU; and

WHEREAS, by a Resolution adopted on this date, the Board adopted a Second Amendment to the Resolution, as amended, to authorize funds in the MSTU/BU be used to fund lake safety patrols, signs, and markers that are necessary to enhance public safety on Lake Pickett; and

WHEREAS, the Board now desires to create and establish the Lake Pickett Advisory Board for the purpose of advising the Board as to the administration and operation of the Lake Pickett MSTU/BU.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY:

**Section 1.** The Lake Pickett Advisory Board (hereinafter referred to as Advisory Board is hereby created and established.

**Section 2.** The Advisory Board shall consist of five members. Members of the

Advisory Board shall be residents within the Lake Pickett MSTU/BU during their service as members of the Advisory Board. Three of the members shall be appointed for a term expiring on December 31, 2013, and two of the members shall be appointed for a term expiring on December 31, 2014. Thereafter, at the expiration of the initial terms, members shall be appointed for two-year terms. All members shall serve until their successors are appointed by the Board of County Commissioners. Members shall be appointed by the District Commissioner and confirmed by the Board of County Commissioners.

**Section 3.** At its first meeting following membership appointments, except for appointments to fill vacancies that occur during a term of office, the Advisory Board shall elect a chairman and vice-chairman and shall establish a schedule of regular meetings. The chairman and vice-chairman shall serve one-year terms. Prior to the expiration of the terms of the chairman and vice-chairman, the Advisory Board shall hold elections for the chairman and vice-chairman positions. No member shall serve as chairman or vice-chairman for more than consecutive terms. Three members present constitute a quorum for the purpose of conducting Advisory Board business and for all other purposes.

**Section 4.** The duties of the Advisory Board shall be to advise the Board of County Commissioners regarding the administration and operation of the Lake Pickett MSTU/BU in matters related to general lake cleaning maintenance, aquatic plant control, and lake safety patrols, signs, and markers that are necessary to enhance public safety on Lake Pickett. The Advisory Board shall be administratively supported by the Orange County Environmental Protection Division.

**Section 5.** This Resolution shall be effective upon passage by the Orange County Board of County Commissioners.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

By: \_\_\_\_\_  
Teresa Jacobs  
Orange County Mayor

ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

s:\dcrosby\advisory boards\lake pickett\lake pickett adv bd reso 4



Interoffice Memorandum

AGENDA ITEM

September 12, 2012

TO: Mayor Teresa Jacobs

—AND—

Board of County Commissioners

FROM: James E. Harrison, Esq., P.E., Chairman  
Roadway Agreement Committee  
407/836.5313

SUBJECT: October 2, 2012 – Consent Item  
First Amendment to Road Impact Fee/Road Network Agreement  
RAM Residential, LLC & Ashton Woods Orlando  
Limited Partnership – Southern Connector Road

The Roadway Agreement Committee has reviewed a First Amendment to Road Impact Fee/Road Network Agreement ("First Amendment") among Orange County, Lakeside Village Residences LLC, and Ashton Woods Orlando Limited Partnership for the conveyance of right-of-way and construction of the Southern Connector Road. The Road Impact Fee/Road Network Agreement ("Agreement") was approved by the Board of County Commissioners on January 12, 2012, and recorded at OR Book/Page 10319/5381. The First Amendment revises the first paragraph of Section 9 of the Agreement, which is deleted and replaced. The new paragraph changes the date for the closing on the RAM property to occur from May 31, 2012 to October 31, 2012. All other terms of the original agreement remain in effect.

The Roadway Agreement Committee approved the First Amendment to Town Center East Road Network Agreement on August 1, 2012.

The Specific Project Expenditure Report and Relationship Disclosure Forms are attached and on file with the Transportation Planning Division.

**ACTION REQUESTED:** Approval of First Amendment to Road Impact Fee/Road Network Agreement (RAM Residential, LLC & Ashton Woods Orlando Limited Partnership – Southern Connector Road) among Lakeside Village Residences LLC, and Ashton Woods Orlando Limited Partnership, and Orange County to change the date for closing on the property to occur by October 31, 2012. District 1

Attachments

JEH|HEGB:rep

# AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA



I/WE, (PRINT PROPERTY OWNER NAME) RAM RESIDENTIAL LLC, AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED AS FOLLOWS, SEE ATTACHED EXHIBIT "A", DO HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME), DANIEL T. O'KEEFE, ESQ. AND JULI S. JAMES, ESQ., ON BEHALF OF SHUTTS & BOWEN, LLP, TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS: FIRST AMENDMENT TO ROAD IMPACT FEE ROAD NETWORK AGREEMENT, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.

Date: July 9, 2012

Lakeside Village Residences LLC, a Delaware limited liability company

RAM Residential, LLC By: Lakeside Village Ram Resi LLC, A Florida limited liability company  
a Florida limited liability company *as manager*

By: Karen D. Geller

Print Name: Karen D. Geller

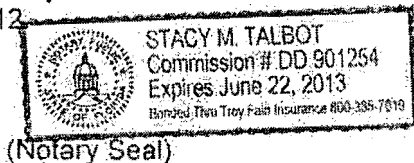
Title: Authorized Representative

STATE OF FLORIDA  
COUNTY OF ~~ORANGE~~ PALM BEACH

Lakeside Village Ram Resi LLC as manager of Lakeside Village Residences LLC

I certify that the foregoing instrument was acknowledged before me this 9th day of July, 2012 by Karen D. Geller, as Authorized Representative ^ of RAM Residential, LLC, a Florida limited liability company. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 9th day of July, in the year 2012.



(Notary Seal)

Stacy M. Talbot  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires: 6-22-13

Legal Description(s) or Parcel Identification Number(s) are required:

PARCEL ID #s: 36-23-27-0000-00-012; 36-23-27-0000-00-021; 36-23-27-0000-00-004

LEGAL DESCRIPTION:

See Exhibit "A" attached hereto

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH DEVELOPMENT RELATED ITEMS, EXCEPT THOSE WHERE THE**  
**COUNTY IS THE PRINCIPAL OR PRIMARY APPLICANT**

This relationship disclosure form must be submitted to the Orange County department or division processing your application at the time of filing. In the event any information provided on this form should change, the Owner, Contract Purchaser, or Authorized Agent(s) must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I**

**INFORMATION ON OWNER OF RECORD PER ORANGE COUNTY TAX ROLLS:**

Name: ~~RAM Residential, LLC~~ Lakeside Village Residences LLC

Business Address (Street/P.O. Box, City and Zip Code): P.4801 PGA Boulevard, Palm Beach Gardens, FL 33418

Business Phone: (954) 874-1013

Facsimile: (954) 874-1033

**INFORMATION ON CONTRACT PURCHASER, IF APPLICABLE:**

Name: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

**INFORMATION ON AUTHORIZED AGENT, IF APPLICABLE:**

**Agent Authorization Form also required to be attached)**

Name: Daniel T. O'Keefe, Esq. and Juli S. James, Esq., on behalf of Shutts & Bowen LLP

Business Address (Street/P.O. Box, City and Zip Code): 300 South Orange Avenue, Suite 1000 Orlando, Florida 32801

Business Phone: 407-423-3200

Facsimile: 407-425-8316

**Part II**

**IS THE OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**



*For Staff Use Only:*

Initially submitted on 7/18/2012

Updated on \_\_\_\_\_

Project Name (as filed) First Amendment to RAM Agr

Case Number RAG-12-07-008

**Part II**

**IS THE OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT A  
RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC AN EMPLOYEE OF THE  
OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT?**

\_\_\_ YES ☒ NO

**IS ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME  
OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY  
MEMBER OF THE BCC? (When responding to this question please consider all  
consultants, attorneys, contractors/subcontractors and any other persons who may have  
been retained by the Owner, Contract Purchaser, or Authorized Agent to assist with  
obtaining approval of this item.)**

\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and  
explain the relationship:

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(Use additional sheets of paper if necessary)

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Lakeside Village Residences LLC, a Delaware limited liability company;

~~RAM Residential, LLC, a Florida limited liability company~~

By: Lakeside Village Ram Resi LLC, a Florida limited liability company, *as manager*

By: 

Print Name: ~~Hugo Pacanins~~ Karen D. Geller

Date: July 9, 2012

Title: Authorized Representative

STATE OF Florida :

COUNTY OF Palm Beach :

Karen D. Geller

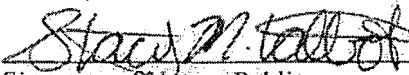
Lakeside Village Ram Resi LLC as manager of

Lakeside Village Residences LLC

I certify that the foregoing instrument was acknowledged before me this 9th day of July, 2012 by ~~Hugo Pacanins~~, as an individual/officer/agent, on behalf of ~~RAM Residential, LLC, a Florida limited liability company~~. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 9th day of July, in the year 2012.



  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires:

6-22-13

~~State signature and date of receipt of form~~  
~~Signature of Notary Public and date of receipt of form~~

form oc ce 2d (relationship disclosure form - development) 3-1-11

ORLDOCS 12559086 1

## ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT

**This lobbying expenditure form shall be completed in full and filed with all application submittals. This form shall remain cumulative and shall be filed with the department processing your application. Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.**

**This is the initial Form:** ☒

**This is a Subsequent Form:** \_\_\_\_\_

## Part I

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): Lakeside Village Residences, LLC  
RAM RESIDENTIAL, LLC, 4801 PGA Boulevard, Palm Beach Gardens, FL 33418

Name and Address of Principal's Authorized Agent, if applicable:

Daniel T. O'Keefe, Esq. and Juli S. James, Esq., on behalf of Shutts & Bowen LLP, 300 S. Orange Ave., Suite 1000, Orlando, FL 32801

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: Daniel T. O'Keefe, Esq., Shutts & Bowen LLP  
Are they registered Lobbyist? Yes X or No \_\_\_\_\_
2. Name and address of individual or business entity: Juli S. James, Esq., Shutts & Bowne LLP  
Are they registered Lobbyist? Yes X or No \_\_\_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_\_\_ or No \_\_\_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_\_\_ or No \_\_\_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_\_\_ or No \_\_\_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_\_\_ or No \_\_\_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_\_\_ or No \_\_\_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_\_\_ or No \_\_\_\_\_

## Part II

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her

lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" does not include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501©(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
N/A	N/A	N/A	\$0.00
		<b>TOTAL EXPENDED THIS REPORT</b>	<b>\$0.00</b>

Part III

ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Lakeside Village Residences LLC, a Delaware limited liability company  
~~RAM-RESIDENTIAL LLC, a Florida limited liability company~~ By: Lakeside Village Ram Resi LLC, as  
manager

Date: July 9, 2012

By: Karen D. Geller  
Print Name Hugo Pacanins Karen D. Geller  
Title: Authorized Representative  
Signature of ☐ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

STATE OF FLORIDA

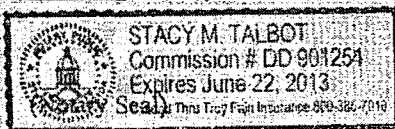
COUNTY OF Palm Beach

Karen D. Geller

Lakeside Village Ram Resi LLC as Manager of  
Lakeside Village Residences LLC

I certify that the foregoing instrument was acknowledged before me this 9th day of July, 2012 by Hugo Pacanins, as an individual/officer/agent, on behalf of RAM-Residential, LLC, a Florida limited liability company. He/she is personally known to me or has produced as identification and did/did not take an oath.

WITNESS my hand and official seal in the county and state stated above on the 9th day of July, in the year 2012.



Stacy M. Talbot  
Notary Public  
Notary Public for the State of Florida  
My Commission Expires: 6-22-13

# AGENT AUTHORIZATION FORM

FOR PROJECTS LOCATED IN ORANGE COUNTY, FLORIDA



I/WE, KEN BALOGH, AS MANAGER, OF ASHTON WOODS ORLANDO LIMITED PARTNERSHIP, AS THE OWNER(S) OF THE REAL PROPERTY DESCRIBED AS FOLLOWS, SEE EXHIBIT A ATTACHED HERETO, DO HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT, HEATHER M. HIMES AND AKERMAN SENTERFITT, TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS NECESSARY TO AFFECT THE APPLICATION APPROVAL REQUESTED AND MORE SPECIFICALLY DESCRIBED AS FOLLOWS, FIRST AMENDMENT TO ROAD NETWORK AGREEMENT FOR SOUTHERN CONNECTOR, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS APPLICATION AND TO ACT IN ALL RESPECTS AS OUR AGENT IN MATTERS PERTAINING TO THE APPLICATION.

Date: 8/31/12

[Signature]  
Signature of Property Owner

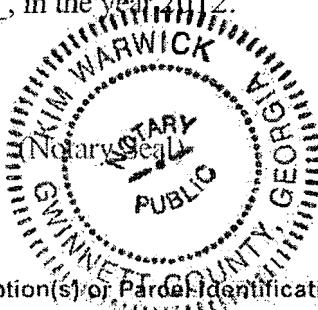
Ken Balogh, as Manager, of  
Ashton Woods Orlando Limited Partnership  
Print Name Property Owner

STATE OF Georgia :

COUNTY OF Gwinnett:

I certify that the foregoing instrument was acknowledged before me this 31<sup>st</sup> day of August, 2012 by Ken Balogh, as a Manager of Ashton Woods Orlando Limited Partnership, a Florida partnership. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 31<sup>st</sup> day of August, in the year 2012.



Kim Warwick  
Signature of Notary Public  
Notary Public for the State of Georgia

My Commission Expires: September 27, 2014

Legal Description(s) of Parcel Identification Number(s) are required:

PARCEL ID #: 36-23-27-0000-00-004

LEGAL DESCRIPTION: See attached Exhibit A

**EXHIBIT "A"**  
Legal Description (AWOLP)

PARCEL A:

That part of the East 450 feet of the Northeast 1/4 of the Northeast 1/4 that lies South of Public Highway No. 535, Section 36, Township 23 South, Range 27 East, Orange County, Florida AND the Southeast 1/4 of the Northeast 1/4, LESS the following: Beginning at the Southwest corner of the Southeast 1/4 of the Northeast 1/4, Section 36, Township 23 South, Range 27 East, run East 1320 feet, thence North 400 feet, thence Northwesterly to a point on the West line of the said Southeast 1/4 of the Northeast 1/4, 608 feet North of Point of Beginning, thence South 608 feet to Point of Beginning.

ALSO LESS AND EXCEPT any portion of the above described parcels conveyed to Orange County, Florida for right-of-way purposes by those certain deeds recorded August 5, 1994, in Official Records Book 4778, Page 3009, and Official Records Book 4778, Page 3014, each of the Public Records of Orange County, Florida.

ALSO LESS AND EXCEPT: Commence at the East 1/4 Section corner of aforesaid Section 36; thence run North 00° 06'17" West, along the East line of the Southeast 1/4 of the Northeast 1/4 of said Section, for a distance of 402.44 feet; thence departing said East line run South 90° 00'00" West, for a distance of 15.78 feet to a point on the Westerly right-of-way line of Reams Road as recorded in Plat Book 3, Pages 85 through 87, of the Public Records of Orange County, Florida also being the Point of Beginning; thence departing said Westerly right-of-way line run North 81° 12'29" West, for a distance of 876.72 feet; thence run North 53° 29'05" East, for a distance of 536.36 feet to a point of curvature of a curve concave Northwesterly having a radius of 895.00 feet; thence run Northeasterly along said curve through a central angle of 39° 55'04", for an arc distance of 623.54 feet to a point on the Southerly right-of-way of Winter Garden-Vineland Road, County Road 535, as recorded in Right-of-Way Project Number Y0-8088, of the Public Records of Orange County, Florida; thence run South 71° 00'41" East, along said Southerly right-of-way, for a distance of 128.68 feet to a point on the Westerly right-of-way of aforementioned Reams Road; thence run South 01° 28'50" West, along said Westerly right-of-way, for a distance of 920.96 feet to aforesaid Point of Beginning.

ALSO LESS AND EXCEPT: Commence at the Southeast corner of the Southeast 1/4 of aforesaid Section 36; thence run South 89°49'31" West along the South line of said Southeast 1/4, for a distance of 1327.42 feet to the Southwest corner of the Southeast 1/4 of the Southeast 1/4 of said Section 36; thence departing said South line run North 00° 11'46" East, along the West line of the East 1/2 of said Southeast 1/4 of said Section 36, for a distance of 2651.54 feet to the Southwest corner of the Southeast 1/4 of the Northeast 1/4 of said Section 36; thence run North 00° 08'00" East, along the West line of the East 1/2 of said Northeast 1/4 of said Section 36, for a distance of 608.00 feet to the Point of Beginning; thence continuing along said West line run North 00° 08'00" East, for a distance of 98.25 feet; thence departing said West line run South 36° 47'04" East, for a distance of 138.76 feet; thence run North 81° 12'29" West, for a distance of 84.31 feet to aforesaid Point of Beginning.

TOGETHER WITH PARCEL B:

A parcel of land lying in the Northeast 1/4 of Section 36, Township 23 South, Range 27 East, Orange County, Florida, being more particularly described as follows:

Commence at the Southeast corner of the Southeast 1/4 of aforesaid Section 36, thence run South  $89^{\circ} 49' 31''$  West, along the South line of said Southeast 1/4, for a distance of 1327.42 feet to the Southwest corner of the Southeast 1/4 of the Southeast 1/4 of said Section 36; thence departing said South line run North  $00^{\circ} 11' 46''$  East, along the West line of the East 1/2 of the Southeast 1/4 of said Section 36, for a distance of 2651.54 feet to the Southwest corner of the Southeast 1/4 of the Northeast 1/4 of said Section 36; thence run North  $00^{\circ} 08' 00''$  East, along the West line of the East 1/2 of the Northeast 1/4 of said Section 36, for a distance of 864.83 feet to the Point of Beginning; thence departing said West line run North  $36^{\circ} 47' 59''$  West, for a distance of 371.43 feet to a point of curvature of a curve concave Easterly and having a radius of 270.00 feet; thence run Northerly along said curve through a central angle of  $36^{\circ} 27' 17''$ , for an arc distance of 171.79 feet to a point of tangency; thence run North  $00^{\circ} 20' 42''$  West, for a distance of 14.17 feet; thence run North  $89^{\circ} 39' 18''$  East, for a distance of 277.48 feet to a point on aforesaid West line of the East 1/2 of the Northeast 1/4 of said Section 36; thence run South  $00^{\circ} 08' 00''$  West, along said West line for a distance of 473.37 feet to aforesaid Point of Beginning.

LESS AND EXCEPT THE FOLLOWING THREE PARCELS FROM BOTH PARCELS A AND B:

PARCEL 1:

A parcel of land lying in the East 1/2 of Section 36, Township 23 South, Range 27 East, Orange County, Florida.

Being more particularly described as follows:

COMMENCE at the Southeast corner of the Southeast 1/4 of aforesaid Section 36; thence run North  $00^{\circ} 01' 13''$  East along the East line of said Southeast 1/4 for a distance of 1325.88 feet to a point on the Westerly extension of the Northerly right-of-way line of Delmar Avenue, said Northerly right-of-way line being established per Official Record Book 3736, Page 1598 of the Official Records of Orange County, Florida; thence departing said East line run North  $89^{\circ} 58' 13''$  West along said Westerly extension for a distance of 28.82 feet to a point on the Westerly right-of-way line of Reams Road per Plat Book 3, Page 85 of the Public Records of aforesaid Orange County, Florida; thence continuing along said Westerly extension run North  $89^{\circ} 58' 13''$  West for a distance of 15.82 feet; thence departing said Westerly extension run North  $00^{\circ} 00' 30''$  East for a distance of 44.25 feet to a point of curvature of a curve concave Southwesterly and having a radius of 810.00 feet, a chord bearing of North  $18^{\circ} 14' 46''$  West and a chord distance of 507.44 feet; thence run Northwesterly along said curve through a central angle of  $36^{\circ} 30' 31''$  for an arc distance of 516.13 feet to a point of tangency; thence run North  $36^{\circ} 30' 01''$  West for a distance of 1373.83 feet to a point of curvature of a curve concave Southwesterly and having a radius of 34.00 feet, a chord bearing of North  $68^{\circ} 48' 00''$  West and a chord distance of 36.34 feet; thence run Northwesterly along said curve through a central angle of  $64^{\circ} 35' 57''$  for an arc distance of



38.33 feet to a point of reverse curvature of a curve concave Northerly and having a radius of 156.00 feet, a chord bearing of North 78°24'09" West and a chord distance of 120.39 feet; thence run Northwesterly along said curve through a central angle of 45°23'40" for an arc distance of 123.60 feet to a point of reverse curvature of a curve concave Southerly and having a radius of 34.00 feet, a chord bearing of South 86°58'07" West and a chord distance of 41.23 feet; thence run Westerly along said curve through a central angle of 74°39'08" for an arc distance of 44.30 feet; thence run North 36°30'01" West for a distance of 50.08 feet to a point on a non tangent curve concave Northwesterly and having a radius of 34.00 feet, a chord bearing of North 16°59'30" East and a chord distance of 40.46 feet; thence run Northeasterly along said curve through a central angle of 73°00'57" for an arc distance of 43.33 feet to a point of reverse curvature of a curve concave Easterly and having a radius of 156.00 feet, a chord bearing of North 04°05'09" East and a chord distance of 124.92 feet; thence run Northerly along said curve through a central angle of 47°12'16" for an arc distance of 128.52 feet to a point of reverse curvature of a curve concave Westerly and having a radius of 34.00 feet, a chord bearing of North 04°32'53" West and a chord distance of 36.27 feet; thence run Northerly along said curve through a central angle of 64°28'21" for an arc distance of 38.26 feet to a point of tangency; thence run North 36°47'04" West for a distance of 14.09 feet to a point on the Southerly line of a parcel of land described in Official Records Book 5467, Page 4909 of the Official Records of Orange County, Florida, also being the POINT OF BEGINNING; thence departing said Southerly line run North 36°47'04" West along the Westerly line of said parcel for a distance of 138.76 feet; thence run North 00°08'00" East for a distance of 158.59 feet; thence departing said Westerly line run South 36°47'59" East for a distance of 279.44 feet to a point of curvature of a curve concave Northeasterly and having a radius of 34.00 feet, a chord bearing of South 69°05'58" East and a chord distance of 36.34 feet; thence run Southeasterly along said curve through a central angle of 64°35'59" for an arc distance of 38.33 feet to a point of reverse curvature of a curve concave Southeasterly and having a radius of 156.00 feet, a chord bearing of South 81°51'34" East and a chord distance of 104.35 feet; thence run Southeasterly along said curve through a central angle of 39°04'49" for an arc distance of 106.40 feet to a point of reverse curvature of a curve concave Northerly and having a radius of 34.00 feet, a chord bearing of North 85°35'25" East and a chord distance of 36.13 feet; thence run Easterly along said curve through a central angle of 64°10'52" for an arc distance of 38.09 feet; thence run South 36°30'01" East for a distance of 85.54 feet to a point on the Southerly line of aforesaid parcel of land; thence run North 81°12'29" West along said Southerly line for a distance of 312.49 feet to aforesaid POINT OF BEGINNING.

AND

PARCEL 2:

A parcel of land lying in the East 1/2 of Section 36, Township 23 South, Range 27 East, Orange County, Florida.

Being more particularly described as follows:

COMMENCE at the Southeast corner of the Southeast 1/4 of aforesaid Section 36; thence run North 00°01'13" East along the East line of said Southeast 1/4 for a distance of 1325.88 feet to a point on the Westerly extension of the Northerly right-of-way line of Delmar Avenue, said

Northerly right-of-way line being established per Official Record Book 3736, Page 1598 of the Official Records of Orange County, Florida; thence departing said East line run North  $89^{\circ}58'13''$  West along said Westerly extension for a distance of 28.82 feet to a point on the Westerly right-of-way line of Reams Road per Plat Book 3, Page 85 of the Public Records of aforesaid Orange County, Florida; thence continuing along said Westerly extension run North  $89^{\circ}58'13''$  West for a distance of 15.82 feet; thence departing said Westerly extension run North  $00^{\circ}00'30''$  East for a distance of 44.25 feet to a point of curvature of a curve concave Southwesterly and having a radius of 810.00 feet, a chord bearing of North  $18^{\circ}14'46''$  West and a chord distance of 507.44 feet; thence run Northwesterly along said curve through a central angle of  $36^{\circ}30'31''$  for an arc distance of 516.13 feet to a point of tangency; thence run North  $36^{\circ}30'01''$  West for a distance of 1373.83 feet to a point of curvature of a curve concave Southwesterly and having a radius of 34.00 feet, a chord bearing of North  $68^{\circ}48'00''$  West and a chord distance of 36.34 feet; thence run Northwesterly along said curve through a central angle of  $64^{\circ}35'57''$  for an arc distance of 38.33 feet to a point of reverse curvature of a curve concave Northerly and having a radius of 156.00 feet, a chord bearing of North  $78^{\circ}24'09''$  West and a chord distance of 120.39 feet; thence run Northwesterly along said curve through a central angle of  $45^{\circ}23'40''$  for an arc distance of 123.60 feet to a point of reverse curvature of a curve concave Southerly and having a radius of 34.00 feet, a chord bearing of South  $86^{\circ}58'07''$  West and a chord distance of 41.23 feet; thence run Westerly along said curve through a central angle of  $74^{\circ}39'08''$  for an arc distance of 44.30 feet; thence run North  $36^{\circ}30'01''$  West for a distance of 50.08 feet to a point on a non tangent curve concave Northwesterly and having a radius of 34.00 feet, a chord bearing of North  $16^{\circ}59'30''$  East and a chord distance of 40.46 feet; thence run Northeasterly along said curve through a central angle of  $73^{\circ}00'57''$  for an arc distance of 43.33 feet to a point of reverse curvature of a curve concave Easterly and having a radius of 156.00 feet, a chord bearing of North  $04^{\circ}05'09''$  East and a chord distance of 124.92 feet; thence run Northerly along said curve through a central angle of  $47^{\circ}12'16''$  for an arc distance of 128.52 feet to a point of reverse curvature of a curve concave Westerly and having a radius of 34.00 feet, a chord bearing of North  $04^{\circ}32'53''$  West and a chord distance of 36.27 feet; thence run Northerly along said curve through a central angle of  $64^{\circ}28'21''$  for an arc distance of 38.26 feet to a point of tangency; thence run North  $36^{\circ}47'04''$  West along a line being in part the Westerly line of a parcel of land described in Official Records Book 5467, Page 4909, Public Records of aforesaid Orange County, Florida for a distance of 152.85 feet; thence departing said Westerly line run North  $36^{\circ}47'17''$  West for a distance of 373.83 feet to a point of curvature of a curve concave Northeasterly and having a radius of 610.75 feet, a chord bearing of North  $20^{\circ}01'14''$  West and a chord distance of 351.71 feet; thence run Northerly along said curve through a central angle of  $33^{\circ}28'07''$  for an arc distance of 356.76 feet to a point on the North line of the South 1/2 of the Northeast 1/4 of aforesaid Section 36; thence run North  $89^{\circ}39'18''$  East along said North line for a distance of 68.11 feet to the POINT OF BEGINNING; thence continuing along said North line run North  $89^{\circ}39'18''$  East for a distance of 27.04 feet to a point on a non tangent curve concave Northeasterly and having a radius of 515.75 feet, a chord bearing of South  $20^{\circ}18'51''$  East and a chord distance of 292.71 feet; thence departing said North line run Southeasterly along said curve through a central angle of  $32^{\circ}58'16''$  for an arc distance of 296.79 feet; thence run North  $36^{\circ}47'59''$  West for a distance of 124.84 feet to a point of curvature of a curve concave Northeasterly and having a radius of 270.00 feet, a chord bearing of North  $18^{\circ}34'20''$  West and a chord distance of 168.91 feet; thence run Northerly along said curve through a central angle of

36°27'17" for an arc distance of 171.79 feet to a point of tangency; thence run North 00°20'42" West for a distance of 14.27 feet to aforesaid POINT OF BEGINNING.

AND

PARCEL 3:

A parcel of land comprising a portion of the Northeast 1/4 of Section 36, Township 23 South, Range 27 East, Orange County, Florida.

Being more particularly described as follows:

Commence at the Southeast corner of the Northeast 1/4 of aforesaid Section 36; thence run South 89°48'50" West along the South line of said Northeast 1/4 of said Section 36 for a distance of 26.92 feet to a point on the Westerly right-of-way line Reams Road as recorded in Plat Book 3, Pages 85 through 87 of the Public Records of Orange County, Florida; thence run North 01°28'50" East along said Westerly right-of-way line for a distance of 402.66 feet to a point on the Southerly line of a parcel of land described in Official Records Book 7966, Page 3272 of said Public Records; thence departing said Westerly right-of-way line run North 81°12'29" West along said Southerly line for a distance of 876.72 feet to the POINT OF BEGINNING; thence departing said Southerly line run North 81°12'29" West along the Westerly extension of said Southerly line for a distance of 43.30 feet to a point on the Easterly line of a parcel of land described in Official Records Book 10084, Page 2169 of said Public Records; thence run North 36°30'01" West along said Easterly line for a distance of 84.29 feet; thence departing said Easterly line run North 53°29'59" East for a distance of 579.04 feet to a point of curvature of a curve concave Northwesterly and having a radius of 800.00 feet, a chord bearing of North 37°22'38" East and a chord length of 444.31 feet; thence run Northeasterly along said curve through a central angle of 32°14'42" for an arc distance of 450.23 feet to a point of tangency; thence run North 21°15'16" East for a distance of 93.14 feet to a point on the Southerly right-of-way line of Winter Garden - Vineland Road, County Road 535 per Orange County right-of-way Project Number YO-8088; thence run South 74°40'52" East along said Southerly right-of-way line for a distance of 24.64 feet; thence continuing along said Southerly right-of-way line run South 71°00'41" East for a distance of 72.70 feet to a point on the Northwesterly line of the aforesaid parcel described in Official Records Book 7966, Page 3272, said point also being a point on a curve, concave Northwesterly, having a radius of 895.00 feet, a chord bearing of South 33°31'33" West, and a chord distance of 611.01 feet; thence departing said Southerly right-of-way line run Southwesterly along the arc of said curve through a central angle of 39°55'04" for an arc distance of 623.54 feet to the point of tangency; thence run South 53°29'05" West for a distance of 536.36 feet to the POINT OF BEGINNING.

OC CE FORM 2D

FOR DEVELOPMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

For Staff Use Only:

Initially submitted on 9/5/12

Updated on \_\_\_\_\_

Project Name (as filed) First Amendment to RAM Agm

Case Number RAG-12-07-008

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH DEVELOPMENT RELATED ITEMS, EXCEPT THOSE WHERE THE**  
**COUNTY IS THE PRINCIPAL OR PRIMARY APPLICANT**

This relationship disclosure form must be submitted to the Orange County department or division processing your application at the time of filing. In the event any information provided on this form should change, the Owner, Contract Purchaser, or Authorized Agent(s) must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I**

**INFORMATION ON OWNER OF RECORD PER ORANGE COUNTY TAX ROLLS:**

Name: Ashton Woods Orlando Limited Partnership

Business Address (Street/P.O. Box, City and Zip Code): 1405 Old Alabama Road  
Suite 200, Roswell, GA 30076

Business Phone (678) 597-2121

Facsimile (770) 998-7494

**INFORMATION ON CONTRACT PURCHASER, IF APPLICABLE:**

Name: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

**INFORMATION ON AUTHORIZED AGENT, IF APPLICABLE:**

**(Agent Authorization Form also required to be attached)**

Name: Heather M. Himes, Esq., Akerman Senterfitt

Business Address (Street/P.O. Box, City and Zip Code): 420 S. Orange Ave.,  
12th Floor, Orlando, FL 32801

Business Phone (407) 419-8566

Facsimile (407) 254-3765

*For Staff Use Only:*

Initially submitted on 9/5/12

Updated on \_\_\_\_\_

Project Name (as filed) First Amendment to RAM Agmt

Case Number RAG-12-07-008

**Part II**

**IS THE OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT A  
RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC AN EMPLOYEE OF THE  
OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT?**

\_\_\_ YES ☒ NO

**IS ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME  
OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY  
MEMBER OF THE BCC? (When responding to this question please consider all  
consultants, attorneys, contractors/subcontractors and any other persons who may have  
been retained by the Owner, Contract Purchaser, or Authorized Agent to assist with  
obtaining approval of this item.)**

\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and  
explain the relationship:

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(Use additional sheets of paper if necessary)

OC CE FORM 2D

FOR DEVELOPMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

For Staff Use Only:

Initially submitted on 9/5/12

Updated on \_\_\_\_\_

Project Name (as filed) First Amendment to Rm Agmt

Case Number RAG-12-07-008

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Heather M. Himes  
Signature of ☐ Owner, ☒ Contract Purchaser  
or ☒ Authorized Agent

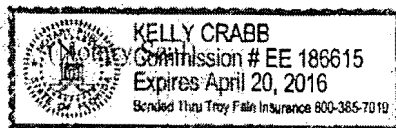
Date: 9/5/12

Print Name and Title of Person completing this form: Heather M. Himes, Esq.

STATE OF FLORIDA :  
COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 5<sup>th</sup> day of September, 2012 by Heather M. Himes. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 5<sup>th</sup> day of September, in the year 2012.



Kelly Crabb  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires: \_\_\_\_\_

Staff signature and date of receipt of form  
Heather M. Himes 9/5/12  
Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

Form oc ce 2d (relationship disclosure form - development) 3-1-11

*For Staff Use Only:*

Initially submitted on 9/5/12

Updated On \_\_\_\_\_

Project Name (as filed) First Amendment to RAM Agreement

Case or Bid No. RAG-12-07-008

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

**This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.**

This is the initial Form: \_\_\_\_\_

This is a Subsequent Form: \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_

Ashton Woods Orlando Limited Partnership

Name and Address of Principal's Authorized Agent, if applicable: Heather M. Himes, Esq.

Akerman Senter Fitch, 420 S. Orange Ave., 12th Floor, Orlando, FL 32801

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

*For Staff Use Only:*

Initially submitted on 9/5/12

Updated On

Project Name (as filed) First Amendment to RAM Agreement  
Case or Bid No. RA6-12-07-008

Case or Bid No. RAG-12-07-008

## Part II

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s. 112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
		TOTAL EXPENDED THIS REPORT	\$ 0



For Staff Use Only:

Initially submitted on 9/5/12

Updated On \_\_\_\_\_

Project Name (as filed) First Amendment to RAM Agreement  
Case or Bid No. RAG-12-07-003

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: 9/5/12

Heather M. Himes  
Signature of ☐ Principal or ☒ Principal's Authorized Agent

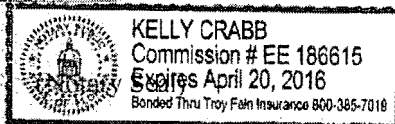
(check appropriate box)

PRINT NAME AND TITLE: Heather M. Himes, Esq.

STATE OF FLORIDA :  
COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 5th day of September, 2012 by Heather M. Himes. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state/stated above on the 5th day of September, in the year 2012.



Kelly Crabb  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires: \_\_\_\_\_

Staff signature and date of receipt of form [Signature] 9/5/12  
Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein

Prepared by and after recording return to:

Daniel T. O'Keefe, Esq.  
Shutts & Bowen LLP  
300 S. Orange Ave., Suite 1000  
Orlando, FL 32801

Tax Parcel I.D. No.: 36-23-27-0000-00-012  
36-23-27-0000-00-021  
36-23-27-0000-00-004

Cross Reference:  
OR Book: 10319  
Page: 5381

**FIRST AMENDMENT TO ROAD IMPACT FEE/ROAD NETWORK AGREEMENT**

**(RAM Residential, LLC & Ashton Woods Orlando Limited Partnership – Southern  
Connector Road)**

This First Amendment to Road Impact Fee/Road Network Agreement (the "**Amendment**"), effective as of the latest date of execution (the "**Effective Date**"), is made and entered into by and among **LAKESIDE VILLAGE RESIDENCES LLC**, a Delaware limited liability company, as successor in interest to **RAM RESIDENTIAL, LLC**, a Florida limited liability company, whose mailing address is 4801 PGA Boulevard, Palm Beach Gardens, FL 33418 ("**RAM**"), **ASHTON WOODS ORLANDO LIMITED PARTNERSHIP**, a Florida limited partnership, whose mailing address is 1405 Old Alabama Road, Suite 200, Roswell, GA 30076 ("**Ashton Woods**"), and **ORANGE COUNTY**, a charter county and political subdivision of the state of Florida ("**County**"), whose mailing address is c/o Orange County Administrator, Post Office Box 1393, Orlando, Florida 32802-1393.

**WITNESSETH:**

WHEREAS, RAM is the contract purchaser of certain real property in Orange County, Florida, identified as Tax Parcel No. 36-23-27-0000-00-012 and Tax Parcel No. 36-23-27-0000-00-021, as shown on the “**Exhibit A**” project location map, and as more particularly described on “**Exhibit B**” (legal description and sketch of description), both of which are attached hereto and incorporated herein by this reference (the “**RAM Property**”); and

WHEREAS, Ashton Woods is the owner in fee simple title to certain real property in Orange County, Florida, identified as Tax Parcel No. 36-23-27-0000-00-004, as shown on Exhibit “A” and as more particularly described on “**Exhibit C**” (legal description and sketch of description), which is attached hereto and incorporated herein by this reference (the “**Ashton Woods Property**”); and

WHEREAS, RAM, Ashton Woods and County entered into that certain Road Impact Fee/Road Network Agreement approved by the Orange County Board of County Commissioners (“BCC”) on January 12, 2012 and recorded in Official Records Book 10319, Page 5381 in the Public Records of Orange County, Florida (the “Agreement”);

WHEREAS, RAM, Ashton Woods and County desire to amend certain terms and provisions of the Agreement as set forth below; and

WHEREAS, in all other respects, the original terms of the Agreement shall remain unchanged and in full force and effect.

NOW, THEREFORE, Ashton Woods, RAM and County (the “**Parties**”) agree as follows:

**Section 1. Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2. Covenants Running with the Land.** The first paragraph of Section 9 of the Agreement is hereby deleted and replaced in its entirety with the following:

“This Agreement shall run with the RAM Property and shall be binding upon and shall inure to the benefit and detriment of the heirs, legal representatives, successors, and assigns of RAM and any person, firm, corporation, or other entity that may become the successor in interest to the RAM Property, but, however, the authority under Section 6 to instruct County to make deductions from RAM’s road impact fee credit account shall remain with RAM unless expressly assigned in writing to another by RAM. Notwithstanding the foregoing, the Parties agree that all obligations of this Agreement (except for those set forth in Section 2 and Section 6(a) hereof) are contingent on RAM obtaining fee simple title to the RAM Property on or before October 31, 2012. In the event RAM or its successor in interest fails to close on the fee simple title to the RAM Property by October 31, 2012, RAM, R.A. Investment Holdings, Inc., Grant-Allan Enterprises, Inc. and Jen Florida II LLC shall be relieved of all obligations under this Agreement, except that the obligation to convey the RAM Conveyed Lands shall be assumed and fulfilled by Jen Florida II LLC pursuant to the terms of this Agreement.”

**Section 3. Notice.** Any notice delivered with respect to this Amendment shall be in writing and shall be deemed to be delivered (whether or not actually received) (i) when hand delivered to the person(s) hereinafter designated, or (ii) upon deposit of such notice in the United States mail, postage prepaid, certified mail, return-receipt requested, addressed to the person at the address set forth opposite the party’s name below, or to such other address or to such other

person as the party shall have specified by written notice to the other party delivered in accordance herewith.

As to RAM: Lakeside Village Residences LLC  
c/o RAM Residential, LLC  
4801 PGA Boulevard  
Palm Beach Gardens, FL 33418  
Attention: Hugo Pacanins

With a copy to: Shutts & Bowen LLP  
300 S. Orange Ave., Suite 1000  
Orlando, FL 32801  
Attention: Daniel T. O'Keefe

As to Ashton Woods: Ashton Woods Orlando Limited Partnership  
c/o Great Gulf Group of Companies  
3751 Victoria Park Avenue  
Toronto, Ontario M1W3-Z4 CA  
Attn: Harry Rosenbaum

With a copy to: Akerman Senterfitt  
420 S. Orange Avenue, Suite 1200  
Orlando, FL 32801  
Attention: Heather M. Himes

As to County: Orange County Administrator  
P.O. Box 1393  
201 S. Rosalind Ave  
Orlando, FL 32802-1393

With a copy to: Orange County Growth Management Department  
Manager, Transportation Planning Division  
Orange County Public Works Complex  
4200 S. John Young Parkway  
Orlando, Florida 32839-9205

***Section 4. Covenants Running with the Land.*** This Amendment shall run with the RAM Property and shall be binding upon and shall inure to the benefit and detriment of the heirs, legal representatives, successors, and assigns of RAM and any person, firm, corporation, or other entity that may become the successor in interest to the RAM Property. Notwithstanding the

foregoing, however, the authority under Section 6 of the Agreement to instruct County to make deductions from RAM's road impact fee credit account shall remain with RAM unless expressly assigned in writing to another by RAM.

This Amendment shall run with the Ashton Woods Property and shall be binding upon and shall inure to the benefit and detriment of the heirs, legal representatives, successors, and assigns of Ashton Woods and any person, firm, corporation, or other entity that may become the successor in interest to the Ashton Woods Property. Notwithstanding the foregoing, however, the authority under Section 6 of the Agreement to instruct County to make deductions from Ashton Woods' road impact fee credit account shall remain with Ashton Woods unless expressly assigned in writing to another by Ashton Woods.

**Section 5.      *Recordation of Amendment.*** An executed original of this Amendment shall be recorded, at RAM's expense, in the Public Records of Orange County, Florida within thirty (30) days of the Effective Date.

**Section 6.      *Applicable Law.*** This Amendment and the provisions contained herein shall be construed, controlled, and interpreted according to the laws of the State of Florida.

**Section 7.      *Time is of the Essence.*** Time is hereby declared of the essence to the lawful performance of the duties and obligations contained in this Amendment.

**Section 8.      *Further Documentation.*** The Parties agree that at any time following a request therefor by the other party, each shall execute and deliver to the other party such further documents and instruments reasonably necessary to confirm and/or effectuate the obligations of the Parties hereunder and the consummation of the transactions contemplated hereby.

**Section 9.      *Limitation of Remedies.*** County, RAM, and Ashton Woods expressly agree that the consideration, in part, for each of them entering into this Amendment is the

willingness of the other to limit the remedies for all actions arising out of or in connection with this Amendment.

(a) *Limitations on County's remedies.* Upon any failure by RAM or Ashton Woods to perform its respective obligations under this Amendment, County shall be limited strictly to only the following remedies against the non-performing party:

- (i) action for specific performance or injunction; or
- (ii) the right to set off, against the amounts of impact fees to be credited in favor of the non-performing party under this Amendment, (A) any amounts due to County from the non-performing party under this Amendment but remaining unpaid and (B) the cost to County of performing any action or actions required to be done under this Amendment by the non-performing party, but which the non-performing party has failed or refused to do when required; or
- (iii) the withholding of development permits and other approvals or permits in connection with the RAM Property or the Ashton Woods Property, as applicable; or
- (iv) any combination of the foregoing.

In addition to the foregoing, nothing in this Amendment prohibits or estops County from exercising its power of eminent domain with respect to the Conveyed Lands or any other portion of the RAM Property or Ashton Woods Property as County may lawfully elect.

(b) *Limitations on RAM's and Ashton Woods' remedies.* Upon any failure by County to perform its obligations under this Amendment, RAM and Ashton Woods shall be limited strictly to only the following remedies:

- (i) action for specific performance; or
- (ii) action for injunction; or
- (iii) action for declaratory judgment regarding the rights and obligations of RAM and/or Ashton Woods; or
- (iv) any combination of the foregoing.

The Parties expressly waive their respective rights to sue for damages of any type for breach of, or default under, this Amendment by the others. The Parties expressly agree that each party shall bear the cost of its own attorney fees for any action arising out of or in connection with this Amendment. Venue for any actions initiated under or in connection with this Amendment shall be in the Circuit Court of the Ninth Judicial Circuit in and for Orange County, Florida.

**Section 10. Counterparts.** This Amendment may be executed in up to three (3) counterparts, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

**[Signature Pages To Follow]**



IN WITNESS WHEREOF, the Parties have caused this Amendment to be duly executed  
by their respective duly authorized representatives on the dates set forth below.

ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

By: \_\_\_\_\_

Teresa Jacobs,  
Orange County Mayor

Date: \_\_\_\_\_

ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

**Lakeside Village Residences LLC**, a Delaware  
limited liability company

By: Lakeside Village Ram Resi LLC, a Florida  
limited liability company, its Manager,

By:

Print Name:

Title: DAVID A. DEAN, VP

Date:

8/17/12 KAREN D. GELLER, VP

WITNESSES:

Stacy Talbot

Print Name: Stacy Talbot

Kimberly Braun

Print Name: Kimberly Braun

STATE OF FLORIDA  
COUNTY OF ~~ORANGE~~ Palm Beach

The foregoing instrument was acknowledged before me by David A. Dean & Karen D. Geller,  
Vice Presidents of Lakeside Village Ram Resi LLC, a Florida limited liability  
company, Manager of Lakeside Village Residences LLC, a Delaware limited liability company,  
who is known by me to be the person described herein and who executed the foregoing, this  
17 day of August, 2012. S/he is personally known to me or has produced  
as identification and did/did not take an oath.

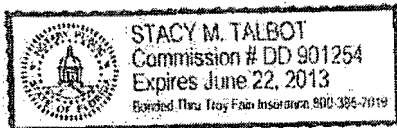
WITNESS my hand and official seal in the County and State last aforesaid this 17 day  
of August, 2012

Stacy Talbot

Notary Public

Print Name: Stacy M. Talbot

My Commission Expires: 6/22/13



**"ASHTON WOODS"**

Witnesses:

**ASHTON WOODS ORLANDO LIMITED PARTNERSHIP**, a Florida limited partnership

By: ASHTON WOODS LAKESIDE  
L.L.C., a Nevada limited liability  
corporation, general partner

*Chrissy MacInnes*

Print Name: *Chrissy MacInnes*

*Deborah Danzig*

Print Name: *Deborah Danzig*

(Signature of **TWO** witnesses required by Florida law)

By: *[Signature]*  
Name: Ken Balogh  
Title: Manager  
Date: 8/31/12

(Corporate Seal)

STATE OF Georgia  
COUNTY OF Gwinnett

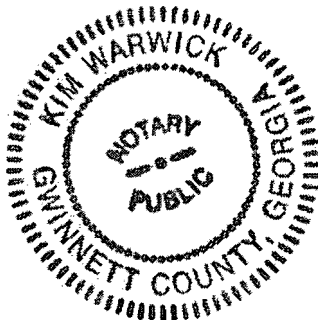
The foregoing instrument was acknowledged before me by Ken Balogh, as a Manager of Ashton Woods Lakeside, L.L.C., a Nevada limited liability corporation, General Partner of Ashton Woods Orlando Limited Partnership, a Florida limited partnership, who is known by me to be the person described herein and who executed the foregoing, this 31<sup>st</sup> day of August, 2012. S/he is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

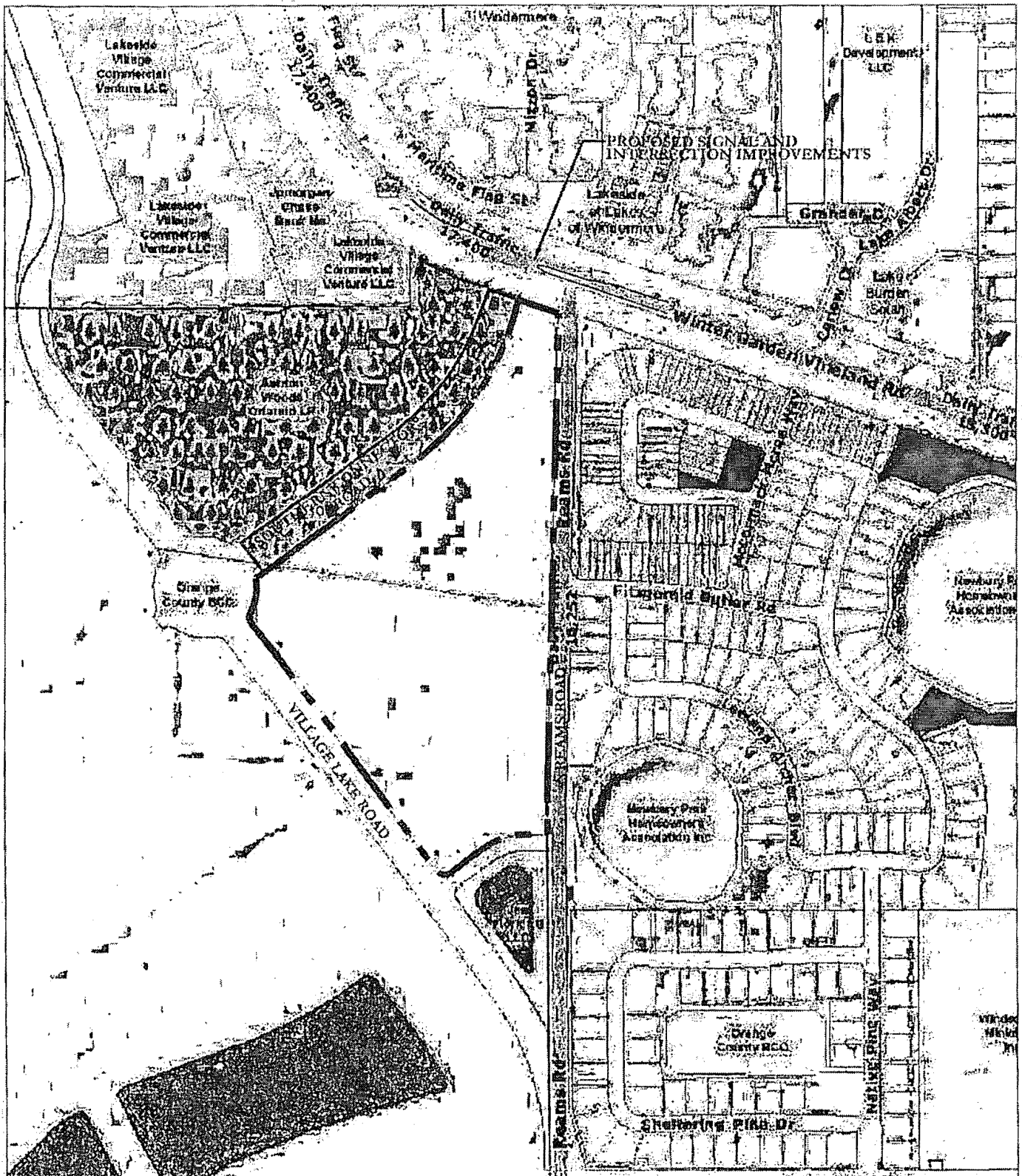
WITNESS my hand and official seal in the County and State last aforesaid this 31<sup>st</sup> day of August, 2012.

*Kim Warwick*  
Notary Public

Print Name: *Kim Warwick*

My Commission Expires: September 27, 2014





RAM RESIDENTIAL

PB 11-019



4625 Halder Lane, Suite B - Orlando, Florida 32814 - 407.487.2594  
www.poulosandbenett.com - Certificate of Authorization No. 25567

PROJECT LOCATION MAP

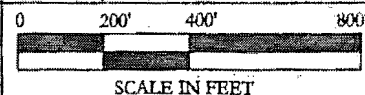


EXHIBIT  
A

Exhibit "B"  
(page 1 of 4)

# SKETCH OF DESCRIPTION

SHEET 1 OF 4

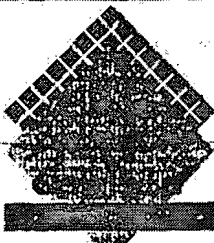
## LEGAL DESCRIPTION ( Future Development - Townhouse Apartment ):

A parcel of land comprising a portion of Section 36, Township 23 South, Range 27 East, Orange County, Florida.

Being more particularly described as follows:

Commence at the Southeast corner of the Southeast 1/4 of aforesaid Section 36; thence run North 00°01'13" East along the East line of the Southeast 1/4 of said Section 36 for a distance of 2651.77 feet to the Northeast corner of said Southeast 1/4 of Section 36; thence departing said East line run South 89°48'50" West for a distance of 26.92 feet to a point on the Westerly right-of-way line Reams Road as recorded in Plat Book 3, Pages 85 through 87 of the Public Records of Orange County, also being the POINT OF BEGINNING; thence run South 01°28'50" West along said Westerly right-of-way line for a distance of 123.21 feet; thence run South 00°02'20" East for a distance of 167.47 feet; thence departing said Westerly right-of-way line thence run South 89°57'40" West for a distance of 68.69 feet to a point of curvature of a curve concave Southerly and having a radius of 225.00 feet, a chord bearing of South 71°43'49" West and a chord length of 140.78 feet; thence run Southwesterly along said curve through a central angle of 36°27'42" for an arc distance of 143.18 feet to a point of tangency; thence run South 53°29'59" West for a distance of 124.65 feet to a point of curvature of a curve concave Northerly and having a radius of 34.00 feet, a chord bearing of North 81°30'01" West and a chord length of 48.08 feet; thence run Westerly along said curve through a central angle of 90°00'00" for an arc distance of 53.41 feet to a point of tangency; thence run North 36°30'01" West for a distance of 949.34 feet to a point of curvature of a curve concave Easterly and having a radius of 34.00 feet, a chord bearing of North 04°12'03" West and a chord length of 36.34 feet; thence run Northerly along said curve through a central angle of 64°35'57" for an arc distance of 38.33 feet to a point of reverse curvature of a curve concave Westerly and having a radius of 156.00 feet, a chord bearing of North 06°42'31" East and a chord length of 103.58 feet; thence run Northerly along said curve through a central angle of 38°46'50" for an arc distance of 105.59 feet to a point of reverse curvature of a curve concave Easterly and having a radius of 34.00 feet, a chord bearing of North 21°24'32" East and a chord length of 36.13 feet; thence run Northerly along said curve through a central angle of 64°10'52" for an arc distance of 38.09 feet; thence run North 36°30'01" West for a distance of 11.96 feet; thence run South 81°12'29" East for a distance of 43.30 feet; thence run North 53°29'05" East for a distance of 536.36 feet to a point of curvature of a curve concave Northwesterly having a radius of 895.00 feet, a chord bearing of North 33°31'33" East and a chord length of 611.01 feet; thence run Northeasterly along said curve through a central angle of 39°55'04" for an arc distance of 623.54 feet to a point on the Southerly right-of-way of Winter Garden-Vineland Road, County Road 535, per Right-of-Way Project Number Y0-8088 of the Public Records of Orange County, Florida; thence run South 71°00'41" East along said Southerly right-of-way for a distance of 128.68 feet to a point on aforesaid Westerly right-of-way of Reams Road; thence run the following courses and distances along said Westerly right-of-way; South 01°28'50" West for a distance of 920.96 feet; thence run South 01°28'50" West for a distance of 402.66 feet to aforesaid POINT OF BEGINNING.

Contains 21.92 acres, more or less.



213 SOUTH DILLARD Street  
Winter Garden, Florida 34787 • (407) 854 5325

## SURVEYOR'S NOTES:

THIS IS NOT A SURVEY.

THIS SKETCH IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.

BEARINGS SHOWN HEREON ARE BASED ON EAST LINE OF THE SOUTHEAST 1/4 OF SECTION 34-23-27 AS BEING AN ASSUMED BEARING OF N00°01'13"E, AN ASSUMED BEARING FOR ANGULAR DESIGNATION ONLY.

JOB NO. 20100064

DATE: 1-25-2011

SCALE: 1" = 200 FEET

FIELD BY: N/A

CALCULATED BY: JLR

DRAWN BY: PJR

CHECKED BY: EGT

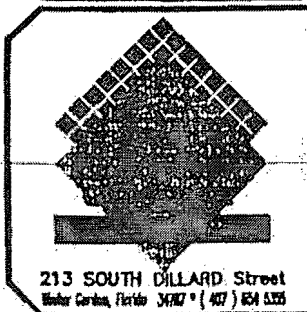
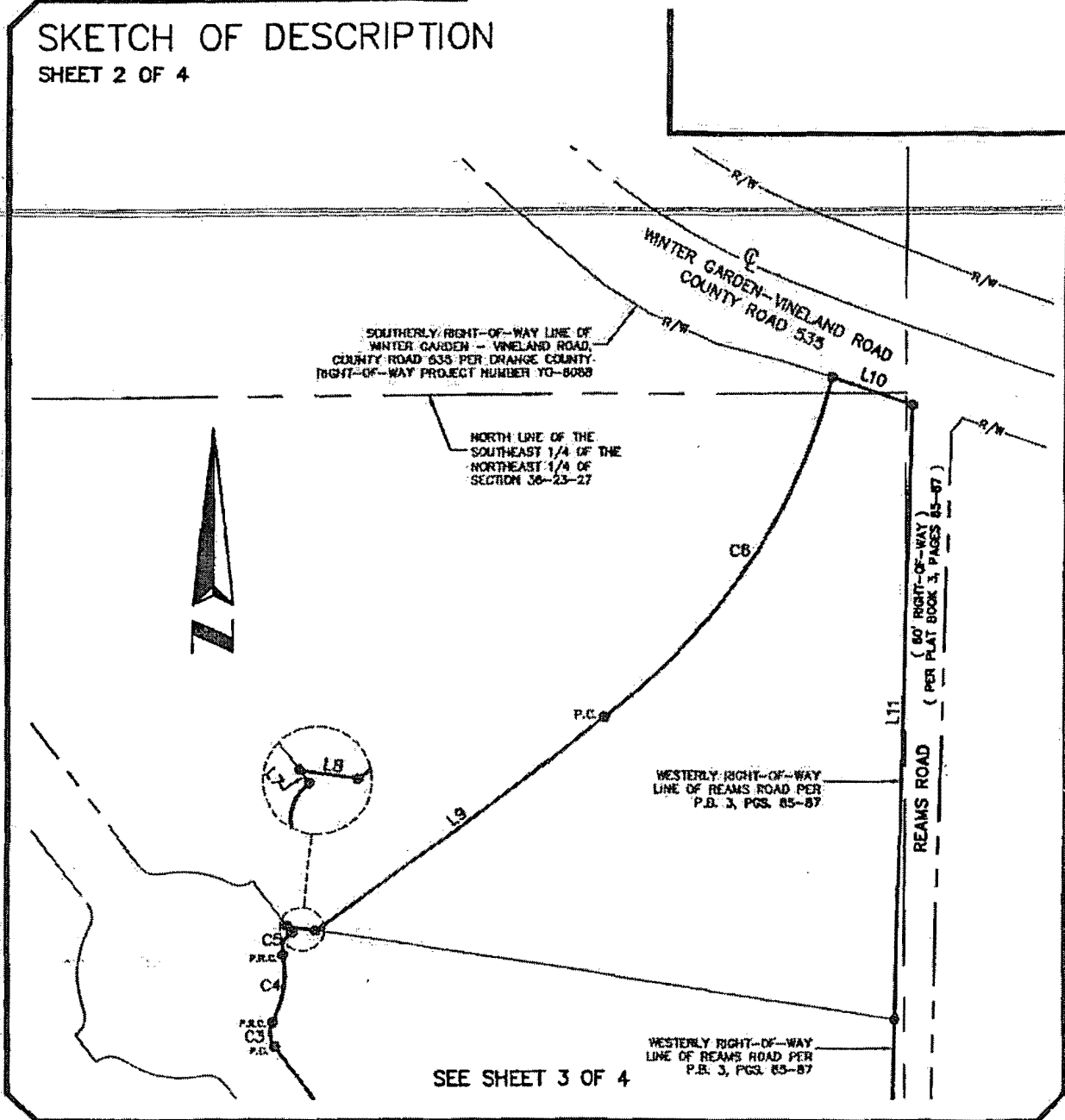
FOR THE LICENSED BUSINESS # 6723 BY:

JAMES L. RICKMAN P.S.M. # 5833

Exhibit "B"  
(page 2 of 4)

# SKETCH OF DESCRIPTION

SHEET 2 OF 4



THIS IS NOT A SURVEY:

- DENOTES CHANGE IN DIRECTION
- R/W DENOTES RIGHT-OF-WAY
- C DENOTES CENTERLINE
- P.C. DENOTES POINT OF CURVATURE
- P.T. DENOTES POINT OF TANGENCY
- P.R.C. DENOTES POINT OF REVERSE CURVATURE
- P.C.C. DENOTES POINT OF COMPOUND CURVATURE

#20

JOB NO. 20100084  
DATE: 1-25-2011  
SCALE: 1" = 200 FEET  
FIELD BY: N/A

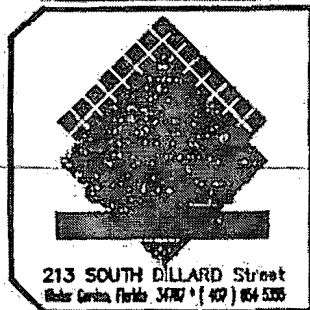
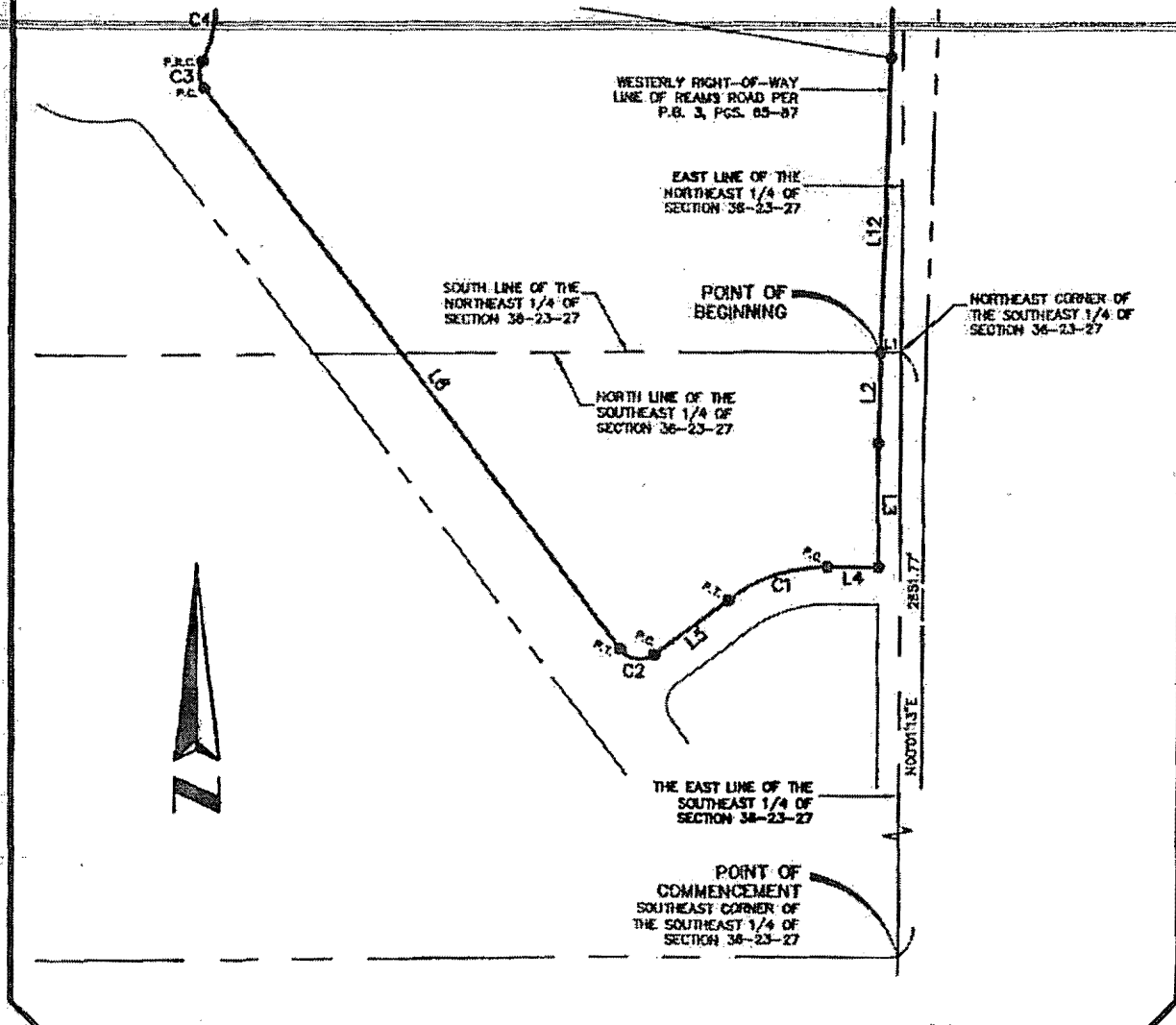
CALCULATED BY: JLR  
DRAWN BY: PJR  
CHECKED BY: EGT

Exhibit "B"  
(page 3 of 4)

# SKETCH OF DESCRIPTION

SHEET 3 OF 4

SEE SHEET 2 OF 4



THIS IS NOT A SURVEY:

● DENOTES CHANGE IN DIRECTION  
 R/W DENOTES RIGHT-OF-WAY  
 C DENOTES CENTERLINE  
 P.C. DENOTES POINT OF CURVATURE  
 P.T. DENOTES POINT OF TANGENCY  
 P.R.C. DENOTES POINT OF REVERSE CURVATURE  
 P.C.C. DENOTES POINT OF COMPOUND CURVATURE

sk20

JOB NO. 20100084  
 DATE: 1-25-2011  
 SCALE: 1" = 200 FEET  
 FIELD BY: N/A

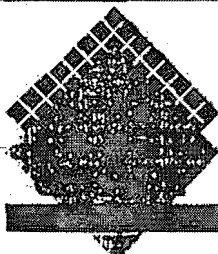
CALCULATED BY: JLR  
 DRAWN BY: PJR  
 CHECKED BY: EDT

# SKETCH OF DESCRIPTION

SHEET 4 OF 4

LINE TABLE		
LINE	LENGTH	BEARING
L1	28.92'	S89°48'50"W
L2	123.21'	S01°28'50"W
L3	167.47'	S00°02'20"E
L4	68.69'	S89°57'40"W
L5	124.65'	S53°29'59"W
L6	949.34'	N38°30'01"W
L7	11.96'	N38°30'01"W
L8	43.30'	S81°12'29"E
L9	538.38'	N53°29'05"E
L10	128.68'	S71°00'41"E
L11	920.98'	S01°28'50"W
L12	402.68'	S01°28'50"W

CURVE TABLE					
CURVE	RADIUS	LENGTH	CHORD	BEARING	DELTA
C1	225.00'	143.18'	140.78'	S71°43'49"W	38°27'42"
C2	34.00'	53.41'	48.08'	N81°30'01"W	90°00'00"
C3	34.00'	38.33'	38.34'	N04°12'03"W	64°35'57"
C4	158.00'	105.59'	103.58'	N08°42'31"E	38°46'50"
C5	34.00'	38.09'	38.13'	N21°24'32"E	64°10'52"
C6	895.00'	823.54'	611.01'	N33°31'33"E	39°55'04"



213 SOUTH DILLARD Street  
Winter Garden, Florida 34787 • (407) 854-5335

THIS IS NOT A SURVEY:

- DENOTES CHANGE IN DIRECTION
- R/W DENOTES RIGHT-OF-WAY
- C DENOTES CENTERLINE
- P.C. DENOTES POINT OF CURVATURE
- P.T. DENOTES POINT OF TANGENCY
- P.R.C. DENOTES POINT OF REVERSE CURVATURE
- P.C.C. DENOTES POINT OF COMPOUND CURVATURE

sk20

JOB NO. 20100084

DATE: 1-25-2011

SCALE: 1" = 200 FEET

FIELD BY: N/A

CALCULATED BY: JLR

DRAWN BY: PJR

CHECKED BY: EGT



## SKETCH OF DESCRIPTION

SHEET 1 OF 3

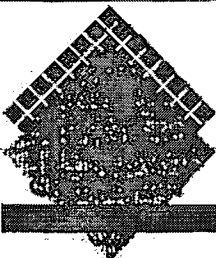
LEGAL DESCRIPTION ( Ashton Woods Parcel ):

A parcel of land comprising a portion of the Northeast 1/4 of Section 36, Township 23 South, Range 27 East, Orange County, Florida.

Being more particularly described as follows:

Commence at the Southeast corner of the Northeast 1/4 of aforesaid Section 36; thence run South 89°48'50" West along the South line of said Northeast 1/4 of said Section 36 for a distance of 26.92 feet to a point on the Westerly right-of-way line Reams Road as recorded in Plat Book 3, Pages 85 through 87 of the Public Records of Orange County, Florida; thence run North 01°28'50" East along said Westerly right-of-way line for a distance of 402.66 feet to a point on the Southerly line of a parcel of land described in Official Records Book 7966, Page 3272 of said Public Records; thence departing said Westerly right-of-way line run North 81°12'29" West along said Southerly line for a distance of 876.72 feet to the POINT OF BEGINNING; thence departing said Southerly line run North 81°12'29" West along the Westerly extension of said Southerly line for a distance of 43.30 feet to a point on the Easterly line of a parcel of land being a right-of-way corridor described in Official Records Book 10084, Page 2169 and Official Records Book 10084, Page 2180 of said Public Records; thence run North 36°30'01" West along said Easterly line for a distance of 85.54 feet to a point on a non tangent curve concave Northerly and having a radius of 34.00 feet, a chord bearing of South 85°35'25" West and a chord length of 36.13 feet; thence continuing along said Easterly line run Westerly along said curve through a central angle of 64°10'52" for an arc distance of 38.09 feet to a point of reverse curvature of a curve concave Southerly and having a radius of 156.00 feet, a chord bearing of North 81°51'34" West and a chord length of 104.35 feet; thence run Westerly along said curve through a central angle of 39°04'49" for an arc distance of 106.40 feet to a point of reverse curvature of a curve concave Northerly and having a radius of 34.00 feet, a chord bearing of North 69°05'58" West and a chord length of 36.34 feet; thence run Northwesterly along said curve through a central angle of 64°35'59" for an arc distance of 38.33 feet to a point of tangency; thence run North 36°47'59" West for a distance of 526.04 feet to a point of curvature of a curve concave Northeasterly and having a radius of 515.75 feet, a chord bearing of North 20°18'51" West and a chord length of 292.71 feet; thence run Northwesterly along said curve through a central angle of 32°58'16" for an arc distance of 298.79 feet to a point on the North line of the Southeast 1/4 of the Northeast 1/4 of aforesaid Section 36; thence departing aforesaid Easterly line run North 89°39'18" East along said North line for a distance of 1114.16 feet; thence departing said North line run North 00°06'17" West for a distance of 163.59 feet to a point on the Southerly right-of-way line of Winter Garden - Vineland Road, County Road 535 per Orange County right-of-way Project Number YO-8088; thence run South 58°33'16" East along said Southerly right-of-way line for a distance of 76.25 feet; thence continuing along said Southerly right-of-way line run South 65°28'35" East for a distance of 110.42 feet; thence run South 74°40'52" East for a distance of 107.96 feet; thence run South 71°00'41" East for a distance of 72.70 feet to a point on the Northwesterly line of the aforesaid parcel described in Official Records Book 7966, Page 3272, said point also being a point on a curve, concave Northwesterly, having a radius of 895.00 feet, a chord bearing of South 33°31'33" West, and a chord distance of 611.01 feet; thence departing said Southerly right-of-way line run Southwesterly along the arc of said curve through a central angle of 39°55'04" for an arc distance of 623.54 feet to the point of tangency; thence run South 53°29'05" West for a distance of 536.36 feet to the POINT OF BEGINNING.

Contains 17.74 acres, more or less.



213 SOUTH DILLARD Street  
Winter Garden, Florida 34787 • (407) 854-5335

### SURVEYOR'S NOTES:

THIS IS NOT A SURVEY.  
THIS SKETCH IS NOT VALID WITHOUT THE SIGNATURE AND ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER.  
BEARINGS SHOWN HEREON ARE BASED ON SOUTH LINE OF THE NORTHEAST 1/4 OF SECTION 36-23-27 AS BEING AN ASSUMED BEARING OF S89°48'50"W, AN ASSUMED BEARING FOR ANGULAR DESIGNATION ONLY.

JOB NO. 20110108  
DATE: 10-28-11  
SCALE: 1" = 200 FEET  
FIELD BY: N/A

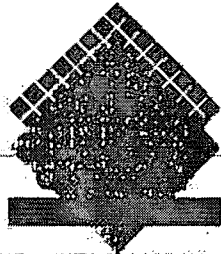
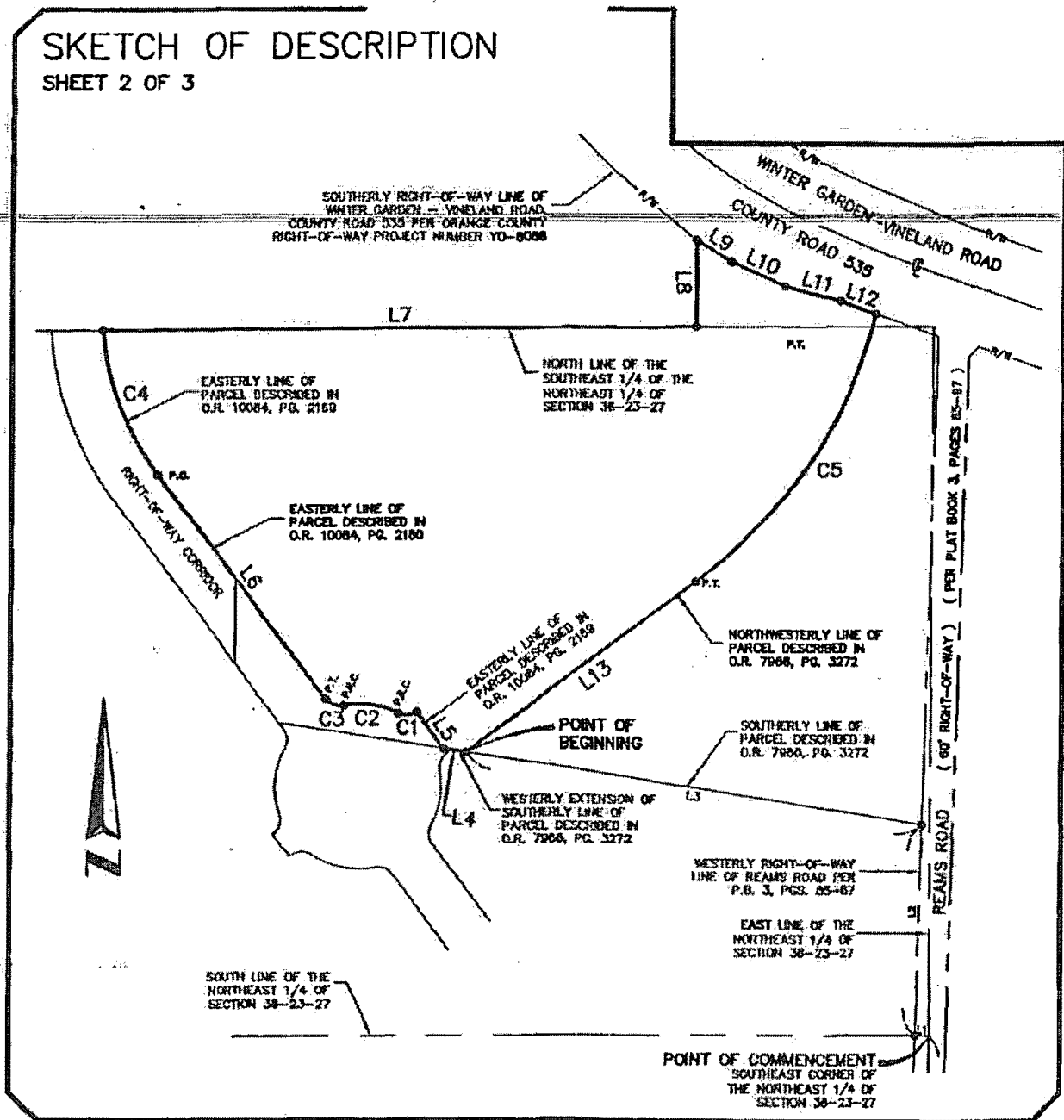
CALCULATED BY: JLR  
DRAWN BY: PUR  
CHECKED BY: EGT

FOR THE LICENSED BUSINESS # 8723 BY:

JAMES L. RICKMAN P.S.M. # 5633

Exhibit "C"  
(page 2 of 3)

SKETCH OF DESCRIPTION  
SHEET 2 OF 3



213 SOUTH DILLARD Street  
Winter Garden, Florida 34787 \* (407) 854 5355

THIS IS NOT A SURVEY:

- DENOTES CHANGE IN DIRECTION
- R/W DENOTES RIGHT-OF-WAY
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- P.C.C. DENOTES POINT OF COMPOUND CURVATURE

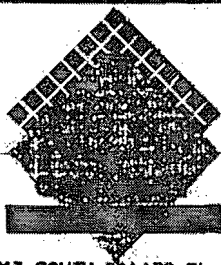
JOB NO. 20110188  
DATE 10-28-11  
SCALE 1" = 200 FEET  
FIELD BY: N/A

CALCULATED BY: JLR  
DRAWN BY: PJR  
CHECKED BY: EGT

SKETCH OF DESCRIPTION  
SHEET 3 OF 3

LINE TABLE		
LINE	LENGTH	BEARING
L1	26.92'	S89°48'50"W
L2	402.68'	N01°28'50"E
L3	876.72'	N81°12'29"W
L4	43.30'	N81°12'29"W
L5	85.54'	N38°30'01"W
L6	528.04'	N38°47'59"W
L7	1114.16'	N89°39'18"E
L8	183.59'	N00°06'17"W
L9	78.25'	S58°33'16"E
L10	110.42'	S85°26'35"E
L11	107.96'	S74°40'52"E
L12	72.70'	S71°00'41"E
L13	538.36'	S53°29'05"W

CURVE TABLE					
CURVE	RADIUS	LENGTH	CHORD	BEARING	DELTA
C1	34.00'	38.09'	38.13'	S85°35'25"W	64°10'52"
C2	158.00'	108.40'	104.35'	N81°51'34"W	39°04'49"
C3	34.00'	38.33'	36.34'	N69°05'58"W	64°35'59"
C4	515.75'	298.79'	292.71'	N20°18'51"W	32°58'16"
C5	895.00'	623.54'	611.01'	N33°31'33"E	39°55'04"



213 SOUTH DILLARD Street  
Winter Garden, Florida 34787 • (407) 654-5355

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P.T. DENOTES POINT OF TANGENCY  
P.R.C. DENOTES POINT OF REVERSE CURVATURE  
P.C.C. DENOTES POINT OF COMPOUND CURVATURE

JOB NO. 20110198  
DATE 10-25-11  
SCALE 1" = 200 FEET  
FIELD BY N/A

CALCULATED BY JLR  
DRAWN BY PJR  
CHECKED BY EGT



Interoffice Memorandum

I. CONSENT AGENDA  
FAMILY SERVICES  
DEPARTMENT  
1

AGENDA ITEM

September 7, 2012

TO: Mayor Teresa Jacobs  
and  
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director *Lonnie C. Bell*  
Family Services Department

FROM: Jacquelyn Jenkins, Manager *Jacquelyn Jenkins*  
Head Start Division  
Contact: Khadija Pirzadeh, 68912  
Jacquelyn Jenkins, 68998

SUBJECT: Florida Department of Children and Families  
Application for a License to Operate a Child Care Facility  
BCC Meeting 10/2/12 Consent Agenda/District 6

The Head Start Division requests Board approval of a new license application between the Florida Department of Children and Families and Orange County. This license will allow the County to provide comprehensive early childhood development for preschool children and support to their families at Washington Shores Head Start at The Hope. The term of this license is from November 26, 2012 through November 26, 2013. The license fee of \$100 will be paid with Head Start funds. Childcare facility licensing is a requirement of state laws and Head Start performance standards.

This is a standard application for a license that is required by Florida Department of Children and Families for all licensed childcare facilities. The County Attorney's Office and Risk Management Division have reviewed this application in the past for Head Start Centers currently in operation.

**ACTION REQUESTED:** Approval of the Florida Department of Children and Families Application for a License to operate a Child Care Facility at Washington Shores Head Start at The Hope. This application is only executed by Orange County. (Head Start Division)

JJ/kp

C: Linda Weinberg, Deputy County Administrator, County Administrator's Office  
Wanzo Galloway, Assistant County Attorney, County Attorney's Office  
John Petrelli, Manager, Risk Management Division  
Yolanda S. Brown, Manager, Fiscal Division, Family Services Department  
Jamilie Clemens, Grants Supervisor, Finance Division  
Patria Morales, Grants Coordinator, Office of Management & Budget



# APPLICATION FOR A LICENSE TO OPERATE A CHILD CARE FACILITY

PLEASE TYPE OR PRINT LEGIBLY  
USING BLUE OR BLACK INK

**Instructions:** All information on this application must be truthful and correct. Complete this application in its entirety, as appropriate. Not all sections apply. Incomplete applications will not be accepted. Please contact the licensing agency if there are any questions relating to this application.

**\*FOR LICENSE RENEWALS ONLY:** Renewal of this license is contingent upon the payment of any fines previously imposed as a sanction against this license that was not contested, or that was affirmed at an administrative hearing. If, at the time of this license renewal application, there is a pending administrative hearing resulting from a proposed fine, it shall not affect the renewal of this license.

## SECTION 1: PROGRAM INFORMATION (THIS SECTION MUST BE COMPLETED IN ITS ENTIRETY)

Application Type (Choose One): <input checked="" type="checkbox"/> Initial <input type="checkbox"/> *Renewal Year <input type="checkbox"/> Change of Ownership <input type="checkbox"/> Revision of Existing License																																									
Name of Facility as it is to appear on license: Washington Shores Head Start at The Hope																																									
Telephone Number (including area code): (407) 291-4673																																									
Alternate Telephone Number: (407) 836-6590																																									
Street Address of Facility (physical address): 1001 South Goldwyn Avenue	City: Orlando																																								
County: Orange																																									
Zip Code: 32805																																									
Mailing Address of Facility, if different (include city and zip code):																																									
E-Mail Address: Teresa.Williams@ocfl.net	E-Mail: <input type="checkbox"/> Do Not Have E-Mail <input type="checkbox"/> Do Not Wish to Provide																																								
Fax Number (including area code): ( )																																									
Is this facility located in or adjacent to the home of the owner/operator? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, all household members must be identified and background screening completed. Please attach a list of family members with their names and dates of birth.																																								
Maximum Capacity: 116																																									
<b>Days and Hours of Operation – please check AM or PM as applicable:</b>																																									
<table border="1"><thead><tr><th></th><th>Monday</th><th>Tuesday</th><th>Wednesday</th><th>Thursday</th><th>Friday</th><th>Saturday</th><th>Sunday</th></tr></thead><tbody><tr><td><input type="checkbox"/> 24 hour care</td><td><input checked="" type="checkbox"/> AM</td><td><input checked="" type="checkbox"/> AM</td><td><input checked="" type="checkbox"/> AM</td><td><input checked="" type="checkbox"/> AM</td><td><input checked="" type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td></tr><tr><td>Opening Time: 7:00</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td></tr><tr><td>Closing Time: 5:30</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td><td><input type="checkbox"/> AM</td></tr><tr><td></td><td><input checked="" type="checkbox"/> PM</td><td><input checked="" type="checkbox"/> PM</td><td><input checked="" type="checkbox"/> PM</td><td><input checked="" type="checkbox"/> PM</td><td><input checked="" type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td><td><input type="checkbox"/> PM</td></tr></tbody></table>			Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	<input type="checkbox"/> 24 hour care	<input checked="" type="checkbox"/> AM	<input checked="" type="checkbox"/> AM	<input checked="" type="checkbox"/> AM	<input checked="" type="checkbox"/> AM	<input checked="" type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	Opening Time: 7:00	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	Closing Time: 5:30	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM		<input checked="" type="checkbox"/> PM	<input checked="" type="checkbox"/> PM	<input checked="" type="checkbox"/> PM	<input checked="" type="checkbox"/> PM	<input checked="" type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM
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Months of Operation: <input type="checkbox"/> School Year Only <input type="checkbox"/> 12 months <input type="checkbox"/> Other																																									
<b>Check all service options that apply:</b>																																									
<table border="1"><tbody><tr><td>Full Day</td><td>Half Day</td><td>Drop-In</td><td>Night Care</td><td>Before School</td></tr><tr><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td></tr><tr><td>After School</td><td>Weekend</td><td>Infant Care (0-1)</td><td>Food Served</td><td>Transportation</td></tr><tr><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input type="checkbox"/></td><td><input checked="" type="checkbox"/></td><td><input type="checkbox"/></td></tr></tbody></table>		Full Day	Half Day	Drop-In	Night Care	Before School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	After School	Weekend	Infant Care (0-1)	Food Served	Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>																				
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After School	Weekend	Infant Care (0-1)	Food Served	Transportation																																					
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>																																					
<b>Program operated as a:</b> (Check Only One) <input checked="" type="checkbox"/> Child Care Facility OR <input type="checkbox"/> School-Age Child Care Program																																									

## SECTION 2: OWNERSHIP TYPE (CHECK ONE)

<input type="checkbox"/> Individual Ownership - Not Incorporated	Individual Owner	Complete Sections A and E
<input type="checkbox"/> Corporation	Corporation Documentation required	Complete Sections B and E
<input type="checkbox"/> Partnership – Not Incorporated	Partnership Documentation required	Complete Sections C and E
<input checked="" type="checkbox"/> Other Entity – Not Incorporated	e.g. School Board, Local Government Before & After School programs, Parks and Recreation, Faith Based	Complete Sections D and E
Local government		

## SECTION A: INDIVIDUAL OWNERSHIP – NOT INCORPORATED (Special Instructions: One owner)

Name (First Middle and or Maiden Last):			
Date of Birth:		Social Security Number*:	
Home Address:		City:	State: Zip Code:
Telephone Number (including area code): ( )			

Chapter 435, F.S., requires background screening of owners, operators, and directors. Social security numbers are also used for identification purposes when performing the background screening required by 402.305, F.S.

CF-FSP 5017, Application For A License to Operate a Child Care Facility, March 2009, 65C-22.001(1), F.A.C.

**SECTION B: CORPORATION** (Special Instructions: Upon initial application for child care licensure, attach **Articles of Incorporation**, which must include the names, the title/office, address, and telephone number for each member of the Board of Directors. Also attach the name and telephone number of the corporation's registered agent. Failure to continuously maintain a registered office and/or registered agent in Florida is grounds for revocation of this license. For **RENEWAL** applications for child care licensure attach a current copy of Certificate of Status/Certificate of Authorization from the Department of State available through SunBiz.org.)

Name of Corporation:		Corporate #:	
Address of Corporation:		Incorporated in which State?	
		If out of state, is the corporation registered in the State of Florida? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, please register prior to submitting an application.	
City:	State:	Zip Code:	Telephone Number (including area code): ( )
Designated Corporate Representative:		Date of Birth:	Social Security Number*
Home Address:	City:	State:	Zip Code:

**SECTION C: PARTNERSHIP – NOT INCORPORATED** (Special Instructions: Attach a copy of the Partnership Agreement annually. Attach additional sheets as applicable if more than two partners.)

Partner #1 (First Middle (Maiden) Last):			
Date of Birth:		Social Security Number*:	
Home Address (street address):		City:	State: Zip Code:
Telephone Number (including area code): ( )			
Partner #2 (First Middle (Maiden) Last):			
Date of Birth:		Social Security Number*:	
Home Address (street address):		City:	State: Zip Code:
Telephone Number (including area code): ( )			

**SECTION D: OTHER ENTITY – NOT INCORPORATED** (Special Instructions: These are programs operated by School Boards, before and after school programs, faith based programs and other non-incorporated entities.)

Name of Entity: Orange County, Florida			
Entity's Designated Representative (First Middle and or Maiden Last): Ajit Lalchandani, County Administrator			
Address of Entity (Street Address): 201 S. Rosalind Avenue		City: Orlando	State: Zip Code: FL 32801
Telephone Number (including area code): ( 407 ) 836-6590			

**SECTION E: ON-SITE DIRECTOR INFORMATION - To be completed by all applicants (Special Instructions: An On-site Director holds a Director Credential and is responsible for the day-to-day operation of the facility and is required to be on-site the majority of operating hours. A Multi-site Director holds a Director Credential and supervises multiple before-school and after-school programs for a single organization as follows: (a) Three sites regardless of the number of children enrolled or (b) More than three sites if the combined number of children does not exceed 350.)**

Name: (First Middle and or Maiden Last)			
Date of Birth:		Social Security Number*:	
Home Address:		City:	State: Zip Code:
Telephone Number (including area code): ( )		If Applicable, Name of Multi-Site Programs and enrollment:	

**SECTION 3: ATTESTATION (To be completed by all applicants)**

Has the owner, applicant, or director ever had a license denied, revoked, or suspended in any state or jurisdiction, been the subject of a disciplinary action, or been fined while employed in a child care facility? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please explain: (attach additional sheet(s) if necessary)
Have you or anyone identified as a party to ownership ever held a license (child care, foster care, cosmetology, etc.) with any state agency in any capacity other than a driver's license? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, where, what type of license, license number, and under what name?

Pursuant to section 402.3054, F.S., child enrichment service providers shall be of good moral character based upon screening, using level 2 standards in Chapter 435, F.S. If this facility utilizes a child enrichment service provider, it is the responsibility of the director to ensure that the child enrichment service provider is screened accordingly and parents/guardians provide written consent before a child may participate in activities conducted by the child enrichment service provider.

The Health Insurance Portability and Accountability Act (HIPAA) requires that personally identifiable health information must be protected from disclosure and maintained in a manner to prevent inadvertent disclosure to the public and to otherwise assure the privacy of such information. Your signature on this application indicates that you agree to comply with the requirements of HIPAA by protecting the confidentiality of employee and children's health records in your possession.

Falsification of application information is grounds for denial or revocation of the license to operate a child care facility. Your signature on this application indicates your understanding and compliance with this law.

I hereby attest that the information contained in this application is truthful and correct under penalty of perjury. This application may be withdrawn at any time the applicant so desires.

**Signature of Owner or Organization's Designated Representative**

**Date**

Teresa Jacobs, Orange County Mayor

**Person completing application if other than Owner or Organization's Designated Representative.**

Name: (Please Print)	Orange County
Khadija Pirzadeh, Contract Administrator, Head Start Division	
Telephone number including area code:	
( 407 )	836-8912

**Do Not Write Below this Line - Official Use Only**

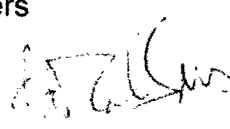
Date Fee Received:	Amount:	Check Number:	Received By Signature/Initials:	Date Fee Forwarded to Fiscal Office:				
<table border="1"> <tr> <td>Sexual Offender Address Cross-Reference (<a href="http://offender.fdle.state.fl.us">http://offender.fdle.state.fl.us</a>)</td> <td>Date of Search:</td> <td>Conducted by Signature/Initials:</td> <td>Exact Address Match:  <input type="checkbox"/> Yes  <input type="checkbox"/> No                 </td> </tr> </table>					Sexual Offender Address Cross-Reference ( <a href="http://offender.fdle.state.fl.us">http://offender.fdle.state.fl.us</a> )	Date of Search:	Conducted by Signature/Initials:	Exact Address Match: <input type="checkbox"/> Yes <input type="checkbox"/> No
Sexual Offender Address Cross-Reference ( <a href="http://offender.fdle.state.fl.us">http://offender.fdle.state.fl.us</a> )	Date of Search:	Conducted by Signature/Initials:	Exact Address Match: <input type="checkbox"/> Yes <input type="checkbox"/> No					



Interoffice Memorandum .....

September 14, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

THRU: George Ralls, MD, Director   
Health Services Department

FROM: Margaret Brennan, RN, MSSL, Manager  
Medical Clinic Division  
836-2649

SUBJECT: AHCA Letters of Agreement  
Consent Agenda, October 2, 2012

The Health Services Department is requesting approval to execute two Letters of Agreement (LOA) between Orange County and the State of Florida through the Agency for Health Care Administration (AHCA).

Under the first agreement, Orange County will remit to the state a total of \$528,339. In return, three of our Primary Care Access Network (PCAN) partners that are designated as Federally Qualified Health Centers (FQHCs) will receive a total of \$1,249,915 from AHCA to fund additional health care services for uninsured residents of Orange County.

Under the second agreement, Orange County will remit to the state a total of \$102,980. In return, one of our PCAN partners, Health Care Center for the Homeless, Inc., an FQHC, will receive a total of \$380,000 from AHCA to fund additional health care services for uninsured residents of Orange County.

**ACTION REQUESTED:** Approval of Letter of Agreement between Orange County and the Agency for Healthcare Administration in the amount of \$528,339 and Letter of Agreement between Orange County and the Agency for Healthcare Administration in the amount of \$102,980. **(Medical Clinic)**



## Letter of Agreement

THIS LETTER OF AGREEMENT made and entered into in duplicate on the \_\_\_\_\_ day of \_\_\_\_\_ 2012, by and between Orange County (the County), and the State of Florida, through its Agency for Health Care Administration (the Agency),

1. Per House Bill 5001, the General Appropriations Act of State Fiscal Year 2012-2013, passed by the 2012 Florida Legislature, County and the Agency, agree that County will remit to the State an amount not to exceed a grand total of \$528,339.
  - a. The County and the Agency have agreed that these funds will only be used to increase the provision of health services for the Medicaid, uninsured, and underinsured people of the County and the State of Florida at large.
  - b. The increased provision of Medicaid, uninsured, and underinsured funded health services will be accomplished through the following Medicaid programs:
    - i. The Disproportionate Share Hospital (DSH) program.
    - ii. The removal of inpatient and outpatient reimbursement ceilings for teaching, specialty and community hospital education program hospitals.
    - iii. The removal of inpatient and outpatient reimbursement ceilings for hospitals whose charity care and Medicaid days as a percentage of total adjusted hospital days equals or exceeds 11 percent.
    - iv. The removal of inpatient and outpatient reimbursement ceilings for hospitals whose Medicaid days, as a percentage of total hospital days, exceed 7.3 percent, and are trauma centers.
    - v. Increase the annual cap on outpatient services for adults from \$500 to \$1,500.
    - vi. Medicaid Low Income Pool (LIP) payments to rural hospitals, trauma centers, specialty pediatric hospitals, primary care services and other Medicaid participating safety-net hospitals.
    - vii. Medicaid LIP payments to hospitals in the approved appropriations categories.
    - viii. Medicaid LIP payments to Federally Qualified Health Centers.
    - ix. Medicaid LIP payments to Provider Access Systems (PAS) for Medicaid and the uninsured in rural areas.
    - x. Medicaid LIP payments for the expansion of primary care services to low income, uninsured individuals.

2. The County will pay the State an amount not to exceed the grand total amount of \$528,339. The County will transfer payments to the State in the following manner:
  - a. The first quarterly payment of \$132,087 for the months of July, August, and September is due upon notification by the Agency.
  - b. Each successive payment of \$132,084 is due as follows, November 30, 2012, March 31, 2013 and June 15, 2013.
  - c. The State will bill the County each quarter payments are due.
3. Timelines: This agreement must be signed and submitted to the Agency no later than October 1, 2012, to be effective for SFY 2012-2013.
4. Attached are the DSH and LIP schedules reflecting the anticipated annual distributions for State Fiscal Year 2012-2013.
5. The County and the State agree that the State will maintain necessary records and supporting documentation applicable to Medicaid, uninsured, and underinsured health services covered by this Letter of Agreement. Further, the County and State agree that the County shall have access to these records and the supporting documentation by requesting the same from the State.
6. The County and the State agree that any modifications to this Letter of Agreement shall be in the same form, namely the exchange of signed copies of a revised Letter of Agreement.
7. The County confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the providers to re-direct any portion of these aforementioned Medicaid supplemental payments in order to satisfy non-Medicaid, non-uninsured, and non-underinsured activities.
8. The County agrees the following provision shall be included in any agreements between the County and local providers where funding is provided for the Medicaid program. Funding provided in this agreement shall be prioritized so that designated funding shall first be used to fund the Medicaid program (including LIP) and used secondarily for other purposes.
9. The Agency will reconcile the difference between the amount of the IGTs used by or on behalf of individual hospitals' buybacks of their Medicaid inpatient and outpatient trend adjustments or exemptions from reimbursement limitations for SFY 2011-12 and an estimate of the actual annualized benefit derived based on actual days and units of service provided. Reconciliation amount may be incorporated into current year (SFY 2012-13) LOAs.
10. This Letter of Agreement covers the period of July 1, 2012 through June 30, 2013 and shall be terminated June 30, 2013.

**WITNESSETH:**

**IN WITNESS WHEREOF** the parties have duly executed this Letter of Agreement on the day and year above first written.

Orange County

State of Florida

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phil E. Williams  
Assistant Deputy Secretary for Medicaid Finance,  
Agency for Health Care Administration

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

<b>Local Government Intergovernmental Transfers</b>	
<b>Program / Amount</b>	<b>State Fiscal Year 2012-2013</b>
DSH	
LIP, Exemptions & SWI	528,339
Nursing Home SMP	
<b>Total Funding</b>	<b>\$528,339</b>

## Letter of Agreement

THIS LETTER OF AGREEMENT made and entered into in duplicate on the \_\_\_\_\_ day of \_\_\_\_\_ 2012, by and between Orange County (the County), and the State of Florida, through its Agency for Health Care Administration (the Agency),

1. Per House Bill 5001, the General Appropriations Act of State Fiscal Year 2012-2013, passed by the 2012 Florida Legislature, County and the Agency, agree that County will remit to the State an amount not to exceed a grand total of \$102,980.
  - a. The County and the Agency have agreed that these funds will only be used to increase the provision of health services for the Medicaid, uninsured, and underinsured people of the County and the State of Florida at large.
  - b. The increased provision of Medicaid, uninsured, and underinsured funded health services will be accomplished through the following Medicaid programs:
    - i. Medicaid, Low Income Pool payments for the expansion of primary care services to low income, uninsured individuals by:
      1. Reducing potentially avoidable emergency room visits by developing initiatives to identify persons inappropriately using hospital emergency rooms or other emergency care services and provide care coordination and referral to primary care providers.
      2. Reducing potentially avoidable hospitalizations for ambulatory care sensitive conditions, which involve admissions that evidence suggests could have been avoided.
      3. Expansion of primary care infrastructure to provide additional people with a medical home, thereby supporting meaningful emergency room diversion efforts while also improving overall health care in the community.
      4. Expansion of Primary care through expanded service hours (e.g., evening or weekend hours).
      5. Initiatives to increase self-management and adherence to treatment plans and self-management goals through the availability of disease management services for persons with ambulatory care sensitive conditions such as diabetes, asthma, hypertension, COPD, and high cholesterol.
    - ii. Projects will be required to report qualitative and quantitative data relating to the various initiatives. Initiatives can include any or all of the following services. Some examples:
      1. Hospital Emergency Room (ER) and In Patient (IP) diversion initiatives:

- a. Number of people diverted from a hospital emergency room to a clinic prior to receiving services at the emergency room;
- b. Number of people referred from a hospital emergency room for follow-up care after being treated in the ER;
- c. Number of people referred from a hospital emergency room to a primary care provider;
- d. Number and percent of ER admissions without a subsequent admission with a follow-up appointment with a provider within 14 days of the ER event date;
- e. Number of hospital inpatients referred for follow-up care or referred to a primary care provider upon discharge from the hospital;

2. Clinic services expansion initiatives:

- a. Number of additional persons by payer source (uninsured, Medicaid etc.) seen and visits as a result of the LIP grant;
- b. Additional hours of operation funded by the LIP grant;
- c. Determination of what treatment choice a person would have made if the LIP-funded clinic or service was not available – for example, would the patient have accessed an emergency room, accessed another primary care clinic, or foregone care.
- d. Summary of services rendered

3. Disease management initiatives:

- a. Number of people participating (enrolled and engaged) persons by payer source (uninsured, Medicaid, etc.) in each DM program funded by the LIP project;
- b. Data showing the relative adherence of DM program participants with established clinical practice guidelines (e.g., HbA1c testing, LDL-C screening, etc) and self-management activities (e.g., daily weights of CHF)
- c. Information showing the impact on hospital inpatient and outpatient utilization by DM program participants
- d. Ensure that DM program activities do not duplicate existing Medicaid DM program services for Medicaid recipients.

- 2. The County will pay the State an amount not to exceed the grand total amount of \$102,980. The County will transfer payments to the State in the following manner:

- a. The first payment of \$25,745 for the months of July, August and September is due upon notification by the Agency.
  - b. Each successive payment of \$25,745 is due as follows, November 30, 2012, March 31, 2013 and June 15, 2013.
  - c. The State will bill the County when each quarter payments are due.
3. Timelines: This agreement must be signed and submitted to the Agency no later than October 1, 2012, to be effective for SFY 2012-2013.
4. The anticipated annual distribution for Orange County for State Fiscal Year 2012-2013 is \$380,000.
5. The County and the State agree that the State will maintain necessary records and supporting documentation applicable to Medicaid, uninsured, and underinsured health services covered by this Letter of Agreement. Further, the County and State agree that the County shall have access to these records and the supporting documentation by requesting the same from the State.
6. The County and the State agree that any modifications to this Letter of Agreement shall be in the same form, namely the exchange of signed copies of a revised Letter of Agreement.
7. The County confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the providers to re-direct any portion of these aforementioned Medicaid supplemental payments in order to satisfy non-Medicaid, non-uninsured, and non-underinsured activities.
8. The County agrees the following provision shall be included in any agreements between the County and local providers where funding is provided for the Medicaid program. Funding provided in this agreement shall be prioritized so that designated funding shall first be used to fund the Medicaid program (including LIP) and used secondarily for other purposes.
9. This Letter of Agreement covers the period of July 1, 2012 through June 30, 2013 and shall be terminated June 30, 2013.

**WITNESSETH:**

**IN WITNESS WHEREOF** the parties have duly executed this Letter of Agreement on the day and year above first written.

Orange County

State of Florida

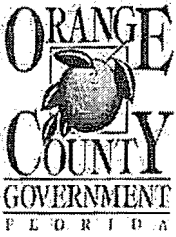
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phil E. Williams  
Assistant Deputy Secretary for Medicaid Finance,  
Agency for Health Care Administration

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title





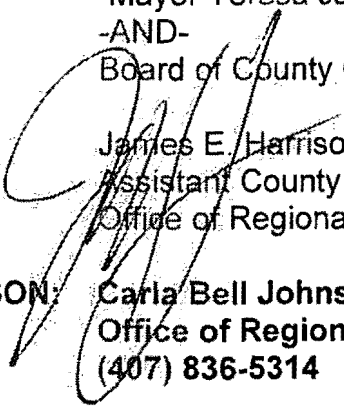
## Interoffice Memorandum

I. CONSENT AGENDA  
OFFICE OF REGIONAL MOBILITY  
1

AGENDA ITEM

September 17, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM:  James E. Harrison, Esq., P.E.  
Assistant County Administrator  
Office of Regional Mobility

CONTACT PERSON: Carla Bell Johnson, AICP, Assistant to the Director  
Office of Regional Mobility

PHONE: (407) 836-5314

SUBJECT: October 2, 2012 – Consent Agenda  
East Central Florida Sustainable Communities Consortium  
Memorandum of Understanding (MOU)

The East Central Florida Regional Planning Council (ECFRPC) successfully pursued a U.S. Department of Housing and Urban Development (HUD) Sustainable Communities Planning Grant in the amount of \$2.4 million. This grant application was submitted on behalf of an extensive consortium of local partners for the purpose of developing sustainable and inclusive development plans surrounding Phase I SunRail stations. As a Core Consortium member and sub-recipient, Orange County's component of this grant totals \$126,715.95, including an in-kind match contribution of \$25,343.18. This funding will be utilized by the County to complete a corridor planning study along Orange Avenue in the immediate vicinity of the Sand Lake Road SunRail Station that will identify Transportation Design for Livable Communities (TDLC) standards to be utilized to transform this corridor into a multi-modal, context-sensitive facility that supports the transit-oriented development planned for this area.

In accordance with HUD requirements, this MOU outlines the organizational structure of the East Central Florida Sustainable Communities Consortium, the decision-making processes, and the responsibilities of the ECFRPC and the Consortium Participants. A more detailed Sub-recipient Agreement that outlines specific grant requirements is currently being developed and will be brought forth to the Board for consideration in the coming weeks.

This MOU has been reviewed and approved by the County Attorney's Office.

**ACTION REQUESTED:** Approval of East Central Florida Sustainable Communities Consortium Memorandum of Understanding. District 4.

JEH/CBJ/lab

Attachment

c: Jeff Newton, County Attorney

**East Central Florida Sustainable Communities Consortium  
Memorandum of Understanding**

This East Central Florida Sustainable Communities Consortium Memorandum of Understanding ("MOU") is being entered into this \_\_\_\_ day of \_\_\_\_\_, 2012, by and between the East Central Florida Regional Planning Council ("ECFRPC"), an agency of the State of Florida, whose address is 309 Cranes Roost Boulevard, Suite 2000, Altamonte Springs, Florida 32701 and we, the undersigned.

**RECITALS**

**WHEREAS**, In June 2009, the U.S. Departments of Housing and Urban Development (HUD), Transportation, and the Environmental Protection Agency announced the creation of an interagency partnership and Sustainable Communities Regional Planning Grant Program that would support regions that committed to work collaboratively across jurisdictional boundaries to create and implement "Regional Plans for Sustainable Development";

**WHEREAS**, the ECFRPC and 25 other public and private organizations, including local governments, metropolitan and transportation planning organizations, and other public, private, and civic organizations, convened to create the East Central Florida Sustainable Communities Consortium (referred to herein as the "Consortium" or "Consortium Participants");

**WHEREAS** in 2011, on behalf of the Consortium, the ECFRPC, as lead applicant, submitted an application to HUD and was subsequently awarded a Sustainable Communities Regional Planning Grant (the "Grant");

**WHEREAS**, in order to memorialize the terms and conditions of the Grant, the ECFRPC, as lead agency, entered into a Cooperative Agreement with HUD on February 1, 2012 (the "Cooperative Agreement");

**WHEREAS**, pursuant to the Cooperative Agreement, and the terms of the Grant, the Consortium Participants are executing this Memorandum of Understanding in order to memorialize their understanding of their respective responsibilities as Consortium Participants.

**I. Consortium Participants.** This Memorandum of Understanding ("MOU") is being executed by the members of the East Central Florida Sustainable Communities Consortium, a list of whom is attached hereto and incorporated herein by reference as Appendix 1, East Central Florida Sustainable Communities Consortium Participants.

**II. Goal.** The Consortium will work together to carry out the activities outlined in the Consortium's Work Plan, attached hereto and incorporated herein by reference as Appendix 2, Work Plan, as approved by HUD for funding under the Grant.

The Work Plan details how the Consortium will apply the Grant to develop and prepare for implementation of sustainable and inclusive development plans around the future station locations for East Central Florida's SunRail commuter rail system, anticipated to begin service in 2014. The goal of the Work Plan is to produce the following outcomes:

- Adoption of detailed station area plans (or their equivalent) for six of the twelve Phase I SunRail stations (the "Study Focus Stations") identified in the Consortium's Work Plan;
- Assessment of affordable, fair, and equitable housing needs near all 12 Phase I SunRail stations, as well as the development of strategies to encourage the provision of needed affordable housing;
- Alignment with economic and workforce development strategies to ensure the overall station area plans improve access to jobs and incentivize further investment in these communities;
- Alignment with state, regional, and local transportation plans to provide appropriate local transit, bicycle, and pedestrian connections to the SunRail stations;
- Identification by station area specific working groups of potential changes local governments could consider in comprehensive plans and land development regulations to encourage sustainable, compact urban development in places identified in the station area plans;
- Development of specific strategies and development policies that can serve as applicable models to help revitalize minority and/or low-income neighborhoods adjacent to the remaining six Phase 1 stations along the SunRail route; and
- Enhance ability of Consortium Participants to share the lessons learned from this project and extend sustainable and inclusive development practices to other communities in the East Central Florida region.

### **III. Responsibilities.**

#### **A. Consortium Participant responsibilities are as follows:**

- To work cooperatively with the ECFRPC and other Consortium Participants to carry out the activities and achieve the outcomes defined in the Work Plan;
- To participate in Consortium meetings and, as appropriate, in meetings of advisory/working groups and other committees established to carry out the Work Plan;
- To work with the ECFRPC in its representative capacity with HUD on behalf of all Consortium Participants; and
- To fulfill specific roles in implementing the Work Plan by providing leadership, staff support, or financial support (in-kind, cash or leverage funding contributions, as appropriate as determined by the affected Consortium Participant). Additionally, those Consortium Participants who will be receiving funding from the Grant through the ECFRPC (the "Sub-Recipients"), a list of whom is included in Appendix 3, Consortium Participants and Commitments, and which is attached hereto and incorporated herein by reference, will be required to enter into a Sub-Recipient Agreement with the ECFRPC which binds the Sub-Recipient to the HUD Grant requirements, and which will detail the program assistance that the Sub-Recipient will provide.

#### **B. ECFRPC responsibilities are as follows:**

- ECFRPC will act, in its role as Lead Agency, in the representative capacity with HUD on behalf of all Consortium Participants, and ECFRPC agrees to assume administrative responsibility for ensuring the Consortium's Work Plan is carried out in compliance with HUD requirements and the requirements and conditions of the Cooperative Agreement, including but not limited to, all budgeting, compliance, reporting, and monitoring requirements and compliance with the Federal Funding Accountability and Transparency Act of 2006; provided, however, ECFRPC has no authority to bind the Consortium to any budget or financial commitments or matters that exceed the Work Plan without an affirmative vote of all of the Consortium

Participants. ECFRPC further agrees to provide timely response to reasonable questions and information requests provided by Consortium Participants; and

- To work cooperatively with the Consortium Participants to achieve the goals of the Work Plan.

**IV. Organizational Structure and Decision-making.** Each Consortium Participant will designate an individual to serve as the primary point of contact on its behalf and to represent it in meetings of the Consortium (the “Designated Representative”). The ECFRPC, as Lead Agency, will maintain a list of all Consortium Participants and their Designated Representatives.

The Designated Representatives or the alternate will meet at least two times a year to receive reports on the progress of the Work Plan and to serve in an advisory capacity for the Grant activities. The Consortium will meet at the office of the East Central Florida Regional Planning Council, unless otherwise notified.

Within the full Consortium, a **Core Consortium** will assume the principal responsibility for carrying out the Work Plan. This Core Consortium will function as an overall steering committee and will work as a group to review the overall progress of the Work Plan and to identify and resolve key issues. The Core Consortium will provide general guidance for use in the station area plans as appropriate, review station area plans and products, address crosscutting issues among the Study Focus Station area plans, and review station area and other working group products to bring recommendations to the full Consortium on how to advance sustainable communities practices across the region. The foregoing notwithstanding, it is understood and acknowledged by the parties hereto that each Sub-Recipient shall have the ultimate decision-making authority for the Study Focus Station within their jurisdiction. The Core Consortium will include a Designated Representative from each of the following organizations:

- East Central Florida Regional Planning Council;
- The City of DeBary, as the lead local government for the DeBary Station Area Plan;
- Seminole County, as the lead local government for the Sanford and Altamonte Springs Station Area Plans;
- The City of Longwood, as the lead local government for the Longwood Station Area Plan;
- The City of Orlando, as the lead local government for the LYNX Central Station Area Plan;
- Creative Village Development LLC, as the City of Orlando’s partner in the Creative Village public/private redevelopment project in close proximity to LYNX Central Station;
- Orange County, as the lead local government for the Sand Lake Station Area Plan;
- University of Florida Shimer Center for Housing Studies;
- MetroPlan Orlando;
- Central Florida Regional Transportation Authority (LYNX); and
- Florida Department of Transportation District 5.

The chairs of the Affordable Housing Working Group and the Outreach and Equity Advisory Group, as described below, will serve as ex-officio Core Consortium members. The Core Consortium will meet four times per year at the office of the East Central Florida Regional Planning Council, unless otherwise notified.

A majority of Core Consortium members shall constitute a quorum for meetings of the Core Consortium. In the event that a quorum is not present, the representatives present may discuss the agenda items but defer official actions to a later date.

A majority of Consortium Designated Representatives shall constitute a quorum for meetings of the full Consortium. In the event that a quorum of the full Consortium is not present, but a quorum of the Core Consortium is present, the meeting may be conducted as a Core Consortium meeting provided the meeting has been noticed appropriately.

The Core Consortium and the full Consortium will strive for consensus on all decisions and take a formal vote of the representatives when required by this MOU or when otherwise needed. When voting is required or necessary, each Consortium Participant shall represent a voting member and a simple majority vote will be necessary to take action.

If the Consortium Participants cannot reach agreement on an issue the parties shall submit the issues in dispute to the ECFRPC for voluntary mediation pursuant to its adopted dispute resolution process or to such other mediation process as may be mutually agreed upon by the parties.

The Consortium will establish the following advisory/working groups to guide its activities:

- **Six Study Focus Station Working Groups** will individually establish and review the planning activities for their respective SunRail station(s) as identified in the grant application. They will be chaired by the Sub-Recipient for each station. Each Study Focus Station Working Group's membership will include local governments and key partners specific to each Study Focus Station, including representatives of minority and low-income neighborhoods impacted by the station as determined by each Sub-Recipient with input from the ECFRPC. The members or representatives of the Study Focus Station Working Groups are not required to be Consortium Participants in order to participate; provided, however, that only Consortium Participants shall be eligible to vote on any matter that may come before the Study Focus Station Working Groups. The Study Focus Station Working Groups will meet at least four (4) times per year. The Study Focus Station Working Groups will provide regular reports to the Consortium.
- **An Affordable Housing Working Group** will assist with technical review of the affordable housing needs analysis for all 12 Phase I SunRail stations and make recommendations to the Consortium regarding strategies and financing opportunities to encourage the provision of needed affordable housing. The Affordable Housing Working Group members will include representatives of the ECFRPC, local governments representing all 12 Phase I SunRail stations, and other members of the public with an interest in affordable housing; provided, however, that only Consortium Participants shall be eligible to vote on any matter that may come before the Affordable Housing Working Group. The Affordable Housing Working Group will meet at least four (4) times per year. The Affordable Housing Working Group will provide regular reports to the Consortium.
- **An Outreach and Equity Advisory Group** will advise the Consortium on how to ensure the planning process provides opportunities for all population groups to participate in making decisions about the future and creates equitable opportunities for all segments of the region. The Outreach and Equity Advisory Group members will include representatives of ECFRPC, each of the six Study Focus Station Working Groups, MetroPlan Orlando, FDOT District 5, minority or lower-income neighborhoods near or adjacent to the SunRail stations, and other regional leaders with expertise in these areas. The Core Consortium will recruit members of the Outreach and Equity Advisory Group. The Outreach and Equity Advisory Group will meet at least two times per year. These meetings will be open to participation by organizations that are not part of the Consortium; provided, however, that only Consortium Participants shall be eligible to vote on any matter that may come before the Outreach and Equity Advisory Group. The Outreach and Equity Advisory Group will provide regular reports to the Consortium.

The advisory/working groups may elect to follow Roberts Rules of Order or any other agreed upon parliamentary procedures to conduct their meetings. The membership and characteristics of each advisory/working group will be circulated to all Consortium Participants when complete. The ECFRPC shall take minutes of each meeting of each advisory/working group (except for the Study Focus Station Working Groups where the local governments will take minutes), shall maintain a record of the membership of each advisory/working group and a record of all Consortium and Core Consortium meeting agendas, presentation

materials, correspondence, and all other documents that qualify as public records under Chapter 119, Florida Statutes, as well as a brief summary of each Consortium and Core Consortium meeting. The ECFRPC, or a Sub-Recipient mutually agreed to by the ECFRPC and such Sub-Recipient, shall maintain a record of all advisory/working group meeting agendas, presentation materials, correspondence, and all other documents that qualify as public records under Chapter 119, Florida Statutes, as well as a brief summary of each advisory/working group meeting.

Meetings of the Consortium, the Core Consortium and the advisory/working groups are public meetings which will be noticed at least fourteen (14) days prior to the meeting by the ECFRPC, or noticed by the local government for their Study Focus Station Working Groups in accordance with such local government's standard public notification procedures. Consortium correspondence, electronic mail, reports, publications, memoranda, and all other documents deemed public records pursuant to Chapter 119, Florida Statutes, shall be preserved accordingly and shall be made available for public inspection upon request. Each Consortium Participant is responsible for maintaining their respective records in accordance with Florida Law.

**VII. Accountability.** All Designated Representatives shall attend meetings, participate in the tasks and activities as outlined in the Work Plan and this MOU, and provide monthly Progress Reports and Leverage Reporting Forms to the ECFRPC; such forms to be provided to the Consortium Participants by the ECFRPC.

Each Sub-Recipient will be required to execute Sub-Recipient Agreements which will provide, among other things, deliverables expected from each Sub-Recipient, timelines, mechanisms for reimbursement of costs, accountability under the Cooperative Agreement, and delivery of supporting documentation.

**VIII. Addition or Resignation of Consortium Participants.** The Consortium may agree to invite or accept into membership other parties. A majority vote of the full Consortium for approval is required to admit other parties into the Consortium. These parties would become Consortium Participants upon the execution of this MOU.

Any Consortium Participant may resign its membership in the Consortium by providing written notice from the Consortium Participant's Executive Director, Chief Executive Officer, or their designee, to the Executive Director of the ECFRPC. Such resignation shall be effective upon receipt unless otherwise stated. Resignation of Consortium Participant status shall not relieve a Consortium Participant of any responsibilities or liabilities already incurred, but shall operate to relieve such Consortium Participant from any future responsibility, financial or otherwise, under this MOU and any applicable Sub-Recipient Agreement. The Consortium will reevaluate its overall Work Plan and budget as needed following resignation of any Consortium Participant.

**IX. Term.** The term of the responsibilities described in this MOU shall be June 1, 2012, to January 31, 2015 unless the Grant period is otherwise extended by HUD. The responsibilities set forth in this MOU shall not be affected by the failure of one or more parties to execute this MOU. A copy of the fully-executed MOU will be kept on file at the ECFRPC offices.

**X. Amendments.** The provisions of this MOU may only be amended as may be mutually agreed upon in writing by the parties hereto.

**XI. Counterparts.** This MOU may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

**XII. Severability.** If any part of this MOU is found invalid or unenforceable by any court of competent jurisdiction, such invalidity or unenforceability shall not affect the other parts of this MOU if the rights and

obligations of the parties and if the intention of the parties can continue to be effective. To that end, this MOU is declared severable.

**XIII. Notices.** Any notice, other than notices of public meetings, required or allowed to be delivered hereunder shall be in writing and be deemed to be delivered upon receipt before 5:00 p.m. on a business day by hand delivery, facsimile, overnight courier or U.S. Mail, postage prepaid, certified mail, return receipt requested, or when delivered to a nationally recognized overnight courier service addressed to the person at the address in Appendix 3, Consortium Participants and Commitments, or at such other address as the party shall have specified by written notice to the other party delivered in accordance herewith. If written permission is granted by a consortium member, electronic delivery with return receipt request will be acceptable. If return receipt is not received, one of the aforementioned delivery options will be accomplished.

**XIV.** This MOU shall be under the governing laws of the State of Florida.

We, the undersigned, have read and acknowledge the responsibilities set forth in this MOU and commit to serve as a participant in the East Central Florida Sustainable Communities Consortium in accordance with the terms outlined herein.

ORANGE COUNTY, FLORIDA

By: Board of County Commissioners

By: \_\_\_\_\_

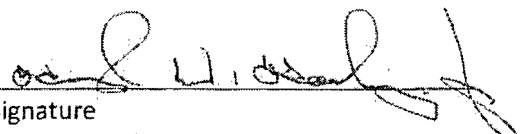
Teresa Jacobs  
Orange County Mayor

Date: \_\_\_\_\_

ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

By: \_\_\_\_\_

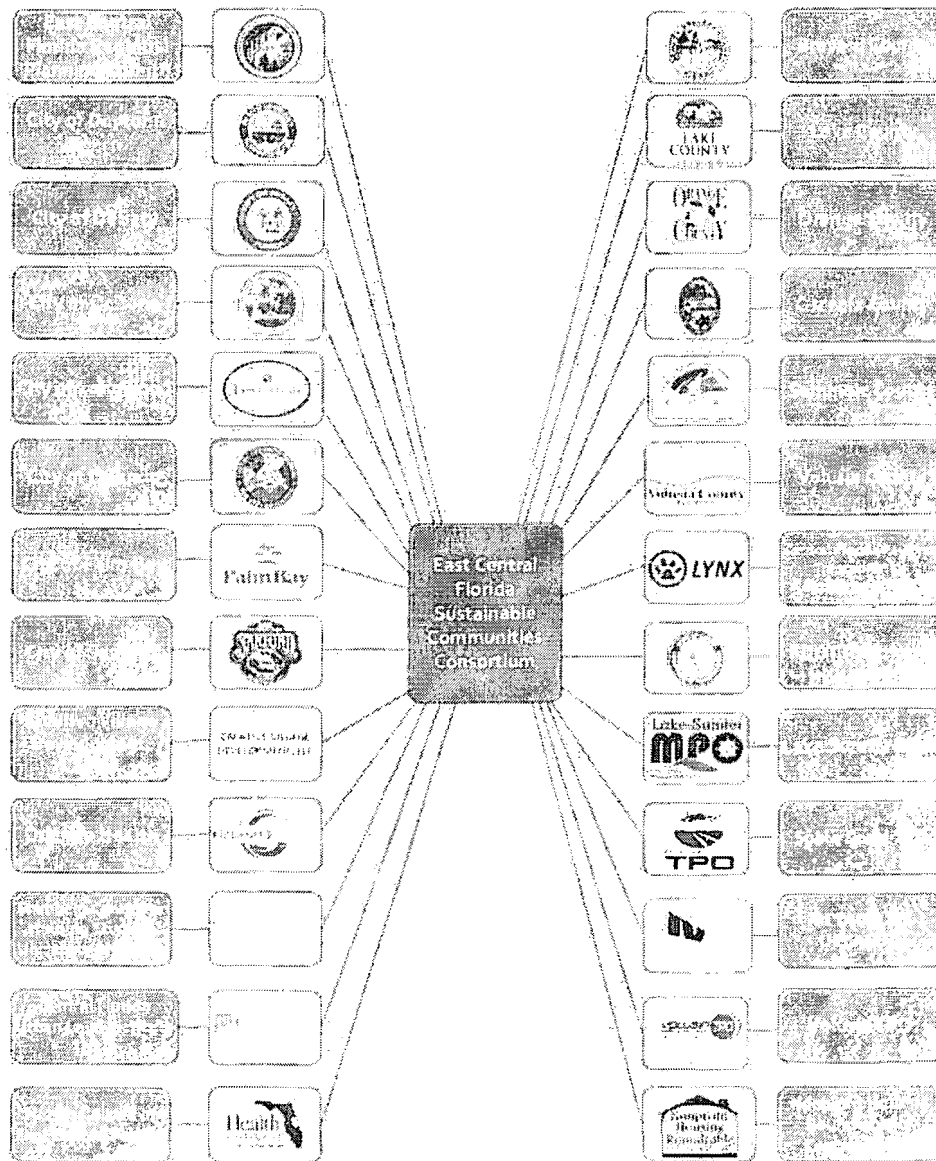
Deputy Clerk

  
Signature  
Hugh W. Harling, Jr., Executive Director  
East Central Florida Regional Planning Council

Date:   Sep 18, 2012

## Appendix 1

### East Central Florida Sustainable Communities Consortium Participants (Effective August 22, 2012)



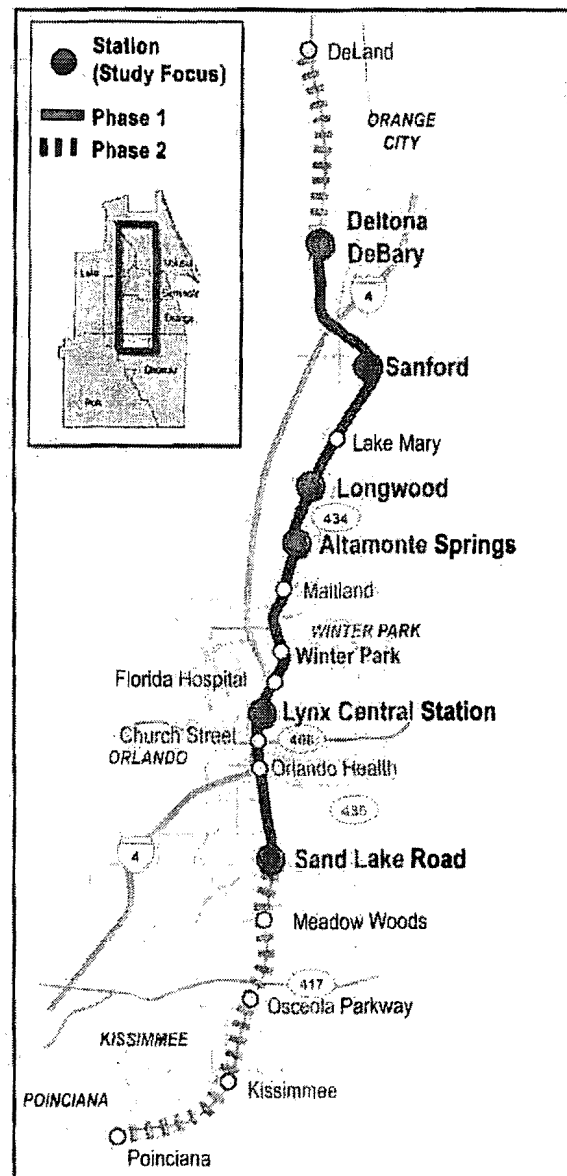


Work Plan for the East Central Florida Sustainable Communities Regional Planning Grant**ABSTRACT**

The East Central Florida Sustainable Communities Consortium will use the Sustainable Communities Regional Planning Grant to develop and prepare for implementation of sustainable and inclusive development plans around the future station locations for East Central Florida's SunRail commuter rail system, anticipated to begin service in 2014. With Phase I capital investment estimated at \$357 million in Federal, state, and local funding, SunRail will catalyze a "Corridor of Commerce" to transform communities and encourage sustainable growth, particularly in minority and/or low-income neighborhoods adjacent to several of the committed stations. The grant will support detailed planning for 6 out of the 12 Phase I SunRail stations, affordable housing assessments for all 12 stations, and regional collaboration to share best practices and to guide future planning in the region.

The Consortium's work plan will build on the work done for *How Shall We Grow?*, a 50-year shared regional vision adopted in 2007 through a voluntary Regional Growth Compact signed by representatives of 7 counties and 86 cities. In 2010 the East Central Florida 2060 Plan was adopted as a guide for local decision making to implement the regional vision. This plan meets state statutory requirements as the region's Strategic Regional Policy Plan and constitutes the Regional Plan for Sustainable Development.

SunRail represents an historic opportunity to transform communities using the commuter rail service as a catalyst for sustainable and inclusive growth. A Florida Department of Transportation study examined economic benefits of potential transit-oriented development at all 17 Phase I and II SunRail stations. The study estimated that development around the SunRail stations would create nearly 95,000 permanent jobs within a half-mile radius each station, with a total payroll impact of \$2.5 billion. Planning level analyses have estimated that the development would result in an additional \$18.4 billion in property value in these areas, though more specific estimates will be developed through the grant activities or related transit-oriented development planning by local governments with FDOT support. These benefits cannot be fully realized without the station area planning and land development regulation changes that are a primary focus for the proposed grant activities.



The Consortium will apply the grant resources to further develop and sustain regional and community partnerships to:

- Attract high-quality, higher-paying jobs and provide residents the opportunity to access these jobs using public transit;
- Promote social equity and access to opportunity through investments in minority and/or low-income neighborhoods near or adjacent to several of the SunRail stations;
- Provide more transportation choices, improve public health and safety, and reduce energy use by providing local transit, bicycle, and pedestrian connections to SunRail stations;
- Plan for fair, affordable, and energy efficient housing around the SunRail stations;
- Encourage sustainable, compact urban development surrounding the SunRail stations; and
- Integrate and leverage investments among state, regional, and local transportation, economic development, housing, community development, and other agencies, as well as the private and nonprofit sectors.

This project is consistent with the goals of the Sustainable Communities Partnership as well as Florida's state agency plans for transportation, economic development, and environmental protection. The grant activities will produce the following outcomes:

- Adoption of station area plans for six SunRail stations, which will be consistent with the East Central Florida 2060 Plan and the six Livability Principles defined by the Sustainable Communities Partnership;
- Assessment of affordable, fair, and equitable housing needs near all 12 Phase I SunRail stations, as well as the development of strategies for encouraging the provision of needed affordable housing;
- Alignment with economic and workforce development strategies to ensure the overall station area plans improve access to jobs and incentivize further investment in these communities;
- Alignment with state, regional, and local transportation plans to provide appropriate local transit, bicycle, and pedestrian connections to the SunRail stations;
- Identification of changes needed to local comprehensive plans and land development regulations to encourage sustainable, compact urban development in places identified in the station area plans;
- Development of specific strategies and development policies that can serve as applicable models to help revitalize minority and/or low-income neighborhoods adjacent to other stations along the SunRail route; and
- Capacity building among Consortium members to share the lessons learned from this project and extend sustainable and inclusive development practices to other communities in the East Central Florida region.

## WORK PLAN

### BACKGROUND

The East Central Florida region was one of the fastest growing areas of the nation over the past 50 years, with population growing from less than 300,000 in 1950 to nearly 3.2 million in 2010 (U.S. Census). Population growth began to taper off in 2007 as the traditional driver of the region's growth – relocation of families and retirees from the rest of the country – slowed dramatically. Population growth is expected to strengthen in upcoming years but is not likely to regain the previous pace. The region's population has become increasingly diverse during this period, with particularly strong growth in the past decade among residents of Hispanic or Latin origin.

The recession impacted East Central Florida significantly, with the most severe impacts in housing, real estate, and construction. Employment has begun to edge higher, but March 2012 employment is more than 118,000 jobs (8 percent) lower than the February 2008 peak (U.S. Bureau of Labor Statistics). The unemployment rate surged from historic lows of near 3 percent in 2006 to nearly 12 percent in early 2010. The region's unemployment rate has since fallen below 9 percent as of March 2012. The region has been severely impacted by the collapse of home prices due to oversupply, lack of demand, and the banking and credit crisis. Single-family homes lost 40 to 50 percent of their value from their peak in 2006 through 2011. While a large housing inventory was built, affordable housing continues to be a challenge for many of the region's workers.

The region's industry mix historically has been driven by lower-wage jobs in services and hospitality, reflecting its status as one of the world's leading tourist destinations. The average wage per job was \$41,900 in 2010, 10 percent below the national average (U.S. Bureau of Economic Analysis). Regional and local economic development efforts include strategies to retain existing industries; to target growth in emerging industries such as creative arts and design and life sciences; and to cultivate small businesses, startups, and entrepreneurs. The region's ability to attract and retain skilled workers – as well as the availability of suitable sites – will be critical to the success of these strategies.

The region accommodated the unprecedented population growth over the last half of the 20th century by developing in a sprawling, low-density pattern. The costs of this pattern are evident: rapid conversion of open space to build more houses, loss of agricultural land, encroachment on sensitive environmental areas, significant increases in water and energy use, and overreliance on cars for transportation. Fewer than half of the region's residents lived within cities in 2007, a share that has declined since 2000 (U.S. Census Bureau).

In the past decades, the region's highway investments have not been able to keep pace with the growth in demand for moving people and freight. Vehicle-miles traveled more than doubled between 1990 and 2008, while total road mileage has increased about 25 percent (Federal Highway Administration). Over 90 percent of regional trips use automobiles, with public transit accounting for about 1.3 percent in 2010 (U.S. Census Bureau, American Community Survey). The result has been a continued degrading of travel time and safety. Nearly 80 percent of peak-period highway travel is in congested conditions, with average delay of 38 hours per commuter in 2010 (Texas Transportation Institute, Urban Mobility Report, 2011). The Orlando-Kissimmee metropolitan statistical area has been ranked as the nation's most dangerous area for pedestrians (Transportation for America, Dangerous by Design, 2011).

The public transportation alternative today usually means spending hours on a bus and making several connections to use the transit system. This is particularly true for low-income populations making trips

between affordable housing opportunities and lower-wage jobs. Over the past decades, the combination of higher home prices (until the crash), “drive until you qualify” housing searches, and long commutes has had a toll on household budgets, with the proportion of population paying more than 45 percent of income on housing and transportation increasing from 88 percent to 92 percent (Center for Neighborhood Technology, H&T Affordability Index).

In 2007, 20 percent of adults reported changing outdoor activities due to poor air quality in Central Florida (Florida Department of Health). Of primary concern is ozone, which is a main ingredient in urban smog that affects the region in many ways, from asthma rates to agricultural production. Regional emissions of air quality pollutants that produce ozone generally have been declining for the past 30 years due to improvements in vehicle technology – but if travel continues to grow, total emissions may begin to increase, and the region’s air quality could slip below Federal standards. Energy efficiency also is a regional concern because of its impacts on economic activity and future resource availability.

The gap in economic opportunity between socioeconomic groups remains significant. Three of the six counties (Orange, Osceola, and Volusia) recorded poverty rates in excess of 16 percent in 2010. Lower-income families often lack convenient access to jobs, public transportation, fresh food, health care, and other basic needs. More than 13 percent of low-income residents live more than one mile from a grocery store (U.S. Department of Agriculture). Orange County’s 2011 Analysis of Impediments to Fair Housing Choice concluded that fair housing issues in Orange County are still present despite enforcement and outreach efforts in place. Based on the fair housing complaints filed, the primary complaints for housing discrimination are from the disabled population, followed by African Americans. There is a recent trend showing complaints from non-English speakers. Seminole County’s 2006 Analysis of Impediments to Fair Housing Choice reported a small number of fair housing complaints covering similar issues.

The East Central Florida 2060 Plan has identified and documented these issues, as well as a vision for future development that has received widespread support from the public, businesses, and elected officials. This vision emphasizes focusing future growth in urban centers connected through multimodal transportation corridors. The commitment to build SunRail provides one of the first steps to reshape the direction of development in East Central Florida. SunRail provides an additional competitive choice for transportation, and the station areas along the line have the opportunity to attract compact, mixed-use development. The opportunity exists to coordinate plans and investments so that SunRail becomes the focal point for revitalizing existing communities, attracting skilled workers and innovation-oriented businesses, expanding safe and convenient travel options, helping improve energy efficiency and air quality, and providing minority and lower-income households with greater access to opportunity.

#### WORKPLAN OVERVIEW

The Consortium will use the grant to develop and prepare for implementation of sustainable and inclusive development plans around the future station locations for East Central Florida’s SunRail commuter rail system, anticipated to begin operation in 2014. With capital investment estimated at \$357 million in Federal, state, and local funding for its first phase, SunRail will catalyze a “Corridor of Commerce” to transform communities and encourage sustainable growth, particularly in minority and/or low-income neighborhoods adjacent to several of the committed stations. The grant will support detailed planning for 6 out of the 12 Phase I SunRail stations, affordable housing assessments for all 12 stations, and regional collaboration to identify and share best practices and to guide future planning in the region.

The grant will enable the Consortium to build on the initiation of SunRail service to plan for and incentivize sustainable and inclusive development decisions to support existing communities adjacent to the commuter rail stations. The Consortium seeks to:

- Attract high-quality, higher-paying jobs and provide residents the opportunity to access these jobs using public transit;
- Promote social equity and access to opportunity through community-building investments in minority and/or low-income neighborhoods near or adjacent to several SunRail stations;
- Provide more transportation choices, improve public health and safety, and reduce energy use by providing local transit, bicycle, and pedestrian connections to SunRail stations;
- Plan for affordable and energy efficient housing around the SunRail stations;
- Encourage sustainable, compact urban development surrounding the SunRail stations; and
- Integrate and leverage investments among state, regional, and local transportation, economic development, housing, community development, and other agencies, as well as the private and nonprofit sectors.

Below is an overview of how the Consortium's workplan will address the six livability principles.

**Provide more transportation choices:** The Regional Growth Compact commits the region's local governments and other partners to the guiding principle of providing more transportation choices. The East Central Florida 2060 Plan sets a goal to "develop a balanced multimodal transportation network that connects compact centers of development with mixed use transit-served corridors." SunRail will be the first step in this regional network and several bus rapid transit and light rail alternatives are under study to augment this new mode. The station area plans will guide land use and development plans to help build ridership for SunRail. The station area plans also will define connections to bus and other transit systems, including services for flexible routing, such as LYNX NeighborLink, and for transportation disadvantaged populations. They also will help plan for enhanced pedestrians and bicycle networks, including safe routes to schools. The sustainability practices and tools developed as part of this grant can be applied to the remaining SunRail stations as well as to future feeder transit services. Together, the grant activities will help expand cost-effective transportation choices to improve livability, air quality, and public health.

**Promote equitable, affordable housing:** The Regional Growth Compact commits the region's local governments and other partners to the guiding principle of creating a range of obtainable housing choices. The East Central Florida 2060 Plan sets a goal to "assure that an adequate supply of safe, sanitary, and affordable housing is equitably distributed throughout the region." The grant activities will build upon these policies by developing affordable housing strategies around the SunRail stations. The University of Florida's Shimerberg Center for Housing Studies housing models and resulting benchmarks will be used to identify the potential location of housing near transit and to further direct incentives and investments. The approach will include a calculation of transportation costs associated with compact, mixed-use housing to measure the effects of location (proximity, density, connectivity, and land use mix) on the combined housing and transportation costs for households in the region. This approach is consistent with the HUD and U.S. Department of Transportation (DOT) commitment to redefine housing affordability to include transportation costs. In addition, quantifying need will assist Consortium members in leveraging Federal and state funding sources, and implementing both mandatory and incentive-based programs.

**Enhance economic competitiveness:** The Regional Growth Compact includes a principle to encourage a diverse, globally competitive economy. The 2011 Comprehensive Economic Development Strategy (CEDS) includes the following economic development goals:

- Further diversify the region's economy by attracting, retaining, and growing rising economic clusters and business incubation;
- Create an economically and environmentally sustainable region by implementing the Regional Growth Vision; and
- Improve global connectivity of all transportation systems.

The East Central Florida Regional Planning Council currently is updating the CEDS, in coordination with the state's 10 other economic development districts as well as the statewide economic development plan under development by the Florida Department of Economic Opportunity. All of these plans are organized around a common framework of the "Six Pillars of Florida's Future Economy"™ created by the Florida Chamber Foundation. The Consortium will coordinate with these plans throughout the project.

SunRail provides an important first step toward a balanced and efficient multimodal transportation system by linking existing and emerging economic assets. The SunRail system, supported by sustainable land use and economic development decisions, will improve access to jobs, attract highly skilled creative workers who often seek urban amenities, create economies of scale and greater integration among industry clusters, and encourage private investment along the corridor. The grant activities will support effective integration of economic development and business support strategies into station area plans to help maximize the potential economic value of SunRail.

**Support existing communities:** The Regional Growth Vision emphasizes the importance of focusing future growth in activity centers. The East Central Florida 2060 Plan encourages investment in existing urban and suburban centers, supports emerging economic centers, increases density to enhance mixed-use development, and promotes transit-oriented development. Urban centers and rail transit nodes with existing infrastructure provide opportunities for supporting existing communities and conserving natural resource areas. With proper planning and investment around the rail transit stations, these areas can offer accessibility and increased livability to all income levels. They also can provide for economic revitalization of existing nearby businesses as well as attract new businesses. The station area plans will develop strategies to support the specific communities surrounding the SunRail stations, including opportunities to help existing communities to become more energy efficient. The combination of station-specific plans with overarching regional guidelines and policies will create solutions that reflect the unique character of each community, while also supporting the overall goal of a more livable and sustainable region.

**Coordinate policies and leverage investment:** The Regional Growth Vision and Compact provide a common framework for two regional planning councils, five metropolitan planning organizations, seven counties, 86 cities, seven school boards, three water management districts, and numerous other state, regional, and local entities. The East Central Florida 2060 Plan identifies policies to implement this vision and was developed with input from the same set of partners.

The grant activities are designed to leverage Federal, state, local and private investment in SunRail by coordinating transportation investment with supportive land use, economic development, housing, and community development policies and plans at each station as well as for the region as a whole. The Consortium has been established to facilitate ongoing coordination of policies, plans, and investments,

including reviewing the station area plans and making recommendations to strengthen coordination and share best practices region wide.

Some SunRail stations serve communities which have recently received or are committed to receive significant Federal, state, local, or private investment. For example, the City of Orlando's Creative Village development is leveraging the connectivity provided by SunRail and land made available through construction of the Orlando Magic's new arena to create a center of excellence for digital media, while also revitalizing the existing Parramore and Callahan neighborhoods, both of which are Title VI communities. The improvements included as part of this grant request would augment improvements within the overall Creative Village project currently being funded by a \$10 million U.S. DOT TIGER II grant and \$2.5 million in local grant matching funds. The Parramore bus rapid transit (BRT) project will provide premium transit service to the Creative Village project, the Parramore and Callahan neighborhoods, downtown Orlando, the Amway Center, Florida A&M University Law School, the Federal courthouse, and other employment centers. (See page 17 for details on the Creative Village project)

An additional example of leveraged investment is LYMMO's east/west expansion in downtown Orlando. LYMMO is a free downtown shuttle operated by LYNX, the area transit provider. Funded by the Federal Transit Administration's New Starts program, this project was recently approved for \$9.92 million and will provide an east-west transit connection through downtown Orlando, providing service to SunRail stations, the Downtown Performing Arts Center, Amway Center, Parramore BRT, and the Thornton Park neighborhood. Both the Parramore BRT and the East/West BRT are scheduled to begin operation in 2013, ahead of SunRail service.

**Value communities and neighborhoods:** The Regional Growth Compact includes principles to foster distinctive, attractive, and safe places to live; and to build communities with educational, health care, and cultural amenities. The East Central Florida 2060 Plan will focus investment into existing communities by promoting livable places to work, shop, and play. The plan was developed and is being implemented with focused outreach to distressed and marginalized communities, and identifies numerous opportunities for investment in these communities, with SunRail being at the forefront. These investments will be a catalyst for recovery from the economic recession which has impacted the region so profoundly, particularly lower-income and minority communities. The station area plans will accelerate planning for these neighborhoods, and ensure that the SunRail investment creates opportunities for all residents in these neighborhoods and communities.

The major activities, specific steps, task responsibilities, and anticipated outcomes are as follows:

#### **Activity 1: Project Management**

The objectives of this task are to:

- Develop and implement an effective work plan;
- Monitor progress toward accomplishing the goals of the work plan;
- Meet all project commitments made to HUD; and
- Coordinate with related activities at the regional, state, and national levels.

The project management task is focused on achieving a successful outcome for a complex planning and coordination effort, and will address HUD requirements including project schedule, administration, and finance.

The task will be led by key staff of East Central Florida Regional Planning Council, with oversight from the Consortium. The following key tasks are anticipated:

- Develop and maintain a detailed work plan, schedule, and budget for the entire process, with input from the grant sub-recipients and other Consortium members;
- Provide oversight for the grant elements led by the individual station area teams;
- Develop requests for proposals (RFPs) and retain consultants as needed;
- Coordinate with HUD on overall program activities and guidelines;
- Attend HUD gatherings of grant recipients and other events as requested;
- Monitor grant activities and provide regular reports to HUD;
- Coordinate with HUD capacity building intermediaries;
- Coordinate with other HUD regional planning grant recipients, including those in Florida (Central Florida Regional Planning Council and South Florida Regional Planning Council), as well as other grant recipients doing similar work nationwide;
- Coordinate with the Florida Department of Transportation on overall planning and implementation of SunRail, including related outreach and transit oriented development facilitation activities, to leverage resources with the grant activities;
- Coordinate with other federal grant recipients in the region engaged in related activities to leverage resources, including the TIGER and FTA discretionary grant recipients (the City of Orlando, LYNX, and Seminole County). These grants are described in the individual station area workplan sections.

The East Central Florida 2060 Plan, SunRail, and the activities outlined in this work plan reinforce strategic direction provided by Florida state agencies. This grant proposal is consistent with the goals and objectives of the recently adopted 2060 Florida Transportation Plan, and the participation of FDOT District 5 on the Consortium will ensure ongoing coordination with FDOT plans and programs. The Florida Governor and Legislature created the Department of Economic Opportunity in 2011 to coordinate statewide economic development activities, including the community development functions of the former Florida Department of Community Affairs. This new department is charged with creating Florida's Strategic Plan for Economic Development in 2012. The Consortium will participate in this process to determine how best to align activities and leverage resources. Ongoing coordination also will occur with the Florida Department of Environmental Protection and other resource agencies, using the state's Efficient Transportation Decision-Making (ETDM) process as a tool for early coordination and review on the potential community and environmental impacts of any infrastructure investments proposed in the station areas.

Products will include:

- Project work plan and schedule (updated quarterly);
- Regular progress meetings and status reports to HUD;
- Subgrantee contracts and request for proposal documents (as required);
- Summary of coordination efforts with other HUD grant recipient projects; and
- Summary of coordination efforts with state agency staff.

### **Activity 2: Consortium Management**

The objectives of this task are to:

- Ensure an inclusive, collaborative station area planning process for each station area and for the region as a whole;



- Coordinate efforts between multiple public, private, and nonprofit stakeholders to build consensus around recommendations from this process;
- Address crosscutting policy issues among the six station area plans and resolve key issues from a regional perspective; and
- Build a structure for ongoing regional coordination and collaboration on sustainable development decisions.

As part of the grant, the East Central Florida Regional Planning Council will establish a Consortium management structure to effectively oversee and manage the grant activities. The Consortium will coordinate among the individual station area projects, encourage integrated planning decisions, ensure effective engagement of all segments of the community including those previously marginalized in planning processes, and strengthen relationships and partnerships to reinforce and implement the Central Florida Regional Growth Compact and the East Central Florida 2060 Plan.

The Consortium participants include:

- East Central Florida Regional Planning Council, as fiscal agent and overall grant manager;
- The region's six county governments: Brevard, Lake, Orange, Osceola, Seminole, and Volusia;
- Seven city governments, which together cover the six station areas and the region's principal cities: Daytona Beach, DeBary, Deltona, Longwood, Orlando, Palm Bay, and Sanford;
- Creative Village Development, LLC, which is working in partnership with the City of Orlando to develop a 68-acre transit-oriented master development in downtown Orlando;
- The four metropolitan planning organizations (MPO) in the region: the Lake-Sumter MPO, MetroPlan Orlando (Orange, Osceola, and Seminole counties), the Space Coast Transportation Planning Organization (TPO) (Brevard County), and the Volusia TPO;
- The Florida Department of Transportation's District 5 office;
- The Central Florida Regional Transportation Authority (LYNX), the regional transit authority for Orange, Osceola, and Seminole counties;
- The University of Florida's Shimberg Center for Housing Studies, which will develop and apply affordable housing needs and suitability models;
- The Nonprofit Housing Roundtable for Central Florida, which will serve as a sounding board on affordable housing issues;
- Two organizations – Orlando Health and the Health Council of East Central Florida – which will provide input on public health issues and strategies;
- The Urban Land Institute's Central Florida District Council, which will provide their expertise and networks for engaging key private sector leaders at appropriate points in the process; and

Key elements of the Consortium organization are as follows:

- The **Consortium** will work collaboratively to review the overall progress of the grant activities; identify lessons learned and key products that are transferrable to additional SunRail stations or future regional initiatives; and develop recommendations to advance sustainable development practices across the region. The full membership of the Consortium will meet two times per year, and individual Consortium participants will be actively engaged in specific work activities.
- Within the full Consortium, a **Core Consortium** will assume the principal responsibility for carrying out the work program, typically through receiving grant funds and providing matching contributions. This Core Consortium will function as an overall steering committee and will work as a group to review the overall progress of the work program and to identify and resolve key issues. The Core Consortium will provide guidelines for how the station area plans could

address common issues such as equity, review station area plans and products, address crosscutting policy issues among the six station area plans, and review station area and other working group products to bring recommendations to the full Consortium on how to advance sustainable communities practices across the region. The Core Consortium membership will include the East Central Florida Regional Planning Council, the lead local governments for the six station area plans, Creative Village Development LLC, the Shimberg Center, MetroPlan Orlando, LYNX, FDOT District 5, and the chairs of any committees or working groups established by the Consortium. The Core Consortium will meet four times per year.

- The **East Central Florida Regional Planning Council** will serve as the fiscal agent and project manager, and will provide facilitation and technical assistance to the Consortium throughout the process. The Council will receive regular progress briefings from Core Consortium members at the Council's standing meetings.
- **Six Station Area Working Groups** will individually establish and review the planning activities for their respective SunRail station(s) as identified in this grant application. They will be chaired by the lead local government for each station. Each Working Group's membership will include local governments and key partners specific to each station, including representatives of minority and low-income neighborhoods impacted by the station. The working groups will meet at least four times per year. These meetings will be open to participation by stakeholders who are not part of the Consortium.
- An **Affordable Housing Working Group** will assist with technical review of the Shimberg Center affordable housing analysis for all 12 Phase 1 SunRail stations and will recommend strategies and financing opportunities to encourage the provision of needed affordable housing. This group will include the Council, local governments representing all 12 Phase 1 SunRail stations, and other regional stakeholders with expertise in these issues. The Nonprofit Housing Roundtable for Central Florida may provide a starting point for this purpose. The working group will meet about four times per year. These meetings will be open to participation by stakeholders that are not part of the Consortium.
- An **Outreach and Equity Advisory Group** will advise the Consortium on how to ensure the planning process provides opportunities for all population groups to participate in making decisions about the future, and creates equitable opportunities for all segments of the region. This group will include representatives of the Council, the six station area working groups, MetroPlan Orlando, FDOT District 5, minority or lower-income neighborhoods adjacent to the SunRail stations, and other regional leaders with expertise in these areas. The advisory group will meet periodically. These meetings will be open to participation by stakeholders that are not part of the Consortium.

The organizational structure and operating principles of the Consortium, Outreach and Equity Advisory Group, Affordable Housing Working Group, and the individual Station Area Working Groups is documented in the Consortium Agreement. The Consortium agreement also includes procedures for adding new members and addressing changes in representation over time.

The Consortium management activity will be led by key staff of the East Central Florida Regional Planning Council, with oversight from the Core Consortium. The following key tasks are anticipated:

- Develop organizational structure;
- Develop Consortium agreement/memorandum of understanding, workplan, matrix, timeline, sub-recipient agreements;
- Convene Core Consortium and full Consortium meetings; and

- Initiate and provide oversight for working group meetings

Products will include:

- Consortium agreement/memorandum of understanding;
- Consortium structure, membership record, meeting agenda, and minutes;
- Outreach and Equity Advisory Group structure, membership record, and meeting records;
- Affordable Housing Working Group structure, membership record, and meeting records; and
- Summary record of Consortium member participation in Station Area Working Group activities.

### **Activity 3: Outreach and Engagement**

The objectives of this activity are to:

- Provide effective outreach to the station area communities along the SunRail corridor to obtain input in station area planning efforts;
- Ensure consistency in the outreach efforts between individual station area working groups; and
- Identify successful practices for inclusive community engagement that could be applied to future station area planning and other sustainable development planning in the region.

Effective engagement of local communities and the region at large will be critical to developing successful, sustainable, and inclusive station areas, and to the success of the investment in SunRail. The tiered structure of the grant effort will allow for the involvement of regional and local agencies at the appropriate level through the Station Area Working Groups, the Core Consortium, and the full Consortium.

The Consortium will leverage existing regional organizations, including the Central Florida Congress of Regional Leaders, the Central Florida Commuter Rail Commission, and the Central Florida MPO Alliance to engage leadership of regional and local agencies. The Consortium will make recommendations for an ongoing process and schedule to brief these groups on the progress of the project.

The project will engage a broad cross section of residents, business leaders, elected officials, and stakeholders through a variety of methods that worked successfully as part of both the Regional Growth Vision and the East Central Florida 2060 Plan. Key elements of the approach include:

- The Core Consortium, with input from the Outreach and Equity Advisory Group, will recommend overall guidelines and best practices for community engagement across all aspects of this project. Techniques and targeted approaches for engaging underrepresented portions of the community in planning and visioning for their future have been developed and successfully implemented by Creative Village Development, Orlando Health, the East Central Florida Regional Planning Council, the counties, and the metropolitan planning organizations. The Core Consortium and the Outreach and Equity Advisory Group will review the outcomes of these prior efforts to aid in developing recommended strategies.
- Each Station Area Working Group will develop a specific outreach and engagement plan which will identify key groups and develop strategies to maximize the participation of each group, with emphasis on traditionally marginalized populations. Under the leadership of each lead local government, each Station Area Working Group will develop a Partner and Public Participation Plan that identifies key partners and stakeholders and outlines specific strategies for engaging these groups as well as the public in obtaining input and making decisions about the planning for each station area. These may include traditional techniques such as public workshops and

media outreach as well as more innovative techniques such as telephone “town hall” meetings. The Core Consortium and the Outreach and Equity Advisory Group will review and provide feedback on each of these plans.

- The Core Consortium, with input from the Outreach and Equity Advisory Group, will develop common performance measures to assess the effectiveness of the partner and public involvement activities for each station area. The Station Area Working Groups will report progress on each measure to the Steering Committee at the conclusion of their grant activities.
- The Consortium will coordinate with extensive, ongoing outreach and transit oriented development facilitation activities being conducted by FDOT to support SunRail implementation, leverage resources, and avoid duplication of effort.
- The Council will develop outreach materials to explain the overall purpose of the grant and serve as resources for the station area planning activities. The Council staff, as well as staff from MetroPlan Orlando, will be available to provide support for individual station area outreach activities as requested by the lead local government and subject to available resources. The Council also may engage additional Consortium members, or outside consultants, in supporting specific outreach activities.
- The Consortium will define and track community engagement performance measures, building on measures adopted by FDOT and the MPOs. Examples may include attendance and/or level of satisfaction with Consortium meetings and public meetings, and minority and low-income resident participation in project outreach through neighborhood and community meetings and Consortium meetings.

Key work steps in this activity will include:

- Develop regional guidelines for outreach and equity, including performance measures, to provide consistency in approach for the station area working groups;
- Develop six station area and public participation plans;
- Review each station area and public participation plans;
- Implement station area and public participation plans;
- Engage regional leaders through briefings to Consortium member board meetings, and other regional groups;
- Document the progress of outreach for each station area, noting such elements as Title VI and Limited English Proficiency components;
- Evaluate the progress of individual station area outreach efforts utilizing consistent performance measures approved by the Core Consortium;
- Maintain coordination with State agencies, notably with Florida Department of Transportation’s extensive SunRail outreach activities, and with private sector forums; and
- Share lessons learned among the Consortium.

Products will include:

- Documentation of regional guidelines for outreach and equity with performance measures;
- Partner and Public Participation Plans for six station areas; and
- Summary report evaluating individual station area outreach efforts including performance measures and lessons learned.

**Activity 4: Affordable Housing Study**

The objectives of this activity are to:

- Determine the need for affordable housing in the vicinity of the stations along SunRail; and
- Formulate appropriate strategies to provide sufficient inclusive and attainable housing and lessen the cost burden felt by households throughout the region.

The University of Florida's Shimberg Center for Housing Studies will analyze each of the 12 SunRail station stops that are committed to begin service in 2014. The Shimberg Center will use two GIS-based models to address affordable housing: the Affordable Housing Suitability (AHS) model and the Affordable Housing Needs Assessment (AHNA) model. The models can estimate and project demand and identify the spatial relationship between jobs and housing at both neighborhood and regional levels. The consortium will use the results of this analysis as to set benchmarks for the location and type of housing near transit.

The AHS model is designed to evaluate the suitability of sites for affordable housing development and preservation. The model takes a comprehensive approach to assess the suitability of land for affordable housing. It incorporates research on affordable housing outcomes, in particular how environmental characteristics, neighborhood socioeconomic conditions, accessibility to neighborhood services and facilities, housing demand, and transportation efficiency interact and contribute to sustainable communities. The model can be scaled to support neighborhood-level decisions in a regional framework, and offers a means to balance and integrate diverse planning goals, highlight the tension between potentially competing affordable housing goals, and visualize outcomes of policy alternatives within the context of developing and preserving affordable housing.

The AHNA is a hybrid model that couples population and employment data to generate estimates of affordable housing demand. The population-based portion of the model uses population projections from University of Florida's Bureau of Economic and Business Research as well as household characteristics from the Census to generate projections of households by tenure, housing cost burden, elderly status, and income as a percentage of area median income. The employment-driven portion of the model uses data from the Longitudinal Employer-Household Dynamics (LEHD) and other Census datasets to estimate the affordable housing demand generated by concentrations of low-wage employment in the region.

The **Affordable Housing Working Group**, in collaboration with the Nonprofit Housing Roundtable for Central Florida, will review and assess the outcomes and recommendations from the Shimberg Center's affordable housing study analysis to develop coordinated and consistent affordable housing policies and plans for the SunRail station areas individually and collectively. The Working Group will recommend strategies and financing opportunities to encourage and incentivize the provision of any needed affordable housing.

The station area plans, with their emphasis on minority and/or lower-income neighborhoods and leveraging SunRail as a major public investment, will follow HUD guidelines and develop many of the elements of a fair housing and equity assessment. The Shimberg Center will use HUD fair housing and equity data as appropriate as a source for or a supplement to its housing models, and the six station area plans will address the principles of fair housing and equity at a local scale. The Consortium will recommend how the station area housing analyses can be extended to the regional scale.

Products will include:

- Affordable housing analysis for 12 station areas;
- Summary of identified needs for affordable housing for each station area;
- Meeting summaries of the Affordable Housing Working Group; and
- Documentation of fair housing and equity assessment activities along the Phase I station areas.

#### **Activity 5.0 Station Area Planning**

The objectives of this task are to develop station area plans around six SunRail stations consistent with the livability principles, Regional Vision and Growth Compact, and the East Central Florida 2060 Plan.

The Core Consortium will:

- Define general guidance for the six individual station area plans and the associated working groups;
- Monitor the progress of each station area working group, ensuring consistency with overall guidance and public engagement goals;
- Review and comment on the findings and recommendations of each station area working group; and
- Identify key lessons learned from the process and recommendations of each station area working group and work with the Consortium to disseminate the lessons among Consortium members and throughout the East Central Florida region.

The subtask descriptions below are based on preliminary work plan information submitted by local governments leading individual station area planning tasks. They may be refined based on guidance from the Core Consortium and coordination with FDOT.

Activity products to be produced for each station area will include:

- Documentation of how the plan addresses consistency with the federal livability principles, the East Central Florida 2060 Plan, the Regional Growth Vision and Compact, and other guidance developed by the Consortium; and
- Documentation of outreach and engagement activities and outcomes.

As part of the development of the final Work Plan, the project team is working to obtain refinements from the local governments leading the station area planning, including a list of products for each. The project team also is coordinating with FDOT and MetroPlan Orlando to coordinate and leverage related activities.

#### **Activity 5.1: City of DeBary Station Area Plan**

The City of DeBary's objective is to complete an infrastructure and feasibility study for the City's Transit Oriented Development (TOD) overlay area that will improve the range of transportation choices supporting the SunRail station by adding or improving pedestrian, transit, and bicycle facilities and by improving links between these facilities. The objective of the study is to identify what types of infrastructure improvements and/or regulations are needed and to provide an implementation plan including a preliminary pedestrian and bicycle master plan. In addition, the study will help to identify workforce housing needs in conjunction with the Shimberg Center.

The City, located in southern Volusia County, recognizes that there is a link between pedestrian, bicycle, and traffic calming improvements and economic development. Improving the pedestrian environment can improve the competitiveness of retail and business districts and increase property values. In addition, pedestrian and transit connections near transit stops support and encourage high density housing and mixed use development as advocated by the City's TOD overlay and regulating plan. Mixed use development and higher density housing adjacent to the SunRail station will help provide workforce housing.

The City established a TOD Overlay District in its Comprehensive Plan and adopted goals, objectives, and policies that relate to the future commuter rail station and the property within the Overlay. The City's TOD overlay encompasses approximately 261 acres within the City's Southeast Mixed Use Future Land Use Category. The City also created and adopted a TOD regulating plan to incorporate the TOD Overlay District into the City's Land Development Code. The TOD regulating plan encourages compact mixed-use development within a quarter to half mile of the SunRail station and promotes high densities (in terms of dwelling units per acre) within the quarter mile then stepping down in density, intensity and height as proximity to the station decreases. The City's TOD overlay supports compact land use patterns that provide energy efficiency and multi-modal transportation options with minimum residential densities of 14 dwelling units per acre and maximum densities of 32 dwelling units per acre and a floor area ratio of 2.0.

The focus of the task will be to conduct an infrastructure and feasibility study and to develop a guide to create transportation design for livable communities. The City will evaluate the multi-use trail and pedestrian and bicycle accommodations and operations plan along U.S. 17-92 and develop recommendations for a quality pedestrian environment. The task includes a Master Stormwater plan for the corridor to incentivize TOD at the SunRail station.

#### **Activity 5.2: Sanford Station Area Plan**

Seminole County and the City of Sanford will work together to develop a commuter rail station area plan that will facilitate the development of a corridor of commerce and sustainable compact urban development to increase economic competitiveness and to reduce environmental impacts. The plan will evaluate development opportunities in the station and surrounding area and incorporate TOD criteria including a mix of jobs and housing types in an area with an existing low income and minority population. The plan will evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns.

This plan will include outreach and inclusion of minority and underserved populations, an affordable housing assessment component in conjunction with the Shimborg Center, an economic analysis of the area, preparation of a list of complete street/safe street projects and policies, and a sidewalk plan. There will be an emphasis on major job potential in the station area.

The plan will be coordinated with work to be undertaken by Seminole County related to a \$1.425 million grant under the FTA's Section 5309 Bus and Bus Facility Program to provide partial funding for station enhancements to the future SunRail stations in East Altamonte, Lake Mary, Longwood, and Sanford. The enhancements are scheduled to be completed by 2013.

**Activity 5.3: Longwood Station Area Plan**

The goals of this station area plan are to improve access to jobs, increase economic competitiveness, promote sustainable and compact development, and reduce environmental impacts. The City of Longwood station area will be designed with pedestrian and bicycle friendly facilities to connect jobs and neighborhoods within a half mile walk or three mile bicycle radius of the station. The plan will focus on County Road 427, Church Avenue, Oleander Street, Myrtle Street, and Longwood Street. The acquisition of right-of-way may be necessary depending on the development of the station area plan, and this will be determined after studies are conducted. These studies will identify market/redevelopment opportunities, create a strategy for niche development, and expand existing industrial and service industries to create new living-wage jobs in the walk/bike shed of the City's new transit station and the City's designated brownfield areas.

The plan will evaluate the need for changes to the City's comprehensive plan or for overlay zoning to achieve the desired station area development patterns.

The City of Longwood will hold public meetings with residents to seek input regarding street sections and to inform the public about the transportation options provided by this effort. The City of Longwood will prepare construction-ready drawings for a multi-use bicycle and pedestrian network connecting neighborhoods to jobs and transit while creating a crucial connection to existing regional trail networks.

In the final phase, the City will acquire the right-of-way (if required) to allow for the completion of the proposed project. There will also be an allowance for the revision of construction drawings should the land acquisition process necessitate any deviations to the final design plans. Should the City's consultant identify that no right-of-way acquisition is necessary, or should there be enough resources remaining to complete construction drawings for a section of Longwood Street, this activity will be included in a future phase of station planning.

**Activity 5.4: Altamonte Springs Station Area Plan**

Seminole County will partner with the predominantly African American East Altamonte neighborhood in unincorporated Seminole County to develop a station area and sidewalk plan. The objective of the task is to improve pedestrian and bicycle access to and from a low-income/minority community located to the northeast of the Altamonte Springs SunRail station.

The plan includes the design of bicycle and pedestrian connections along six streets between the station and the surrounding low income and minority neighborhood. The plan will evaluate the need for changes to the City's comprehensive plan or for overlay zoning to achieve the desired station area development patterns.

This plan will include outreach and inclusion of minority and underserved populations, an affordable housing component in conjunction with the Shimberg Center, an economic analysis of the area, and a sidewalk plan.



**Activity 5.5: LYNX Central Station Area Plan**

Creative Village, the signature public/private redevelopment project for Orlando, will reinvent a 60-acre section of downtown as a live, work, learn, and play sustainable community built around a foundation of technology-based commerce and educational opportunities, mixed-income and attainable housing, neighborhood commercial space, public open spaces, and multimodal transportation options. As part of the vision for the Creative Village redevelopment project, the City of Orlando has partnered with Creative Village Development, LLC (CVD) to improve community connectivity and provide attainable housing options with direct access to the adjacent LYNX Central Station, a multimodal transit center that currently offers bus, BRT, vanpool, paratransit, and community circulator services and future SunRail commuter rail service. Creative Village offers the foundation for the rejuvenation of a neighborhood that has become an area of disinvestment and disconnection from the downtown urban core. Creative Village will offer all of the dynamics of true transit oriented development.



The livability and mobility objectives associated with the LYNX Central Station Area Plan include:

- Offer attainable housing that has direct access to the LYNX Central Station and to the residents of the Callahan and Parramore neighborhoods – two low income, minority sections of downtown Orlando designated as Title VI communities – through the planning, design, and permitting of the necessary roadways and public infrastructure improvements within the new transit-oriented, sustainable community;
- Reestablish the currently disjointed street grid to create opportunities for the residents of the Callahan and Parramore neighborhoods to access regional commerce opportunities through improved connectivity to LYNX Central Station;
- Provide a mechanism for the construction of office and educational development that will establish Create Village as a regional cluster of high-tech/digital commerce;
- Improve multimodal (bike, pedestrian, transit) transportation opportunities for the residents of the Callahan and Parramore neighborhoods and Creative Village; and
- Utilize public outreach meetings and design charrettes to continue to engage the public and community stakeholders on the plans for Creative Village.

These opportunities to provide affordable housing and improve connectivity to the LYNX Central Station and region will be initiated through the planning, design, and permitting of the necessary public infrastructure that will then allow for vertical construction. The HUD Sustainable Communities Regional Planning Grant will provide the necessary funding to complete the following critical components:

1. The City of Orlando and CVD have for the past three years been engaged in a public outreach campaign centered on keeping the residents of the Parramore informed of and engaged in the planning and progression of the Creative Village project. As part of the Work Plan associated with the HUD Sustainable Communities Regional Planning Grant, CVD is fully committed to continuing the public outreach and engagement plan to the community through the life of the grant and beyond.
2. CVD will assist in the dissemination of demographic and housing data already collected as part of the on-going assessment of the area for the Creative Village project for use as part of the Shimberg Center's Affordable Housing Study.
3. Master planning, pre-design meetings with permitting agencies, LEED certification analysis, survey, geotechnical engineering, and utility coordination services.
4. Master engineering and design services associated with specific areas in Creative Village to include roadways with BRT exclusive lanes where required, sidewalks, intersection improvements, water, sanitary sewer infrastructure, irrigation, drainage, soft utility (cable, telecommunication, etc.) infrastructure, street lights, landscape, streetscape (street furniture, trash receptacles, newspaper racks, etc.), hardscape, and street signage design components.
5. Submittal of plans and applications and payment of application fees to necessary permitting agencies of the associated improvements.
6. Administration and management of the grant activities and management of the overall project process including associated consultant activity.

The Chart below shows how the HUD Sustainable Communities Planning Grant funds will be used to advance the Creative Village project:

Bd. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Description of Task
<b>PREDESIGN</b>	1	\$ 143,189	\$ 143,189	\$ 119,324	\$ 23,865	Public Outreach, coordination with Shimberg Center, master planning, pre-design meetings with permitting agencies, LEED certification analysis, survey, geotechnical engineering and utility coordination services
<b>DESIGN</b>	1	\$591,341	\$591,341	\$492,784	\$98,557	Master engineering and design services associated with proposed Amelia Street and those portions of proposed Livingston Street not being designed and constructed as part of the TIGER II Grant Award. Design and engineering services associated with roadway with BRT exclusive lanes, sidewalks, intersection improvements, water, sanitary sewer infrastructure, drainage, soft utility (cable, telecommunication, etc.) infrastructure, street lights, landscape, streetscape (street furniture, trash receptacles, newspaper racks, etc.) and hardscape, street signage components
<b>PERMITTING</b>	1	\$ 43,252	\$ 43,252	\$ 36,044	\$ 7,209	Submittal of plans and applications and payment of application fees to necessary permitting agencies.
<b>PROJECT MANAGEMENT</b>	1	\$ 58,543	\$ 58,543	\$ 48,786	\$ 9,757	Administration and management of grant and management of overall project process and consultants.
<b>TOTAL PROJECT FEES</b>			\$ 836,325	\$ 696,938	\$ 139,388	

Work will be coordinated with three significant grants awarded to cover planning in the same area:

- The City of Orlando received a \$10 million capital grant through the U.S. Department of Transportation's Transportation Investment Generating Economic Recovery (TIGER) II program. The grant will support the Parramore bus rapid transit (BRT) project, which will provide premium transit service from the LYNX Central Station (a future SunRail station) in downtown Orlando to employment centers and other locations to the west of Interstate 4, including the Creative Village project, the Amway Center, Florida A&M University Law School, the Federal courthouse, and the low-income Parramore and Callahan neighborhoods. This project is expected to be operational in 2013, prior to the start of SunRail service.
- LYNX received \$9.92 million in funding under the Federal Transit Administration (FTA)'s New Starts funding to support east/west expansion of its LYMMO BRT system in downtown Orlando. The East/West BRT will provide a connection through downtown Orlando, providing service to the Church Street SunRail station, the Downtown Performing Arts Center, the Amway Center, Parramore BRT, and the Thornton Park neighborhood. The East/West BRT will begin operation in 2014.
- LYNX also received a \$1.22 million Bus Livability Grant from FTA to develop the LYNX-Orlando Trail along a corridor known as Gertrude's Walk. This trail will provide a key link between downtown residential and business areas and downtown transit stations, including the LYNX Central Station and Church Street Station. The trail will be the backbone for a trail system into and through downtown Orlando. The initial phase of the project will be completed prior to 2014.

The timeline below provides details on project phasing for the duration of the HUD grant implementation:

	Q2 2012			Q3 2012			Q4 2012			Q1 2013			Q2 2013			Q3 2013		
	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
<i>Pre-Design</i>																		
<i>Design</i>																		
<i>Permitting</i>																		
<i>Project Management</i>																		

#### **Activity 5.6: Sand Lake Station Area Plan**

Orange County will complete a corridor planning study to evaluate the most appropriate use of Transportation Design for Livable Communities (TDLC) standards within the Florida Department of Transportation Plans Preparation Manual, initially for use on Orange Avenue in the vicinity of the Sand Lake SunRail station, where there is a large low income and minority population. These standards will ultimately be used throughout the County in transit-oriented applications. Study efforts will identify corridor needs, an alternatives evaluation, a management plan and schedule.

The scope is tailored to help transform the SunRail station area transportation network into one that is multimodal, urban, context-sensitive, and supportive of planned transit-oriented development. User-friendly pedestrian facilities and amenities connecting the SunRail station to other land uses will be a major focus of this study. In addition, a context sensitive design approach will be applied to a portion of Orange Avenue in the immediate area of the station location, thereby ensuring the full range of opportunities to integrate transportation and land uses in the area are considered and ultimately implemented.

The study will include stakeholder and public engagement.

#### **Activity 5.7: Lessons Learned**

The objectives of this task are to:

- Monitor local station area plan development;
- Identify best practices applicable to other station areas and to the region;
- Develop summary of lessons learned; and
- Disseminate relevant information for use in other SunRail station area plan development and for implementation in the East Central Florida Region.

The Consortium will identify best practices in terms of public involvement plans, activities, and products, and share these practices so the entire region continually improves its methods for engaging all aspects of the community in planning decisions. The Consortium will create and maintain a library demonstrating effective techniques for engaging all segments of the community, including how to facilitate access to translation services when needed.

Key work tasks in this activity include:

- Attend individual station area planning workshops and forums;
- Summarize experiences with best practices that are shown to achieve desirable results;
- Note techniques that do not achieve desired results within the communities; and
- Assemble a common list of best practices to share with other local governments representing future SunRail stations as well as transit-oriented developments throughout the region.

Products will include:

- A library demonstrating best practices and lessons learned in inclusive community engagement; and
- A summary document (memorandum and presentation materials) for use in disseminating lessons information to the Consortium and partnership.

**ATTACHMENTS:**

**1: Workplan matrix**

**2: Gantt timeline**

Work Plan Attachment 1 Matrix

## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 1: Project Management

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Effective project management; Meeting HUD program objectives and requirements.

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 1.1	Develop and maintain a detailed work plan, schedule, and budget for the entire process, with input from the six local station area plan sub-recipients;	Dynamic project work plan and schedule (updated quarterly)	ECFRPC	Ongoing through Q1 2015	Outcome based work plan; Provides clear direction to Consortium, Core Consortium and Subgrantees.	Evaluation per regular project reporting to HUD
Task 1.2	Provide oversight for the grant elements led by the individual station area teams	Project summary report	ECFRPC and subgrantees	Ongoing through Q1 2015	Effective oversight of productive station area planning efforts	Consortium approval
Task 1.3	Develop requests for proposals (RFPs) and retain consultants as needed	Request for Proposal documents and executed consultant contracts (as required)	ECFRPC and subgrantees	Ongoing through Q1 2015	Consultant contract execution	Successfully executed contracts
Task 1.4	Coordinate with HUD on overall program activities and guidelines; attend HUD gatherings of grant recipients and other events as requested; Monitor grant activities and provide regular reports to HUD; Coordinate with HUD capacity building intermediaries	Regular progress meetings and semi-annual status reports to HUD	ECFRPC	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Evaluation per regular project reporting to HUD
Task 1.5	Coordinate with other HUD grant recipients, including those in Florida (Central Florida Regional Planning Council and South Florida Regional Planning Council), as well as other grant recipients doing similar work nationwide	Summary of coordination efforts with other HUD grant recipient projects	ECFRPC	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Evaluation per regular project reporting to HUD
Task 1.6	Coordinate with the Florida Department of Transportation on overall planning and implementation of SunRail, including related outreach and transit oriented development facilitation activities, to leverage resources with the grant activities	Summary of coordination efforts with FDOT	ECFRPC	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Evaluation per regular project reporting to HUD
Task 1.7	Coordinate with other federal grant recipients in the region engaged in related activities to leverage resources, including the TIGER and FTA discretionary grant recipients which include the City of Orlando, LYNX and Seminole County	Summary of coordination efforts with other grant recipients	ECFRPC	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Evaluation per regular project reporting to HUD

## ORGANIZE FOR SUCCESS

### Livability Principles Addressed:

Activity 2: Consortium Management  
Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

### Long Term Outcomes:

Highly engaged stakeholder group that advocates for sustainable and inclusive development throughout the region at all levels of public and private decision making.

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 2.1	Complete development of organizational structure	Documentation of structure and operating principles	ECFRPC with Consortium members	Q1 2015	Documented organizational structure and operating principles approved by Consortium	Consortium approval, HUD review
Task 2.2	Develop Consortium agreement	Signed Consortium agreement/MOU	ECFRPC with Consortium members	Q1 2015	Signed Consortium agreement/MOU	Signature by all parties
Task 2.3	Convene Consortium meetings	Regular progress meetings and semi-annual status reports to HUD	ECFRPC with Consortium members	Q1 2015	Summary of Consortium meetings	Consortium approval, HUD review
Task 2.4	Identify and recruit Core Consortium members and convene meetings	Core Consortium structure, membership record and meeting records	ECFRPC with Consortium members	Q1 2015	Meeting documentation	Consortium approval, HUD review
Task 2.5	Identify and recruit Outreach and Equity Advisory Group members and convene meetings	Outreach and Equity Advisory Group structure, membership record and meeting records	ECFRPC with Consortium members	Q1 2015	Meeting documentation	Consortium approval, HUD review
Task 2.6	Identify and recruit Affordable Housing Working Group members and convene meetings	Affordable Housing Working Group structure, membership record and meeting records	ECFRPC with Consortium members	Q1 2015	Documented organizational structure and operating rules for Affordable Housing Working Group	Consortium approval, HUD review



## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 3: Outreach and Engagement

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Successful outreach efforts that include diverse groups throughout the community and result in obtaining meaningful input in the station area planning process.

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 3.1	Develop regional guidelines for outreach and equity with performance measures	Documentation of regional guidelines for outreach and equity with performance measures	ECFRPC and Outreach/Equity Advisory Group	Ongoing through Q1 2015	Documented regional outreach guidelines with performance measures.	Approval by Consortium
Task 3.2	Develop six station area partner and public participation plans; Review each station area partner and public participation plans;	Individual station area outreach plans	ECFRPC; 6 lead local governments; Outreach/Equity Advisory Group oversight	Ongoing through Q1 2015	Adopted station area outreach plans	Review by Core Consortium
Task 3.3	Implement station area partner and public participation plans	Regular progress meetings and semi-annual status reports to HUD	6 lead local governments; Outreach/Equity Advisory Group oversight	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Review by Core Consortium
Task 3.4	Engage regional leaders in the project through briefings to Consortium member board meetings, and other regional groups	Summary of briefings to regional leaders	Consortium with ECFRPC	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Review by Core Consortium
Task 3.5	Document the progress of outreach for each station area, noting such elements as Title VI and Limited English Proficiency components	Documentation of outreach and coordination efforts	ECFRPC with 6 lead local governments	Ongoing through Q1 2015	Summary of coordination meetings, conference calls, communications	Review by Core Consortium using guidelines adopted in 3.1
Task 3.6	Evaluate the progress of individual station area outreach efforts utilizing consistent performance measures approved by the Core Consortium	Summary of coordination efforts with FDOT staff	6 lead local governments	Q4 2014	Summary of coordination meetings, conference calls, communications	Review by Core Consortium
Task 3.7	Maintain coordination with State agencies, notably with Florida Department of Transportation's extensive SunRail outreach activities, and with private sector forums	Summary of coordination efforts with state agency staff	ECFRPC	Q4 2014	Number of coordination meetings, conference calls, communications	Evaluation per regular project reporting to HUD
Task 3.8	Share outreach lessons learned among Consortium	A summary document (memorandum and presentation materials) for use in disseminating lessons to the Consortium and partnership	ECFRPC	Q4 2014	Documented memorandum and presentation materials	Approval by Core Consortium

## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 4: Affordable Housing Study

Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Decrease in combined housing and transportation costs per household; Increased proportion of homes and rental units affordable to a full range of household incomes close to high-quality transit service

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 4.1	Conduct inclusionary public and community outreach in collaboration with the Consortium and Affordable Housing Working Group	Activity summary for Affordable Housing Working Group	Consortium with ECFRPC and Shimberg Center collaboration	Q4 2014	Summary of coordination meetings, conference calls, communications	Review by Consortium
Task 4.2	Conduct affordable housing analysis for each station area along Phase I of SunRail	Affordable housing analysis for each of 12 station areas	University of Florida Shimberg Center for Housing Studies	Q4 2013	Affordable housing analysis results for each station area	Review by Consortium and Affordable Housing Working Group
Task 4.3	Summarize affordable housing demand and changes in transportation costs due to land use changes associated with each station area	Summary of identified needs for affordable housing and transportation costs for each station area	University of Florida Shimberg Center for Housing Studies	Q1 2014	Summary of affordable housing demand and changes in transportation costs due to land use changes for each station area	Review by Consortium and Affordable Housing Working Group
Task 4.4	Conduct suitability analysis for affordable housing locations. (Note: the project timetable will only allow for limited scenario analysis)	Findings of suitability analysis for affordable housing locations	University of Florida Shimberg Center for Housing Studies	Q1 2014	Completed suitability analysis for affordable housing locations	Review by Consortium and Affordable Housing Working Group
Task 4.5	Incorporate elements of Regional Fair Housing and Equity assessment into suitability analysis as appropriate	Analysis of segregation and integration, diversity, concentrated areas of poverty, and access to areas of high opportunity	University of Florida Shimberg Center for Housing Studies and the ECFRPC	Q1 2014	Completed analysis of segregation and integration, diversity, concentrated areas of poverty, and access to areas of high opportunity	Review by Consortium and Affordable Housing Working Group
Task 4.6	Complete elements of Regional Fair Housing and Equity Assessment per HUD requirements (documented in January 2012 Program Guidance)	Regional Fair Housing and Equity Assessment (FHEA) submittal to HUD	ECFRPC	Q3 2014	Completed FHEA analysis	Acceptance by HUD

## ORGANIZE FOR SUCCESS

**Livability Principles Addressed:**

**Long Term Outcomes:**

### Activity 5.0: Station Area Planning

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.1	Develop planning guidelines for station area working groups	Planning guidelines for station area working groups	Core Consortium	Q1 2015	Documented regional outreach guidelines with performance measures.	Review by Core Consortium and Consortium
Task 5.2	Monitor station area planning efforts	Summary of station area planning efforts	Core Consortium and ECFRPC	Q1 2015	Summary of station area planning efforts	Review by Core Consortium and Consortium
Task 5.3	Review station area planning recommendations; Station area plan document – addresses consistency with livability principles and East Central Florida 2060 plan	Summary of station area planning recommendations	Core Consortium and ECFRPC	Q1 2015	Summary of station area planning recommendations	Review by Core Consortium and Consortium
Task 5.4	Identify lessons learned	Summary of lessons learned	Core Consortium and ECFRPC	Q1 2015	Summary of lessons learned	Review by Core Consortium and Consortium

## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 5.1: DeBary Station Area Plan

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.1.1	Conduct an infrastructure and feasibility study and develop a guide to create transportation design for livable communities	Infrastructure and feasibility study; Guide to create transportation design for livable communities (TDLC)	City of DeBary	Q3 2013	Completed documents	City Approval
Task 5.1.2	Evaluate multi-use trail and pedestrian and bicycle accommodations; Develop an operations plan along U.S. 17-92, and develop recommendations for a quality pedestrian environment	U.S. 17-92 operations plan with recommendations for quality pedestrian environment	City of DeBary	Q3 2013	Completed documents	City Approval
Task 5.1.3	Develop a Master Stormwater Plan for the U.S. 17-92 corridor to incentivize TOD at the SunRail station	Master Stormwater Plan for U.S. 17-92 corridor	City of DeBary	Q3 2013	Completed documents	City Approval

## ORGANIZE FOR SUCCESS

### Livability Principles Addressed:

### Long Term Outcomes:

#### Activity 5.2: Sanford Station Area Plan

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.2.1	Conduct outreach and inclusion process; Coordinated with Seminole County's \$1.425 million grant efforts	Report on outreach efforts; Report on coordination efforts	Seminole County	Q2 2014	Documentation (report) on outreach associated with station area.	Report approval by Equity and Advisory Oversight group and Core Consortium
Task 5.2.2	Affordable housing assessment of minority and underserved populations in conjunction with the Shimberg Center	Part of Activity 4	Shimberg Center	Q1 2014		
Task 5.2.3	Economic Analysis - Evaluate development opportunities in the station and surrounding area and incorporate TOD criteria including a mix of jobs and housing types in an area with an existing low income and minority population for time periods 2013-2021 and 2022-2030	Station area economic analysis report	Seminole County	Q2 2014	Development scenario evaluation indicating development potential depending on jurisdictional involvement	County approval
Task 5.2.4	Prepare 3 development scenarios; Evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns	Report on development scenarios	Seminole County	Q2 2014	Development scenario evaluation indicating development potential depending on jurisdictional involvement	County approval
Task 5.2.5	Prepare a list of complete street/safe street projects and policies, and a sidewalk plan	List of complete street/safe street projects and policies and a sidewalk plan	Seminole County	Q2 2014	Complete street/safe street projects list and policies and sidewalk plan	County approval
Task 5.2.6	Prepare recommendations	Recommendations report	Seminole County	Q2 2014	Recommendations report	Core Consortium Approval

## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 5.3: Longwood Station Area Plan

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.3.1	Conduct outreach and inclusion process; hold public meetings with residents to seek input regarding street sections and to inform the public about the transportation options provided by this effort	Report on outreach efforts	City of Longwood	Q2 2014	Documentation (report) on outreach associated with station area.	City Approval
Task 5.3.2	Prepare 60% design plans for a multi-use bicycle and pedestrian network connecting neighborhoods to jobs and transit while creating a crucial connection to existing regional trail networks.	60% design plans for a multi-use bicycle and pedestrian network	City of Longwood	Q2 2013	Approved 60% design plans	City Engineer Approval
Task 5.3.3	Prepare final design plans for a multi-use bicycle and pedestrian network.	Final design plans for a multi-use bicycle and pedestrian network.	City of Longwood	Q3 2013	Approved final design plans	City Engineer Approval
Task 5.3.4	Acquire right-of-way (if required) to allow for the completion of the proposed project	Right-of-way closing (if required)	City of Longwood	Q3 2014	Closed right-of-way purchase	City Approval
Task 5.3.5	Revise construction drawings should the land acquisition process necessitate any deviations to the final design plans	Revised construction drawings as required	City of Longwood	Q4 2013	Approved revised construction drawings	City Approval
Task 5.3.6	Evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns	Recommended comprehensive plan changes	City of Longwood	Q1 2014	Documentation for recommended comprehensive plan changes	City Approval

## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 5.4: Altamonte Springs Station Area Plan

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.4.1	Conduct outreach and inclusion of minority and underserved populations	Report on outreach efforts; Report on coordination efforts	Seminole County	Q2 2014	Documentation (report) on outreach associated with station area.	Report approval by Equity and Advisory Oversight group and Core Consortium
Task 5.4.2	Develop a station area and sidewalk plan; include economic analysis and evaluation of development opportunities in the station and surrounding area and incorporate TOD criteria including a mix of jobs and housing types in an area with an existing low income and minority population for time periods 2013-2021 and 2022-2030	Station area economic analysis report	Seminole County	Q2 2014	Development scenario evaluation indicating development potential depending on jurisdictional involvement	County approval
Task 5.4.3	Evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns	Recommended comprehensive plan changes	City of Longwood	Q1 2014	Documentation for recommended comprehensive plan changes	County approval

## ORGANIZE FOR SUCCESS

### Livability Principles Addressed:

### Long Term Outcomes:

#### Activity 5.5: LYNX Central Station Area Plan

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.5.1	Improve pedestrian and bicycle connectivity between the Lynx Central Station in Downtown Orlando and the Parramore low income minority neighborhood	Plans to improve pedestrian and bicycle connectivity between the Lynx Central Station in Downtown Orlando	City of Orlando/Consultant	Q3 2013	Adopted plan	City Approval
Task 5.5.2	Conduct master planning and pre-design tasks, pre-design meetings with permitting agencies, LEED certification analysis, survey, geotechnical engineering, and utility coordination services	Pre-design plans	City of Orlando/Consultant	Q4 2012	Approved pre-design plans	City Approval
Task 5.5.3	Prepare design plans for enhanced pedestrian and multimodal connectivity	Final design plans	City of Orlando/Consultant	Q2 2013	Approved design plans	City Approval
Task 5.5.4	Complete permitting	Permits	City of Orlando/Consultant	Q3 2013	Approved permits	City Approval



## ORGANIZE FOR SUCCESS

### Livability Principles Addressed:

### Long Term Outcomes:

#### Activity 5.6: Sand Land Station Area Plan

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.6.1	Conduct stakeholder and public engagement	Public Participation Plan and summary of outreach efforts	Orange County	Q1 2013	Documentation of outreach	County Approval
Task 5.6.2	Review existing conditions and collect/compile data including identification of travel, land use, and community characteristics	Existing Conditions and Characteristics Summary Report	Orange County	Q2 2013	Completed Summary Report	County Approval
Task 5.6.3	Identify station area/corridor needs	Station Area/Corridor Needs and Visioning Summary Report	Orange County	Q3 2013	Completed Summary Report	County Approval
Task 5.6.4	Conduct alternatives evaluation including identification of TDLC applications, cost estimates, and recommendations	Alternatives Evaluation Summary and Recommendations Report	Orange County	Q4 2013	Completed Summary Report	County Approval
Task 5.6.5	Develop implementation strategy including potential further concept refinement/design	Station Area/Corridor Planning Study and design concept	Orange County	Q1 2014	Completed Station/Area Corridor Planning Study	County Approval

## ORGANIZE FOR SUCCESS

Livability Principles Addressed:

Long Term Outcomes:

### Activity 5.7: Lessons Learned

Provide more transportation choices; Promote equitable, affordable housing; Enhance economic competitiveness; Support existing communities; Coordinate policies and leverage investment; Value communities and neighborhoods

Increase in the share of residential and commercial construction on underutilized infill development sites that encourage revitalization, while minimizing displacement in neighborhoods with significant disadvantaged populations

TASK	DESCRIPTION	DELIVERABLE	RESPONSIBILITY	DUE	MEASURES	EVALUATION
Task 5.7.1	Summarize experiences with best practices that are shown to achieve desirable results; Note techniques that do not achieve desired results with the communities	A library demonstrating best practices and lessons learned in inclusive community engagement	ECFRPC	Q1 2014	Complete library demonstrating best practices and lessons learned in inclusive community engagement	Steering Committee approval
Task 5.7.2	Assemble a common list of best practices to share with other local governments representing future SunRail stations, as well as transit-oriented developments throughout the region	A summary document (memorandum and presentation materials) for use in disseminating lessons information to the Consortium and partnership	ECFRPC	Q2 2014	Completed summary document (memorandum and presentation materials) for use in disseminating lessons information to the Consortium and partnership	Steering Committee approval
Task 5.7.3	Make presentations on best practices and lessons learned to Consortium members, stakeholders and regional partners	A summary of efforts undertaken to share information (event/meeting dates and attendance)	ECFRPC	Q4 2014	Completed summary report of efforts undertaken to share information (event/meeting dates and attendance)	Steering Committee approval

East Central Florida Regional Planning Council													Work Plan Attachment 2 Gantt Timeline																						
East Central Florida Sustainable Communities Regional Planning Grant																																			
May 2012																																			
Activity	2012												2013												2014										
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov
Activity 1: Project Management					Consortium agreements; Subgrantee contracts				Consultant selection				Team contracts; Consultant selection; Reporting												Project management; administration; reporting										
Activity 2: Consortium Management					Consortium agreements and operating rules; Committee membership								Regular Consortium and Steering Committee meetings; Information sharing and briefings at all levels												Regular Consortium and Steering Committee meetings; Information sharing and briefings at all levels										
Activity 3: Outreach and Engagement					Outreach strategy; guidelines								Public and stakeholder outreach in all communities; Initial best practices												Continuing outreach; Sharing of lessons learned with regional partners										
Activity 4: Affordable Housing Study													Application of affordable housing model to region												Findings and recommendations										
Activity 5.0: Station Area Planning					Planning & design guidelines; Regional database; Establish station area working groups								Inclusive station area plan development												Local area plan coordination; Work with Consortium on adoption										
Activity 5.1: DeBary Station Area Plan													Plan development and outreach												Plan adoption										
Activity 5.2: Sanford Station Area Plan													Plan development and outreach																						
Activity 5.3: Longwood Station Area Plan													Plan development and outreach																						
Activity 5.4: Altamonte Springs Station Area Plan													Plan development and outreach																						
Activity 5.5: LYNX Central Station Area Plan													Plan development and outreach																						
Activity 5.6: Sand Lake Station Area Plan													Plan development and outreach																						
Activity 5.7: Lessons Learned													Attend and monitor local station area planning workshops / events												Develop and share best practices; lessons learned										

CONSORTIUM PARTICIPANT			
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Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	None at this time
Sub-Recipient?	Yes		

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LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
<p><b>Activity 5.2: Sanford Station Area Plan</b></p> <p>Seminole County and the City of Sanford will work together to develop a commuter rail station area plan that will facilitate the development of a corridor of commerce and sustainable compact urban development to increase economic competitiveness and to reduce environmental impacts. The plan will evaluate development opportunities in the station and surrounding area and incorporate TOD criteria including a mix of jobs and housing types in an area with an existing low income and minority population. The plan will evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns.</p> <p>This plan will include outreach and inclusion of minority and underserved populations, an affordable housing assessment component in conjunction with the Shimberg Center, an economic analysis of the area, preparation of a list of complete street/safe street projects and policies, and a sidewalk plan. There will be an emphasis on major job potential in the station area.</p> <p>The plan will be coordinated with work to be undertaken by Seminole County related to a \$1.425 million grant under the FTA's Section 5309 Bus and Bus Facility Program to provide partial funding for station enhancements to the future SunRail stations in East Altamonte, Lake Mary, Longwood, and Sanford. The enhancements are scheduled to be completed by 2013.</p> <p><b>Activity 5.4: Altamonte Springs Station Area Plan</b></p> <p>Seminole County will partner with the predominantly African American East Altamonte neighborhood in unincorporated Seminole County to develop a station area and sidewalk plan. The objective of the task is to improve pedestrian and bicycle access to and from a low-income/minority community located to the northeast of the Altamonte Springs SunRail station.</p>

The plan includes the design of bicycle and pedestrian connections along six streets between the station and the surrounding low income and minority neighborhood. The plan will evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns.

This plan will include outreach and inclusion of minority and underserved populations, an affordable housing component in conjunction with the Shimberg Center, an economic analysis of the area, and a sidewalk plan.

CONSORTIUM PARTICIPANT			
<i>Organization Name</i>	City of DeBary		
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<i>City/State/ZIP:</i>	DeBary, FL 32713		
<i>Phone:</i>	386/668-2040	<i>Value of In-Kind or Cash Match Contribution:</i>	\$33,790.91 – 20%
<i>Facsimile:</i>			
<i>Core Member?:</i>	Yes	<i>Value of Additional Leveraged Funds Contribution:</i>	None at the time
<i>Sub-Recipient?</i>	Yes		

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#### LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN

The City of DeBary's objective is to complete an infrastructure and feasibility study for the City's Transit Oriented Development (TOD) overlay area that will improve the range of transportation choices supporting the SunRail station by adding or improving pedestrian, transit, and bicycle facilities and by improving links between these facilities. The objective of the study is to identify what types of infrastructure improvements and/or regulations are needed and to provide an implementation plan including a preliminary pedestrian and bicycle master plan. In addition, the study will help to identify work force housing needs in conjunction with the Shimberg Center.

The City, located in southern Volusia County, recognizes that there is a link between pedestrian, bicycle, and traffic calming improvements and economic development. Improving the pedestrian environment can improve the competitiveness of retail and business districts and increase property values. In addition, pedestrian and transit connections near transit stops support and encourage high density housing and mixed use development as advocated by the City's TOD overlay and regulating plan. Mixed use development and higher density housing adjacent to the SunRail station will help provide work force housing.

The City established a TOD Overlay District in its Comprehensive Plan and adopted goals, objectives, and policies that relate to the future commuter rail station and the property within the Overlay. The City's TOD overlay encompasses approximately 261 acres within the City's Southeast Mixed Use Future Land Use Category. The City also created and adopted a TOD regulating plan to incorporate the TOD Overlay District into the City's Land Development Code (LDC). The TOD regulating plan encourages compact mixed-use development within a quarter to half mile of the SunRail station and promotes higher densities (in terms of dwelling units per acre) within the quarter mile then stepping down in density, intensity and height. The City's TOD overlay supports compact land use patterns that provide energy efficiency and multi-modal transportation

options with minimum residential densities of 14 dwelling units per acre and maximum densities of 32 dwelling units per acre and a floor area ratio of 2.0.

The focus of the task will be to conduct an infrastructure and feasibility study and to develop a guide to create transportation design for livable communities. The city will evaluate the multi-use trail and pedestrian and bicycle accommodations and operations plan along U.S. 17-92, and develop recommendations for a quality pedestrian environment. The task includes a Master Stormwater Plan for the corridor to incentivize TOD at the SunRail station.

CONSORTIUM PARTICIPANT			
Organization Name	City of Longwood		
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City/State/ZIP:	Longwood, FL 32750		
Phone:	407/260-3462	Value of In-Kind or Cash Match Contribution:	\$84,477.29 – 20%
Facsimile:	407/263-2336		
Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	None at this time
Sub-Recipient?	Yes		

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**LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN**

The goals of this station area plan are to improve access to jobs, increase economic competitiveness, promote sustainable and compact development, and reduce environmental impacts. The City of Longwood station area will be designed with pedestrian and bicycle friendly facilities to connect jobs and neighborhoods within a half mile walk or three mile bicycle radius of the station. The plan will focus on County Road 427, Church Avenue, Oleander Street, Myrtle Street, and Longwood Street. The acquisition of right-of-way may be necessary depending on the development of the station area plan, and this will be determined after studies are conducted. These studies will identify market/redevelopment opportunities, create a strategy for niche development, and expand existing industrial and service industry to create new living-wage jobs in the walk/bike shed of the City's new transit station and the City's designated Brownfield areas.

The plan will evaluate the need for changes to the comprehensive plan or for overlay zoning to achieve the desired station area development patterns.

The City of Longwood will hold public meetings with residents to seek input regarding street sections and to inform the public about the transportation options provided by this effort. The City of Longwood will prepare construction-ready drawings for a multi-use bicycle and pedestrian network connecting neighborhoods to jobs and transit while creating a crucial connection to existing regional trail networks.

In the final phase, the City will acquire the right-of-way (If required) to allow for the completion of the proposed project. There will also be an allowance for the revision of construction drawings should the land acquisition process necessitate any deviations to the final design plans. Should the City's consultant identify that no right-of-way acquisition is necessary, or should there be enough resources remaining to complete



construction drawings for a section of Longwood Street, this activity will be included in a future phase.

CONSORTIUM PARTICIPANT			
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City/State/ZIP:	Orlando, FL 32801		
Phone:	407/836-5610	Value of In-Kind or Cash Match Contribution:	\$25,343.18 – 20%
Facsimile:	407/836-7399		
Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	None at this time
Sub-Recipient?	Yes		

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LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
<p>Orange County will complete a corridor planning study to evaluate the most appropriate use of Transportation Design for Livable Communities (TDL) standards established in the Florida Department of Transportation Plans Preparation Manual. These standards will be initially for use on Orange Avenue in the vicinity of the Sand Lake SunRail station, where there is a large low income and minority population, and will ultimately be used throughout the County in transit-oriented applications. Study efforts will include identification of corridor needs, an alternatives evaluation, a management plan and schedule.</p> <p>The scope is tailored to help transform the SunRail Station area transportation network into one that is multimodal, urban, context-sensitive, and supportive of planned transit-oriented development. User-friendly pedestrian facilities and amenities connecting the SunRail Station to other land uses will be a major focus of this study. In addition, a context sensitive design approach will be applied to a portion of Orange Avenue in the immediate area of the station location, thereby ensuring the full range of opportunities to integrate transportation and land uses in the area are considered and ultimately implemented.</p> <p>The study will include stakeholder and public engagement.</p>

CONSORTIUM PARTICIPANT			
Organization Name	City of Orlando		
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City/State/ZIP:	Orlando, FL 32802		
Phone:	407/246-2121	Value of In-Kind or Cash Match Contribution:	\$139,387.53 – 20%
Facsimile:			
Core Member?	Yes	Value of Additional Leveraged Funds Contribution:	None at this time
Sub-Recipient?	Yes		

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#### LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN

Creative Village, the signature public/private redevelopment project for Orlando, will reinvent a 60-acre section of downtown as a live, work, learn, and play sustainable community built around a foundation of technology-based commerce and educational opportunities, mixed-income and attainable housing, neighborhood commercial space, public open spaces, and multimodal transportation options. As part of the vision for the Creative Village redevelopment project, the City of Orlando has partnered with Creative Village Development, LLC (CVD) to improve community connectivity and provide attainable housing options with direct access to the adjacent LYNX Central Station, a multimodal transit center that currently offers bus, BRT, vanpool, paratransit, and community circulator services and future SunRail commuter rail service. Creative Village offers the foundation for the rejuvenation of a neighborhood that has become an area of disinvestment and disconnection from the downtown urban core. Creative Village will offer all of the dynamics of true transit oriented development.

The livability and mobility objectives associated with the LYNX Central Station Area Plan include:

- Offer attainable housing that has direct access to the LYNX Central Station and to the residents of the Callahan and Parramore neighborhoods – two low income, minority sections of downtown Orlando designated as Title VI communities - through the planning, design, and permitting of the necessary roadways and public infrastructure improvements within the new transit-oriented, sustainable community;
- Reestablish the currently disjointed street grid to create opportunities for the residents of the Callahan and Parramore neighborhoods to access regional commerce opportunities through improved connectivity to LYNX Central Station and provide a mechanism for the construction of office and educational

- development that will establish Create Village as a regional cluster of high-tech/digital commerce;
- Improve multimodal (bike, pedestrian, transit) transportation opportunities for the residents of the Callahan and Parramore neighborhoods and Creative Village; and
- Utilize public outreach meetings and design charrettes to continue to engage the public and community stakeholder on the plans for Creative Village.

These opportunities to provide affordable housing and improve connectivity to the LYNX Central Station and region will be initiated through the planning, design, and permitting of the necessary public infrastructure that will then allow for vertical construction. The HUD Sustainable Communities Regional Planning Grant will provide the necessary funding to complete the following critical components:

1. The City of Orlando and CVD have for the past three years been engaged in a public outreach campaign centered on keeping the residents of the Parramore informed of and engaged in the planning and progression of the Creative Village project. As part of the workplan associated with the HUD Sustainable Communities Regional Planning Grant, CVD is fully committed to continuing the public outreach and engagement plan to the community through the life of the grant and beyond.
2. CVD will assist in the dissemination of demographic and housing data already collected as part of the on-going assessment of the area for the Creative Village project for use as part of the Shimberg Center's Affordable Housing Study.
3. Master planning, pre-design meetings with permitting agencies, LEED certification analysis, survey, geotechnical engineering, and utility coordination services.
4. Master engineering and design services associated with specific areas in Creative Village to include roadways with BRT exclusive lanes where required, sidewalks, intersection improvements, water, sanitary sewer infrastructure, irrigation, drainage, soft utility (cable, telecommunication, etc.) infrastructure, street lights, landscape, streetscape (street furniture, trash receptacles, newspaper racks, etc.), hardscape, and street signage design components.
5. Submittal of plans and applications and payment of application fees to necessary permitting agencies of the associated improvements.
6. Administration and management of the grant activities and management of the overall project process including associated consultant activity.

The Chart below shows how the HUD Sustainable Communities Planning Grant funds will be used to advance the Creative Village project:

8d. Architectural and engineering fees	Quantity	Unit Cost	Estimated Cost	HUD Share	Applicant Match	Description of Task
PREDESIGN	1	\$143,189	\$ 143,189	\$ 119,324	\$ 23,865	Public Outreach, coordination with Shimberg Center, master planning, pre-design meetings with permitting agencies, LEED certification analysis, survey, geotechnical engineering and utility coordination services
DESIGN	1	\$591,341	\$591,341	\$492,784	\$98,557	Master engineering and design services associated with proposed Amelia Street and those portions of proposed Livingston Street not being designed and constructed as part of the TIGER II Grant Award. Design and engineering services associated with roadway with BRT exclusive lanes, sidewalks, intersection improvements, water, sanitary sewer infrastructure, drainage, soft utility (cable, telecommunication, etc.) infrastructure, street lights, landscape, streetscape (street furniture, trash receptacles, newspaper racks, etc.) and hardscape, street signage components
PERMITTING	1	\$ 43,252	\$ 43,252	\$ 36,044	\$ 7,209	Submittal of plans and applications and payment of application fees to necessary permitting agencies.
PROJECT MANAGEMENT	1	\$ 58,543	\$ 58,543	\$ 48,786	\$ 9,757	Administration and management of grant and management of overall project process and consultants.
<b>TOTAL PROJECT FEES</b>			\$ 836,325	\$ 696,938	\$ 139,388	

Work will be coordinated with three significant grants awarded to cover planning in the same area:

- The City of Orlando received a \$10 million capital grant through the U.S. Department of Transportation's Transportation Investment Generating Economic Recovery (TIGER) II. The grant will support the Parramore bus rapid transit (BRT) project, which will provide premium transit service from the LYNX Central Station (a future SunRail station) in downtown Orlando to employment centers and other locations to the west of Interstate 4, including the Creative Village project, the Amway Center, Florida A&M University Law School, the Federal courthouse, and the low-income Parramore and Callahan neighborhoods. This project is expected to be operational in 2013, prior to the start of SunRail service.
- LYNX received \$9.92 million in funding under the Federal Transit Administration (FTA)'s New Starts funding to support east/west expansion of its LYMMO BRT system in downtown Orlando. The East/West BRT will provide a connection through downtown Orlando, providing service to the Church Street SunRail station, the Downtown Performing Arts Center, Amway Center, Parramore BRT, and the Thornton Park neighborhood. The East/West BRT will begin operation in 2014.
- LYNX also received a \$1.22 million Bus Livability Grant from FTA to develop the LYNX-Orlando Trail along a corridor known as Gertrude's Walk. This trail will provide a key link between downtown residential and business areas and downtown transit stations, including the LYNX Central Station and Church Street Station. The trail will be the backbone for a trail system into and through downtown Orlando. The initial phase of the project will be completed prior to 2014.

CONSORTIUM PARTICIPANT			
Organization Name	Creative Village Development, LLC		
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City/State/ZIP:	Orlando, FL 32801		
Phone:	980/388-7174	Value of In-Kind or Cash Match Contribution:	\$139,387.53 – 20% (in conjunction with the City of Orlando)
Facsimile:	980-386-6662		
Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	None at this time
Sub-Recipient?	Indirectly through the City of Orlando		

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LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Please see City of Orlando Activities

CONSORTIUM PARTICIPANT			
Organization Name	Shimberg Center for Housing Studies, University of Florida		
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City/State/ZIP:	Gainesville, FL 32611		
Phone:	352/273-1192	Value of In-Kind or Cash Match Contribution:	\$33,790.91 – 20%
Facsimile:	352/392-4364		
Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	None at this time
Sub-Recipient?	Yes		

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#### LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN

The objectives of this task are to:

- Determine the need for affordable housing in the vicinity of the stations along SunRail; and
- Formulate appropriate strategies to provide sufficient inclusive and attainable housing and lessen the cost burden felt by households throughout the region.

The University of Florida's Shimberg Center for Housing Studies will analyze each of the 12 Phase I SunRail station stops that are committed to begin service in 2014. The Shimberg Center will use two GIS-based models to address affordable housing: the Affordable Housing Suitability (AHS) model and the Affordable Housing Needs Assessment (AHNA) model. The models can estimate and project demand and identify the spatial relationship between jobs and housing at both neighborhood and regional levels. The Consortium will use the results of the analysis to set benchmarks for fair housing and the location of affordable housing near transit.

The AHS model is designed to evaluate the suitability of sites for affordable housing development and preservation. The model takes a comprehensive approach to assess the suitability of land for affordable housing. It incorporates research on affordable housing outcomes, in particular how environmental characteristics, neighborhood socioeconomic conditions, accessibility to neighborhood services and facilities, housing demand, and transportation efficiency interact and contribute to sustainable communities. The model can be scaled to support neighborhood-level decisions in a regional framework, and offers a means to balance and integrate diverse planning goals, highlight the tension between potentially competing affordable housing goals, and visualize outcomes of policy alternatives within the context of developing and preserving affordable housing.

The AHNA is a hybrid model that couples population and employment data to generate estimates of affordable housing demand. The population-based portion of the model uses population projections from University of Florida's Bureau of Economic and Business Research as well as household characteristics from the Census to generate projections of households by tenure, housing cost burden, elderly status, and income as a percentage of area median income. The employment-driven portion of the model uses data from the Longitudinal Employer-Household Dynamics (LEHD) and other Census datasets to estimate the affordable housing demand generated by concentrations of low-wage employment in the region.

The **Affordable Housing Working Group**, working with the Nonprofit Housing Roundtable for Central Florida, will review and assess the outcomes and recommendations from the affordable housing study analysis to develop coordinated and consistent affordable housing policies and plans for the SunRail station areas individually and collectively. The Working Group will recommend strategies and financing opportunities to encourage and incentivize the provision of any needed affordable housing.

The station area plans, with their emphasis on minority and/or lower-income neighborhoods and leveraging SunRail as a major public investment, will follow HUD guidelines and develop some of the elements of a fair housing and equity assessment. The Shimberg Center may use HUD fair housing and equity data as appropriate as a source for or supplement to its housing models, and the six station area plans will address the principles of fair housing and equity at a local scale. The Consortium will recommend how the station area housing analyses can be extended to the regional scale.

Products will include:

- Affordable housing analysis for 12 station areas;
- Summary of identified needs for affordable housing for each station area;
- Meeting summaries for Affordable Housing Working Group; and
- Review and comment on fair housing and equity assessment activities.



CONSORTIUM PARTICIPANT			
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Address:	2725 Judge Fran Jamieson Way		
City/State/ZIP:	Viera, FL 32940		
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Core Member?:	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

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LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings

CONSORTIUM PARTICIPANT			
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Core Member?:	Y / N	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	Y / N		

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Title:	Lake County Commissioner	Title:	Lake County Planning Director
Phone:	352/343-9850	Phone:	(352) 343-9647
Email:	wcadwell@lakecountyfl.gov	Email:	aking@lakecountyfl.gov
Facsimile:	352/343-9495	Facsimile:	352/343-9558

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
Organization Name	Osceola County		
Address:	1 Courthouse Square		
City/State/ZIP:	Kissimmee, FL 32741		
Phone:	407/742-2275	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	407/742-2391		
Core Member?:	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Brandon Arrington	Name:	Dave Tomak
Title:	Osceola County Commissioner	Title:	Growth Management Administrator
Phone:	407/742-2000	Phone:	407/742-0281
Email:	barr@osceola.org	Email:	dtom@osceola.org
Facsimile:	407/742-2391	Facsimile:	407/742-0202

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
<i>Organization Name</i>	Volusia County		
<i>Address:</i>	123 W. Indiana Ave.		
<i>City/State/ZIP:</i>	DeLand, FL 32720		
<i>Phone:</i>	386/736-2700	<i>Value of In-Kind or Cash Match Contribution:</i>	NA
<i>Facsimile:</i>	386/943-7028		
<i>Core Member?:</i>	No	<i>Value of Additional Leveraged Funds Contribution:</i>	NA
<i>Sub-Recipient?</i>	No		

DESIGNATED REPRESENTATIVE(S)			
<i>Primary Contact:</i>		<i>Alternate/Designee:</i>	
<i>Name:</i>	Patricia Northey	<i>Name:</i>	Jon Cheney
<i>Title:</i>	Volusia County Councilwoman	<i>Title:</i>	County Engineer
<i>Phone:</i>	386-740-5247	<i>Phone:</i>	386/736-5968
<i>Email:</i>	pnorthey@co.volusia.fl.us	<i>Email:</i>	jcheney@co.volusia.fl.us
<i>Facsimile:</i>	386/943-7028	<i>Facsimile:</i>	386/740-5242

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN	
Participate in Consortium meetings.	

CONSORTIUM PARTICIPANT			
Organization Name	Volusia County Transportation Planning Organization		
Address:	2570 W. International Speedway Blvd., Suite 120		
City/State/ZIP:	Daytona Beach, FL 32114		
Phone:	386/226-0422	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	386/226-0428		
Core Member?	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Lois Bollenback	Name:	Carole Hinkley
Title:	Interim Executive Director	Title:	Transit Planner
Phone:	386/226-0422	Phone:	386/226-0422
Email:	lbollenback@volusiatpo.org	Email:	cmhinkley@volusiatpo.org
Facsimile:	386/226-0428	Facsimile:	386/226-0428

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
Organization Name	Metroplan Orlando		
Address:	315 East Robinson St.		
City/State/ZIP:	Orlando, FL, 32801		
Phone:	407/481-5672	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	407/481-5680		
Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	\$\$/Staff time
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Harold Barley	Name:	Gary Huttman
Title:	Executive Director	Title:	Planning Director
Phone:	407/481-5672	Phone:	407/481-5672
Email:	hbarley@metroplanorlando.com	Email:	ghuttman@metroplanorlando.com
Facsimile:	407/481-5680	Facsimile:	407/481-5680

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings, core consortium and other committees as needed. Working to provide staff time and/or funding toward outreach and affordable housing studies, as determined appropriate by Metroplan Orlando.

CONSORTIUM PARTICIPANT			
Organization Name	Florida Department of Transportation		
Address:	133 Semoran Blvd.		
City/State/ZIP:	Orlando, FL 32807		
Phone:	386/943-5475	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	386/943-5661		
Core Member?:	Y	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	N		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Noranne Downs	Name:	Marianne Gurnee
Title:	Florida Department of Transportation, District 5 Secretary	Title:	SunRail Public Liaison
Phone:	386/943-5475	Phone:	407/ 492-0836
Email:	noranne.downs@dot.state.fl.us	Email:	marianne.gurnee@dot.myflorida.com
Facsimile:	386/943-5661	Facsimile:	407/492-4188

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings, core consortium and other committees as needed.

CONSORTIUM PARTICIPANT			
Organization Name	LYNX		
Address:	455 N. Garland Ave.		
City/State/ZIP:	Orlando, FL 32801		
Phone:	407/841-2279	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	407/254-6409		
Core Member?:	Yes	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	John Lewis	Name:	Catherine Porter
Title:	CEO	Title:	Planner
Phone:	407/841-2279	Phone:	407/841-2279
Email:	ejohnson@golynx.com	Email:	cporter@golynx.com
Facsimile:	407/254-6409	Facsimile:	407/ 254-6409

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.



CONSORTIUM PARTICIPANT			
Organization Name	Orlando Health		
Address:	1414 Kuhl Ave.		
City/State/ZIP:	Orlando, FL 32806		
Phone:	321/843-7000	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	407/237-6328		
Core Member?	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Geoffrey Fromme	Name:	Jay Schaefer
Title:	Director of Business Development	Title:	Director of Business Development
Phone:	321/841-6761	Phone:	407/648 7815
Email:	geoffrey.fromme@orlandohealth.com	Email:	jay.schaefer@orlandohealth.com
Facsimile:	407/237-6328	Facsimile:	407/237-6328

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
Organization Name	City of Deltona		
Address:	2345 Providence Blvd.		
City/State/ZIP:	Deltona, FL 32725		
Phone:	386/878-8600	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	386/878-8601		
Core Member?:	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Chris Boley	Name:	Ron Paradise
Title:	Director, Planning & Development Services	Title:	Assistant Director
Phone:	386/878-8602	Phone:	386/878-8610
Email:	cbowley@deltonafl.gov	Email:	rparadise@deltonafl.gov
Facsimile:	386/878-8601	Facsimile:	386/878-8601

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
Organization Name	City of Palm Bay		
Address:	120 Malabar Road SE		
City/State/ZIP:	Palm Bay, FL 32907		
Phone:	321/733-3042	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	(321) 952-3400		
Core Member?:	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	David Watkins	Name:	Elia Twigg
Title:	Growth Management Director	Title:	Director of Public Works
Phone:	321/733-3042	Phone:	321/733-3042
Email:	watkid@pbfl.org	Email:	twigge@pbfl.org
Facsimile:	(321) 409-7134	Facsimile:	(321) 952-3472

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
Organization Name	City of Daytona Beach		
Address:	301 S. Ridgewood Ave.		
City/State/ZIP:	Daytona Beach, FL 32114		
Phone:	386/671-8000	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	386/671-8130		
Core Member?:	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Paul McKittrick	Name:	Rich Walton
Title:	Deputy City Manager/Development and Administrative Services Director	Title:	Planning Director
Phone:	386/671-8000	Phone:	(386) 671-8126
Email:	mckitrickp@codb.us	Email:	waltonr@codb.us
Facsimile:	386/671-8130	Facsimile:	386/671-8130

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
<i>Organization Name</i>	Health Council of East Central Florida		
<i>Address:</i>	2461 West SR 426, Suite 2041		
<i>City/State/ZIP:</i>	Oviedo, FL 32765		
<i>Phone:</i>	407/977-1610	<i>Value of In-Kind or Cash Match Contribution:</i>	NA
<i>Facsimile:</i>	407/977-1611		
<i>Core Member?:</i>	No	<i>Value of Additional Leveraged Funds Contribution:</i>	NA
<i>Sub-Recipient?</i>	No		

DESIGNATED REPRESENTATIVE(S)			
<i>Primary Contact:</i>		<i>Alternate/Designee:</i>	
<i>Name:</i>	Ken Peach	<i>Name:</i>	Elaine Cauthen
<i>Title:</i>	Executive Director	<i>Title:</i>	Assistant Director
<i>Phone:</i>	407/977-1610 ext. 222	<i>Phone:</i>	407.977-1610 ext. 226
<i>Email:</i>	kpeach@hcecf.org	<i>Email:</i>	ecauthen@hcecf.org
<i>Facsimile:</i>	407/977-1611	<i>Facsimile:</i>	407/977-1611

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
<i>Organization Name</i>	Nonprofit Housing Roundtable of Central Florida		
<i>Address:</i>	P.O. box 948006		
<i>City/State/ZIP:</i>	Maitland, FL 32794-8006		
<i>Phone:</i>	407/645-1129	<i>Value of In-Kind or Cash Match Contribution:</i>	NA
<i>Facsimile:</i>	407/645-1158		
<i>Core Member?:</i>	No	<i>Value of Additional Leveraged Funds Contribution:</i>	NA
<i>Sub-Recipient?</i>	No		

DESIGNATED REPRESENTATIVE(S)			
<i>Primary Contact:</i>		<i>Alternate/Designee:</i>	
<i>Name:</i>	John Hazelroth	<i>Name:</i>	Katie Porta
<i>Title:</i>	Administrator	<i>Title:</i>	President
<i>Phone:</i>	407/645-1129	<i>Phone:</i>	407/218-4300 x4371
<i>Email:</i>	jphazelroth@hotmail.com	<i>Email:</i>	kporta@questinc.org
<i>Facsimile:</i>	407/645-1158	<i>Facsimile:</i>	407/218-4301

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings and work with the Affordable Housing Technical Working Group

CONSORTIUM PARTICIPANT			
Organization Name	Central Florida Urban Land Institute		
Address:	964 Lake Baldwin Lane, Suite 100		
City/State/ZIP:	Orlando, FL 32814		
Phone:	407/325-3348	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	352/343-3524		
Core Member?:	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Cecelia Bonifay	Name:	James Sellen
Title:	Chapter Chair	Title:	Strategic Advisor
Phone:	407/758-0192	Phone:	407/ 839-4006
Email:	cbonifay@akerman.com	Email:	James.Sellen@MSCWinc.com
Facsimile:	352/343-3524	Facsimile:	407/839-4008

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
<i>Organization Name</i>	East Central Florida Regional Planning Council		
<i>Address:</i>	309 Cranes Roost Blvd., Suite 2000		
<i>City/State/ZIP:</i>	Altamonte Springs, FL 32701		
<i>Phone:</i>	407/262-7772	<i>Value of In-Kind or Cash Match Contribution:</i>	20% - \$99,852.16
<i>Facsimile:</i>	407/262-7788		
<i>Core Member?:</i>	Yes	<i>Value of Additional Leveraged Funds Contribution:</i>	To be determined
<i>Sub-Recipient?</i>	No		

DESIGNATED REPRESENTATIVE(S)			
<i>Primary Contact:</i>		<i>Alternate/Designee:</i>	
<i>Name:</i>	Melanie Chase	<i>Name:</i>	Patty Sheehan
<i>Title:</i>	Chair	<i>Title:</i>	Vice Chair
<i>Phone:</i>	407/333-7337	<i>Phone:</i>	407/246-2004
<i>Email:</i>	melaniechase@chasefreeman.com	<i>Email:</i>	patty.sheehan@cityoforlando.net
<i>Facsimile:</i>	407/333-7335	<i>Facsimile:</i>	407/246-3010

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN	
Facilitate community outreach and engagement, Develop and expand cross-cutting policies to revitalize and engage minority and low income neighborhoods. Convene Consortium and Core Consortium meetings. Identify and share lessons learned. Manage grant activities.	



CONSORTIUM PARTICIPANT			
Organization Name	Lake-Sumter MPO		
Address:	1616 South 14 <sup>th</sup> St.		
City/State/ZIP:	Leesburg, FL 32748		
Phone:	352/315-0170	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	352/ 315-0993		
Core Member?	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	T.J. Fish	Name:	Pamela Richmond
Title:	Executive Director	Title:	Project Manager
Phone:	352/315-010	Phone:	352/315-0170
Email:	tjfish@LakeSumterMPO.com	Email:	prichmond@LakeSumterMPO.com
Facsimile:	352/315-0993	Facsimile:	352/ 315-0993

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.

CONSORTIUM PARTICIPANT			
Organization Name	Space Coast Transportation Planning Organization		
Address:	2725 Judge Fran Jamieson Way		
City/State/ZIP:	Melbourne, FL 32940		
Phone:	321/690-6890	Value of In-Kind or Cash Match Contribution:	NA
Facsimile:	321/690-6827		
Core Member?	No	Value of Additional Leveraged Funds Contribution:	NA
Sub-Recipient?	No		

DESIGNATED REPRESENTATIVE(S)			
Primary Contact:		Alternate/Designee:	
Name:	Bob Kamm	Name:	Leigh Holt
Title:	Director	Title:	Multi-Modal Program Manager
Phone:	321/690-6890	Phone:	321/690-6869
Email:	bob.kamm@brevardcounty.us	Email:	leigh.holt@brevardcounty.us
Facsimile:	321/690-6827	Facsimile:	321/690-6827

LIST ACTIVITIES TO BE ACCOMPLISHED IN SUPPORT OF THE WORK PLAN
Participate in Consortium meetings.




# Interoffice Memorandum

I. CONSENT AGENDA  
PUBLIC WORKS  
DEPARTMENT  
1

September 7, 2012

TO: Mayor Teresa Jacobs  
and Board of County Commissioners

FROM: Mark V. Massaro, P.E., Director, Public Works Department 

**CONTACT PERSON:** Mark V. Massaro, P.E., Director  
Public Works Department

**PHONE NUMBER:** (407) 836-7970

**SUBJ:** Interlocal Agreement between Orange County and the City of Orlando regarding Transfer of Jurisdiction of Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue

The City of Orlando (City) has requested Orange County (County) transfer jurisdiction of Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue. In accordance with Florida Statutes, an Interlocal Agreement has been prepared which transfers to the City all interest, authority and responsibility over this section of Curry Ford Road. Approval of this Agreement transfers responsibility for maintaining this section of Curry Ford Road to the City.

The Orange County Attorney's Office and Risk Management Division have reviewed the Agreement and found it acceptable. The City of Orlando approved this Agreement on August 20, 2012.

**Action Requested:** Approval of Interlocal Agreement between Orange County, Florida and City of Orlando, Florida regarding Transfer of Jurisdiction of Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue. District 4.

MVM/DG/jo

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**INTERLOCAL AGREEMENT**

**between**

**ORANGE COUNTY, FLORIDA**

**and**

**CITY OF ORLANDO, FLORIDA**

**regarding**

**TRANSFER OF JURISDICTION OF  
CURRY FORD ROAD FROM CLOVERLAWN  
AVENUE TO SOUTH FERN CREEK AVENUE**

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Approved by the Orange County  
Board of County Commissioners  
\_\_\_\_\_, 2012

Approved by the City of Orlando  
City Council  
*8/20* \_\_\_\_\_, 2012

City Council Meeting *8.20.12*  
Item *I-5* *50820105*

**INTERLOCAL AGREEMENT**  
**between**  
**ORANGE COUNTY, FLORIDA**  
**and**  
**CITY OF ORLANDO, FLORIDA**  
**regarding**  
**TRANSFER OF JURISDICTION OF**  
**CURRY FORD ROAD FROM CLOVERLAWN**  
**AVENUE TO SOUTH FERN CREEK AVENUE**

**THIS INTERLOCAL AGREEMENT** is made and entered into by and between **Orange County, Florida**, a Charter County and political subdivision of the State of Florida (“County”), and the **City of Orlando, Florida**, a municipal corporation created and existing under the laws of the State of Florida (“City”).

**RECITALS**

WHEREAS, the County has authority pursuant to Section 125.01, Florida Statutes, to enter into agreements;

WHEREAS, the City has authority pursuant Section 166.021, Florida Statutes, to enter into agreements;

WHEREAS, the County and the City have authority pursuant to Section 163.01, Florida Statutes, to enter into interlocal agreements;

WHEREAS, all roads which are open and available for use by the public and dedicated to public use, according to law or by prescription, are declared to be and established as, pursuant to Section 335.01(1), Florida Statutes, public roads;

WHEREAS, a “road” is defined by Section 334.03(23), Florida Statutes, as “a way open to travel by the public, including, but not limited to, a street, highway, or alley. The term includes associated sidewalks, the roadbed, the right-of-way, and all culverts, drains, sluices, ditches, water storage areas, waterways, embankments, slopes, retaining walls, bridges, tunnels, and viaducts. . . .”;

WHEREAS, the term “road” as defined by Section 334.03(23), Florida Statutes, also implicitly includes, curbs, guardrails, landscaping, and traffic control devices (such as signals and signs) within the right-of-way;

WHEREAS, according to Section 335.01(2), Florida Statutes, public roads are divided into the following four systems: (1) the “county road system”; (2) the “city street system”; (3) the “State Highway System”; and (4) the “State Park Road System”;

WHEREAS, the “county road system” is defined by Section 334.03(8), Florida Statutes, as “all collector roads in the unincorporated areas of a county and all extensions of such collector roads into and through any incorporated areas, all local roads in the unincorporated areas, and all urban minor arterial roads not in the State Highway System”;

WHEREAS, the “city street system” is defined by Section 334.03(3), Florida Statutes, as “all local roads within a municipality, and all collector roads inside that municipality, which are not in the county road system”;

WHEREAS, pursuant to Section 335.0415(2), Florida Statutes, any change of the jurisdiction of a public road after July 1, 1995, that is a part of a county road system or a city street system is governed by Section 335.0415(3), Florida Statutes;

WHEREAS, pursuant to Section 335.0415(3), Florida Statutes, subsequent to July 1,

1995, public roads within the respective road systems of a county or a city may be transferred between those jurisdictions only by mutual agreement of those local governmental entities;

WHEREAS, the City desires to own (or accept dedication of, whatever the case may be), maintain, control, and have responsibility over the functionally classified road known as Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue;

WHEREAS, this Interlocal Agreement is solely intended to address the transfer of such road, or segment thereof, from the County road system to the City street system; and

WHEREAS, this Interlocal Agreement is not intended to apply and shall not be construed as applying to the subject of which party has jurisdiction to control traffic along such road (see Section 316.006, Florida Statutes), or the subject of which law enforcement authority has jurisdiction to enforce traffic laws along such road (see Section 316.640, Florida Statutes).

**NOW, THEREFORE,** in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

1.     **Recitals.** The foregoing recitals are true and correct and are hereby incorporated herein by reference.

2.     **Transfer of Jurisdiction of Curry Ford Road; Scope; Limitations.**

A.     The County hereby transfers to the City, and the City hereby accepts and acknowledges jurisdiction over, the County functionally classified road known Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue ("Curry Ford Road").

B. The City's jurisdiction over Curry Ford Road means the authority and responsibility to maintain, control, repair, or improve such road, as the term "road" is defined by Section 334.03(23), Florida Statutes, and to regulate, warn, or guide traffic on such road, regardless of any future alteration, realignment, construction, extension, widening, or renaming of such road. Curry Ford Road is therefore deemed to be part of the "City street system" for purposes of operation and maintenance. Pursuant to Section 337.29(3), Florida Statutes, the City shall have the same governmental, corporate, and proprietary powers with relation to Curry Ford Road that the City has with relation to other public roads and rights-of-way within the City, except as may be otherwise provided by law or this Interlocal Agreement. Also pursuant to Section 337.29(3), to the extent that sovereign immunity has been waived, liability for torts shall in the City.

C. The City shall not alter, modify or regulate traffic on Curry Ford Road, or any portion thereof, in such a manner as will reduce or otherwise impede the flow of traffic on Curry Ford Road or on any other County roads not identified by this Interlocal Agreement (for example, through speed limits, traffic calming devices, speed humps, speed bumps) below ninety percent (90%) of the traffic volume or speed limit identified (rounded up to the nearest 5 miles per hour) in **Exhibit "A"** attached hereto, without first obtaining permission from the Board of County Commissioners.

D. Unless otherwise agreed to in advance by the County, the City shall not close or barricade Curry Ford Road, or any portion thereof, to vehicular traffic, other than temporarily for road maintenance, road repair, accidents, or miscellaneous special events, such as



road races, or vacate any portion of the Road.

**4. Dedication and Acceptance; Deed; Vesting of Title to Curry Ford Road.**

**A. Dedication and Acceptance.** For Curry Ford Road, or any portion thereof, that was heretofore dedicated and that the County heretofore accepted, the County hereby dedicates the Road, or portion thereof, to the City, and the City hereby accepts such dedication.

**B. Deed.** The County shall execute and deliver a County deed in favor of the City substantially in the form attached hereto as **Exhibit "B,"** for any portion of Curry Ford Road that the County holds, or may hold, in fee title, which portion is specifically described in the legal description and sketch of description attached to **Exhibit "B"** as **Appendix "A."** Within thirty (30) days after receipt thereof, the City shall accept the deed by recording the deed in the Official Records of Orange County at the City's expense.

**C. Vesting of Title.** The legal and sketch of description attached as **Appendix "A"** to the County deed described in subsection 3.B of this Interlocal Agreement shall constitute the right-of-way map required under Section 337.29(3), Florida Statutes, in order to vest title in Curry Ford Road in the City. Accordingly, upon the recording of the County deed and **Appendix "A"** thereto pursuant to subsection 3.B, title in Curry Ford Road shall vest in the City pursuant to Section 337.29(3).

**5. Miscellaneous.**

**A. Validity.** The County and the City each represents, warrants, and covenants to and with the other its respective authority and power under Florida law to enter into this Interlocal Agreement, acknowledges the validity and enforceability of this Interlocal Agreement, and waives any future right of defense based on claim of illegality, invalidity or

unenforceability of any nature. The County and the City each hereby represents, warrants and covenants to and with the other that this Interlocal Agreement has been validly approved by its respective governing body, and that this Interlocal Agreement constitutes a legal, valid and binding contract enforceable against the respective party in accordance with the terms hereof (assuming the due authorization, execution and delivery hereof by the other party hereto).

**B. Ambiguities.** Both parties have been allowed equal input regarding the terms and wording of this Interlocal Agreement and have had the benefit of consultation with their respective legal counsel prior to its execution, such that all language herein shall be construed equally against the parties, and no language shall be construed strictly against its drafter.

**C. Headings.** The headings or captions of sections or subsections used in this Interlocal Agreement are merely for the convenience of the parties for reference only and are not intended to define or limit their contents, nor are they to affect the construction of or to be taken into consideration in interpreting this Interlocal Agreement.

**D. Severability.** The provisions of this Interlocal Agreement are declared by the parties to be severable only to the extent that the remaining provisions can effectuate the purpose and intent of the parties.

**E. Governing Law; Venue; Attorney's Fees and Costs.**

(1) This Interlocal Agreement shall be governed by and construed in accordance with laws of the State of Florida.

(2) Venue for any action arising out of or related to this Interlocal Agreement shall be in the Circuit Court for the Ninth Judicial Circuit in Orange County, Florida.

(3) In the event a party deems it necessary to take legal action to enforce any provisions of this Interlocal Agreement, each party shall bear its own attorney's fees and costs at both the trial and appellate levels.

**F. Entire Agreement.** This Interlocal Agreement, along with any exhibits, constitutes the entire Agreement between the parties regarding the subject matter hereof. Any prior oral or written agreements or understandings of any kind between the parties relating to the subject matter hereof are null and void and of no further effect.

**G. Amendments.** This Interlocal Agreement may be amended only by express written instrument approved by the Board of County Commissioners of the County and the City Council of the City, and executed by the authorized officers of each party.

**H. Counterparts.** This Interlocal Agreement and any amendments thereto may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

**I. Notices.** Any notice required to be given or otherwise given by one party to the other party shall be in writing and shall be deemed delivered when given by hand delivery; five (5) days after being deposited in the United States Mail, postage prepaid, certified or registered; or the next business day after being deposited with a recognized overnight mail or courier delivery service; or when transmitted by facsimile or telecopy transmission, with receipt acknowledged upon transmission; and addressed as follows:

If to the County:      Director, Orange County Public Works Department  
4200 South John Young Parkway  
Orlando, Florida 32839  
Facsimile: (407) 836-7716

With a copy to: County Attorney  
Orange County Administration Center  
201 South Rosalind Avenue  
Orlando, Florida 32802  
Facsimile: (407) 836-5888

If to the City: Director of Public Works  
City of Orlando  
400 South Orange Avenue  
Orlando, Florida 32801  
Facsimile: (407) 246-2892

With a copy to: City Attorney  
City of Orlando  
400 South Orange Avenue  
Orlando, Florida 32801  
Facsimile: 407-246-2854

In all cases, notices shall be deemed delivered to a party only upon delivery of copies to the persons indicated above in the same manner as for the party being notified. Either party may change its designated official or address for receipt of notice by giving notice of such change to the other party in the manner provided in this section.

6. **Effective Date.** This Interlocal Agreement shall become effective on the date of execution by the County or the date of execution by the City, whichever date is later.

*[THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.]*

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year indicated below.

**ORANGE COUNTY, FLORIDA**  
By: Board of County Commissioners

By: \_\_\_\_\_  
Teresa Jacobs,  
Orange County Mayor

Date: \_\_\_\_\_, 2012


ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners


By: \_\_\_\_\_  
Deputy Clerk

**CITY OF ORLANDO, FLORIDA**

By:   
Buddy Dyer, Mayor

Date: 8/27, 2012

ATTEST:   
By: \_\_\_\_\_  
Alana C. Brenner, City Clerk

APPROVED AS TO FORM AND LEGALITY for the  
use and reliance of the City of Orlando, Florida only.  
27 20 12  
  
Assistant City Attorney

**Exhibit "A"**

**Curry Ford Road**

**From Cloverlawn Avenue to South Fern Creek Avenue**

Traffic Volume ----- 8,788 (AADT 2010)

Speed Limit ----- 25 Miles per Hour

## EXHIBIT "B"

Project: Interlocal Agreement for the Transfer of Jurisdiction of Curry Ford Road  
from Cloverlawn Avenue to South Ferncreek Avenue

### COUNTY DEED

THIS DEED, Made the \_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, by ORANGE COUNTY, a charter county and a political subdivision of the state of Florida, whose address is P. O. Box 1393, Orlando, Florida 32802-1393, GRANTOR, and the CITY OF ORLANDO, a municipal corporation, under laws of the state of Florida whose address is 400 South Orange Avenue, Orlando, Florida 32801, GRANTEE.

WITNESSETH: That the GRANTOR, for and in consideration of the sum of \$10.00 and other valuable considerations, in hand paid by the GRANTEE, the receipt whereof is hereby acknowledged, does hereby remise, release, and quit-claim unto the said GRANTEE forever, all the right, title, interest, claim, and demand which the GRANTOR has in and to the following described lot, piece, or parcel of land, situate, lying and being in the county of Orange, state of Florida, to-wit:

### SEE ATTACHED APPENDIX "A"

Property Appraiser's Parcel Identification Number:

Unassigned

THIS COUNTY DEED is being given in accordance with the Interlocal Agreement regarding Transfer of Jurisdiction of Curry Ford Road from Cloverlawn Avenue to South Fern Creek Avenue.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity, and claim whatsoever of the GRANTOR, either in law or equity, to the only proper use, benefit, and behoove of the GRANTEE forever.

Project: Interlocal Agreement for the Transfer of Jurisdiction of Curry Ford Road  
from Cloverlawn Avenue to South Ferncreek Avenue

IN WITNESS WHEREOF, the said GRANTOR has caused these presents to be executed in its  
name by its Board, acting by the County Mayor, the day and year aforesaid.

(Official Seal)

ORANGE COUNTY, FLORIDA  
By Board of County Commissioners

BY: \_\_\_\_\_  
Teresa Jacobs,  
Orange County Mayor

DATE: \_\_\_\_\_

ATTEST: Martha O. Haynie, County  
Comptroller, Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Printed Name

**This instrument prepared by:**

Linda Hinote, a staff employee  
in the course of duty with the  
Real Estate Management Division  
of Orange County, Florida




## APPENDIX "A"

### LEGAL DESCRIPTION

All that portion of right of way of Curry Ford Road lying east of the East right of way line of Fern Creek Avenue and west of the East right of way line of Cloverlawn Avenue, being more particularly described as follows:


Beginning at the Northwest corner of Lot 9 of the Plat of Pember Terrace, as recorded in Plat Book R, page 69 of the Public Records of Orange County, Florida, said point lying on the East right of way line of Fern Creek Avenue; thence run North along the Northerly prolongation of said right of way line for a distance of 50 feet more or less to a point on the North line of Section 6, Township 23 South, Range 30 East; thence run East along said Section line for a distance of 20 feet more or less to a point that is 50 feet more or less South of the Southwest corner of Lot 18, Block "I" of the Plat of Bel Air Hills, Plat Book U, page 35, of the Public Records of Orange County, Florida; said Southwest corner also lying on the East right of way line of Fern Creek Avenue; thence run North along the Southerly prolongation of said right of way line of Fern Creek Avenue for a distance of 50 feet more or less to the Southwest corner of said Lot 18; said point also lying on the North right of way line of Curry Ford Road; thence run East along the North right of way line of Curry Ford Road for a distance of 800 feet more or less to the Southeast corner of Lot 10, Block "I", of said plat; said Southeast corner also lying on the West right of way line of Hazelwood Drive; thence continue East along said North right of way line of Curry Ford Road for a distance of 60 feet more or less to the Southwest corner of Lot 8, Block "G" of said plat; said Southwest corner also lying on the East right of way line of Hazelwood Drive; thence continue East along said right of way line for a distance of 220 feet more or less to the Southeast corner of Lot 7, Block "G" of said plat; said Southeast corner also lying on the West right of way line of Belmont Drive; thence continue East along said North right of way line of Curry Ford Road for a distance of 60 feet more or less to the Southwest corner of Lot 6, Block "F" of said plat; said Southwest corner also lying on the East right of way line of Belmont Drive; thence continue East along said North right of way line of Curry Ford for a distance of 110 feet more or less to the Southeast corner of Lot 6, Block "F" of said plat; said Southeast corner also lying on the West right of way line of Groveland Avenue; thence continue East along said North right of way line of Curry Ford Road for a distance of 30 feet more or less to a point lying on the West line of the Southeast 1/4 of the Southwest 1/4 of Section 31, Township 22 South, Range 30 East;

PREPARED FOR: Roads & Drainage		ORANGE COUNTY PUBLIC WORKS ENGINEERING DIVISION			
DESIGNED BY: Washington	DATE: 6/26/12	SECTION: 31,6	SURVEY SECTION 4200 SOUTH JOHN YOUNG PARKWAY ORLANDO, FLORIDA 32839-9205 (407) 836-7940		DRAWING SCALE: NTS
DRAWN BY: Washington	JOB No:1000-6731	TOWNSHIP: 22,23			PROJECT NUMBER
CHECKED BY: Daynes	DRAWING FILE:	RANGE: 30			1000-6731
APPROVED BY: Daynes	1000-6731	SHEET 1 OF 6			

## APPENDIX "A"

### LEGAL DESCRIPTION

Thence run South along said West line for a distance of 20 feet more or less to a point lying 25 feet more or less West and 5 feet more or less North of the Southwest corner of Lot 7, Block "C" of the Plat of Conway Terrace, Plat Book G, page 119 of the Public Records of Orange County, Florida; said point lying on the North right of way line of Curry Ford Road; thence run East along the Westerly prolongation of said North right of way line of Curry Ford Road for a distance of 25 feet more or less to a point lying 5 feet more or less North of said Southwest corner; said corner also lying on the East right of way line of Groveland Avenue; thence run East along said North right of way line of Curry Ford Road for a distance of 282 feet more or less to a point lying 5 feet North more or less of the Southeast corner of Lot 11, Block "C" of said plat; said point also lying on the West right of way line of Cloverlawn Avenue; thence continue running East along said North right of way line for a distance of 50 feet more or less to a point lying 5 feet more or less North of the Southwest corner of Lot 7, Block "D" of said plat; said point also lying on the East right of way line of Cloverlawn Avenue; thence departing said North right of way line of Curry Ford Road, run South along the southerly prolongation of the East right of way line of Cloverlawn Avenue for a distance of 30 feet more or less to a point lying on the North line of the Northwest 1/4 of Section 6, Township 23 South, Range 30 East; thence continue running South along said Southerly prolongation of Cloverlawn Avenue for a distance of 30 feet more or less to a point lying on the North line of that parcel of land as described in Deed Book 338, page 390 of the Public Records of Orange County, Florida; said line also being the South right of way line of Curry Ford Road; thence run West along said South right of way line of Curry Ford Road for a distance of 40 feet more or less to the Northwest corner of said described parcel of land; said Northwest corner also lying on the East right of way line of Cloverlawn Avenue; thence continue West along said South right of way line of Curry Ford Road for a distance of 40 feet more or less to the Northeast corner of that parcel of land as described Deed Book 338, page 356 of the Public Records of Orange County, Florida; thence continue West along said South right of way line of Curry Ford Road for a distance of 160 feet more or less to the Northeast corner of Lot 1 of the Plat of 1906 Curry Ford Road, as recorded in Plat Book 74, page 66 of the Public Records of Orange County, Florida; said Northeast corner lying on the South right of way line of Curry Ford Road; thence continue West along the said South right of way line of Curry Ford Road for a distance of 47 feet more or less to the Northwest corner of said Lot 1 of said Plat;

PREPARED FOR: Roads & Drainage		ORANGE COUNTY PUBLIC WORKS ENGINEERING DIVISION	
DESIGNED BY: Washington	DATE: 6/26/12	SECTION: 31.6	 <p><b>ORANGE COUNTY</b>          4200 SOUTH JOHN YOUNG PARKWAY          ORLANDO, FLORIDA 32839-9205          (407) 836-7940</p>
DRAWN BY: Washington	JOB No. 1000-6731	TOWNSHIP: 22.23	
CHECKED BY: Daynes	DRAWING FILE:	RANGE: 30	
APPROVED BY: Daynes	1000-6731	SHEET 2 OF 6	
		SURVEY SECTION DRAWING SCALE: NTS PROJECT NUMBER 1000-6731	


## APPENDIX "A"

### LEGAL DESCRIPTION

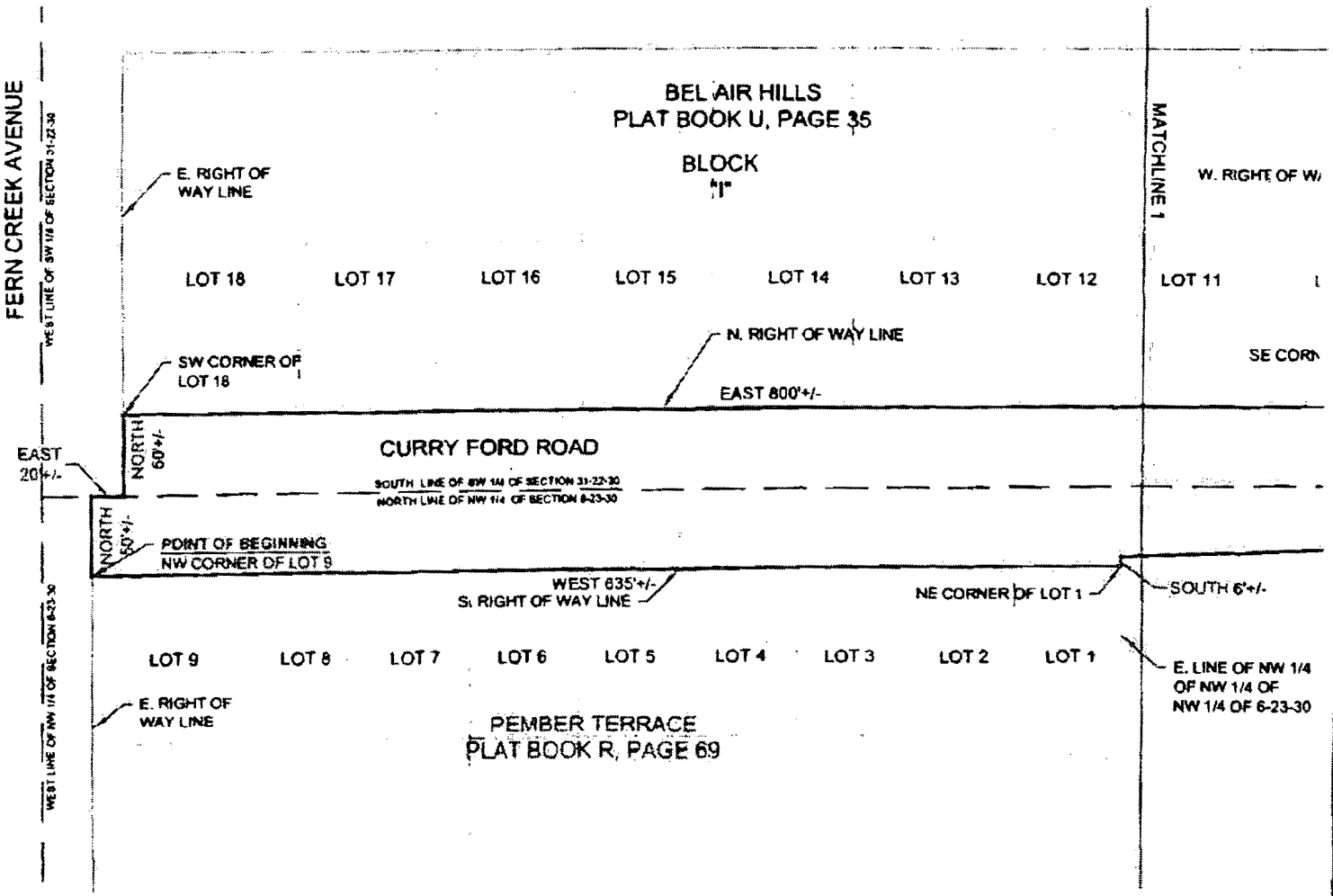
thence continue West along said South right of way line of Curry Ford Road for a distance of 70 feet more or less to a point lying on the West line of the Northeast 1/4 of the Northwest 1/4 of Section 6, Township 23 South, Range 30 East; said point also lying 5 feet more or less South of the Northeast corner of a 10 foot wide easement dedicated by the Plat of J.C. Hull's Subdivision, in Plat Book G, page 125 of the Public Records of Orange County, Florida; thence run North along said West line for a distance of 5 feet more or less to said Northeast corner of 10 foot easement; said corner lying on the South right of way line of Curry Ford Road and also lying 25 feet more or less South of the North line of Section 6, Township 23 South, Range 30 East, Orange County, Florida; thence continue Westerly along said South right of way line of Curry Ford Road for a distance of 665 feet more or less to a point lying 6 feet more or less North of the Northeast corner of Lot 1 of the Plat of Pember Terrace, as previously described; said point also lying on the East line of the Northwest 1/4 of the Northwest 1/4 of Section 6, Township 23 South, Range 30 East, Orange County, Florida; thence run South along said East line for a distance of 6 feet more or less to said Northeast corner of Lot 1; said Northeast corner also lying on the South right of way line of Curry Ford Road; thence run West along said South right of way line of Curry Ford Road for a distance of 635 feet more or less to the Point of Beginning.

All being and lying in the Southwest 1/4 of Section 31, Township 22, Range 30 East, and the Northwest 1/4 of Section 6, Township 23 South, Range 30 East, of Orange County, Florida.

Containing 3.22 acres, more or less.

PREPARED FOR: Roads & Drainage		ORANGE COUNTY PUBLIC WORKS ENGINEERING DIVISION		
DESIGNED BY: Washington	DATE: 6/26/12	SECTION: 31.6	<b>SURVEY SECTION</b>  4200 SOUTH JOHN YOUNG PARKWAY ORLANDO, FLORIDA 32839-9205 (407) 838-7940	DRAWING SCALE: NTS
DRAWN BY: Washington	JOB No: 1000-6731	TOWNSHIP: 22.23		PROJECT NUMBER
CHECKED BY: Daynes	DRAWING FILE:	RANGE: 30		1000-6731
APPROVED BY: Daynes	1000-6731	SHEET 3 OF 6		

# APPENDIX "A" SKETCH OF DESCRIPTION



## NOTES:

1. THIS SKETCH OF DESCRIPTION AND LEGAL DESCRIPTION WAS PREPARED BY ORANGE COUNTY ENGINEERING DIVISION, SURVEY SECTION.
2. THERE MAY BE OTHER RECORDS DOCUMENTS FOUND IN ORANGE COUNTY RECORDS AFFECTING THIS PROPERTY. A COMPLETE TITLE RECORD SEARCH WAS NOT PERFORMED.
3. NO IMPROVEMENTS ABOVE OR BELOW GROUND, OTHER THAN THOSE SHOWN, WERE LOCATED.
4. SEE SHEETS 1-3 OF THIS DOCUMENT FOR LEGAL DESCRIPTION.

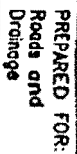
**SKETCH AND DESCRIPTION**  
THIS IS NOT A BOUNDARY SURVEY, NOR HAS FIELD WORK BEEN PERFORMED IN ACCORDANCE WITH CHAPTER 5J-17 OF THE FLORIDA ADMINISTRATIVE CODE FOR PREPARATION OF THIS DRAWING.

*[Signature]*  
Mark A. Daynes  
REGISTERED LAND SURVEYOR AND MAPPER  
STATE OF FLORIDA LICENSE NO. 5479  
  
NOT VALID UNLESS IT BEARS THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER

DESIGNED BY: Washington	DATE: 6/26/12	SECTION: 31.6	PUBLIC WORKS ENGINEERING DIVISION SURVEY SECTION	DRAWING SCALE: 1"=100'
DRAWN BY: Washington	JOB No: 1000-6731	TOWNSHIP: 22.23	4200 SOUTH JOHN YOUNG PARKWAY ORLANDO, FLORIDA 32835-9205 (407) 836-7343	PROJECT NUMBER 1000-6731
CHECKED BY: Daynes	DRAWING FILE: 1000-6731	RANGE: 30		
APPROVED BY: Daynes		SHEET 4 OF 6		

**PREPARED FOR:**  
Roads and  
Drainage

—



DRAWING SCALE:	1"=100'
PROJECT NUMBER	1000-6731

5






## Interoffice Memorandum

I. CONSENT AGENDA  
PUBLIC WORKS  
DEPARTMENT

2

September 7, 2012

TO: Mayor Teresa Jacobs  
and Board of County Commissioners

FROM: Mark V. Massaro, P.E., Director, Public Works Department 

**CONTACT PERSON:** Mark V. Massaro, P.E., Director  
Public Works Department

**PHONE NUMBER:** (407) 836-7970

**SUBJ: Interlocal Agreement between Orange County and the City of Orlando regarding Transfer of Jurisdiction of Kaley Avenue from South Fern Creek Avenue to Hackney Avenue**

The City of Orlando (City) has requested Orange County (County) transfer jurisdiction of Kaley Avenue from South Fern Creek Avenue to Hackney Avenue. In accordance with Florida Statutes, an Interlocal Agreement has been prepared which transfers to the City all interest, authority and responsibility over this section of Kaley Avenue. Approval of this Agreement transfers responsibility for maintaining this section of Kaley Avenue to the City.

The Orange County Attorney's Office and Risk Management Division have reviewed the Agreement and found it acceptable. The City of Orlando approved this Agreement on August 20, 2012.

**Action Requested:** Approval of Interlocal Agreement between Orange County, Florida and City of Orlando, Florida regarding Transfer of Jurisdiction of Kaley Avenue from South Fern Creek Avenue to Hackney Avenue. District 4.

MVM/DG/jo

---

**INTERLOCAL AGREEMENT**

**between**

**ORANGE COUNTY, FLORIDA**

**and**

**CITY OF ORLANDO, FLORIDA**

**regarding**

**TRANSFER OF JURISDICTION OF  
KALEY AVENUE FROM  
SOUTH FERN CREEK AVENUE TO HACKNEY AVENUE**

---

Approved by the Orange County  
Board of County Commissioners

\_\_\_\_\_, 2012

Approved by the City of Orlando  
City Council

*8/20*  
\_\_\_\_\_, 2012

*8-20-12*  
City Council Meeting  
Item: *1.6* Document: *120820106*



**INTERLOCAL AGREEMENT**  
**between**  
**ORANGE COUNTY, FLORIDA**  
**and**  
**CITY OF ORLANDO, FLORIDA**  
**regarding**  
**TRANSFER OF JURISDICTION OF**  
**KALEY AVENUE FROM**  
**SOUTH FERN CREEK AVENUE TO HACKNEY AVENUE**

**THIS INTERLOCAL AGREEMENT** is made and entered into by and between **Orange County, Florida**, a Charter County and political subdivision of the State of Florida (“County”), and the **City of Orlando, Florida**, a municipal corporation created and existing under the laws of the State of Florida (“City”).

**RECITALS**

WHEREAS, the County has authority pursuant to Section 125.01, Florida Statutes, to enter into agreements;

WHEREAS, the City has authority pursuant to Section 166.021, Florida Statutes, to enter into agreements;

WHEREAS, all roads which are open and available for use by the public and dedicated to public use, according to law or by prescription, are declared to be and established as, pursuant to Section 335.01(1), Florida Statutes, public roads;

WHEREAS, a “road” is defined by Section 334.03(23), Florida Statutes, as “a way open to travel by the public, including, but not limited to, a street, highway, or alley. The term includes associated sidewalks, the roadbed, the right-of-way, and all culverts, drains, sluices,

ditches, water storage areas, waterways, embankments, slopes, retaining walls, bridges, tunnels, and viaducts. . . .”;

WHEREAS, the term “road” as defined by Section 334.03(23), Florida Statutes, also implicitly includes, curbs, guardrails, landscaping, and traffic control devices (such as signals and signs) within the right-of-way;

WHEREAS, according to Section 335.01(2), Florida Statutes, public roads are divided into the following four systems: (1) the “county road system”; (2) the “city street system”; (3) the “State Highway System”; and (4) the “State Park Road System”;

WHEREAS, the “county road system” is defined by Section 334.03(8), Florida Statutes, as “all collector roads in the unincorporated areas of a county and all extensions of such collector roads into and through any incorporated areas, all local roads in the unincorporated areas, and all urban minor arterial roads not in the State Highway System”;

WHEREAS, the “city street system” is defined by Section 334.03(3), Florida Statutes, as “all local roads within a municipality, and all collector roads inside that municipality, which are not in the county road system”;

WHEREAS, pursuant to Section 335.0415(2), Florida Statutes, any change of the jurisdiction of a public road after July 1, 1995, that is a part of a county road system or a city street system is governed by Section 335.0415(3), Florida Statutes;

WHEREAS, pursuant to Section 335.0415(3), Florida Statutes, subsequent to July 1, 1995, public roads within the respective road systems of a county or a city may be transferred between those jurisdictions only by mutual agreement of those local governmental entities;

WHEREAS, the City desires to own (or accept dedication of, whatever the case may be),

operate, maintain, control, and have responsibility over the County functionally classified road known as Kaley Avenue from South Fern Creek Avenue to Hackney Avenue;

WHEREAS, this Interlocal Agreement is intended solely to address the transfer of Kaley Avenue from the County road system to the City street system;

WHEREAS, this Interlocal Agreement is not intended to apply and shall not be construed as applying to the subject of which party has jurisdiction to control traffic along such road, which jurisdiction is set forth in Section 316.006, Florida Statutes; and

WHEREAS, this Interlocal Agreement is not intended to apply and shall not be construed as applying to the subject of which law enforcement authority (the City's law enforcement authority or the Orange County Sheriff's Office) has jurisdiction to enforce traffic laws along such road, which jurisdiction is set forth in Section 316.640, Florida Statutes.

**NOW, THEREFORE,** in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

**1. Recitals.**

The foregoing recitals are true and correct and are hereby incorporated herein by reference.

**2. Jurisdiction of Kaley Avenue; Scope; Limitations.**

**A.** The County hereby transfers to the City, and the City hereby accepts and acknowledges jurisdiction over, the County functionally classified road known as Kaley Avenue from South Fern Creek Avenue to Hackney Avenue ("Kaley Avenue").

**B.** The City's jurisdiction over Kaley Avenue means the authority and responsibility to maintain, control, repair, or improve such road, as the term "road" is defined by

Section 334.03(23), Florida Statutes, and to regulate, warn, or guide traffic on such road, regardless of any future alteration, realignment, construction, extension, widening, or renaming of such road. Kaley Avenue is therefore deemed to be a part of the "City street system" for purposes of operation and maintenance. Pursuant to Section 337.29(3), Florida Statutes, the City shall have the same governmental, corporate, and proprietary powers with relation to Kaley Avenue that the City has with relation to other public roads and rights-of-way within the City, except as may be otherwise provided by law or this Interlocal Agreement. Also pursuant to Section 337.29(3), to the extent that sovereign immunity has been waived, liability for torts shall in the City.

C. The City shall not alter, modify or regulate traffic on Kaley Avenue, or any portion thereof, in such a manner as will reduce or otherwise impede the flow of traffic on Kaley Avenue or on any other County roads not identified by this Interlocal Agreement (for example, through speed limits, traffic calming devices, speed humps, speed bumps) below ninety percent (90%) of the traffic volume or speed limit identified (rounded up to the nearest 5 miles per hour) in **Exhibit "A"** attached hereto, without first obtaining permission from the Board of County Commissioners.

D. Unless otherwise agreed to in advance by the County, the City shall not close or barricade Kaley Avenue to vehicular traffic, other than temporarily for road maintenance, road repair, accidents, or miscellaneous special events, such as road races.

**3. Dedication and Acceptance; Deed; Vesting of Title to Kaley Avenue.**

A. **Dedication and Acceptance.** For any portion of Kaley Avenue that was heretofore dedicated and that the County heretofore accepted, the County hereby dedicates such

portion to the City, and the City hereby accepts such dedication.

**B. Deed.** The County shall execute and deliver to the City a County deed in favor of the City substantially in the form attached hereto as **Exhibit “B,”** for any portion of Kaley Avenue that the County holds, or may hold, in fee title, which portion is specifically described in the legal description and sketch of description attached to **Exhibit “B”** as **Appendix “A.”** Within thirty (30) days after receipt thereof, the City shall accept the deed by recording it in the Official Records of Orange County at the City’s expense.

**C. Vesting of Title.** The legal and sketch of description attached as **Appendix “A”** to the County deed described in subsection 3.B of this Interlocal Agreement shall constitute the right-of-way map required under Section 337.29(3), Florida Statutes, in order to vest title in Kaley Avenue in the City. Accordingly, upon the recording of the County deed and **Appendix “A”** thereto pursuant to subsection 3.B, title in Kaley Avenue shall vest in the City pursuant to Section 337.29(3).

#### **4. Miscellaneous.**

**A. Validity.** The County and the City each represents, warrants, and covenants to and with the other its respective authority and power under Florida law to enter into this Interlocal Agreement, acknowledges the validity and enforceability of this Interlocal Agreement, and waives any future right of defense based on claim of illegality, invalidity or unenforceability of any nature. The County and the City each hereby represents, warrants and covenants to and with the other that this Interlocal Agreement has been validly approved by its respective governing body, and that this Interlocal Agreement constitutes a legal, valid and binding contract enforceable against each party in accordance with the terms hereof (assuming

the due authorization, execution and delivery hereby by the other party hereto).

**B. Ambiguities.** Both parties have been allowed equal input regarding the terms and wording of this Interlocal Agreement, and have had the benefit of consultation with their respective legal counsel prior to its execution, such that all language and wording herein shall be construed equally against the parties.

**C. Headings.** The headings or captions of sections or subsections used in this Interlocal Agreement are merely for the convenience of the parties for reference only and are not intended to define or limit their contents, nor are they intended to affect the construction of or to be taken into consideration in interpreting this Interlocal Agreement.

**D. Severability.** The provisions of this Interlocal Agreement are declared by the parties to be severable only to the extent that the remaining provisions can effectuate the purpose and intent of the parties.

**E. Governing Law; Venue; Attorney's Fees and Costs.**

(1) This Interlocal Agreement shall be governed by and construed in accordance with laws of the State of Florida.

(2) Venue for any action arising out of or related to this Interlocal Agreement shall be in the Circuit Court for the Ninth Judicial Circuit in Orange County, Florida.

(3) In the event a party deems it necessary to take legal action to enforce any provisions of this Interlocal Agreement, each party shall bear its own attorneys fees and costs at both the trial and appellate levels.

**F. Entire Agreement.** This Interlocal Agreement, along with its exhibits, constitutes the entire Agreement between the parties regarding the subject matter hereof. Any

prior oral or written agreements or understandings of any kind between the parties relating to the subject matter hereof are null and void and have no further effect.

**G. Amendments.** This Interlocal Agreement may be amended only by express written instrument approved by the Board of County Commissioners of the County and the City Council of the City, and executed by the authorized officers of each party.

**H. Counterparts.** This Interlocal Agreement and any amendments thereto may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

**I. Notices.** Any notice required to be given or otherwise given by one party to the other party shall be in writing and shall be deemed delivered when given by hand delivery; five (5) days after being deposited in the United States Mail, postage prepaid, certified or registered; or the next business day after being deposited with a recognized overnight mail or courier delivery service; or when transmitted by facsimile or telecopy transmission, with receipt acknowledged upon transmission; and addressed as follows:

If to the County:      Director, Orange County Public Works Department  
4200 South John Young Parkway  
Orlando, Florida 32839  
Facsimile: (407) 836-7716

With a copy to:      County Attorney  
Orange County Administration Center  
201 South Rosalind Avenue  
Orlando, Florida 32801  
Facsimile: 407-836-5888

If to the City:      Director of Public Works  
City of Orlando  
400 South Orange Avenue  
Orlando, Florida 32801  
Facsimile: 407-246-2892

With a copy to: City Attorney  
City of Orlando  
400 South Orange Avenue  
Orlando, Florida 32801  
Facsimile: 407-246-2854

In all cases, notices shall be deemed delivered to a party only upon delivery of copies to the persons indicated above in the same manner as for the party being notified. Either party may change its designated official or address for receipt of notice by giving notice of such change to the other party in the manner provided in this section.

5. **Effective Date.** This Interlocal Agreement shall become effective on the date of execution by the County or the date of execution by the City, whichever date is later.

*[THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK.]*



IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year indicated below.

ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

By: \_\_\_\_\_  
Teresa Jacobs,  
County Mayor

Date: \_\_\_\_\_, 2012


ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

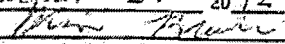
By: \_\_\_\_\_  
Deputy Clerk

CITY OF ORLANDO, FLORIDA

By:   
Buddy Dyer, Mayor

Date: 8/3/12, 2012

ATTEST:  
By:   
Alana C. Brenner, City Clerk

APPROVED AS TO FORM AND LEGALITY for the  
use and reliance of the City of Orlando, Florida only.  
August 27 2012  
  
Assistant City Attorney

**Exhibit "A"**

**Kaley Avenue**

**From South Fern Creek Avenue to Hackney Avenue**

Traffic Volume ----- 2,365 (AADT 2010)

Speed Limit ----- 30 Miles per Hour

**EXHIBIT "B"**

Project: Kaley Avenue  
(South Fern Creek Avenue to Hackney Avenue)

**COUNTY DEED**

THIS DEED, made the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, by ORANGE COUNTY, a charter county and a political subdivision of the state of Florida, whose address is P. O. Box 1393, Orlando, Florida 32802-1393, GRANTOR, and the CITY OF ORLANDO, a municipal corporation under the laws of the state of Florida, whose address is 400 South Orange Avenue, Orlando, Florida 32801, GRANTEE.

WITNESSETH: That the GRANTOR, for and in consideration of the sum of \$10.00 and other valuable considerations, in hand paid by the GRANTEE, the receipt whereof is hereby acknowledged, does hereby remise, release, and quit-claim unto the said GRANTEE forever, all the right, title, interest, claim, and demand which the GRANTOR has in and to the following described lot, piece, or parcel of land, situate, lying and being in the county of Orange, state of Florida, to-wit:

**See attached Appendix "A"**

**Property Appraiser's Parcel Identification Numbers:**

**Unassigned**

THIS COUNTY QUIT-CLAIM DEED is being given in accordance with the Interlocal Agreement regarding Transfer of Jurisdiction of Kaley Avenue from South Fern Creek Avenue to Hackney Avenue.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in any ways appertaining, and all the estate, right, title, interest, lien, equity, and claim whatsoever of the GRANTOR, either in law or equity, to the only proper use, benefit, and behoove of the GRANTEE forever.

Project: Kaley Avenue  
(South Fern Creek Avenue to Hackney Avenue)

IN WITNESS WHEREOF, the said GRANTOR has caused these presents to be executed in its name by its Board, acting by the County Mayor, the day and year aforesaid.

(Official Seal)

ORANGE COUNTY, FLORIDA  
By Board of County Commissioners

BY: \_\_\_\_\_  
Teresa Jacobs,  
Orange County Mayor

DATE: \_\_\_\_\_

ATTEST: Martha O. Haynie, County  
Comptroller, Clerk to the Board

BY: \_\_\_\_\_  
Deputy Clerk

\_\_\_\_\_  
Printed Name

**This instrument prepared by:**

Mickie Robbins, a staff employee  
in the course of duty with the  
Real Estate Management Division  
of Orange County, Florida

# APPENDIX "A" SKETCH OF DESCRIPTION

DESIGNED BY: J. BONILLA		DATE: 2/16/11		SECTION: 1		PUBLIC WORKS ENGINEERING DIVISION SURVEY SECTION		ORANGE COUNTY ENGINEERING DIVISION SURVEY SECTION		DRAWING SCALE: NOT TO SCALE	
DRAWN BY: J. BONILLA		JOB No: 1000-6729		TOWNSHIP: 23		RANGE: 29		4300 SOUTH JOHN YOUNG PARKWAY ORLANDO, FLORIDA 32839-5503 (407) 876-1940		PROJECT NUMBER 1000-6729	
CHECKED BY: M. DAVIES		DRAWING FILE: 1000-6729		SHEET: 1 OF 1		REVISION DATE: 5/17/12 BY ICW		PREPARED FOR: Engineering - Survey Section		APPROVED BY: M. DAVIES	

**OAKLEY AVENUE**

**PARADISE GREEN**  
PLAT BOOK "P" PAGE 33

**EAST LANCASTER HEIGHTS**  
PLAT BOOK "J" PAGE 51

**HACKNEY AVENUE**

**KALEY AVENUE**

**KALEY HEIGHTS**  
PLAT BOOK "J" PAGE 102

**BUCHANAN'S SUBDIVISION**  
PLAT BOOK "J" PAGE 87

**PINE BLUFF STREET**

**J.G. MANUEL'S SUBDIVISION**  
PLAT BOOK "O" PAGE 113

**FERN CREEK AVENUE**

A portion of right of way lying in Section 1, Township 23 South, Range 29 East, Orange County, Florida and being more particularly described as follows:

All that right of way for Kaley Avenue lying East of the East right of way line of Hackney Avenue and West of the West right of way line of S. Fern Creek Avenue as described in, but not limited to, the following documents as recorded in the Public Records of Orange County, Florida:

Plat Book O, Page 113    Plat Book J, Page 51    Plat Book J, Page 102  
Plat Book P, page 33    Plat Book J, Page 102

Containing 1.189 acres, more or less.

**NOTES:**

- THIS SKETCH OF DESCRIPTION AND LEGAL DESCRIPTION WAS PREPARED BY ORANGE COUNTY ENGINEERING DIVISION, SURVEY SECTION.
- THERE MAY BE OTHER RECORDS DOCUMENTS FOUND IN ORANGE COUNTY RECORDS AFFECTING THIS PROPERTY, A COMPLETE TITLE RECORD SEARCH WAS NOT PERFORMED.
- NO IMPROVEMENTS ABOVE OR BELOW GROUND, OTHER THAN THOSE SHOWN, WERE LOCATED.

**SKETCH AND DESCRIPTION**  
THIS IS NOT A SURVEY, NOR HAS FIELD WORK BEEN PERFORMED IN ACCORDANCE WITH CHAPTER 5J-17 OF THE FLORIDA ADMINISTRATIVE CODE FOR PREPARATION OF THIS DRAWING.

*Mark A. Davies*  
Mark A. Davies  
REGISTERED LAND SURVEYOR AND MAPPER  
STATE OF FLORIDA LICENSE NO. 5479

NOT VALID UNLESS IT BEARS THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPER



## Interoffice Memorandum

I. CONSENT AGENDA  
PUBLIC WORKS  
DEPARTMENT  
3

September 10, 2012

TO: Mayor Teresa Jacobs  
And the Board of County Commissioners

FROM: Mark V. Massaro, P.E., Director, Public Works Department

CONTACT PERSON: Diana M. Almodovar, P.E., Manager  
Development Engineering Division

PHONE NUMBER: (407) 836-7974

SUBJ: Authorization to record the plat of Eagle Creek Recreation Center

The Public Works Department requests authorization to record the plat of Eagle Creek Recreation Center. This is a one-lot plat located at the southwest corner of the Mere Parkway/Tindall Road intersection.

This plat complies with requirements of the Eagle Creek Planned Development/A Portion of Parcel P – Eagle Creek Recreation Center Development Plan as approved by the Orange County Development Review Committee on October 19, 2011.

This plat is being placed on the Consent Agenda in order to comply with the requirements of Chapter 34, Article III, Section 34-48(b) of the Orange County Code.

Action Requested: Authorization to record the plat of Eagle Creek Recreation Center. District 4.

MVM/DMA/gs

COMPTROLLER

OFFICE OF THE COMPTROLLER

ORANGE  
COUNTY  
FLORIDA

**MARTHA O. HAYNIE, CPA**  
**County Comptroller**  
201 South Rosalind Avenue  
Post Office Box 38  
Orlando, Florida 32802  
Telephone: 407-836-5690  
Fax: 407-836-5599  
Website www.occompt.com

**COUNTY COMMISSION AGENDA**

**Tuesday, October 2, 2012**

**COUNTY COMPTROLLER**

**Informational only – No Board action required**

Receipt of the following items to file for the record:

- a. City of Orlando Voluntary Annexation Request - 7777 Narcoossee Road (PID: 25-23-30-0000-00-065) – ANX2012-00005. Notice of Proposed Enactment. On September 10, 2012, the Orlando City Council will consider proposed Ordinance #2012-00027, entitled an Ordinance of the City Council of the City of Orlando, Florida, annexing to the corporate limits of the City of Orlando, Florida, certain real property generally located north of the Beachline (S.R. 528), south of Lee Vista Blvd. and east of Narcoossee Rd.; comprised of 9.40 acres, more or less; and amending the city's adopted Growth Management Plan to designate the property as industrial on the city's official Future Land Use Map; providing for severability, correction of scrivener's errors, and an effective date. A public hearing on this Ordinance will be held during the Council's regular meeting beginning at 2:00 p.m., in the Council Chambers, 2<sup>nd</sup> floor, in Orlando City Hall, 400 S. Orange Ave., Orlando Florida.
- b. Minutes of the May 23, 2012, Stoneybrook West Community Development District meeting
- c. City of Winter Garden Notice of Annexation Ordinances and Legal Descriptions with Maps as follows:
  - Ordinance 12-34; An Ordinance of the City of Winter Garden, Florida providing for the annexation of certain additional lands generally described as approximately 0.897 acres located at 399 Railroad Avenue and at 404 N. West Crown Point Road; at the southeast corner of Railroad Avenue and Railroad Avenue and at the southwest corner of Railroad Avenue and N. West Crown Point Road into the City of Winter Garden Florida; redefining the city boundaries to give the city jurisdiction over said property; providing for severability; providing for an effective date.
  - Ordinance 12-40; An Ordinance of the City of Winter Garden, Florida providing for the annexation of certain additional lands generally described as approximately 0.405 acres located at 12750 West Colonial Drive; on the south

side of West Colonial Drive east of Gillard Avenue and west of Partlow Drive into the City of Winter Garden Florida; redefining the City boundaries to give the City jurisdiction over said property; providing for severability; providing for an effective date.

- d. City of Orlando Ordinance 2012-15, An Ordinance of the City of Orlando, annexing to the corporate limits of the City of Orlando, Florida, certain real property generally located at the southeast corner of Silver Star Rd. and N. John Young Pkwy., comprised of 8.37 acres, more or less; and amending the City's adopted Growth Management Plan to designate the property as industrial on the City's Official Future Land Use Map; and designating the property as industrial-commercial district with the Wekiva Overlay District on the City's official zoning map series; providing for severability, correction of scrivener's errors, and an effective date.

**Items filed for the record can be accessed at [www.occompt.com](http://www.occompt.com). Then navigate to Clerk of the BCC.**






Interoffice Memorandum

III. DISCUSSION AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT

1

August 28, 2012

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM:  Johnny M. Richardson, Manager, Purchasing and Contracts Division

CONTACT: Robin L. Hammel, P.E., Manager, Public Works Engineering Division

PHONE: (407) 836-7909

SUBJECT: Consultant Selection, RFP Y12-819-CH  
Final Engineering Design Services for Shingle Creek Multi-Use Trail

**RECOMMENDATION**

Selection of one firm and two ranked alternates to provide Final Engineering Design Services for Shingle Creek Multi-Use Trail, under Request for Proposals, Y12-819-CH, from the following firms listed alphabetically. Further request the Board authorize the Purchasing and Contracts Division to negotiate and award a contract provided that it does not exceed the budget of \$2,100,000. This project will be funded by the Florida Department of Transportation (FDOT).

Horizon Engineering Group, Inc.  
Pegasus Engineering, LLC  
Vanasse Hangen Brustlin, Inc.  
WBQ Design & Engineering, Inc.

This item was reviewed and approved by the Procurement Committee on August 22, 2012. Commissioner Boyd was assigned to the Procurement Committee.

**PURPOSE**

To select a firm to provide final engineering design and construction plan preparation for the Shingle Creek Multi-Use Trail from the Orange/Osceola County line to Sand Lake Road.

**DISCUSSION**

The Consultant shall perform engineering services as required to prepare a complete set of construction plans and specifications for construction services. The multi-use trail will be designed as a 14-foot wide, asphalt trail or concrete trail in certain areas. To minimize the environmental impacts, some portions may require construction of boardwalk structures. The Consultant will also be responsible for proper tie in of all crossroads to the existing condition with respect to grading and drainage.

Six proposals were received. The proposals of Michael Baker Jr., Inc. (240) scored and Atkins North America, Inc. (235) too low for Board consideration.

The consensus scores of the Procurement Committee are attached.

RFP#:Y12-819-CH	PROJECT		PROJECT		PROJECT		VOLUME		SCOPE		TOTAL
Final Engineering Design Services for Shingle Creek Multi-Use Trail	MANAGER (Factor 1.666)		ENGINEER (Factor 1.666)		TEAM						
WEIGHT	20		15		25		5		35		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
WBQ Design & Engineering, Inc.	3	99.9	3	74.9	3.8	95	4	20	4.8	168	457.8
Pegasus Engineering, LLC	3	99.9	3	74.9	4.0	100	3	15	4.2	147	436.8
Vanasse Hangen Brustlin, Inc.	3	99.9	3	74.9	3.6	90	4	20	4.0	140	424.8
Horizon Engineering Group, Inc.	2	66.6	3	75	3.0	75	5	25	5.0	175	416.6



**Interoffice Memorandum**

**BUSINESS DEVELOPMENT DIVISION**

August 21, 2012

TO: Carol A. Hewitt, Senior Contract Administrator, Purchasing and Contracts Division

FROM: Sheena Ferguson, Business Development Administrator, Business Development Division

SUBJ: Y12- 819-CH/ Final Engineering Design Services for Shingle Creek Multi-Use Trail

Listed below are respondents to the subject RFP with their sub-consultants and DBE goal of 8.6%;

	<b>Prime Consultant</b>	<b>Project DBE %</b>	<b>Sub-Consultant's Role</b>
<b>1.</b>	<b>Atkins North America, Inc.</b>		
	Brindley Pieters & Associates Inc.	4%	Utility coordination; signing and pavement marking design; signalization; maintenance of traffic
	Geodata Consultants Inc.	5%	Design and right-of-way survey; right-of-way mapping
	Nadic Engineering Services, Inc.	3%	Geotechnical explorations; contamination screening
	<b>Total DBE Goals</b>	<b>12%</b>	
	<b>EEO Staff</b>	<b>44%</b>	
<b>2.</b>	<b>Horizon Engineering Group, Inc.</b>		
	IDA Consulting Engineers*	4%	Structural/Minor Bridge Design
	GMB Engineers & Planners	2%	Traffic, Signalization, Lighting
	Borrelli + Partners	4%	Landscape Architecture
	Southeastern Archaeological Research, Inc.	1%	Cultural Resource Assessment Survey
	<b>Total DBE Goals</b>	<b>11%</b>	
	<b>EEO Staff</b>	<b>36%</b>	
	*note: FDOT directory states CPA, but FDOT documentation dated 6/5/12 states the firm qualified to perform the Structural/Minor Bridge Design services.		

<b>3. Michael Baker Jr., Inc.</b>		
Geodata Consultants, Inc.	9%	Survey
GMB Engineers & Planners	5%	Traffic Engineering Support
JCR Consulting	2%	Landscape Architecture
Southeastern Archaeological Research, Inc.	2%	Cultural Resources
<b>Total DBE Goals</b>	<b>18%</b>	
<b>EEO Staff</b>	<b>17.7%</b>	
<b>4. Pegasus Engineering, LLC**</b>		
Geodata Consultants, Inc.	10%	Surveying and Right-of-Way Services
Lotspeich and Associates, Inc.	3%	Environmental Services
<b>Total DBE Goals</b>	<b>13%</b>	
<b>EEO Staff</b>	<b>27.2%</b>	
**: Pegasus is a certified DBE firm		
<b>5. Vanassee Hangen Brustlin, Inc.</b>		
Borrelli + Partners	5%	Landscape/Wayfinding/CPTED
GMB Engineers & Planners	4%	Traffic Engineering
Lotspeich and Associates, Inc.	8%	Environmental Permitting
<b>Total DBE Goals</b>	<b>17%</b>	
<b>EEO Staff</b>	<b>38.78</b>	
<b>6. WBQ Design &amp; Engineering, Inc.***</b>	80%	Civil Engineering
GMB Engineers & Planners, Inc.	5%	Traffic Engineering
Nadic Engineering Services	4%	Geotechnical
<b>Total DBE Goals</b>	<b>89%</b>	
<b>EEO Staff</b>	<b>61.9%</b>	
***WBQ Design is a certified DBE firm		

Copy to: Errick Young, Manager, Business Development Division  
File-Y12-819-CH

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals.  
 This form shall remain cumulative and shall be filed with the department processing your application.  
 Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form:  X   
 This is a Subsequent Form: \_\_\_\_\_

**Part I**

Please complete all of the following:

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls):  
Horizon Engineering Group, Inc., 2500 Maitland Center Parkway, Suite 300, Maitland FL 32751

Name and Address of Principal's Authorized Agent, if applicable: N/A

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: IDA Consulting Engineers  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  800 N. Magnolia Avenue, Suite 1420, Orlando, FL 32803
2. Name and address of individual or business entity: GMB Engineers & Planners  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  2602 E. Livingston Street, Orlando, FL 32803
3. Name and address of individual or business entity: Bowyer Singleton & Associates  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  520 South Magnolia Avenue, Orlando, FL 32801
4. Name and address of individual or business entity: Edwin R. Barfield  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  1010 Executive Center Drive, Suite 142, Orlando, FL 32803
5. Name and address of individual or business entity: Professional Services Industries (PSI)  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  1748 33rd Street, Orlando, FL 32839
6. Name and address of individual or business entity: Southeastern Surveying and Mapping Corp  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  6500 All American Blvd, Orlando, FL 32810
7. Name and address of individual or business entity: Borrelli & Partners  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  720 Vassar Street, Orlando, FL 32804
8. Name and address of individual or business entity: CDM-Smith  
 Are they registered Lobbyist? Yes \_\_\_ or No  X  2301 Maitland Center Parkway, Suite 300, Maitland, FL 32751
9. Name and address of individual or business entity: Kelly Collins & Gentry  
 Are they registered Lobbyist? Yes  X  or No \_\_\_ 1700 N. Orange Avenue, Suite 400, Orlando, FL 32804

*For Staff Use Only:*

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE  
TRAIL**

**Case or Bid No. Y12-819 -CH**

**Company Name:** Horizon Engineering Group, Inc.

**Part II**

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
N/A	N/A	N/A	N/A
		<b>TOTAL EXPENDED THIS REPORT</b>	<b>\$</b>

For Staff Use Only:

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

Company Name: Horizon Engineering Group, Inc.

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: 7/11/2012

[Signature]  
Signature of ☐ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

PRINT NAME AND TITLE: Jerry C. Warren, President

STATE OF Florida :  
COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 11<sup>th</sup> day of July, 2012 by Mr. C. Warren. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11<sup>th</sup> day of July, in the year 2012.

(Notary Seal)

[Signature]  
Signature of Notary Public  
Notary Public for the State of \_\_\_\_\_  
My Commission Expires: \_\_\_\_\_

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

NOTARY PUBLIC-STATE OF FLORIDA  
D. K. McKinney  
Commission # DD913848  
Expires AUG. 04, 2013  
BOSTON FIRST ATLANTIC HOLDING CO., INC.



*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**Legal Name of Applicant: Horizon Engineering Group, Inc.

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

2500 Maitland Center Parkway, Suite 300, Maitland, FL. 32751Business Phone (407) 644-7755Facsimile (407) 644-7855**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
(Agent Authorization Form also required to be attached)

Name of Applicant's Authorized Agent: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

OC CE FORM 2P

FOR PROCUREMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

Company Name: Horizon Engineering Group, Inc.

**Part II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

       YES   X   NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

       YES   X   NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

       YES   X   NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number Y12-819 -CH

Company Name: Horizon Engineering Group, Inc.

## Part III

## ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED

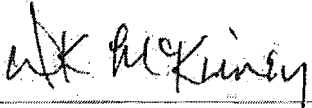
I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

  
 Signature of Applicant
Date: 7/12/12Print Name and Title of Person completing this form: Jerry C. Warren, President
 STATE OF Florida  
 COUNTY OF Orange

I certify that the foregoing instrument was acknowledged before me this 12<sup>th</sup> day of July, 2012 by J.C. Warren. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

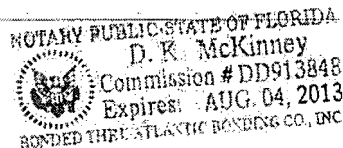
Witness my hand and official seal in the county and state stated above on the 12<sup>th</sup> day of July, in the year 2012.

(Notary Seal)

  
 Signature of Notary Public

Notary Public for the State of \_\_\_\_\_

My Commission Expires: \_\_\_\_\_



Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form:  X

This is a Subsequent Form: \_\_\_\_\_

**Part I**

Please complete all of the following:

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls):  
Pegasus Engineering, LLC 301 West State Road 434, Suite 309, Winter Springs, FL 32708

Name and Address of Principal's Authorized Agent, if applicable: \_\_\_\_\_

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_ N.A.  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

*For Staff Use Only:*

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

Company Name: Pegasus Engineering, LLC

**Part II**

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
N.A.	N.A.	N.A.	\$0.00
		<b>TOTAL EXPENDED THIS REPORT</b>	<b>\$ 0.00</b>

For Staff Use Only:

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

Company Name: Pegasus Engineering, LLC

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: July 12, 2012

Fursan Munjed  
Signature of ☒ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

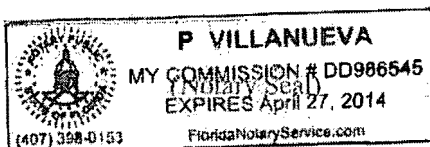
PRINT NAME AND TITLE: Fursan Munjed, P.E., Principal

STATE OF Florida :

COUNTY OF Seminole :

I certify that the foregoing instrument was acknowledged before me this 12th day of July, 2012 by Fursan Munjed. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 12th day of July, in the year 2012.



P. Villanueva

Signature of Notary Public

Notary Public for the State of Florida

My Commission Expires: April 27, 2014

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**Legal Name of Applicant: Pegasus Engineering, LLCBusiness Address (Street/P.O. Box, City and Zip Code): 301 West State Road 434, Suite 309Winter Springs, Florida 32708Business Phone (407) 992-9160Facsimile (407) 358-5155**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
**(Agent Authorization Form also required to be attached)**

Name of Applicant's Authorized Agent: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

OC CE FORM 2P

FOR PROCUREMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

Company Name: Pegasus Engineering, LLC

**Part II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES  X  NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

\_\_\_\_ YES  X  NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES  X  NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

N.A.

(Use additional sheets of paper if necessary)



For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**Company Name: Pegasus Engineering, LLC**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

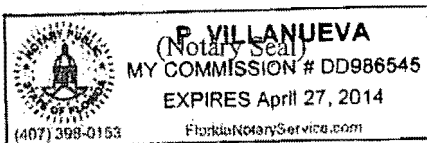
I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Signature of Applicant

Date: July 12, 2012Print Name and Title of Person completing this form: Fursan Munjed, P.E., PrincipalSTATE OF Florida :COUNTY OF Seminole :

I certify that the foregoing instrument was acknowledged before me this 12th day of July, 2012 by Fursan Munjed. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 12th day of July, in the year 2012.



P. Villanueva  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires:  
April 27, 2014

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE  
TRAIL**

Case or Bid No. Y12-819 -CH

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

**This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.**

**This is the initial Form:**   X  

**This is a Subsequent Form:** \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_  
Vanasse Hangen Brustlin, Inc. 225 E. Robinson Street, Suite 300, Orlando, FL 32801

Name and Address of Principal's Authorized Agent, if applicable:   N/A  

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity:   N/A    
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

*For Staff Use Only:*

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

**Case or Bid No. Y12-819 -CH**

**Company Name:** Vanasse Hangen Brustlin, Inc.

**Part II**

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
N/A			
		<b>TOTAL EXPENDED THIS REPORT</b>	<b>\$</b>

Specific Project Expenditure Report (Revised November 5, 2010)

For use as of March 1, 2011

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

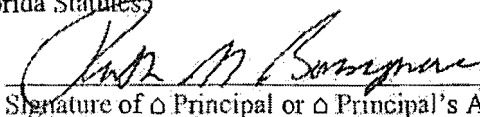
Company Name: Vanasse Hangen Brustlin, Inc.

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: 07.11.12



Signature of ☐ Principal or ☐ Principal's Authorized Agent

(check appropriate box)

PRINT NAME AND TITLE: Ruth M. Bonsignore, P.E.

Senior Vice President/Corporate Practice Area Leader for Transportation

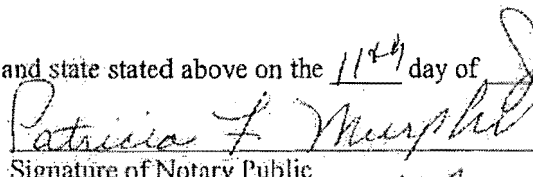
STATE OF Florida :

COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 11<sup>th</sup> day of July, 2012 by Ruth M. Bonsignore, P.E.. ~~He~~/she is personally known to me or has produced Mass License as identification and ~~and~~/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11<sup>th</sup> day of July, in the year 2012.

(Notary Seal)



Signature of Notary Public

Notary Public for the State of MA

My Commission Expires: April 11, 2019

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**Legal Name of Applicant: Vanasse Hangen Brustlin, Inc.

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

225 E. Robinson Street, Suite 300, Orlando, FL 32801Business Phone (407) 839-4006Facsimile (407) 839-4008**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
**(Agent Authorization Form also required to be attached)**      N/A

Name of Applicant's Authorized Agent: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone (    ) \_\_\_\_\_

Facsimile (    ) \_\_\_\_\_

OC CE FORM 2P

FOR PROCUREMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

**Company Name:** Vanasse Hangen Brustlin, Inc.

**Part II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

     YES   X   NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

     YES   X   NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

     YES   X   NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

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(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**Company Name: Vanasse Hangen Brustlin, Inc.**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Ruth M. Bonsignore  
Signature of Applicant

Date: 07.11.12Print Name and Title of Person completing this form: Ruth M. Bonsignore, P.E.

Senior Vice President/Corporate Practice Area Leader for Transportation

STATE OF Florida :COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 11<sup>th</sup> day of July, 2012 by Ruth M. Bonsignore, P.E.. ~~He~~/she is personally known to me or has produced Mass License as identification and ~~did~~ did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11<sup>th</sup> day of July, in the year 2012.

(Notary Seal)

Patricia F. Murphy  
Signature of Notary Public  
Notary Public for the State of MA  
My Commission Expires: April 11, 2019

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form: \_\_\_\_\_

This is a Subsequent Form: \_\_\_\_\_

**Part I**

Please complete all of the following:

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_  
WBQ Design & Engineering, Inc. - 201 N. Magnolia Ave., Suite 200, Orlando, FL 32801

Name and Address of Principal's Authorized Agent, if applicable: N/A

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
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Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_



**For Staff Use Only:**

Specific Project Expenditure Report (Revised November 5, 2010)

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

Company Name: WBQ Design & Engineering, Inc.

**Part II**

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" does not include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
		N/A	
		<b>TOTAL EXPENDED THIS REPORT</b>	<b>\$</b>

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

For use as of March 1, 2011

Updated On \_\_\_\_\_

**FINAL ENGINEERING DESIGN SERVICES FOR SHINGLE CREEK MULTI-USE TRAIL**

Case or Bid No. Y12-819 -CH

Company Name: WBQ Design & Engineering, Inc.**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: July 11, 2012

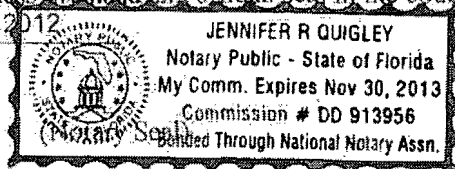
Signature of ☐ Principal or ☐ Principal's Authorized Agent

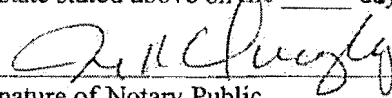
(check appropriate box)

PRINT NAME AND TITLE: Derek C. Burke, PESTATE OF Florida :COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 11th day of July, 2012 by Derek C. Burke. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11th day of July, in the year 2012.



  
 Signature of Notary Public  
 Notary Public for the State of FL  
 My Commission Expires: 11/30/13

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-819 -CH**

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**Legal Name of Applicant: WBQ Design & Engineering, Inc.

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

201 N. Magnolia Ave., Suite 200, Orlando, FL 32801Business Phone (407) 839-4300Facsimile (407) 839-1621**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
**(Agent Authorization Form also required to be attached)**Name of Applicant's Authorized Agent: N/A

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

OC CE FORM 2P

FOR PROCUREMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number Y12-819 -CH

Company Name: WBQ Design & Engineering, Inc.

**Part-II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

\_\_\_\_ YES ☒ NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

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(Use additional sheets of paper if necessary)

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number Y12-819 -CH

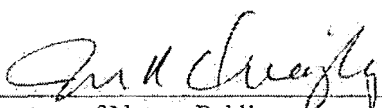
Company Name: WBQ Design & Engineering, Inc.**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

  
 Signature of Applicant
Date: July 11, 2012Print Name and Title of Person completing this form: Derek C. Burke, PresidentSTATE OF Florida :COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 11th day of July, 2012 by Derek C. Burke. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11th day of July, in the year 2012.


  
 Signature of Notary Public  
 Notary Public for the State of FL  
 My Commission Expires: 11/30/13

Staff signature and date of receipt of form \_\_\_\_\_

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.



## Interoffice Memorandum

III. DISCUSSION AGENDA  
ADMINISTRATIVE SERVICES  
DEPARTMENT  
2

September 7, 2011

TO: Mayor Teresa Jacobs  
and the Board of County Commissioners

FROM: *[Signature]* Johnny M. Richardson, Manager, Purchasing and Contracts  
Division

CONTACT: Andres Salcedo, P. E., Manager, Utilities Engineering Division

SUBJECT: Consultant Selection, RFP Y12-820-PH,  
Engineering Services for Water Conserv II Transmission Main  
Booster Pump Station Project

### **RECOMMENDATION**

Selection of one firm and two ranked alternates to provide Engineering Services for Water Conserv II Transmission Main Booster Pump Station Project, under Request for Proposals Y12-820-PH, from the following firms listed alphabetically. Further request the Board authorize execution of the final contract by the Purchasing and Contracts Division provided that it does not exceed the budget of \$1,800,000. Funds are available in account number 4420-038-1445-6310. The final negotiated contract will be shared by the County and City on a two-thirds and one-third basis, respectively. This cost sharing agreement was approved by the Board on April 3<sup>rd</sup>, 2012.

CDM Smith, Inc.  
Hazen and Sawyer, P.C.  
Jacobs Engineering Group Inc.

This item was reviewed and approved by the Procurement Committee on August 29, 2012. Commissioner Boyd was assigned to the Procurement Committee.

### **PURPOSE**

The purpose of the project is to perform engineering services required for design of a reclaimed water booster pumping facility necessary to address periods of peak flows in the 54-inch diameter Water Conserv II transmission main.

### **DISCUSSION**

The services include engineering, surveying, geotechnical investigation, design, preparation of construction documents, permitting, bidding assistance, and construction administration. Also included are design services for a 90 MGD pumping facility located at or near Water Conserv II Rapid Infiltration Basin (RIB) Site 6 in western Orange County, instrumentation, controls, emergency power generator, fuel storage tank, ancillary piping and miscellaneous appurtenances or structures necessary for the system.

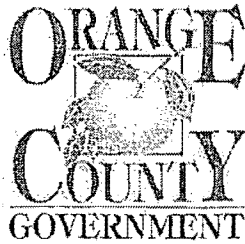
September 7, 2012  
Y12-820 PH

Since 1986, the Water Conserv II project (WCII) in western Orange County has been providing reliable reclaimed water service to customers, freeze protection to citrus growers, and recharge of the aquifer. WCII is a cooperative effort between the County and the City of Orlando with each owning a 50% share. A major component of the system is the large pipeline that conveys an average of 30 million gallons per day (MGD) of reclaimed water from the County's South Water Reclamation Facility (SWRF) and the City's McLeod Road Wastewater Treatment Facility to the Water Conserv II Distribution Center (WCII DC). During freeze or extreme rain events flows may dramatically increase to as much as 75 MGD, the peak capacity of the pipeline.

Reclaimed water sent to the WCII DC flows through a 54-inch diameter pre-stressed concrete cylinder pipe (PCCP). As early as 2015 projected peak flows may exceed the 75 MGD capacity of the transmission main. The City and County have looked at a number of alternatives to provide more capacity including parallel pipe lines, flow diversion, and booster pumps. Because of easement availability, the high construction cost, and a limited budget a more economical alternative was needed and it was determined that a booster pump station sited near the discharge of the pipeline was the most cost effective method.

RFP#:Y12-820-PH	PROJECT		PROJECT		PROJECT		M/WBE		LOCATION		VOLUME		SCOPE		Welfare		Veterans		TOTAL
Engineering Services for the Water Conserve II Transmission Booster Pump Station Improvements	MANAGER (factor 1.666)		ENGINEER (factor 1.666)		TEAM														
WEIGHT	15		10		15		15		10		5		30		1		2		
	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
Hazen and Sawyer P. C.	3.0	75.0	3.0	50.0	5	75.0	3	45	4.2	42	5	25	4	120.0	0	0	4	8	440.0
CDM Smith, Inc.	3.0	75.0	3.0	50.0	4	60.0	4	60	5	50	0	0	4	120.0	0	0	2	4	419.0
Jacobs Engineering Group, Inc.	2.5	62.5	3.0	50.0	3	45.0	4	60	5	50	4	20	4	120.0	0	0	0	0	407.5





Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 28, 2012

TO: Patty Hobbs, Senior Contract Administrator, Purchasing and Contracts Division  
FROM: Angela Brown, Senior Contract Administrator, Business Development Division  
SUBJ: Y12-820-PH / Water Conserve II Transmission Main Booster Pump Station Improvements

Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a 1 – 5 scale (RFP GOALS: M/WBE-27% & EEO-24%):

	Projected %	Sub-Consultant Role
<b>CDM SMITH, INC.</b>		
Majority Prime		
<b><u>M/WBE Subconsultants:</u></b>		
Antillian Engineering Associates, Inc. (African American Male)	1%	Geotechnical
Brindley, Pieters, and Associates, Inc. (African American Male)	22%	Structures, Site/Civil/Survey
C.P.W. Construction, Inc. (African American Female)	3%	Construction Management
Liquid Solutions Group, LLC (Hispanic Male)	1%	Hydrogeology and Utility Coordination
<b>Total M/WBE Participation:</b>	<b>27%</b>	
<b>EEO Staff:</b>	<b>36%</b>	
<b>Points:</b>	<b>4</b>	

**BONUS POINTS:**

No Welfare Recipient(s) Proposed

Registered Serviced Disabled Veteran(s)

Proposed:

Gator Engineering and Aquifer Restoration, Inc.	2 points	Civil Engineering, Ecological Assessment
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<del>*Global Lawn &amp; Landscaping Corporation</del>	<del>2 points</del>	<del>Landscape Architecture</del>
Roger A. Repstein, Inc.	2 points	Construction Management
<del>*Astor Construction Services, Inc.</del>	<del>2 points</del>	<del>Site/Civil/Survey</del>
<del>Total Bonus Points:</del>	<del>4 points</del>	

\*Firms are not registered by Orange County to provide this scope of service.

**HAZEN AND SAWYER, P.C.**  
Majority Prime

**M/WBE Subconsultants:**

*PMA Consultants, LLC (Hispanic Male)	2%	<del>Cost Estimating, Construction Schedule Review</del>
Lotspeich & Associates, Inc. (White Female)	2%	Environmental/Ecological Investigations
EPIC Engineering & Consulting, Inc. (Asian Islander Male)	3%	Design Support, QA/QC
Electrical Design Associates, Inc. (Hispanic Female)	5%	Electrical Engineering
CPW Construction, Inc. (African American Female)	3%	Construction Administration
Buchheit Associates, Inc. (White Female)	2%	Surveying
Brindley Pieters and Associates, Inc. (African American Male)	5%	Site/Civil/Stormwater Engineering
Blue Marlin Engineering, Inc. (Hispanic Male)	2%	Geotechnical Engineering
Blaney Engineering, Inc. (White Female)	3%	Structural Engineering

\*M/WBE certification has expired

Total M/WBE Participation:	25%
EEO Staff:	40%
Points:	3

**BONUS POINTS:**

No Welfare Recipient(s) Proposed

No Registered Service Disabled Veteran(s) Proposed:

Alliance Design & Construction, Inc.	2 points	Landscape Design
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<del>*Global Lawn &amp; Landscaping Corporation</del>	<del>2 points</del>	<del>Landscape Architecture</del>
Roger A. Repstein, Inc.	2 points	Construction Management
<del>*Aster Construction Services, Inc.</del>	<del>2 points</del>	<del>Site/Civil/Survey</del>
<b>Total Bonus Points:</b>	<b>4 points</b>	

**\*Firms are not registered by Orange County to provide this scope of service.**

**HAZEN AND SAWYER, P.C.  
Majority Prime**

**M/WBE Subconsultants:**

<del>*PMA Consultants, LLC (Hispanic Male)</del>	<del>2%</del>	<del>Cost Estimating, Construction Schedule Review</del>
Lotspeich & Associates, Inc. (White Female)	2%	Environmental/Ecological Investigations
EPIC Engineering & Consulting, Inc. (Asian Islander Male)	3%	Design Support, QA/QC
Electrical Design Associates, Inc. (Hispanic Female)	5%	Electrical Engineering
CPW Construction, Inc. (African American Female)	3%	Construction Administration
Buchheit Associates, Inc. (White Female)	2%	Surveying
Brindley Pieters and Associates, Inc. (African American Male)	5%	Site/Civil/Stormwater Engineering
Blue Marlin Engineering, Inc. (Hispanic Male)	2%	Geotechnical Engineering
Blaney Engineering, Inc. (White Female)	3%	Structural Engineering

**\*M/WBE certification has expired**

**Total M/WBE Participation: 25%**  
**EEO Staff: 40%**

**Points: 3**

**BONUS POINTS:**

**No Welfare Recipient(s) Proposed**

**No Registered Service Disabled Veteran(s)  
Proposed:**

<b>Alliance Design &amp; Construction, Inc.</b>	<b>2 points</b>	<b>Landscape Design</b>
---	-----------------	-------------------------

<b>Blue Cord Design and Construction, LLC</b>	<b>2 points</b>	Constructability Reviews
<b>Gator Engineering and Aquifer Restoration, Inc.</b>	<b>2 points</b>	Geotechnical and Site Stormwater Design Support
<b>Roger A. Repstein, PE, AIA, CGC</b>	<b>2 points</b>	Architecture

**Total Bonus Points:** **8 points**

**JACOBS ENGINEERING GROUP, INC.**  
**Majority Prime**

**M/WBE Subconsultants:**

Barnes, Ferland and Associates, Inc. (African American Male)	21%	Survey and Civil/Access Road
Lotspeich and Associates, Inc. (White Female)	2%	Environmental
Antillian Engineering Associates, Inc. (African American Male)	4%	Geotechnical
<b>Total M/WBE Participation:</b>	<b>27%</b>	
<b>EEO Staff:</b>	<b>40%</b>	

**Points:** **3**

**BONUS POINTS:**

**No Welfare Recipient(s) Proposed**

**No Registered Serviced Disabled Veteran(s) Proposed**

**Total Bonus Points:** **0**

  
Erick Young, Manager, BDD

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No: **Y12-820 -PH**

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

**This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.**

**This is the initial Form:** ☒

**This is a Subsequent Form:** \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_

Hazen and Sawyer, P.C.      4767 New Broad Street, Orlando, FL 32814

Name and Address of Principal's Authorized Agent, if applicable: \_\_\_\_\_

Albert Muniz, P.E.      4767 New Broad Street, Orlando, FL 32814

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: Parsons Brinckerhoff, Inc.  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 420 South Orange Avenue, Suite 400, Orlando, Florida 32801
2. Name and address of individual or business entity: Brindley Pieters & Associates, Inc  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 2600 Maitland Center Parkway, Suite 180, Maitland, Florida 32751
3. Name and address of individual or business entity: Blaney Engineering, Inc  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 1040 Woodcock Road, Suite 214, Orlando, Florida 32803
4. Name and address of individual or business entity: Blue Marlin Engineering  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 4006 Gulfside Drive, Orlando, Florida 32808
5. Name and address of individual or business entity: Buchheit Associates, Inc.  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 427 Center Pointe Circle, Suite 1811, Altamonte Springs, Florida 3270
6. Name and address of individual or business entity: CPW Construction, Inc.  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ P.O. Box 1060, Sorrento, Florida 32776
7. Name and address of individual or business entity: Electrical Design Associates  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 4767 New Broad Street, Suite 321, Orlando, Florida 32814
8. Name and address of individual or business entity: EPIC Engineering & Consulting Group  
Are they registered Lobbyist? Yes \_\_\_ or No ☒ 3251 Progress Drive, Suite A103, Orlando, Florida 32826

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**Case or Bid No. **Y12-820 -PH**Company Name: Hazen and Sawyer, P.C.**Part II****Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s. 112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
TOTAL EXPENDED THIS REPORT			\$ 0.00

Specific Project Expenditure Report (Revised November 5, 2010)  
For use as of March 1, 2011

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No. **Y12-820 -PH**

Company Name: Hazen and Sawyer, P.C.

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: July 11, 2012

*Albert Muniz*

Signature of ☒ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

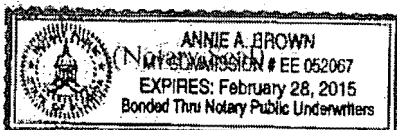
PRINT NAME AND TITLE: Albert Muniz, P.E., Vice President

STATE OF Florida :

COUNTY OF Broward :

I certify that the foregoing instrument was acknowledged before me this 11th day of July, 2012 by Albert Muniz, P.E.. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11th day of July, in the year 2012.



*Annie A. Brown*  
Signature of Notary Public Annie A. Brown  
Notary Public for the State of Florida  
My Commission Expires: February 28, 2015

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number Y12-820 -PH

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**Legal Name of Applicant: Hazen and Sawyer, P.C.

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

4767 New Broad Street, Orlando, Florida 32814Business Phone (407) 514-2688Facsimile (407) 514-2604**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
**(Agent Authorization Form also required to be attached)**

Name of Applicant's Authorized Agent:

Albert Muniz, P.E., Vice President

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

4767 New Broad Street, Orlando, Florida 32814Business Phone (407) 514-2688Facsimile (407) 514-2604



*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-820 -PH**

**Company Name:** Hazen and Sawyer, P.C.

**Part II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

\_\_\_\_ YES ☒ NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

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(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number Y12-820 -PH

Company Name: Hazen and Sawyer, P.C.**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

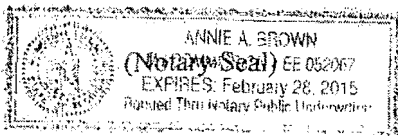
I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Albert Muniz  
Signature of Applicant

Date: July 11, 2012Print Name and Title of Person completing this form: Albert Muniz, P.E., Vice PresidentSTATE OF Florida :COUNTY OF Broward :

I certify that the foregoing instrument was acknowledged before me this 11th day of July, 2012 by Albert Muniz, P.E.. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the \_\_\_\_\_ day of July, in the year 2012.



Annie A. Brown  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires:  
February 28, 2015

Staff signature and date of receipt of form

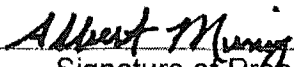
Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

**AGENT AUTHORIZATION FORM**  
**FOR PROCUREMENTS IN ORANGE COUNTY, FLORIDA**



I/WE, (PRINT PROPOSER NAME) Hazen and Sawyer, P.C., DO  
HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME),  
Albert Muniz, P.E., TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS  
NECESSARY TO AFFECT THE CONTRACT APPROVAL PROCESS MORE SPECIFICALLY DESCRIBED AS  
FOLLOWS, RFP NO. Y12-820-PH, WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP  
STATION IMPROVEMENTS, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR  
LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS CONTRACT AND TO ACT IN ALL RESPECTS AS OUR  
AGENT IN MATTERS PERTAINING TO THIS CONTRACT.

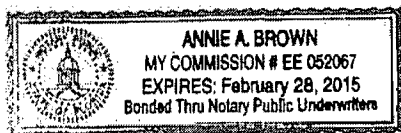
Date: July 11, 2012

  
Signature of Proposer  
Albert Muniz, P.E., Vice President

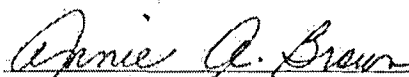
STATE OF Florida :  
COUNTY OF Broward :

I certify that the foregoing instrument was acknowledged before me this 11th day of  
July, 2012 by Albert Muniz, P.E.. He/she is personally known to me or has  
produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 11th day of  
July, in the year 2012.



(Notary Seal)

  
Signature of Notary Public  
Notary Public for the State of Florida

My Commission Expires: February 28, 2015

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No. Y12-820-PH

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

This lobbying expenditure form shall be completed in full and filed with all application submittals. This form shall remain cumulative and shall be filed with the department processing your application. Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form: \_\_\_\_\_  
This is a Subsequent Form: X \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_  
Mark A. Burgess, P.E., BCEE, 2301 Maitland Center Parkway, Suite 300, Maitland, FL 32751

Name and Address of Principal's Authorized Agent, if applicable: N/A

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: N/A  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No. **Y12-820-PH**

Company Name: CDM Smith Inc.

**Part II**

**Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" does not include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
N/A			
		<b>TOTAL EXPENDED THIS REPORT</b>	<b>\$</b>

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No. **Y12-820-PH**

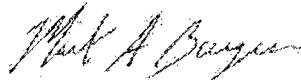
Company Name: CDM Smith Inc.

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: July 12, 2012



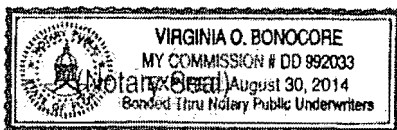
Signature of ☒ Principal or ☐ Principal's Authorized Agent  
(check appropriate box)

PRINT NAME AND TITLE: Mark A. Burgess, P.E., BCEE, Vice President


STATE OF Florida :  
COUNTY OF Orange :

I certify that the foregoing instrument was acknowledged before me this 12<sup>th</sup> day of July, 2012 by Mark A. Burgess, P.E., BCEE. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 12<sup>th</sup> day of July,  
in the year 2012.



Signature of Notary Public  
Notary Public for the State of  
My Commission Expires:

  
Florida  
August 30, 2014

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I**

**INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**

Legal Name of Applicant: CDM Smith Inc.

Business Address (Street/P.O. Box, City and Zip Code): 2301 Maitland Center Parkway,

Suite 300, Maitland, FL 32751

Business Phone (407) 660.2552

Facsimile (407) 875.1161

**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
**(Agent Authorization Form also required to be attached)**

Name of Applicant's Authorized Agent: N/A

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

\_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

*For Staff Use Only:*

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-820-PH**

**Company Name:** CDM Smith Inc.

**Part II**

IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?

☐ YES ☒ NO

IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?

☐ YES ☒ NO

IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?

☐ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

---

(Use additional sheets of paper if necessary)



For Staff Use Only:

Date Submitted \_\_\_\_\_

Date Updated \_\_\_\_\_

Bid Number **Y12-820-PH**Company Name: CDM Smith Inc.**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Mark A. Burgess  
Signature of Applicant

Date: July 12, 2012

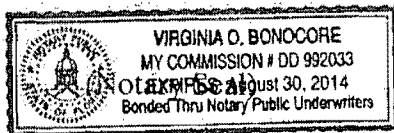
Print Name and Title of Person completing this form:

Mark A. Burgess, P.E., BCEE, Vice President

STATE OF Florida :  
COUNTY OF Orange :

I hereby certify that the foregoing instrument was acknowledged before me this 12<sup>th</sup> day of July, 2012 by Mark A. Burgess, P.E., BCEE. He/she is **personally known to me** or has produced \_\_\_\_\_ as identification and did/**did not** take an oath.

Witness my hand and official seal in the county and state stated above on the 12<sup>th</sup> day of July, in the year 2012.



Signature of Notary Public Virginia O. Bonocore  
Notary Public for the State of Florida  
My Commission Expires: August 30, 2014

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No. **Y12-820 -PH**

**ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT**

**This lobbying expenditure form shall be completed in full and filed with all application submittals.  
This form shall remain cumulative and shall be filed with the department processing your application.  
Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.**

This is the initial Form:   X  

This is a Subsequent Form: \_\_\_\_\_

**Part I**

**Please complete all of the following:**

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls): \_\_\_\_\_  
Jacobs Engineering Group Inc.

Name and Address of Principal's Authorized Agent, if applicable: Tom Meinhart, Vice President  
1000 Legion Place, Suite 1400, Orlando, FL 32801-1041

**List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)**

1. Name and address of individual or business entity: BFA Environmental Consultants  
Are they registered Lobbyist? Yes \_\_\_ or No X 1230 Hillcrest St., Orlando, FL 32803
2. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No X Antillian Engineering Associates  
3331 Bartlett Blvd., Orlando, FL 32811
3. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No X Lotspeich and Associates  
2711 West Fairbanks, Winter Park, FL 32789
4. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
5. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
6. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
7. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_
8. Name and address of individual or business entity: \_\_\_\_\_  
Are they registered Lobbyist? Yes \_\_\_ or No \_\_\_

*For Staff Use Only:*

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**Case or Bid No. **Y12-820 -PH****Company Name:** Jacobs Engineering Group Inc.**Part II****Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

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- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
<b>TOTAL EXPENDED THIS REPORT</b>			<b>\$ N/A</b>

For Staff Use Only:

Initially submitted on \_\_\_\_\_

Updated On \_\_\_\_\_

**WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP STATION  
IMPROVEMENTS**

Case or Bid No. **Y12-820 -PH**

Company Name: Jacobs Engineering Group Inc.

**Part III**

**ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: 6/27/12

Thomas J. Meinhart

Signature of ☐ Principal or ☐ Principal's Authorized Agent

(check appropriate box)

PRINT NAME AND TITLE: Thomas J. Meinhart, Vice President

STATE OF Florida  
COUNTY OF Hillsborough

I certify that the foregoing instrument was acknowledged before me this 27<sup>th</sup> day of June, 2012 by Thomas J. Meinhart. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 27<sup>th</sup> day of June, in the year 2012.

(Notary Seal) **GLORIA F. BOOTH**  
Notary Public, State of Florida  
My Comm. Expires July 18, 2013  
No. 00804401

Gloria F. Booth  
Signature of Notary Public  
Notary Public for the State of Florida  
My Commission Expires: 7/18/2012

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein

*For Staff Use Only:*Date Submitted July 12, 2012

Date Updated \_\_\_\_\_

Bid Number **Y12-820 -PH**

**RELATIONSHIP DISCLOSURE FORM**  
**FOR USE WITH PROCUREMENT ITEMS, EXCEPT THOSE WHERE THE COUNTY**  
**IS THE PRINCIPAL OR PRIMARY APPLICANT**

For procurement items that will come before the Board of County Commissioners for final approval, this form shall be completed by the bidder, offerer, quoter or respondent and shall be submitted to the Purchasing and Contracts Division by the bidder, offerer, quoter or respondent.

In the event any information provided on this form should change, the applicant must file an amended form on or before the date the item is considered by the appropriate board or body.

**Part I****INFORMATION ON APPLICANT (BIDDER, OFFEROR, QUOTER, PROPOSER,  
OR RESPONDENT):**Legal Name of Applicant: Jacobs Engineering Group Inc.

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

5750 Major Blvd., Suite 400, Orlando, FL 32819-7971Business Phone (407) 903-5001Facsimile (407) 903-5191**INFORMATION ON APPLICANT'S AUTHORIZED AGENT, IF APPLICABLE:**  
**(Agent Authorization Form also required to be attached)**

Name of Applicant's Authorized Agent:

Thomas J. Meinhart

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

5750 Major Blvd., Suite 400, Orlando, FL 32819-7971Business Phone (407) 903-5001Facsimile (407) 903-5191

OC CE FORM 2P

FOR PROCUREMENT-RELATED ITEMS (November 5, 2010)

For use after March 1, 2011

*For Staff Use Only:*

Date Submitted July 12, 2012

Date Updated \_\_\_\_\_

Bid Number **Y12-820 -PH**

Company Name: Jacobs Engineering Group Inc.

**Part II**

**IS THE APPLICANT A RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES X NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC THE APPLICANT'S EMPLOYEE?**

\_\_\_\_ YES X NO

**IS THE APPLICANT OR ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_\_ YES X NO

If you responded "YES" to any of the above questions, please state with whom and explain the relationship:

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(Use additional sheets of paper if necessary)

For Staff Use Only:

Date Submitted July 12, 2012

Date Updated \_\_\_\_\_

Bid Number **Y12-820 -PH**Company Name: Jacobs Engineering Group Inc.**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Thomas J. Meinhart  
Signature of Applicant

Date: 6/27/12Print Name and Title of Person completing this form: Thomas J. Meinhart, Vice President

STATE OF Florida  
COUNTY OF Hillsborough

I certify that the foregoing instrument was acknowledged before me this 27<sup>th</sup> day of June, 2012 by Thomas J. Meinhart. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 27<sup>th</sup> day of June, in the year 2012.

(Notary Seal)

GLORIA F. BOOTH  
Notary Public, State of Florida  
My Comm. Expires July 18, 2012  
No. 00280440

Signature of Notary Public

Notary Public for the State of Florida

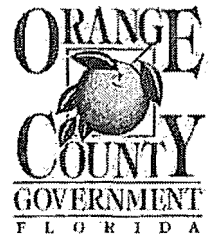
My Commission Expires:

July 18, 2012

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein

AGENT AUTHORIZATION FORM  
FOR PROCUREMENTS IN ORANGE COUNTY, FLORIDA



I/WE, (PRINT PROPOSER NAME) Jacobs Engineering Group Inc., DO  
HEREBY AUTHORIZE TO ACT AS MY/OUR AGENT (PRINT AGENT'S NAME),  
Tom Meinhart, TO EXECUTE ANY PETITIONS OR OTHER DOCUMENTS  
NECESSARY TO AFFECT THE CONTRACT APPROVAL PROCESS MORE SPECIFICALLY DESCRIBED AS  
FOLLOWS, RFP NO. Y12-820-PH, WATER CONSERVE II TRANSMISSION MAIN BOOSTER PUMP  
STATION IMPROVEMENTS, AND TO APPEAR ON MY/OUR BEHALF BEFORE ANY ADMINISTRATIVE OR  
LEGISLATIVE BODY IN THE COUNTY CONSIDERING THIS CONTRACT AND TO ACT IN ALL RESPECTS AS OUR  
AGENT IN MATTERS PERTAINING TO THIS CONTRACT.

Date: 6/27/12

A handwritten signature of Thomas J. Meinhart in dark ink.

Signature of Proposer  
Thomas J. Meinhart

STATE OF Florida  
COUNTY OF Polk

I certify that the foregoing instrument was acknowledged before me this 27<sup>th</sup> day of  
June, 2012 by Thomas J. Meinhart. He/she is personally known to me or has  
produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 27<sup>th</sup> day of  
June, in the year 2012.

GLORIA F. BOOTH  
Notary Public, State of Florida  
My Comm. Expires July 18, 2012  
No. 00804401

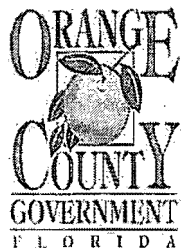
(Notary Seal)

A handwritten signature of Gloria F. Booth in dark ink.

Signature of Notary Public  
Notary Public for the State of Florida

My Commission Expires: July 18, 2012





III. DISCUSSION AGENDA  
FAMILY SERVICES  
DEPARTMENT

1

September 10, 2012

To: Mayor Teresa Jacobs  
and  
Board of County Commissioners

Thru: Lonnie C. Bell, Jr., Director  
Family Services Department

From: Stephanie Bowser  
Family Services Administrator

Subject: Ryan White Part A  
(All Districts)  
October 2, 2012 - Discussion Agenda

The Ryan White Part A Program is a federally-funded grant program of health and support services for persons with HIV spectrum disease. The program provides funding for a multitude of direct services to consumers affected by HIV. Most of the direct services are provided by community agencies under contract with the County.

The grant also provides funding for administration, quality management and support of a local HIV Health Services Planning Council. The Planning Council is an appointed group of providers, lay persons and consumers that offer guidance for administration of the program.

**ACTION REQUESTED: No action required. The presentation is for information purposes only.**

LCB/dc

cc: Linda Weinberg, Deputy County Administrator  
Yolanda Brown, Manager, Fiscal Division, Family Services Department



Interoffice Memorandum

AGENDA ITEM

September 14, 2012

TO: Mayor Teresa Jacobs  
—AND—  
Board of County Commissioners

FROM: Jon V. Weiss, P.E., Director *J.V.W.*  
Community, Environmental and Development  
Services Department

**CONTACT PERSON: Matt Suedmeyer, Manager *M.S.***  
**Parks and Recreation Division**  
**(407) 836-6202**

SUBJECT: October 2, 2012 – Discussion Item  
Park Impact Fee Fund Update

On October 2, 2012, the Parks and Recreation Division will be presenting to the Board of County Commissioners (BCC) an update on the use of Park Impact Fee funds. These funds were previously approved by the BCC solely to purchase properties to "land bank" for future park development. On March 20, 2012, the Division conducted a presentation to the BCC on an update of the Land Banking Acquisition Program. Staff recommended that a complete reassessment of the use of park impact fee funds be conducted. The BCC directed staff to pursue that avenue and report back.

The staff has completed the assessment and will be recommending to the BCC a three-phase approach for using Park Impact fee funds as follows:

1. Develop parks facilities in identified park deficit areas of the County on vacant properties that have already been acquired by the County. Those locations are Young Pine and Hunters Creek Park sites.
2. Pursue the completion of missing property segments to provide connectivity for the Pine Hills Trail, West Orange Trail Connector, Little Econ Greenway Trail, and negotiate land purchase for Blanchard Park expansion.
3. Continue negotiations to purchase additional properties for land banking as identified in the Division's prioritized list of available properties.

If the BCC approves the staff's recommendations, these items will be brought back later for further actions as required by the BCC.

**ACTION REQUESTED:** Approval to develop the Young Pine and Hunter's Creek park sites, pursue the completion of missing property segments to provide connectivity for the Pine Hills Trail, West Orange Trail Connector, Little Econ Greenway Trail, negotiate land purchase for Blanchard Park expansion; and begin negotiations for acquisition of ranked properties based on factors such as cost, availability, and negotiability. All Districts

JVW/MS:rep

Attachments



Interoffice Memorandum

III. DISCUSSION AGENDA  
OFFICE OF REGIONAL  
MOBILITY  
1

AGENDA ITEM

September 17, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Orange County Community Redevelopment Agency

FROM: James E. Harrison, Esq., P.E., Assistant County Administrator  
Office of Regional Mobility

CONTACT PERSON: Carla Bell Johnson, AICP, Assistant to the Director  
Office of Regional Mobility

PHONE: (407) 836-5314

SUBJECT: Discussion Agenda – October 2, 2012  
Orange County Community Redevelopment Agency

In 1990, the Board of County Commissioners created the Orange County Community Redevelopment Area to address redevelopment needs along the Orange Blossom Trail Corridor and declared itself the Community Redevelopment Agency (CRA). Subsequently, the CRA entered into a 1991 agreement with the Orange Blossom Trail Development Board, Inc. (OBTDB) to implement redevelopment programs within the Community Redevelopment Area.

An updated agreement was executed in May of 2007 to reaffirm the role of the OBTDB in implementing the CRA's redevelopment programs and to outline specific coordination processes and procedures for accomplishing this task. This agreement was renewed for two successive two-year terms in September of 2008 and 2010, with a current termination date of September 30, 2012. During this time, staff has coordinated closely with the OBTDB on redevelopment programs and is requesting this agreement be renewed for an additional two-year renewal period, with a new termination date of September 30, 2014.

This agreement has been reviewed by the County Attorney's Office and has been approved by the Orange Blossom Trail Development Board.

**ACTION REQUESTED: Approval of Fourth Addendum to Agreement between the Orange County Community Redevelopment Agency and the Orange Blossom Trail Development Board, Inc. regarding Redevelopment Activities on behalf of the CRA extending the agreement for an additional two-year term ending September 30, 2014. District 6.**

JEH/CBJ/lab

Attachment

**FOURTH ADDENDUM TO AGREEMENT**  
**between**  
**THE ORANGE COUNTY COMMUNITY REDEVELOPMENT AGENCY**  
**and**  
**THE ORANGE BLOSSOM TRAIL DEVELOPMENT BOARD, INC.**  
**regarding**  
**REDEVELOPMENT ACTIVITIES ON BEHALF OF THE CRA**

This Fourth Addendum ("Addendum") is made by and between the Orange Blossom Trail Development Board, Inc., (the "Board") a Florida not-for-profit corporation created pursuant to the terms of an interlocal agreement entered into on May 29, 1984 between the City of Orlando, Florida and Orange County, Florida, and the Orange County Community Redevelopment Agency (the "CRA"), comprised of the members of the Board of County Commissioners of Orange County, Florida (the "County").

**RECITALS:**

- A. On May 8, 2007, the CRA approved an Agreement between the CRA and the Board regarding Redevelopment Activities on Behalf of the CRA (the "Agreement").
- B. The Agreement has been previously amended by the CRA on February 19, 2007, September 30, 2008 and September 21, 2010.
- C. The current term of the Agreement ends September 30, 2012 and the CRA and the Board now desire to enter into this Addendum to amend and restate Section 14 of the Agreement and extend the term for an additional two years.
- D. Pursuant to Section 18 of the Agreement, amendments thereto may be made pursuant to an instrument in writing, approved and executed by the Board and the CRA.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**Section 1. Defined Terms.** Capitalized terms not otherwise defined herein shall have the meanings assigned to them in the Agreement.

**Section 2. Preambles Incorporated by Reference; Form of Amendments.** The preambles hereof are incorporated in this Addendum by reference as if they were made a part hereof.

**Section 3. Amendment and Extension of Certain Dates.** Section 14 of the Agreement shall be amended and restated in its entirety as follows:

**Section 14. Term; Cancellation.** This Agreement shall be in force from the date of execution hereof until September 30, 2014 and shall be renewable thereafter for two succeeding two years terms if so authorized and approved by the CRA. This Agreement may be cancelled without cause by either party with ninety (90) days written notice prior to the date of such cancellation or, with cause, by the CRA at any time. In the event of termination of this Agreement, all assets of the Board, including all interests in real estate, tangible or intangible personal property together with any funds held by the Board, acquired with or derived from County or CRA funds as a result of this Agreement or previous Agreements with the Board, shall be transferred to the CRA, or the County, as may be determined by the CRA, unless otherwise determined by resolution of the CRA.

**Section 4. Agreement.** Other than as set forth herein, the Agreement shall remain in full force and effect and no modifications are made thereto.

**Section 5. No Waiver.** Nothing contained in this Addendum, waives any covenant or other default or any event that would become a default with the passage of time or the giving of notice, under the Agreement.

**Section 6. Severability.** The provisions of this Addendum are declared by the parties to be severable. However, the material provisions of the Agreement, as amended hereby, are dependent upon one another, and such interdependence is a material inducement for the parties to enter into this Addendum. Therefore, should any material term, provision, covenant or condition of this Addendum or the Agreement be held invalid or unenforceable by a court of competent jurisdiction, the party protected or benefited by such term, provision, covenant, or condition may demand that the parties negotiate such reasonable alternate contract language or provisions as may be necessary either to restore the protected or benefited party to its previous position or otherwise mitigate the loss of protection or benefit resulting from the litigation.

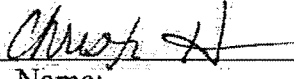
**Section 7. Governing Law; Venue.** This Addendum shall be governed by and construed in accordance with the laws of the State of Florida, and venue for any action arising out of or related to this Addendum shall be in Orange County, Florida.

**Section 8. Headings.** The headings or captions of sections or paragraphs used in this Addendum are for convenience of reference only and are not intended to define or limit their contents, nor are they to affect the construction of or to be taken into consideration in interpreting this Addendum.

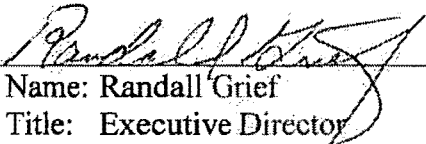
**Section 9. Execution in Counterparts.** This Addendum may be executed in separate counterparts, all of which taken together shall be deemed to constitute one and the same instrument.

IN WITNESS WHEREOF the parties have entered into this Addendum as of the day and year last written below.

**ORANGE BLOSSOM TRAIL  
DEVELOPMENT BOARD, INC.**

By:   
Name: \_\_\_\_\_  
Title: President  
Date: 9.10.12

ATTEST:

By:   
Name: Randall Grief  
Title: Executive Director

**ORANGE COUNTY COMMUNITY  
REDEVELOPMENT AGENCY**

By: \_\_\_\_\_  
Teresa Jacobs  
Chairman  
Date: \_\_\_\_\_

ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

BY: \_\_\_\_\_  
Deputy Clerk



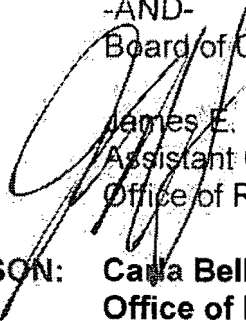
Interoffice Memorandum

III. DISCUSSION AGENDA  
OFFICE OF REGIONAL  
MOBILITY  
2

AGENDA ITEM

September 17, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM:  James E. Harrison, Esq., P.E.  
Assistant County Administrator  
Office of Regional Mobility

CONTACT PERSON: **Carla Bell Johnson, AICP, Assistant to the Director  
Office of Regional Mobility**

PHONE: **(407) 836-5314**

SUBJECT: Discussion Agenda – October 2, 2012  
Bike/Walk Central Florida–Best Foot Forward for Pedestrian  
Safety

Bike/Walk Central Florida is a chapter of the Florida Bicycle Association, a non-profit organization that, among other things, promotes bicycle and pedestrian safety. They have recently launched *Best Foot Forward for Pedestrian Safety* - a communitywide initiative aimed at reducing pedestrian injuries and fatalities in Central Florida through a high-profile campaign of education, engineering, and enforcement.

On May 22, 2012, the Board approved Resolution 2012-M-13 supporting the *Best Foot Forward for Pedestrian Safety* initiative, and, during the July budget worksessions, Bike/Walk Central Florida provided a presentation to the Board which included a request for \$40,000 in funding for this effort. At that time, the Board approved including \$40,000 in funding for Bike/Walk Central Florida in the FY 2013 budget, contingent upon additional information being provided regarding how the funds will be utilized and other funding partners.

Mr. Brad Kuhn, Executive Director of Bike/Walk Central Florida, will provide a presentation outlining the *Best Foot Forward for Pedestrian Safety* initiative, including the additional information requested by the Board.

**ACTION REQUESTED: Approval to authorize staff to execute a FY 2013 Grant Agreement in the amount of \$40,000 with the Florida Bicycle Association for the Best Foot Forward for Pedestrian Safety initiative. All Districts.**

JEH/CBJ/lab





ORANGE COUNTY MAYOR


**TERESA JACOBS**

P.O. Box 1393, 201 SOUTH ROSALIND AVENUE, ORLANDO, FL 32802-1393

PHONE: 407-836-7370 • FAX: 407-836-7360 • Mayor@ocfl.net

September 24, 2012

To: Board of County Commissioners

From: Mayor Teresa Jacobs 

Subject: Open Board Discussion  
DISCUSSION AGENDA ITEM OCTOBER 2, 2012

As previously announced, I have allotted time for open discussion on issues of interest at the October 2, 2012 Board meeting. The list of submitted topics is attached for your review. I look forward to engaging in a dialogue with you on the many issues facing Orange County.

TJ/cjg

Attachment



#### AGENDA

Open Discussion

Tuesday, October 2, 2012

Board of County Commissioners Chambers

201 S. Rosalind Ave. Orlando, FL 32802

1. Potential privatization of several Orange County functions (District 2)
2. Solar Panels at the convention Center (District 3)
3. Inclusion of Disclosure forms in agenda package which have nothing to report (District 5)



COUNTY ATTORNEY'S  
JEFFREY J. NEWTON,

201 South Rosalind Avenue - 3rd Floor  
Reply To: Post Office Box 1393  
Orlando, FL 32802-1393  
407-836-7320 ■ Fax 407-836-5888  
<http://www.ocfl.net>

IV. WORK SESSION AGENDA  
COUNTY ATTORNEY

1

**KSESSION**

**MEMORANDUM**

**TO:** Mayor Teresa Jacobs  
and  
County Commissioners

**FROM:** Jeffrey J. Newton, County Attorney *EMC f- JMN*  
**Contact:** (407) 836-7320

**DATE:** September 24, 2012

**RE:** Worksession – October 2, 2012  
Potential Ballot Title and Summary Language – Earned Sick Time

As a result of the Board's direction on September 11, 2012, a worksession had been scheduled to discuss potential ballot title and summary language for the resolution calling a referendum on Earned Sick Time. Attorney Wade Vose of the Vose Law Firm, LLP, who currently serves as the attorney for the Charter Review Commission, was scheduled to conduct the worksession.

Attached is a copy of the resolution which contains the ballot title and summary proposed by the sponsors of the petition, Citizens For A Greater Orange County ("Citizens"), and a copy of the two alternatives presented by Citizens at the public hearing on the adoption of the petition/ordinance.

As a result of the Mayor's memorandum to me on September 21, 2012 (copy attached), Attorney Vose has not commenced any work. Moreover, I concur with the Mayor that it is preferable to await the outcome of the litigation, especially since the ballot title and summary will not appear on the November 6, 2012 election ballot. However, if the Board's direction is to continue down the path previously outlined on September 11<sup>th</sup>, on October 2, 2012 I will request that the worksession be rescheduled.

As always, if you have any questions, please do not hesitate to contact me.

**Attachments**

c: Ajit Lalchandani, County Administrator

# RESOLUTION

*of the*  
**ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS**  
*regarding*

**CALLING A REFERENDUM ON A PROPOSAL TO GUARANTEE  
EARNED SICK TIME FOR EMPLOYEES OF BUSINESSES IN  
ORANGE COUNTY**

**Resolution No. 2012-M-\_\_\_\_\_**

WHEREAS, Citizens for a Greater Orange County filed a, "Petition to Place Orange County Ordinance for Earned Sick Time for Employees of Businesses in Orange County on Ballot" ("Petition"), with the Supervisor of Elections; and

WHEREAS, by Memorandum dated May 31, 2012, the Orange County Supervisor of Elections concluded that the Petition form contains the required items from the voter in order for his office to verify the Petition; and

WHEREAS, Article VI, Sections 601 and 602 of the Orange County Charter set forth the requirements and process for Initiative and Referendum; and

WHEREAS, Article VI, Section 602(B) of the Orange County Charter requires that within thirty (30) days after the requisite number of names have been verified by the Supervisor of Elections and reported to the Board of County Commissioners ("Board"), the Board shall notice and hold a public hearing on the proposed Petition according to law and vote on it; and

WHEREAS, the Orange County Supervisor of Elections has verified the requisite number of names and reported to the Board; and

WHEREAS, if the Board fails to adopt the proposed Petition, it shall, by resolution, call a referendum on the question of the adoption of the proposed Petition to be held at the next primary, general or special election occurring at least forty-five (45) days after the adoption of such resolution; and

WHEREAS, the Board has failed to adopt the proposed Petition and therefore desires to call a referendum pursuant to Article VI, Section 602(B) of the Orange County Charter on the question of the adoption of the proposed Petition to be held at the next primary, general or special election occurring at least forty-five days after the adoption of this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ORANGE COUNTY, FLORIDA:

**Section 1. Referendum Called.** That a referendum is hereby called pursuant to Article VI, Section 602(B) of the Orange County Charter, and the Orange County Supervisor of Elections is hereby directed to present the proposed Petition to the Orange County electorate and place the below-described ballot question on the next primary, general or special election occurring at least forty-five days after the adoption of this resolution. The Board further authorizes the cost of such referendum and the cost of communicating factual information regarding the proposed Petition to the public, to the extent permitted by Section 106.113, Florida Statutes, to be paid from the general funds of the county and directs the county mayor to prepare and effect such budget transfers as may be necessary for that purpose.

**Section 2. Ballot Title and Question.** The substance of the title and measure on the ballot shall read as follows:

**Title:**

A PROPOSAL TO GUARANTEE EARNED SICK TIME FOR EMPLOYEES OF BUSINESSES IN ORANGE COUNTY.

**Question:**

*Shall Orange County adopt an ordinance providing that employees of businesses in Orange County earn up to 56 hours of sick time each year unless the business provides more – with pay required only in businesses with 15 or more employees as defined – to seek medical care, recover from illness/injury, care for a family member as defined, or use when necessary during a public health emergency, with such ordinance enforceable in court?*

\_\_\_\_\_ Yes

\_\_\_\_\_ No

76 The ballot title and question shall also appear on the ballot in Spanish, which Spanish version has  
78 been prepared by the Petition sponsor, and the Orange County Supervisor of Elections is  
requested, authorized and directed to include the Spanish version on the ballots distributed to  
county voters.

80 **Section 3. Severability.** If any clause, section or provision of this resolution shall be  
declared unconstitutional or invalid for any reason or cause, the remaining portion of said  
82 resolution shall be in full force and effect and be valid as if such invalid portion thereof had not  
been incorporated herein.

84 **Section 4. Effective Date.** This Resolution shall take effect upon the date of its  
adoption.

86 ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

88 ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

90  
92 BY: \_\_\_\_\_  
Teresa Jacobs, County Mayor

94 ATTEST: Martha O. Haynie, County Comptroller  
As Clerk of the Board of County Commissioners

96  
98 BY: \_\_\_\_\_  
Deputy Clerk

**CITIZENS FOR A GREATER ORANGE COUNTY  
BALLOT LANGUAGE ALTERNATIVES**

**ALTERNATIVE 1**

**BALLOT TITLE: EARNED SICK TIME**

**BALLOT SUMMARY:**

SHOULD ORANGE COUNTY BY ORDINANCE REQUIRE CERTAIN EMPLOYERS WITH MORE THAN 15 EMPLOYEES TO PROVIDE MINIMUM PAID FAMILY SICK TIME TO EMPLOYEES EARNED UNDER CERTAIN CONDITIONS AND ALSO PROVIDE FOR PROTECTION TO, AND ENFORCEMENT OF, EMPLOYEE USE OF FAMILY SICK TIME (WHETHER PAID OR UNPAID)? PROVIDES DEFINITIONS, AN EFFECTIVE DATE, FOR IMPLEMENTATION BY THE MAYOR, AND FOR SEVERABILITY.

**ALTERNATIVE 2**

**BALLOT TITLE: EARNED SICK TIME**

**BALLOT SUMMARY: (75 words maximum)**

Shall Orange County by ordinance provide that employees of certain employers in Orange County earn up to 56 hours of sick time each year unless the employer provides more – with pay required only by employers with 15 or more employees as defined – to seek medical care, recover from illness/injury, care for a family member as defined, or use when necessary during a public health emergency, with such ordinance enforceable in court?

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ORANGE COUNTY MAYOR

**TERESA JACOBS**

P.O. Box 1393, 201 SOUTH ROSALIND AVENUE, ORLANDO, FL 32802-1393  
PHONE: 407-836-7370 • FAX: 407-836-7360 • Mayor@ocfl.net

## MEMORANDUM

TO: Jeffrey J. Newton, County Attorney

FROM: Mayor Teresa Jacobs 

DATE: September 21, 2012

RE: Worksession for October 2, 2012 – Earned Sick Time

On September 11, 2012 the Board of County Commissioners (Board) considered a petition to place an ordinance relating to earned sick time for employees located in Orange County on the 2012 ballot. At the September 11, 2012 meeting the Board requested the County expeditiously retain outside counsel to assist in drafting language to provide a ballot title and summary which is not misleading for the earned sick time ballot initiative that was discussed. An October 2, 2012 workshop was scheduled to discuss the ballot title and summary.

To respond to the Boards' request as quickly as possible, I know you opted to simply expand the scope of the Vose Law Firm's existing contract with the County. This would allow Wade Vose, General Counsel to the 2012 Charter Review Commission, to assist the Board with the rewrite of the earned sick time measure. However, since the Court has given the County twenty (20) days to respond in the litigation and because the question of the Board's authority to change the ballot title and summary is *now before a three judge panel*, I intend to ask the Board to await the outcome of the expedited litigation before it embarks upon rewriting the ballot title and summary. I believe this may be the most prudent way to proceed, especially since we will have a court decision in the very near future.

c: Board of County Commissioners  
Ajit Lalchandani, Deputy County Administrator



**Interoffice Memorandum**

IV. WORK SESSION AGENDA  
COUNTY ADMINISTRATOR

1

September 25, 2012

TO: Mayor Teresa Jacobs  
-And-  
Board of County Commissioners

FROM: Christopher R. Testerman, AICP, Assistant County  
Administrator  
County Administrator's Office

CONTACT: 407-836-5883

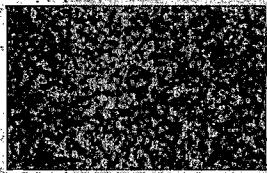
SUBJECT: Work Session – October 2, 2012  
Innovation Way Update

This Work Session is a continuation of the presentation made to the Board of County Commissioners on September 18, 2012 regarding Innovation Way. Included in this presentation will be information on the implementation status of various policies related to Innovation Way and the status of adjacent development activities in the City of Orlando and Osceola County.

CRT/sb



Orange County  
Growth  
Management  
Department,  
Planning Division



Comprehensive  
Planning

Development  
Review

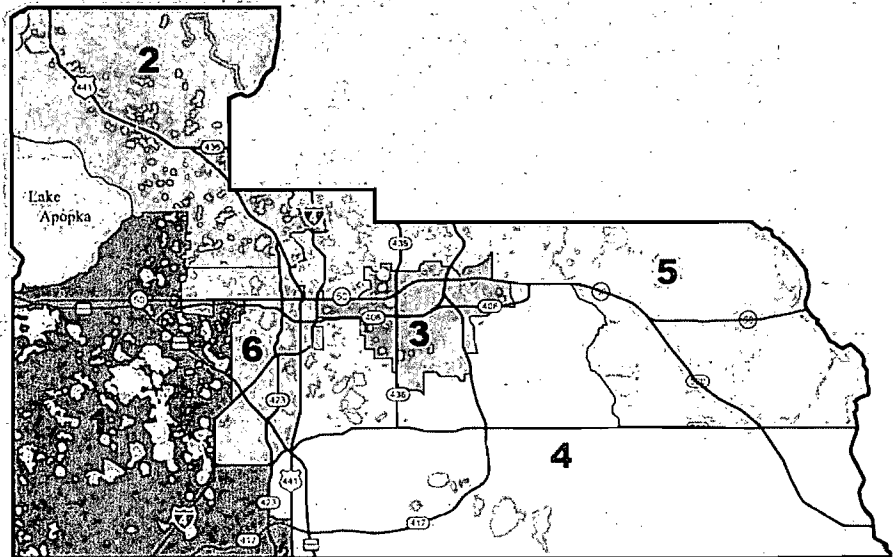
Research and  
Intergovernmental  
Coordination

Community Planning  
& Placemaking



Orange County, Florida

# Planning and Zoning Commission/ Local Planning Agency



## Recommendations

September 20, 2012

Prepared by  
Orange County Growth Management Department,  
Planning Division, Development Review Section

**Planning and Zoning Commission/  
Local Planning Agency  
(PZC/LPA)**

Betsy VanderLey	District #1
Marvin Barrett Chairman	District #2
Joe Roberts	District #3
Pat DiVecchio	District #4
Rick V. Baldocchi Vice-Chairman	District #5
Virginia L. Whittington	District #6
Paul Wean	At Large
Kevin Seraaj	At Large
Jose Carlos Ayala	At Large

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**September 20, 2012**

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**Planning and Zoning Commission**  
**September 20, 2012**

<u>Case #</u> <u>Applicant</u>	<u>Request</u>	<u>Commission</u> <u>District</u>	<u>Recommendations</u> <u>Staff</u>	<u>P&amp;Z</u>	<u>BCC</u> <u>Hearing</u> <u>Required</u>
<b>I. REZONING PUBLIC HEARING(S)</b>					
RZ-12-09-021 Donald A. Spangler <i>(continued from PZC August 16, 2012)</i>	R-1 <b>to</b> R-T-1	4	Approve	Approved	No
RZ-12-09-022 Allif Mohammed	R-1A <b>to</b> PO	6	Approve	Approved with one (1) restriction	No
RZ-12-09-030 Baojue Chen	C-2 <b>to</b> NAC	6	Approve	Approved	No

# SITE and BUILDING REQUIREMENTS

## Orange County Code Section 38-1501. Basic Requirements

District	Min. lot area (sq. ft.) †††	Min. living area (sq. ft.)	Min. lot width (ft.)	*Min. front yard (ft.)	*Min. rear yard (ft.)	Min. side yard (ft.)	Max. building height (ft.)	Lake setback (ft.)
A-1	21,780 (½ acre)	850	100	35	50	10	35	*
A-2	21,780 (½ acre)	850	100	35	50	10	35	*
A-R	108,900 (2½ acres)	1,000	270	35	50	25	35	*
R-CE	43,560 (1 acre)	1,500	130	35	50	10	35	*
R-CE-2	2 acres	1,200	250	45	50	30	35	*
R-CE-5	5 acres	1,200	185	50	50	45	35	*
R-1AAAA	21,780 (½ acre)	1,500	110	30	35	10	35	*
R-1AAA	14,520 (1/3 acre)	1,500	95	30	35	10	35	*
R-1AA	10,000	1,200	85	25†	30†	7.5	35	*
R-1A	7,500	1,200	75	20†	25†	7.5	35	*
R-1	5,000	1,000	50	20†	20†	5†	35	*
R-2	One-family dwelling, 4,500	1,000	45*****	20†	20†	5†	35	*
	Two dwelling units (DUs), 8,000/9,000	500/1,000 per DU	80/90*****	20†	20†	5†	35	*
	Three DUs, 11,250	500 per DU	85†	20†	30	10	35**, ***	*
	Four or more DUs, 15,000	500 per DU	85†	20†	30	10*****	35**, ***	*
R-3	One-family dwelling, 4,500	1,000	45*****	20†	20†	5	35	*
	Two DUs, 8,000/ 9,000	500/1,000 per DU	80/90*****	20†	20†	5†	35	*
	Three dwelling units, 11,250	500 per DU	85†	20†	30	10	35**, ***	*
	Four or more DUs, 15,000	500 per DU	85†	20†	30	10*****	35**, ***	*
R-L-D	N/A	N/A	N/A	10 for side entry garage, 20 for front entry garage	15	0 to 10	35***	*
R-T	7 spaces per gross acre	Park size min. 5 acres	Min. mobile home size 8 ft. x 35 ft.	7.5	7.5	7.5	N/A	*
R-T-1								
SFR	4,500*****	45*****	1,000	25/20 ††	25/20 ††	5	35	*
Mobile home	4,500*****	45*****	Min. mobile home size 8 ft. x 35 ft.	25/20 ††	25/20 ††	5	35	*
R-T-2	6,000	60	SFR 500	25	25	6	N/A	*
(prior to 1/29/73)			Min. mobile home size 8 ft. x 35 ft.					
(after 1/29/73)	21,780 ½ acre	100	SFR 600 Min. mobile home size 8 ft. x 35 ft.	35	50	10	N/A	*

District	Min. lot area (sq. ft.) †††	Min. living area (sq. ft.)	Min. lot width (ft.)	*Min. front yard (ft.)	*Min. rear yard (ft.)	Min. side yard (ft.)	Max. building height (ft.)	Lake setback (ft.)
NR	One-family dwelling, 4,500	1,000	45*****	20	20	5	35/3 stories ††	*
	Two DUs, 8,000	500 per DU	80/90*****	20	20	5	35/3 stories ††	*
	Three DUs, 11,250	500 per DU	85	20	20	10	35/3 stories ††	*
	Four or more DUs, 1,000 plus 2,000 per DU	500 per DU	85	20	20	10	50/4 stories ††	*
	Townhouse, 1,800	750 per DU	20	25, 15 for rear entry driveway	20, 15 for rear entry garage	0, 10 for end units	40/3 stories ††	
NAC	Non-residential and mixed use development, 6,000	500	50	0/10 maximum, 60% of building frontage must conform to max. setback	15, 20 adjacent to single-family zoning district	10, 0 if buildings are adjoining	50 feet ††	*
	One-family dwelling, 4,500	1,000	45*****	20	20	5	35/3 stories ††	*
	Two DUs, 8,000	500 per DU	80*****	20	20	5	35/3 stories ††	*
	Three DUs, 11,250	500 per DU	85	20	20	10	35/3 stories ††	*
	Four or more DUs, 1,000 plus 2,000 per DU	500 per DU	85	20	20	10	50 feet/4 stories, 65 feet with ground floor retail ††	*
	Townhouse, 1,800	750 per DU	20	25, 15 for rear entry driveway	20, 15 for rear entry garage	0, 10 for end units	40/3 stories ††	*
NC	Non-residential and mixed use development, 8,000	500	50	0/10 maximum, 60% of building frontage must conform to max. setback	15, 20 adjacent to single-family zoning district	10, 0 if buildings are adjoining	65 feet ††	*
	One-family dwelling, 4,500	1,000	45*****	20	20	5	35/3 stories ††	*
	Two DUs, 8,000	500 per DU	80*****	20	20	5	35/3 stories ††	*
	Three DUs, 11,250	500 per DU	85	20	20	10	35/3 stories ††	*
	Four or more DUs, 1,000 plus 2,000 per DU	500 per DU	85	20	20	10	65 feet, 80 feet with ground floor retail ††	*
	Townhouse	750 per DU	20	25, 15 for rear entry driveway	20, 15 for rear entry garage	0, 10 for end units	40/3 stories ††	*
P-O	10,000	500	85	25	30	10 for one- and two-story bldgs., plus 2 for each add. story	35** ***	*
C-1	6,000	500	80 on major streets (see Art. XV); 60 for all other streets#; 100 ft. for corner lots on major streets (see Art. XV)	25	20	0; or 15 ft. when abutting residential district; side street, 15 ft.	50; or 35 within 100 ft. of all residential districts	*



District	Min. lot area (sq. ft.) †††	Min. living area (sq. ft.)	Min. lot width (ft.)	*Min. front yard (ft.)	*Min. rear yard (ft.)	Min. side yard (ft.)	Max. building height (ft.)	Lake setback (ft.)
C-2	8,000	500	100 on major streets (see Art. XV); 80 for all other streets ##	25, except on major streets as provided in Art. XV	15; or 20 when abutting residential district	5; or 25 when abutting residential district; 15 for any side street	50; or 35 within 100 feet of all residential districts	*
C-3	12,000	500	125 on major streets (see Art. XV); 100 for all other streets ###	25, except on major streets as provided in Art. XV	15; or 20 when abutting residential district	5; or 25 when abutting residential district; 15 for any side street	75; or 35 within 100 feet of all residential districts	*

District	Min. front yard (feet)	Min. rear yard (feet)	Min. side yard (feet)	Max. building height (feet)
I-1A	35	25	25	50, or 35 within 100 ft. of all residential districts; 100, when 500 ft. or more from residential districts
I-1 / I-5	35	25	25	50, or 35 within 100 ft. of all residential districts; 100, when 500 ft. or more from residential districts
I-2 / I-3	25	10	15	50, or 35 within 100 ft. of all residential districts; 100, when 500 ft. or more from residential districts
I-4	35	10	25	50, or 35 within 100 ft. of all residential districts; 100, when 500 ft. or more from residential districts

**NOTE:** These requirements pertain to zoning regulations only. The lot areas and lot widths noted are based on connection to central water and wastewater. If septic tanks and/or wells are used, greater lot areas may be required. Contact the Health Department at 407-836-2600 for lot size and area requirements for use of septic tanks and/or wells.

#### FOOTNOTES

*	Setbacks shall be a minimum of 50 feet from the normal high water elevation contour on any adjacent natural surface water body and any natural or artificial extension of such water body, for any building or other principal structure. Subject to the lakeshore protection ordinance and the conservation ordinance, the minimum setbacks from the normal high water elevation contour on any adjacent natural surface water body, and any natural or artificial extension of such water body, for an accessory building, a swimming pool, swimming pool deck, a covered patio, a wood deck attached to the principal structure or accessory structure, a parking lot, or any other accessory use, shall be the same distance as the setbacks which are used per the respective zoning district requirements as measured from the normal high water elevation contour.
**	Buildings in excess of 35 feet in height may be permitted as a special exception.
***	Buildings in excess of 1 story in height within 100 feet of the property line of any single-family residential district may be permitted as a special exception.
****	Side setback is 30 feet where adjacent to single-family district.
*****	For lots platted between 4/27/93 and 3/3/97 that are less than 45 feet wide or contain less than 4,500 sq. ft. of lot area, or contain less than 1,000 square feet of living area shall be vested pursuant to Article III of this chapter and shall be considered to be conforming lots for width and/or size and/or living area.
*****	For attached units (common fire wall and zero separation between units) the minimum duplex lot width is 80 feet and the duplex lot size is 8,000 square feet. For detached units the minimum duplex lot width is 90 feet and the duplex lot size is 9,000 square feet with a minimum separation between units of 10 feet. Fee simple interest in each half of a duplex lot may be sold, devised or transferred independently from the other half. For duplex lots that: (i) are either platted or lots of record existing prior to 3/3/97, and (ii) are 75 feet in width or greater, but are less than 90 feet, and (iii) have a lot size of 7,500 square feet or greater, but less than 9,000 square feet are deemed to be vested and shall be considered as conforming lots for width and/or size.
#	Corner lots shall be 100 [feet] on major streets (see Art. XV), 80 [feet] for all other streets.
##	Corner lots shall be 125 [feet] on major streets (see Art. XV), 100 [feet] for all other streets.
###	Corner lots shall be 150 [feet] on major streets (see Art. XV), 125 [feet] for all other streets.
‡	For lots platted on or after 3/3/97, or un-platted parcels. For lots platted prior to 3/3/97, the following setbacks shall apply: R-1AA, 30 feet, front, 35 feet rear, R-1A, 25 feet, front, 30 feet rear, R-1, 25 feet, front, 25 feet rear, 6 feet side; R-2, 25 feet, front, 25 feet rear, 6 feet side for one (1) and two (2) dwelling units; R-3, 25 feet, front, 25 feet, rear, 6 feet side for two (2) dwelling units. Setbacks not listed in this footnote shall apply as listed in the main text of this section.
†	Attached units only. If units are detached, each unit shall be placed on the equivalent of a lot 45 feet in width and each unit must contain at least 1,000 square feet of living area. Each detached unit must have a separation from any other unit on site of at least 10 feet.
††	Maximum impervious surface ratio shall be 70%, except for townhouses, nonresidential, and mixed use development, which shall have a

	maximum impervious surface ratio of 80%.
†††	Based on gross square feet.

***These requirements are intended for reference only; actual requirements should be verified in the Zoning Division prior to design or construction.***

## BUFFER YARD REQUIREMENTS

---

### Orange County Code Section 24-5.

Buffer yards prescribed are intended to reduce, both visually and physically, any negative impacts associated with abutting uses. Buffer yards shall be located on the outer perimeter of a lot or parcel, extending to the parcel boundary. Buffer yards shall not be located on any portion of an existing or dedicated public or private street or right-of-way.

#### (a) *Buffer classifications:*

- (1) **Type A, opaque buffer:** This buffer classification shall be used to separate heavy industrial (I-4 and M-1) uses from all residential uses. This buffer shall be completely opaque from the ground up to a height of at least eight (8) feet and shall be a minimum of fifty (50) feet wide. The type A buffer shall utilize a masonry wall.
- (2) **Type B, opaque buffer:** This buffer classification shall be used to separate commercial (general and wholesale) (C-2 and C-3) and industrial (general and light) (I-2/I-3 and I-1/I-5) uses from all residential uses. This buffer shall be completely opaque from the ground up to a height of at least six (6) feet and shall be a minimum of twenty-five (25) feet wide. The type B buffer may utilize a masonry wall, berm, planted and/or existing vegetation or any combination thereof which maintains a completely opaque buffer. This buffer must be four (4) feet high and seventy (70) percent opaque at planting and be capable of attaining full height and opacity within three (3) years.
- (3) **Type C, opaque buffer.** This buffer classification shall be used to separate neighborhood retail commercial (C-1), industrial-restricted (I-1A) and multi-family uses from all residential uses. This buffer shall be completely opaque from the ground up to a height of at least six (6) feet and shall be a minimum of fifteen (15) feet wide. The type C buffer may utilize a masonry wall, berm, planted and/or existing vegetation or any combination thereof which maintains a completely opaque buffer. This buffer must be three (3) feet high and fifty (50) percent opaque at planting and be capable of attaining full height and opacity within three (3) years.
- (4) **Type D, opaque buffer:** This buffer classification shall be used to separate professional office (P-O) uses from all residential uses. This buffer shall be completely opaque from the ground up to a height of at least six (6) feet and shall be a minimum of ten (10) feet wide. The type D buffer may utilize a masonry wall, berm, planted and/or existing vegetation or any combination thereof which maintains a completely opaque buffer. This buffer must be three (3) feet high and fifty (50) percent opaque at planting and be capable of attaining full height and opacity within three (3) years.
- (5) **Type E, mobile home and RV park buffer:** This buffer classification shall be used to separate mobile home and RV parks from all abutting uses. This buffer shall be twenty-five (25) feet wide. Where the park abuts an arterial highway, the buffer shall be fifty (50) feet wide. This buffer shall not be considered to be part of an abutting mobile home space, nor shall such buffer be used as part of the required recreation area or drainage system (ditch or canal). This buffer may utilize a masonry wall, berm, planted and/or existing vegetation or any combination thereof. This buffer must be at least five (5) feet in height and fifty (50) percent opaque within eighteen (18) months after installation.
- (6) **Type F, residential subdivision buffer:** See subdivision regulations (Chapter 34, Orange County Code).

*These requirements are intended for reference only; actual requirements should be verified in the Zoning Division prior to design or construction.*

**CASE # RZ-12-09-021**

Commission District: 4

**GENERAL INFORMATION**

APPLICANT	Donald A. Spangler
OWNER	Donald A. Spangler
PROJECT NAME	N/A
HEARING TYPE	Planning and Zoning Commission
REQUEST	<b>R-1</b> (Single Family Dwelling District) <i>(1957)</i> to <b>R-T-1</b> (Mobile Home Subdivision District)
LOCATION	9665 9 <sup>th</sup> Avenue; generally located on the east side of 9 <sup>th</sup> Avenue, south of 6 <sup>th</sup> Street, west of Cypress Park Drive and north of East 7 <sup>th</sup> Street.
PARCEL ID NUMBER	01-24-29-8516-61-602
PUBLIC NOTIFICATION	The notification area for this public hearing was 500 feet [Chapter 30-40(c)(3a) of the Orange County Code requires 300 feet]. Eighty-four (84) notices were mailed to those property owners in the mailing area.  A community meeting was not held for this application.
TRACT SIZE	~0.564 acre
PROPOSED USE	Two (2) mobile homes

**STAFF RECOMMENDATION**

**PLANNING**

**Make a finding of consistency with the Comprehensive Plan and approve the requested R-T-1 (Mobile Home Subdivision District) zoning.**

**IMPACT ANALYSIS**

**Land Use Compatibility**

The proposed **R-T-1 (Mobile Home Subdivision District)** zoning would allow for land uses that are compatible with the existing development in the area.

**Comprehensive Plan (CP) Consistency**

The CP Future Land Use Map (FLUM) designates this location as **Low-Medium Density Residential (LMDR)**. The **R-T-1 (Mobile Home Subdivision District)** zoning is consistent with this FLUM designation and the following CP objectives and policies.

**OBJ FLU8.2** states that compatibility will continue to be the fundamental consideration in all land use and zoning decisions.

**FLU8.1.1** states that the zoning and future land use correlation shall be used to determine consistency with the Future Land Use Map. Land use compatibility, the location, availability and capacity of services and facilities, market demand, and environmental features shall also be used in determining which specific zoning district is most appropriate. Density is restricted to the maximum and minimum allowed by the Future Land Use Map designation regardless of zoning. Density shall be calculated by the total number of units divided by developable land. (Natural lakes and designated Conservation Areas are excluded from the gross land area.)

**FLU8.2.11** states that compatibility may not necessarily be determined to be a land use that is identical to those uses that surround it. Other factors may be considered, such as the design attributes of the project, its urban form, the physical integration a project and its function in the broader community, as well its contribution toward the Goals and Objectives in the CP. The CP shall specifically allow for such a balance of considerations to occur.

**FLU8.2.1** states that land use changes shall be required to be compatible with the existing development and development trend in the area. Performance restrictions and/or conditions may be placed on property through the appropriate development order to ensure compatibility. No restrictions or conditions shall be placed on a Future Land Use Map change.

**SITE DATA**

<b>Existing Use</b>	Residential (one mobile home)
<b>Adjacent Zoning</b>	N: R-T-1 (Mobile Home Subdivision District) (1982) E: R-T-1 (Mobile Home Subdivision District) (1970) W: R-T-1 (Mobile Home Subdivision District) (1973) S: R-T-1 (Mobile Home Subdivision District) (1972)
<b>Adjacent Land Uses</b>	N: Mobile home E: Mobile home W: Mobile home S: Mobile home

**PERMITTED USES – R-T-1 (Mobile Home Subdivision District)**

The intent of the R-T-1 zoning district is to attain a low-medium density residential area consisting of mobile homes and single-family dwellings on single lots under individual ownership. Specific uses shall be identified by the letter "P" in the use table set forth in Section 38-77 of the Orange County Code. The applicant has requested the R-T-1 zoning district specifically for the purpose of adding one (1) additional mobile home to the subject site.

**SPECIAL INFORMATION**

**Subject Property Analysis**

**The applicant shall comply with all concurrency requirements implemented or approved by Orange County.**

The applicant is seeking to rezone the 0.564-acre subject property, currently the site of one (1) mobile home, from R-1 (Single-Family Dwelling District) to R-T-1 (Mobile Home Subdivision District). It is the applicant's intent to split the subject property into two (2) mobile home lots and add another mobile home unit.

The subject property is located along a stretch of 9<sup>th</sup> Avenue that is characterized as having numerous other mobile home lots. More specifically, the subject parcel is adjacent to other mobile home lots in each direction. Staff has determined that the requested rezoning is consistent with the development pattern of the surrounding area and with the applicable provisions of the Orange County Comprehensive Plan and, therefore, recommends approval of the application.

**Comprehensive Plan (CP) Amendment**

A CP Amendment is not required for this application, as the requested zoning is consistent with the underlying Future Land Use Map designation.

**Rural Settlement**

The subject property is not located within a Rural Settlement.

**Joint Planning Area**

The subject property is not located within a JPA.

**Overlay District Ordinance**

The subject property is located within the Taft Preservation District.  
(Ordinance 2000-18).

**Airport Noise Zone**

The subject property is not located in an Airport Noise Zone.

**Environmental**

Environmental Protection Division staff reviewed the request and does not have comments at this time.

**Transportation/Access**

Based on the Concurrency Management System, capacity is available to be encumbered within a one (1) mile radius of this parcel. This information is dated and is subject to change. There is no application for concurrency on file for this project; however, the applicant will need to obtain a capacity encumbrance letter (CEL) prior to obtaining a building permit. There are no planned or programmed roadway improvements within the project impact area.

**Code Enforcement**

There are no pending code enforcement violations on the property.

**Water/Wastewater/Reclaim**

	<u>Existing service or provider</u>
Water:	Taft Water Association
Wastewater:	Orange County
Reclaimed Water:	N/A

**Schools**

Orange County Public Schools reviewed the request and determined that the net increase in the number of students generated from the proposed change in zoning is not significant and will not negatively impact school capacity.

**Parks & Recreation**

Orange County Parks and Recreation staff reviewed the request and does not have comments at this time.

**Specific Project Expenditure Report and Relationship Disclosure Form**

The original Specific Project Expenditure Report and Relationship Disclosure Form are currently on file with the Planning Division.

**ACTION REQUESTED**

**PZC Recommendation - (September 20, 2012)**

**Make a finding of consistency with the Comprehensive Plan and approve the requested R-T-1 (Mobile Home Subdivision District) zoning.**

**PLANNING AND ZONING COMMISSION (PZC) PUBLIC HEARING SYNOPSIS**

Staff presented the staff report to the Planning and Zoning Commission (PZC) and recommended that the PZC make a finding of consistency with the Comprehensive Plan (CP) and approve the requested R-T-1 (Mobile Home Subdivision District) zoning.

Eighty-four (84) notices were mailed to surrounding property owners within a 500-foot buffer area. Staff received two (2) responses in favor of the request, and no responses in opposition.

**Rezoning Staff Report**  
**Orange County Planning Division**  
**PZC Hearing Date: September 20, 2012**

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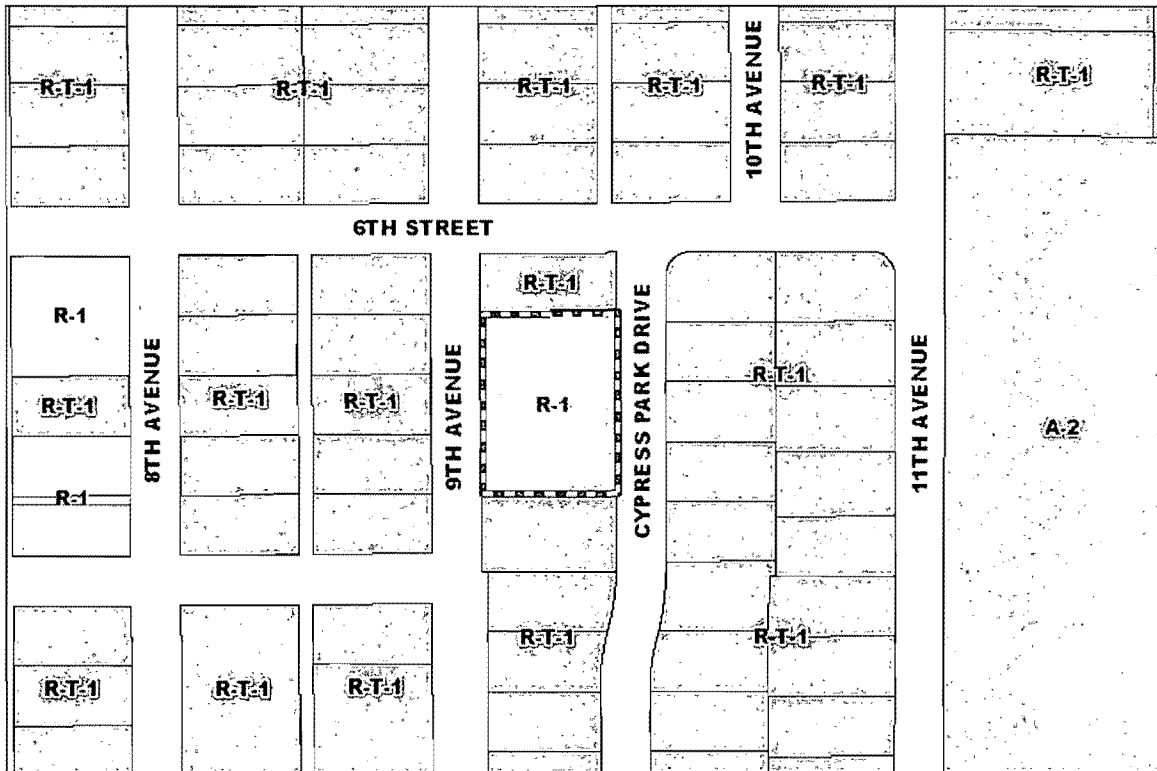
Nancy Armstrong appeared on behalf of the applicant and concurred with the staff recommendation of approval. In response to Commissioner DiVecchio, Ms. Armstrong stated that the applicant intends to split the lot to accommodate a second mobile home. No members of the public were present for comment.

The public hearing was closed with no discussion by board members. The PZC made a motion to find the request consistent with the CP and **APPROVE** the requested R-T-1 (Mobile Home Subdivision District) zoning.

<b>Motion/Second</b>	<i>Pat DiVecchio/Rick Baldocchi</i>
<b>Voting in Favor</b>	<i>Paul Wean, Marvin Barrett, Virginia Whittington, Betsy VanderLey, Jose Ayala</i>
<b>Absent</b>	<i>Joe Roberts/ Kevin Seraaj</i>



RZ-12-09-021



Subject Property

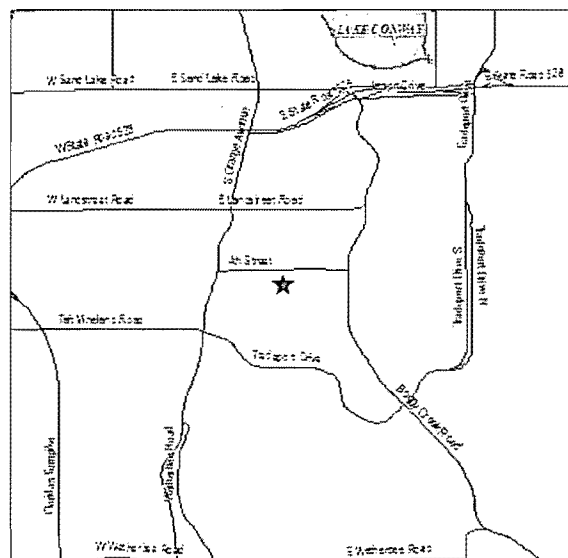


Subject Property

### Zoning

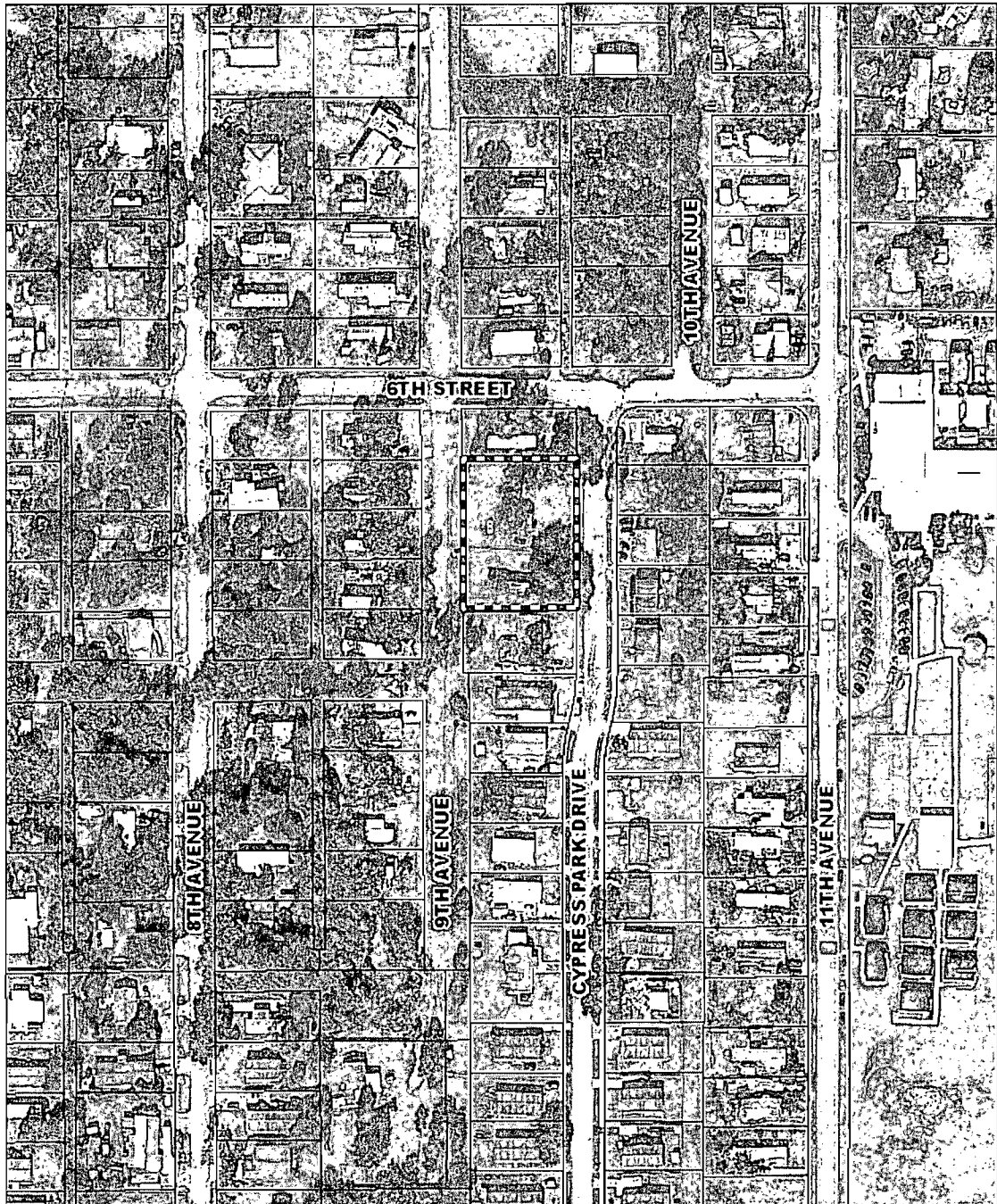
FLU: R-1 to R-T-1  
 APPLICANT: Donald A. Spangler  
 LOCATION: 9665 9th Avenue  
 DISTRICT: #4  
 S/T/R: 01/24/29  
 TRACT SIZE: ~0.564 Acre

1 inch = 150 feet

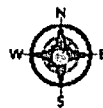




RZ-12-09-021



 Subject Property



1 inch = 160 feet

**CASE # RZ-12-09-022**

Commission District: # 6

**GENERAL INFORMATION**

APPLICANT	Allif Mohammed
OWNER	Allif Mohammed
PROJECT NAME	N/A
HEARING TYPE	Planning and Zoning Commission
REQUEST	<b>R-1A</b> (Single Family Dwelling District) (1957) <b>to</b> <b>P-O</b> (Professional Office District)
LOCATION	1248 North Pine Hills Road; generally located on the west side of North Pine Hills Road, north of Elinore Drive and south of Ferdinand Drive.
PARCEL ID NUMBER	19-22-29-6976-07-210
PUBLIC NOTIFICATION	The notification area for this public hearing was 500 feet [Chapter 30-40(c)(3a) of the Orange County Code requires 300 feet]. Ninety-seven (97) notices were mailed to those property owners in the mailing area.  A community meeting was not held for this application.
TRACT SIZE	~0.186 acre
PROPOSED USE	Professional office ( <i>aggregated with the adjacent parcel which is under common ownership</i> )

**STAFF RECOMMENDATION**

**PLANNING**

Make a finding of consistency with the Comprehensive Plan and approve the requested P-O (Professional Office District) zoning.

**IMPACT ANALYSIS**

**Land Use Compatibility**

The proposed **P-O (Professional Office District)** zoning would allow for land uses that are compatible with the existing development in the area.

### Comprehensive Plan (CP) Consistency

The CP Future Land Use Map (FLUM) designates this location as **Office (O)**. The **P-O (Professional Office District)** zoning is consistent with this FLUM designation and the following CP objectives and policies:

**FLU1.1.4** states that office uses include professional office and office park-style development. Office uses can be considered as a transitional use between two different types of land use or land use intensities.

**OBJ FLU8.2** states that compatibility will continue to be the fundamental consideration in all land use and zoning decisions.

**FLU8.1.1** states that the zoning and future land use correlation shall be used to determine consistency with the Future Land Use Map. Land use compatibility, the location, availability and capacity of services and facilities, market demand, and environmental features shall also be used in determining which specific zoning district is most appropriate. Density is restricted to the maximum and minimum allowed by the Future Land Use Map designation regardless of zoning. Density shall be calculated by the total number of units divided by developable land. (Natural lakes and designated Conservation Areas are excluded from the gross land area.)

**FLU8.2.11** states that compatibility may not necessarily be determined to be a land use that is identical to those uses that surround it. Other factors may be considered, such as the design attributes of the project, its urban form, the physical integration a project and its function in the broader community, as well its contribution toward the Goals and Objectives in the CP. The CP shall specifically allow for such a balance of considerations to occur.

**FLU8.2.1** states that land use changes shall be required to be compatible with the existing development and development trend in the area. Performance restrictions and/or conditions may be placed on property through the appropriate development order to ensure compatibility. No restrictions or conditions shall be placed on a Future Land Use Map change.

### SITE DATA

<b>Existing Use</b>	Vacant
<b>Adjacent Zoning</b>	N: P-O (Professional Office District) (2001) E: P-O (Professional Office District) (1988) W: R-1A (Single Family Dwelling District) (1957) S: P-O (Professional Office District) (2005)
<b>Adjacent Land Uses</b>	N: Office E: Office W: Single-Family Residence S: Office

### **PERMITTED USES – P-O (Professional Office District)**

The intent and purpose of the P-O zoning district are:

1. To provide for and encourage development of a wide variety of high quality functional and attractive professional office centers in accordance with adopted county development plans and policies.
2. To establish standards which will promote high quality site development of individual office structure and larger office centers, both of which are properly oriented towards arterial roads and compatible with adjoining properties.
3. To encourage the provision of professional services at the neighborhood and community levels, and to provide sites large enough to permit landscaped open spaces and off-street parking facilities.
4. To recognize the growing importance of the county as a regional service center and the need to accommodate the increasing demands of the resident and tourist populations.

Specific uses shall be identified by the letter "P" in the use table set forth in Section 38-77 of the Orange County Code. The applicant has requested the P-O zoning district specifically for the purpose of aggregating the subject property with an adjacent property to create one (1) cohesive office site.

### **SPECIAL INFORMATION**

#### **Subject Property Analysis**

The applicant is seeking to rezone the 0.186-acre subject property, currently vacant, from R-1A (Single-Family Dwelling District) to P-O (Professional Office District). The applicant has indicated their intent to aggregate the subject property with the adjacent property under common ownership, resulting in one contiguous office site.

The subject property is located along a stretch of North Pine Hills Road that is characterized by small, free-standing office structures, many of which were converted from single-family residential units. The subject property is surrounded by offices to the north and south. It is the opinion of staff that the requested rezoning is consistent with the development pattern of the surrounding area and with the applicable provisions of the Orange County Comprehensive Plan.

#### **Comprehensive Plan (CP) Amendment**

A CP Amendment is not required for this application, as the requested zoning is consistent with the underlying Future Land Use Map designation.

**Rural Settlement**

The subject property is not located within a Rural Settlement.

**Joint Planning Area**

The subject property is not located within a JPA.

**Overlay District Ordinance**

The subject property is not within an overlay district.

**Neighborhood Improvement District**

The subject property is located within the Pine Hills Neighborhood Improvement District.

**Airport Noise Zone**

The subject property is not located in an Airport Noise Zone.

**Environmental**

Environmental Protection Division staff reviewed the request and does not have comments at this time.

**Transportation/Access**

The applicant shall comply with all concurrency requirements implemented or approved by Orange County. In addition, this parcel is located within the Orange County Alternative Mobility Area and mobility strategies may be required.

Transit service is available within a quarter mile radius of this parcel and there are bus stops on either side of Pine Hills Road. There are complete sidewalks within the project impact area and there is a designated bicycle route along Pine Hills Road.

**Code Enforcement**

There are no pending code enforcement violations on the property at this time.

**Water/Wastewater/Reclaim**

	<u>Existing service or provider</u>
Water:	Orlando Utilities Commission
Wastewater:	Orange County
Reclaimed Water:	N/A

**Schools**

Orange County Public Schools (OCPS) did not comment on this case, as it does not involve an increase in residential units or density.

**Parks & Recreation**

The applicant is proposing to utilize the property for commercial purposes. Orange County Parks and Recreation did not comment on this case, as it does not involve an increase in residential units or density.

**Specific Project Expenditure Report and Relationship Disclosure Form**

The original Specific Project Expenditure Report and Relationship Disclosure Form are currently on file with the Planning Division.

**ACTION REQUESTED**

PZC Recommendation - (September 20, 2012)

Make a finding of consistency with the Comprehensive Plan and approve the requested P-O (Professional Office District) zoning with the following one (1) restriction:

- The subject property shall be aggregated with the parcel located to the north, which is legally described as PINE HILLS MANOR NO 2 S/84 LOT 22 BLK G.

**PLANNING AND ZONING COMMISSION (PZC) PUBLIC HEARING SYNOPSIS**

Staff presented the staff report to the Planning and Zoning Commission (PZC) and recommended that the PZC make a finding of consistency with the Comprehensive Plan (CP) and approve the requested P-O (Professional Office District) zoning.

Ninety-seven (97) notices were mailed to surrounding property owners within a 500-foot buffer area. Staff received one (1) response in favor of the request, and no responses in opposition.

The applicant concurred with the staff recommendation and no members of the public were present for comment.

The public hearing was closed and general discussion ensued between members of the PZC and staff regarding the minimum lot size requirements for the P-O zoning district. The applicant stated his intent to aggregate the subject property with the parcel to the north, which is currently under common ownership. It was determined that by aggregating the properties, the minimum lot area and minimum lot width for the P-O zoning district would be satisfied. As such, no waivers from Sec. 38-1501 were requested. The PZC made a motion to find the request consistent with the CP and **APPROVE** the requested P-O (Professional Office District) zoning with the following one (1) restriction:

- The subject property shall be aggregated with the parcel located to the north, which is legally described as PINE HILLS MANOR NO 2 S/84 LOT 22 BLK G.

**Motion/Second**                      Virginia Whittington/Paul Wean

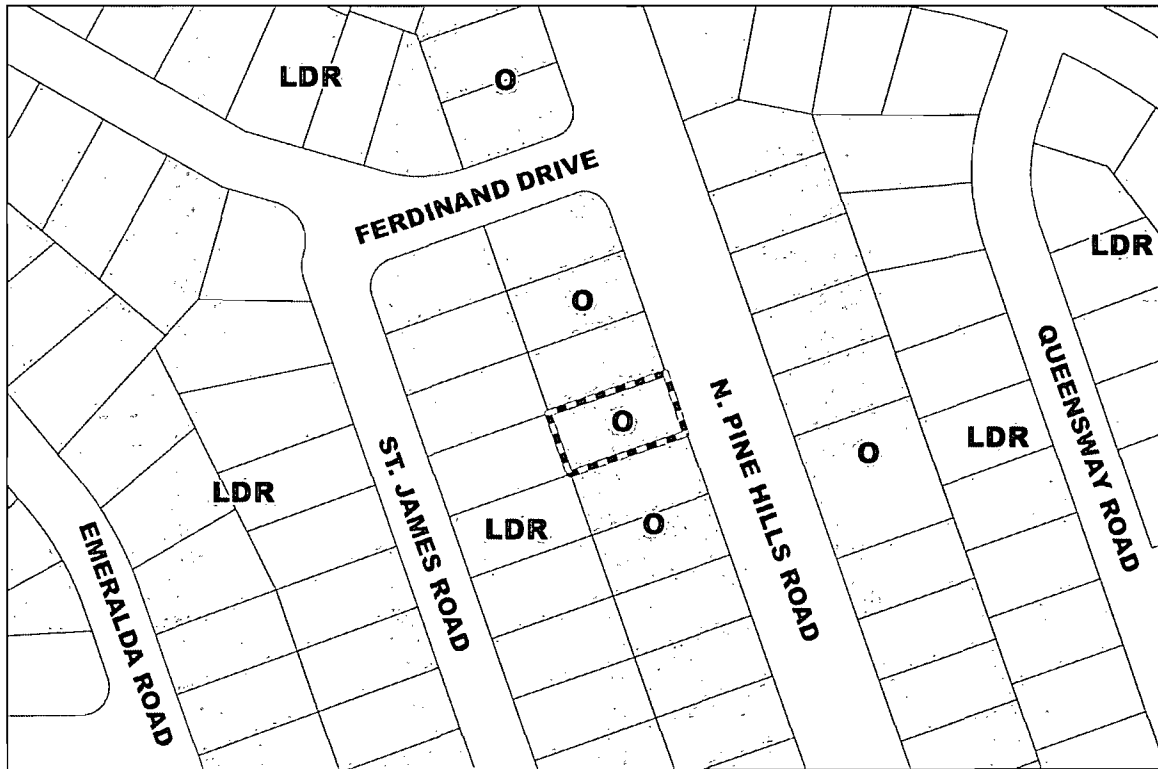
**Voting in Favor**                      Kevin Seraaj, Marvin Barrett, Betsy VanderLey, Jose Ayala, Pat DiVecchio, Rick Baldocchi

**Absent**                                      Joe Roberts





RZ-12-09-022



Subject Property

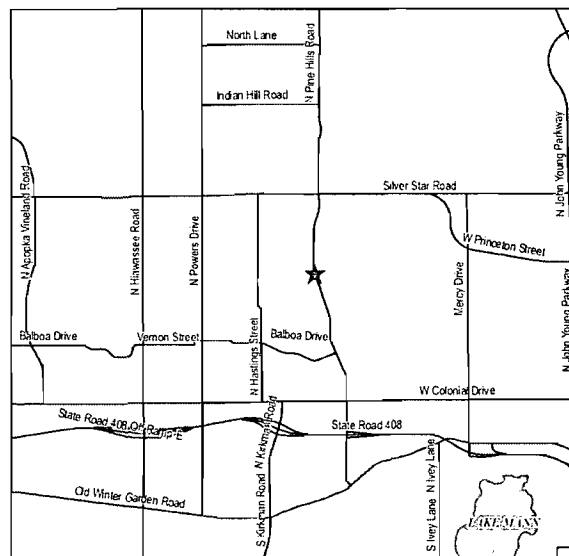


Subject Property

### Future Land Use

FLU: Office (O)  
 APPLICANT: Allif Mohammed  
 TRACT SIZE: ~0.186 Acre  
 DISTRICT: #6  
 S/T/R: 19 / 22 / 29

1 inch = 150 feet



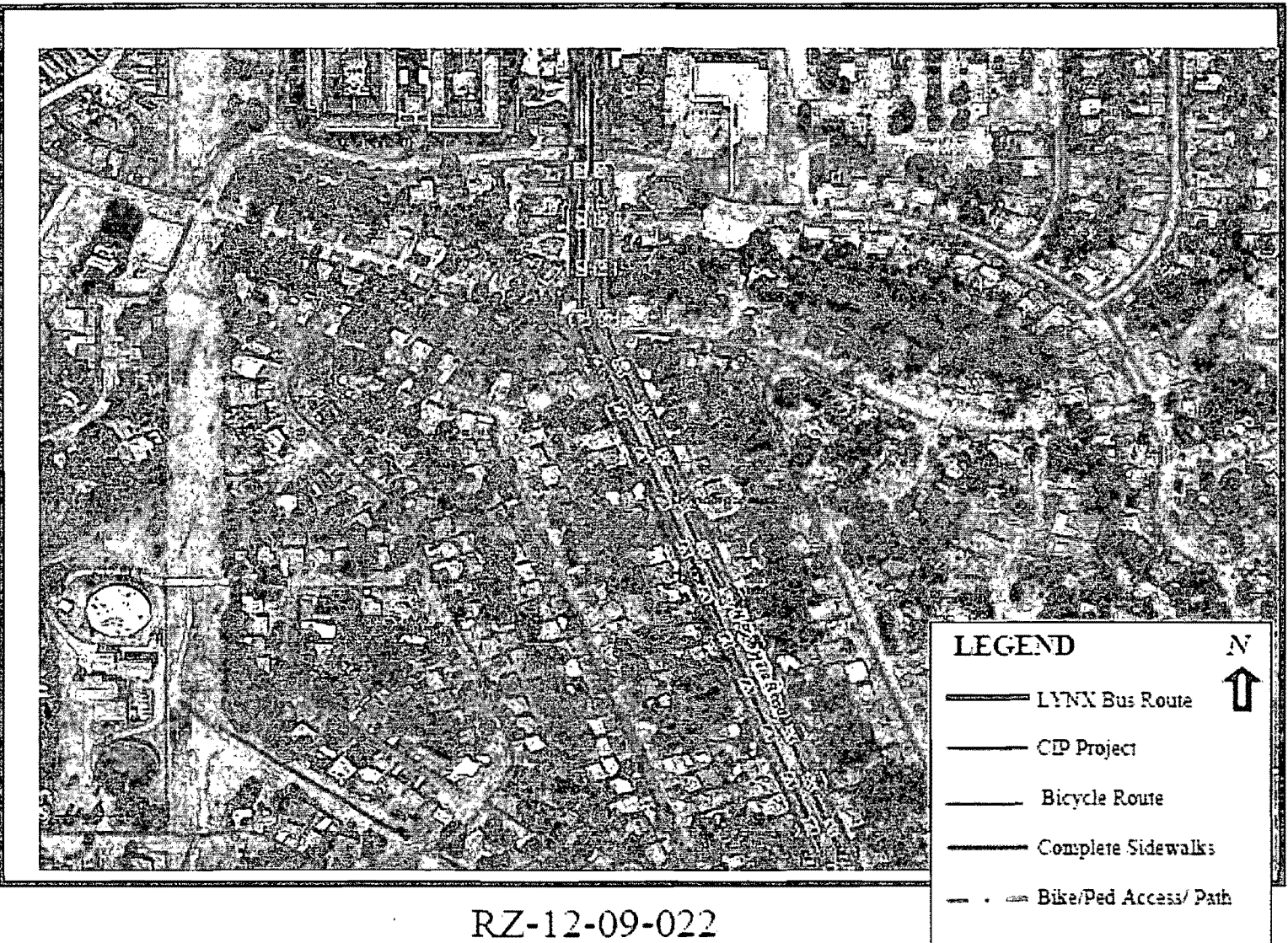
RZ-12-09-022



 Subject Property



★ Subject Property



**CASE # RZ-12-09-030**

Commission District: # 6

**GENERAL INFORMATION**

<b>APPLICANT</b>	Baojue Chen
<b>OWNER</b>	CXSOBT2424, LLC (Baojue Chen, Manager)
<b>PROJECT NAME</b>	N/A
<b>HEARING TYPE</b>	Planning and Zoning Commission
<b>REQUEST</b>	<b>C-2</b> (General Commercial District) (1957) <b>to</b> <b>NAC</b> (Neighborhood Activity Corridor)
<b>LOCATION</b>	2424 S. Orange Blossom Trail; generally located on the northwest corner of the intersection of S. Orange Blossom Trail and 25 <sup>th</sup> Street.
<b>PARCEL ID NUMBER</b>	03-23-29-0180-38-221
<b>PUBLIC NOTIFICATION</b>	The notification area for this public hearing was 700 feet [Chapter 30-40(c)(3a) of the Orange County Code requires 300 feet]. Eighty-three (83) notices were mailed to those property owners in the mailing area.  A community meeting was not held for the application.
<b>TRACT SIZE</b>	~0.196 acre
<b>PROPOSED USE</b>	Those uses permitted in the NAC zoning district, and more specifically, a restaurant supply retail use.

**STAFF RECOMMENDATION**

**PLANNING**

**Make a finding of consistency with the Comprehensive Plan and approve the requested NAC (Neighborhood Activity Corridor) zoning.**

**IMPACT ANALYSIS**

**Land Use Compatibility**

The proposed **NAC (Neighborhood Activity Corridor)** zoning would allow for land uses that are compatible with the existing development in the area.

**Comprehensive Plan (CP) Consistency**

The CP Future Land Use Map (FLUM) designates this location as **Neighborhood Activity Corridor (NAC)**. The **NAC (Neighborhood Activity Corridor)** zoning district is consistent with this FLUM designation and the following CP objectives and policies.

**OBJ FLU8.2** states that compatibility will continue to be the fundamental consideration in all land use and zoning decisions.

**FLU8.1.1** states that the zoning and future land use correlation shall be used to determine consistency with the Future Land Use Map. Land use compatibility, the location, availability and capacity of services and facilities, market demand, and environmental features shall also be used in determining which specific zoning district is most appropriate. Density is restricted to the maximum and minimum allowed by the Future Land Use Map designation regardless of zoning. Density shall be calculated by the total number of units divided by developable land. (Natural lakes and designated Conservation Areas are excluded from the gross land area.)

**FLU.1.1.4(c)** states that at this time, the Neighborhood Activity Corridor, Neighborhood Center, and Neighborhood Residential Future Land Use designations apply only to properties within Holden Heights. This policy states that Neighborhood Center is a mixture of neighborhood-serving land uses including retail, restaurants, office, and civic uses designed at a pedestrian-friendly scale. Residential units may also be considered. Maximum residential densities in the Neighborhood Center shall be limited to forty (40) dwelling units per acre, and a maximum floor area ratio (FAR) of 2.0 shall be allowed for non-residential development.

**FLU8.3.1** states that to promote redevelopment of blighted communities, the County shall establish the Neighborhood Center, Neighborhood Activity Corridor, and Neighborhood Residential future land use designations.

**FLU8.2.1** states that land use changes shall be required to be compatible with the existing development and development trend in the area. Performance restrictions and/or conditions may be placed on property through the appropriate development order to ensure compatibility. No restrictions or conditions shall be placed on a Future Land Use Map change.

**SITE DATA**

<b>Existing Use</b>	5,603 sq. ft. structure (previously used for retail / warehouse)
<b>Adjacent Zoning</b>	N: C-2 (General Commercial District) (1957) E: C-3 (Wholesale Commercial District) (1979) W: C-2 (General Commercial District) (1957) S: NC (Neighborhood Center) (2012)

Adjacent Land Uses	N:	Motel
	E:	Commercial strip center
	W:	Motel
	S:	Vacant

### **PERMITTED USES – NAC (Neighborhood Activity Corridor District)**

The Neighborhood Activity Corridor (NAC) district is intended to provide a mixture of land uses along the main roadways serving an urban community in need of redevelopment. Per Section 38-1737 of the Orange County Code, the NAC district should contain a variety of multi-family units, including townhouses, apartments above offices and retail, and loft options, complimented by offices, commercial and residential support services, residential and limited retail space. Specific uses shall be identified by the letter "P" in the use table set forth in Section 38-77 of the Orange County Code. The applicant has requested the NAC zoning district to gain consistency with the Comprehensive Plan and to allow the permitting of a restaurant supply retail use.

### **SPECIAL INFORMATION**

#### **Subject Property Analysis**

The applicant is seeking to rezone the 0.196-acre subject property, currently improved with a commercial / warehouse structure, from C-2 (General Commercial District) to NAC (Neighborhood Activity Corridor District). The applicant has indicated that he intends to use the site for a retail operation.

The Holden Heights Overlay District is currently undergoing a transformation, with various properties redeveloping in accordance with the provisions of Article XVII, Neighborhood Districts, of the Orange County Code. The intent of the NAC zoning district is to provide a mixture of land uses along the main roadways serving an urban community in need of redevelopment. The NAC district is intended as a vital, pedestrian-oriented district that can support uses at an intensity greater than the surrounding neighborhoods, but less intense than the NC district. The NAC district should contain a variety of multi-family units, including townhouses, apartments above offices and retail, and loft option, complimented by offices, commercial and residential support services, residential, and limited retail space.

The subject property is located along a stretch of Orange Blossom Trail characterized by commercial activity. It is the opinion of staff that the requested rezoning is consistent with the development pattern of the surrounding area and with the applicable provisions of the Orange County Comprehensive Plan and the Orange County Code. Staff therefore recommends approval of this rezoning application.

#### **Comprehensive Plan (CP) Amendment**

A CP Amendment is not required for this application, as the requested zoning is consistent with the current Future Land Use designation.

#### **Rural Settlement**

The subject property is not located within a Rural Settlement.



**Joint Planning Area**

The subject property is not located within a JPA.

**Overlay District Ordinance**

The subject property is located in the Holden Heights Overlay District (Ordinance 2003-18) and the Orange Blossom Trail Overlay District (Ordinance 1997-21).

**Airport Noise Zone**

The subject property is not located in an Airport Noise Zone.

**Environmental**

Environmental Protection Division staff reviewed the request and does not have comments at this time.

**Transportation/Access**

The applicant shall comply with all concurrency requirements implemented or approved by Orange County. In addition, this parcel is located in the Alternative Mobility Area. The applicant has indicated their intent to use the existing building to accommodate 5,603 sq. ft of retail uses. According to Transportation Planning, the proposed use will not generate any additional trips, and therefore, the project is exempt from any mobility strategies. Transit service is available within a quarter mile of this project (Link #8 operates along Orange Blossom Trail). The sidewalk adjacent to the property is complete and there is no signed bicycle route within the project impact area.

**Code Enforcement**

There are no pending code enforcement violations on the property at this time.

**Water/Wastewater/Reclaim**

	<u>Existing service or provider</u>
Water:	Orlando Utilities Commission (OUC)
Wastewater:	Orange County
Reclaimed Water:	N/A

**Schools**

Orange County Public Schools (OCPS) did not comment on this case, as it does not involve an increase in residential units or density.

**Parks & Recreation**

Orange County Parks and Recreation did not comment on this case, as it does not involve an increase in residential units or density.

**Specific Project Expenditure Report and Relationship Disclosure Form**

The original Specific Project Expenditure Report and Relationship Disclosure Form are currently on file with the Planning Division.



**ACTION REQUESTED**

PZC Recommendation - (September 20, 2012)

Make a finding of consistency with the Comprehensive Plan and approve the requested NAC (Neighborhood Activity Corridor District) zoning.

**PLANNING AND ZONING COMMISSION (PZC) PUBLIC HEARING SYNOPSIS**

Staff presented the staff report to the Planning and Zoning Commission (PZC) and recommended that the PZC make a finding of consistency with the Comprehensive Plan (CP) and approve the requested NAC (Neighborhood Activity Corridor District) zoning.

Eighty-three (83) notices were mailed to surrounding property owners within a 700-foot buffer area. Staff received four (4) responses in favor of the request and one (1) response in opposition. The response in opposition stated the desire for the area to retain C-2 and C-3 zoning, and expressed general dissatisfaction with the Holden Heights redevelopment plan.

The applicant concurred with the staff recommendation of approval and no members of the public were present for comment.

The public hearing was closed. In response Commissioner Whittington, Mr. Raasch read the letter of opposition dated Received September 5, 2012 from the property owner of 1322 25<sup>th</sup> Street and 2545 Nashville Avenue into the record. The respondent stated general dissatisfaction with the Holden Heights redevelopment plan, and the desire for the area to retain C-2 and C-3 zoning. In response to Commissioner Ayala, Commissioner Whittington stated that the County has been working to implement the Holden Heights redevelopment plan for some time. In response to Commissioner DiVecchio, Mr. Raasch stated that the change in ownership triggered the rezoning requirement. The PZC made a motion to find the request consistent with the CP and **APPROVE** the requested NAC (Neighborhood Activity Corridor District) zoning.

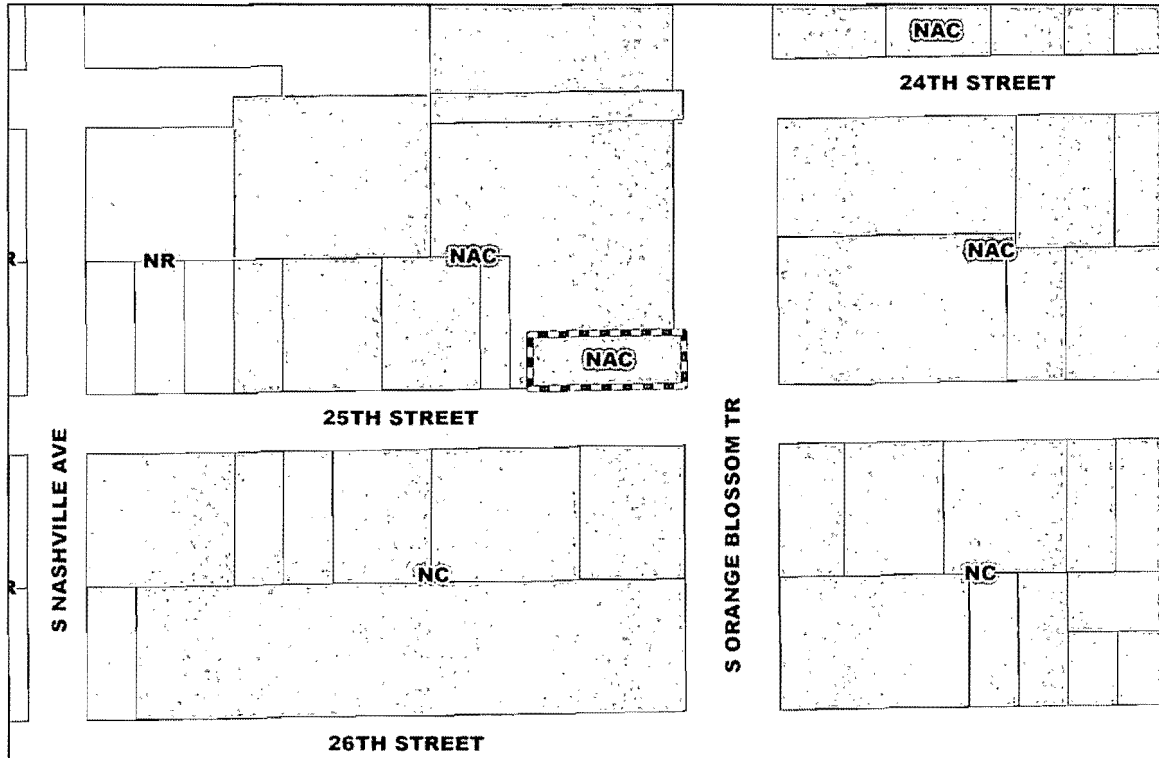
<b>Motion/Second</b>	Virginia Whittington/ Pat DiVecchio
<b>Voting in Favor</b>	Kevin Seraaj, Rick Baldocchi, Jose Ayala, Betsy VanderLey, Marvin Barrett, Paul Wean
<b>Absent</b>	Joe Roberts



**1 inch = 150 feet**



RZ-12-09-030



Subject Property



Subject Property

### Future Land Use

FLU: Neighborhood Activity Corridor (NAC)

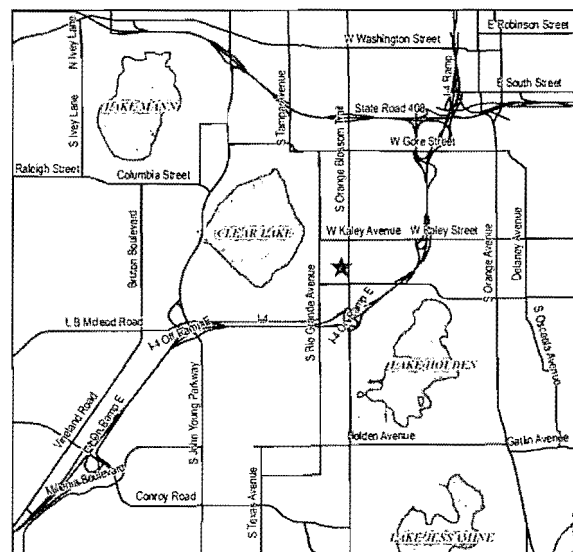
APPLICANT: Baojue Chen

TRACT SIZE: ~0.196 Acre

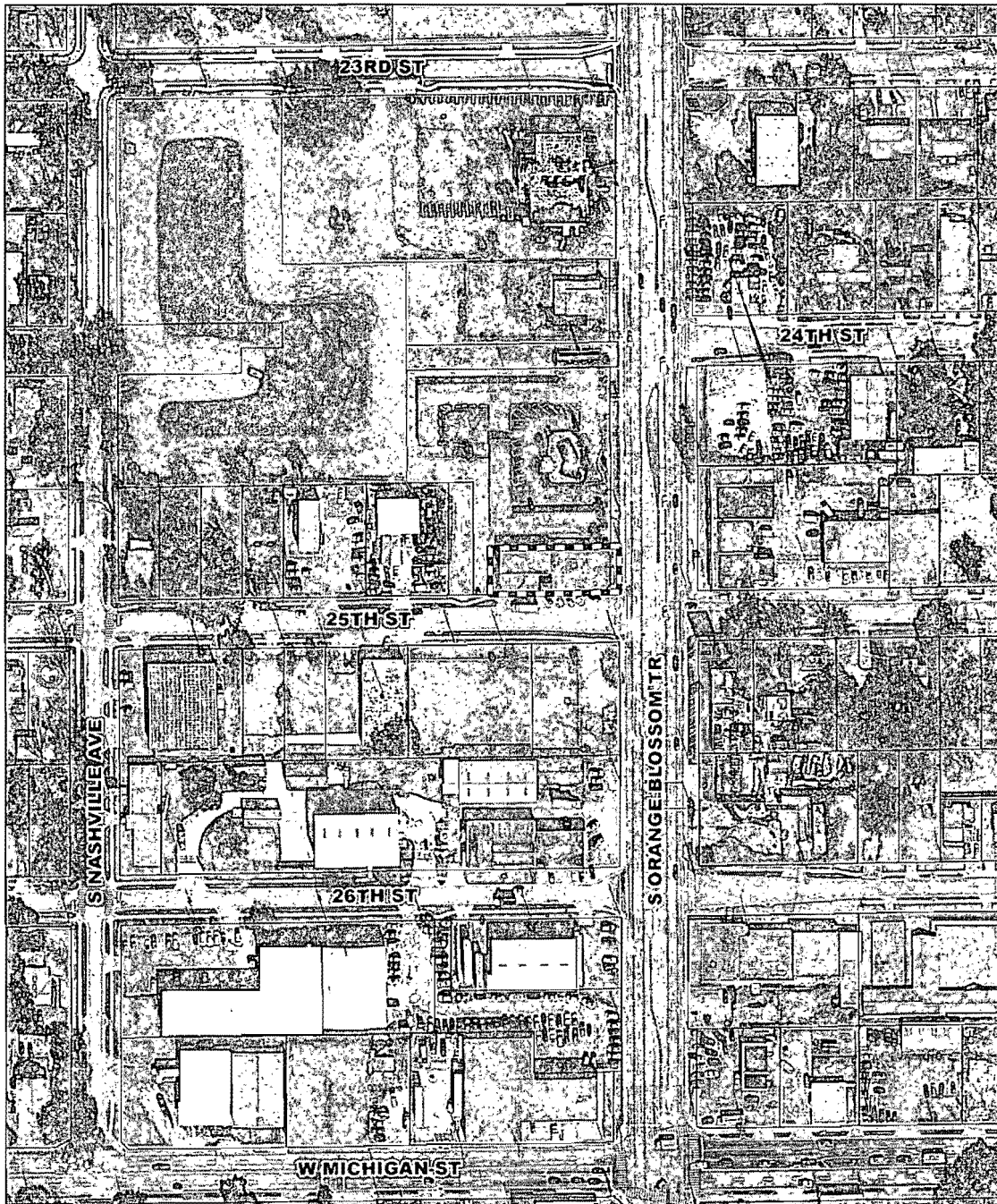
DISTRICT: #6

S/T/R: 03/23/29

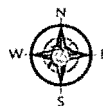
1 inch = 150 feet



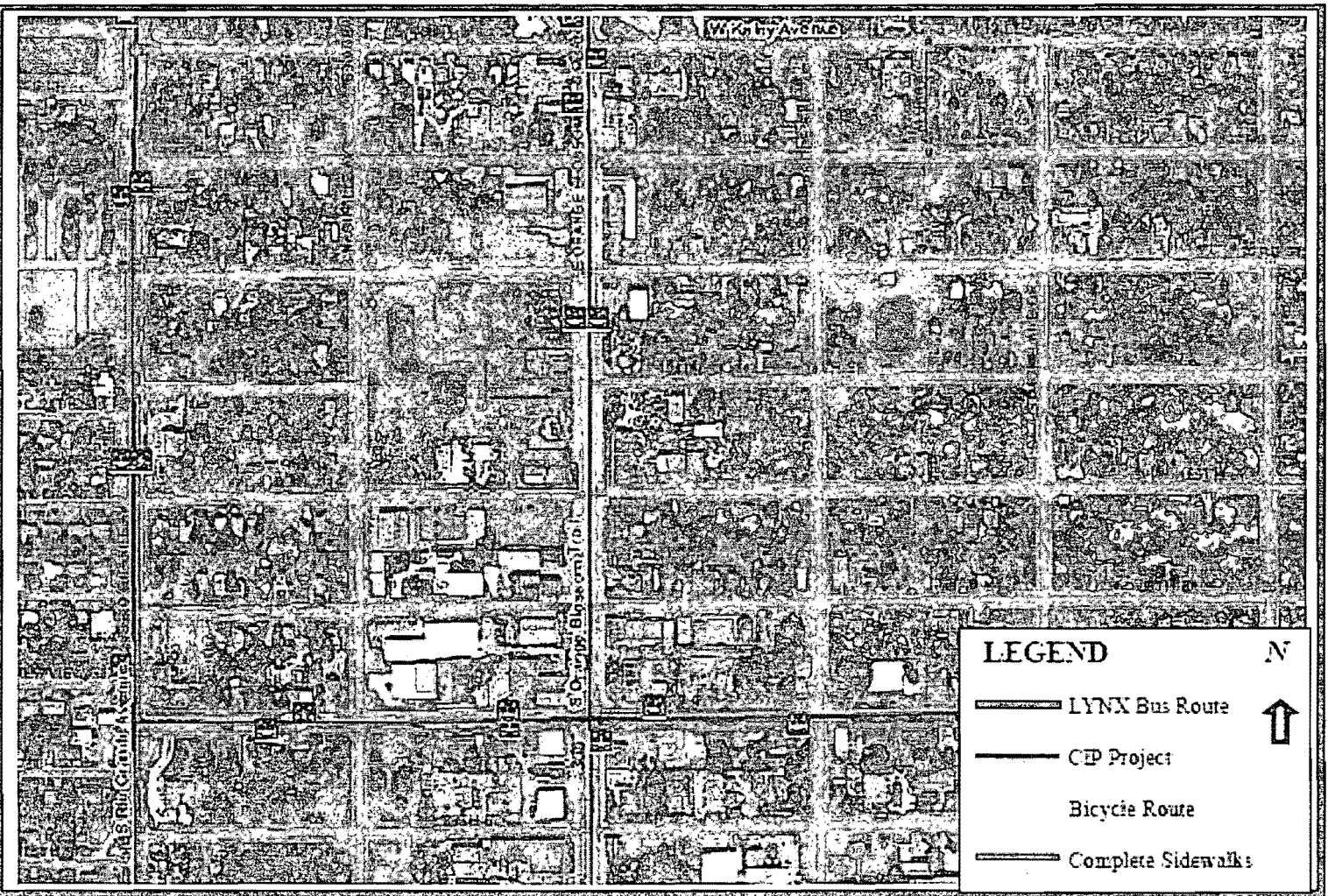
RZ-12-09-030



 Subject Property



1 inch = 160 feet



RZ-12-09-030  
 Planning Context Map



OFFICE OF COMPTROLLER


INTEROFFICE MEMO

ORANGE  
COUNTY  
FLORIDA

Martha O. Haynie, CPA  
County Comptroller  
Finance and Accounting Department  
Special Assessments  
PO Box 38  
Orlando, FL 32802  
Telephone: 407-836-5770  
Fax: 407-836-5753

Date: September 21, 2012

To: Mayor Teresa Jacobs  
and the Board of County Commissioners

From:  Jim Moye, Chief Deputy Comptroller

Contact Person: Elizabeth Godwin, 407-836-5770

Re: Public Hearing to Amend the Municipal Service Taxing Unit (MSTU) for  
Lake Pickett for General Lake Cleaning Maintenance and Aquatic Plant  
Control

MSTU District: **Lake Pickett**

Applicant: Lori Cuniff, Manager, Environmental Protection Division

District: Commissioner Edwards, District 5

Report: Commissioner Ted Edwards and Environmental Protection Division are  
requesting the amendment of the existing MSTU. The amendment  
would allow additional use of funds to fund lake safety patrols, signs, and  
markers that are necessary to enhance public safety within the  
boundaries of the Lake Pickett MSTU.

EPD has indicated that these additional services should not impact the  
current and the proposed tax millage rate of 1.7597 mills or \$1.76 per  
every One thousand dollars (\$1,000) of the property's value for the  
November 2012 real estate tax bill.

Effective Date: The amending MSTU would be effective immediately.

Action Requested: Approval of the attached resolution.

**RESOLUTION  
OF THE  
ORANGE COUNTY  
BOARD OF COUNTY COMMISSIONERS  
SECOND AMENDMENT OF THE  
MUNICIPAL SERVICE TAXING UNIT FOR**

**LAKE PICKETT  
11/2012**

**PREMISES**

**WHEREAS**, Section 125.01(1)(q), Florida Statutes, grants Orange County the power to establish a municipal service taxing unit for any part of the unincorporated areas of Orange County, and within the municipal boundaries of an incorporated area upon consent by ordinance of the governing body of such municipality, within which may be provided certain facilities and services; and

**WHEREAS**, the Board of County Commissioners of Orange County, Florida (the "Board") is the governing board of Orange County, Florida pursuant to its charter; and

**WHEREAS**, by a Resolution adopted December 5, 1995, recorded at Official Records Book 4986, Pages 2158 through 2163, Public Records of Orange County, Florida, the Board established the Lake Pickett Municipal Service Taxing Unit (the "MSTU/BU") for general lake cleaning maintenance and aquatic plant control in Lake Pickett and authorized the establishment of an advisory board to advise on the administration and operation of the MSTU/BU; and

**WHEREAS**, by a Resolution adopted July 12, 2005, recorded at Official Records Book 8083, Pages 4491 through 4493, Public Records of Orange County, Florida, the Board amended the December 5, 1995 Resolution to remove specific parcels from the MSTU/BU; and

**WHEREAS**, the Board now desires to adopt a Second Amendment to the December 5, 1995 Resolution, as amended on July 12, 2005, to allow additional authorized use of funds in the MSTU/BU to fund lake safety patrols, signs, and markers that are necessary to enhance public safety on Lake Pickett.

**RECORDING DEPARTMENT: RETURN TO FINANCE & ACCOUNTING SPECIAL ASSESSMENTS**



**THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS  
OF ORANGE COUNTY, FLORIDA:**

1. The Resolution described in the above premises, establishing the Lake Pickett MSTU/BU for general lake cleaning maintenance and aquatic plant control in Lake Pickett, is hereby amended to allow additional authorized uses of funds in the Lake Pickett MSTU/BU to fund lake safety patrols, signs, and markers as necessary to enhance public safety. The use of MSTU/BU funds for such additional purposes shall be permitted only for such additional services and improvements rendered or installed after the effective date of this Resolution.
2. All other Sections of the MSTU Resolution, as adopted by the Board on December 5, 1995 and amended on July 12, 2005, shall remain in full force and effect.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2012.

**ORANGE COUNTY, FLORIDA**

By: Board of Orange County Commissioners

BY: \_\_\_\_\_  
Teresa Jacobs  
Orange County Mayor

**ATTEST:** Martha O. Haynie, County Comptroller  
as Clerk of the Board of County Commissioners

By \_\_\_\_\_  
Deputy Clerk

Date: \_\_\_\_\_





## Interoffice Memorandum

DATE 09/11/2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Jon V. Weiss, P.E., Director *JW*  
Community, Environmental and Development  
Services Department

CONTACT PERSON: *Mitch Gordon*  
**Mitch Gordon, Manager, Zoning Division**  
**407-836-5896**

SUBJECT: October 2, 2012 – BCC Called Hearing  
Applicant: SCOTT LANGTON  
Case #SE-12-08-053, 08/02/2012; District #5

On August 27, 2012, the District 5 Commissioner called a public hearing on above referenced case due to concerns received from residents of the adjoining subdivision to the south (Country Lake Estates).

The applicant applied for a Special Exception to use the barn to treat and care for equines (veterinary services for horses). The subject property is located on West side of Chuluota Rd., 1/4 mile south of Lake Pickett Rd. There is an existing 3,600 sq. ft. enclosed barn on the subject property. This request was heard by the Board of Zoning Adjustment (BZA) on August 2, 2012.

The BZA concluded the proposed use was an agri-business which is a reasonable use on agriculturally zoned lands. The BZA imposed conditions to mitigate any adverse impacts to surrounding properties and neighbors. The request was approved unanimously.

If you have any questions regarding this matter, please contact Mitch Gordon at X-65896 or Tim McClendon at 6-5592.

The original Specific Project Expenditure Report and Relationship Disclosure Form are currently on file with the Clerk of the Board, in accordance with the requirements of Ordinance 2008-14. A copy is attached to this report.

JVW/MG:

**GROWTH MANAGEMENT DEPARTMENT  
ZONING DIVISION PUBLIC HEARING REPORT  
October 2, 2012**

The following is a public hearing on an appeal before the Board of County Commissioners on October 2, 2012 at 2:00 p.m.

**APPELLANT/APPLICANT:** SCOTT LANGTON

**REQUEST:** Special Exception in A-2 zone to allow an existing 3,456 sq. ft. barn to be used for veterinary services.  
(NOTE: Veterinary services are for care of equine patients)

**LOCATION:** West side of Chuluota Rd., 1/4 mile south of Lake Pickett Rd.

**TRACT SIZE:** 10 acres

**ZONING:** A-2

**DISTRICT:** #5

**PROPERTIES NOTIFIED:** 79

**BOARD OF ZONING ADJUSTMENT (BZA) HEARING SYNOPSIS ON REQUEST:**

The applicant constructed a 3,600 sq. ft. open air barn on Agriculturally Exempt land with permits. The applicant then enclosed the barn and pulled after the fact permits for the work done. The applicant is proposing to treat horses inside the enclosed barn.

The subject property is bordered to the south by a Planned Development subdivision and large Agriculturally Exempt parcels to the north and north east. The proposed use is consistent with and has similar characteristics associated with Ag Exempt parcels.

Several neighbors spoke in opposition to the request. Patryk Ozim, an attorney for the HOA to the south was concerned about the buffering between the barn and the single family homes to the south.

Kenneth Lind, the neighbor closest to the enclosed barn referenced his concern with the size of the barn and the need for more buffering.

Delma Lind, the neighbor closest to the enclosed barn echoed the concerns of Mr. Lind.

Anna Marie Damico echoed the sentiments of the Lind family.

Bobby Beagles, a concerned resident outside of the notification area also spoke in opposition to the request. He was concerned about opening a commercial business inside agricultural property.

The Board of Zoning Adjustment determined the request to be an agricultural business and not a commercial business. The Board made several comments about the buffering and determined that a 6 ft. privacy fence along with a hedge would be the most affective buffer to protect the community to the south. The request was approved unanimously.

**BZA HEARING DECISION:**

A motion was made by Zachary Seybold, seconded by Ka'Juel J. Washington and unanimously carried to approve the Special Exception request in that the Board finds it met the requirements governing Special Exceptions as spelled out in Orange County Code, Section 38-78, and that the granting of the Special Exception does not adversely affect general public interest; further, said approval is subject to the following conditions (unanimous):

1. Applicant shall place a 6 ft. privacy fence along the southern property line with a hedge that shall be a minimum of 3 ft. at planting and must be irrigated. Once grown the hedge must be kept at a minimum 8 ft. in height
2. Visiting trailers shall be removed daily and shall not be allowed to stay over night.
3. Lighting on the barn shall be per code.

**ACTION REQUESTED:**

To approve the Special Exception request consistent with the recommendations of the Board of Zoning Adjustment

Project Name (as filed) Scott Langton  
 Case Number SE-12-08-053

### ORANGE COUNTY SPECIFIC PROJECT EXPENDITURE REPORT

This lobbying expenditure form shall be completed in full and filed with all application submittals.  
 This form shall remain cumulative and shall be filed with the department processing your application.  
 Forms signed by a principal's authorized agent shall include an executed Agent Authorization Form.

This is the initial Form: ☒  
 This is a Subsequent Form: ☐

This  
column  
for staff  
use only

#### Part I

Please complete all of the following:

Name and Address of Principal (legal name of entity or owner per Orange County tax rolls):

SCOTT J. LANGTON 2930 CHULUOTA ROAD ORLANDO FL 32820

Name and Address of Principal's Authorized Agent, if applicable: NONE

List the name and address of all lobbyists, consultants, contractors, subcontractors, individuals or business entities who will assist with obtaining approval for this project. (Additional forms may be used as necessary.)

1. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
2. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
3. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
4. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
5. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
6. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
7. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X
8. Name and address of individual or business entity: \_\_\_\_\_  
 Are they registered Lobbyist? Yes \_\_\_ or No X

**NOTE:** If you have questions about this page please contact Charles Hawkins or Dana Crosby of the Orange County Legal Department at 407-836-7320.

**For Staff Use Only:**Initially submitted on 6/12/2012

Updated on \_\_\_\_\_

Project Name (as filed) Scott LangstonCase Number SE-12-08-053**Part II****Expenditures:**

For this report, an "expenditure" means money or anything of value given by the principal and/or his/her lobbyist for the purpose of lobbying, as defined in section 2-351, Orange County Code. This may include public relations expenditures including, but not limited to, petitions, fliers, purchase of media time, cost of print and distribution of publications. However, the term "expenditure" **does not** include:

- Contributions or expenditures reported pursuant to chapter 106, Florida Statutes;
- Federal election law, campaign-related personal services provided without compensation by individuals volunteering their time;
- Any other contribution or expenditure made by or to a political party;
- Any other contribution or expenditure made by an organization that is exempt from taxation under 26 U.S.C. s. 527 or s. 501(c)(4), in accordance with s.112.3215, Florida Statutes; and/or
- Professional fees paid to registered lobbyists associated with the project or item.

The following is a complete list of all lobbying expenditures and activities (including those of lobbyists, contractors, consultants, etc.) incurred by the principal or his/her authorized agent and expended in connection with the above-referenced project or issue. **You need not include de minimus costs (under \$50) for producing or reproducing graphics, aerial photographs, photocopies, surveys, studies or other documents related to this project.**

Date of Expenditure	Name of Party Incurring Expenditure	Description of Activity	Amount Paid
TOTAL EXPENDED THIS REPORT			\$ <u>6</u>

**NOTE:** If you have questions about this page please contact Charles Hawkins or Dana Crosby of the Orange County Legal Department at 407-836-7320.

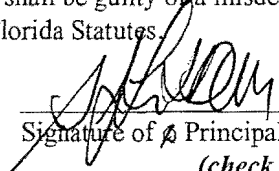
**For Staff Use Only:**Initially submitted on June 12, 2012

Updated on \_\_\_\_\_

Project Name (as filed) Scott LangtonCase Number SE-12-08-053**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this specific project expenditure report is true and correct based on my knowledge and belief. I acknowledge and agree to comply with the requirement of section 2-354, of the Orange County code, to amend this specific project expenditure report for any additional expenditure(s) incurred relating to this project prior to the scheduled Board of County Commissioner meeting. I further acknowledge and agree that failure to comply with these requirements to file the specific expenditure report and all associated amendments may result in the delay of approval by the Board of County Commissioners for my project or item, any associated costs for which I shall be held responsible. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

Date: 6/11/2012

  
 Signature of a Principal or a Principal's Authorized Agent  
 (check appropriate box)

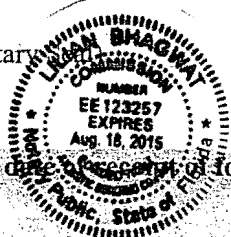
PRINT NAME AND TITLE: SCOTT J. LANGTON

STATE OF FLORIDA :  
 COUNTY OF Orange:

I certify that the foregoing instrument was acknowledged before me this 12 day of 6, 2012 by SCOTT Langton. He/she is personally known to me or has produced \_\_\_\_\_ as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 12 day of 6,  
 in the year 12.

(Notary)



Signature of Notary Public

Notary Public for the State of Florida

My Commission Expires: Aug 18 2015

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

**NOTE:** If you have questions about this page please contact Charles Hawkins or Dana Crosby of the Orange County Legal Department at 407-836-7320.

*For Staff Use Only:*Initially submitted on 6/12/2012

Updated on \_\_\_\_\_

Project Name (as filed) Scott LangstonCase Number SE-12-08-053**RELATIONSHIP DISCLOSURE FORM****FOR USE WITH DEVELOPMENT RELATED ITEMS, EXCEPT THOSE WHERE THE COUNTY IS THE PRINCIPAL OR PRIMARY APPLICANT**

This relationship disclosure form must be submitted to the Orange County department or division processing your application at the time of filing. In the event any information provided on this form should change, the Owner, Contract Purchaser, or Authorized Agent(s) must file an amended form on or before the date the item is considered by the appropriate board or body.

This  
column  
for staff  
use only

**Part I****INFORMATION ON OWNER OF RECORD PER ORANGE COUNTY TAX ROLLS:**Name: SCOTT J. LANGSTONBusiness Address (Street/P.O. Box, City and Zip Code): 2930 Chuluota Rd  
Orlando FL 32820Business Phone (321) 303 7421Facsimile (407) 275-3431**INFORMATION ON CONTRACT PURCHASER, IF APPLICABLE:**

Name: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

**INFORMATION ON AUTHORIZED AGENT, IF APPLICABLE:**

(Agent Authorization Form also required to be attached)

Name: \_\_\_\_\_

Business Address (Street/P.O. Box, City and Zip Code): \_\_\_\_\_

Business Phone ( ) \_\_\_\_\_

Facsimile ( ) \_\_\_\_\_

**NOTE:** If you have questions about this page please contact Charles Hawkins or Dana Crosby of the Orange County Legal Department at 407-836-7320.

**For Staff Use Only:**Initially submitted on 6/12/2012

Updated on \_\_\_\_\_

Project Name (as filed) Scott LunningtonCase Number SE-12-08-053**Part II**

**IS THE OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT A  
RELATIVE OF THE MAYOR OR ANY MEMBER OF THE BCC?**

\_\_\_ YES ☒ NO

**IS THE MAYOR OR ANY MEMBER OF THE BCC AN EMPLOYEE OF THE  
OWNER, CONTRACT PURCHASER, OR AUTHORIZED AGENT?**

\_\_\_ YES ☒ NO

**IS ANY PERSON WITH A DIRECT BENEFICIAL INTEREST IN THE OUTCOME  
OF THIS MATTER A BUSINESS ASSOCIATE OF THE MAYOR OR ANY  
MEMBER OF THE BCC? (When responding to this question please consider all  
consultants, attorneys, contractors/subcontractors and any other persons who may  
have been retained by the Owner, Contract Purchaser, or Authorized Agent to assist  
with obtaining approval of this item.)**

\_\_\_ YES ☒ NO

If you responded "YES" to any of the above questions, please state with whom and  
explain the relationship:

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(Use additional sheets of paper if necessary)

**NOTE: If you have questions about this page please contact Charles Hawkins or Dana  
Crosby of the Orange County Legal Department at 407-836-7320.**



**For Staff Use Only:**Initially submitted on 6/12/2012

Updated on \_\_\_\_\_

Project Name (as filed) Scott LangtonCase Number SE-12-08-053**Part III****ORIGINAL SIGNATURE AND NOTARIZATION REQUIRED**

I hereby certify that information provided in this relationship disclosure form is true and correct based on my knowledge and belief. If any of this information changes, I further acknowledge and agree to amend this relationship disclosure form prior to any meeting at which the above-referenced project is scheduled to be heard. In accordance with s. 837.06, Florida Statutes, I understand and acknowledge that whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his or her official duty shall be guilty of a misdemeanor in the second degree, punishable as provided in s. 775.082 or s. 775.083, Florida Statutes.

[Signature]  
Signature of Owner, Contract Purchaser  
or Authorized Agent

Date: 6/11/2012Print Name and Title of Person completing this form: SCOTT LANGTON

STATE OF FLORIDA :  
COUNTY OF Orange:

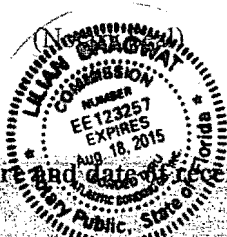
I certify that the foregoing instrument was acknowledged before me this 12 day of 6, 2012 by Scott Langton. He/she is personally known to me or has produced FL as identification and did/did not take an oath.

Witness my hand and official seal in the county and state stated above on the 6 day of 12, in the year 12.

[Signature]  
Signature of Notary Public

Notary Public for the State of Florida

My Commission Expires:

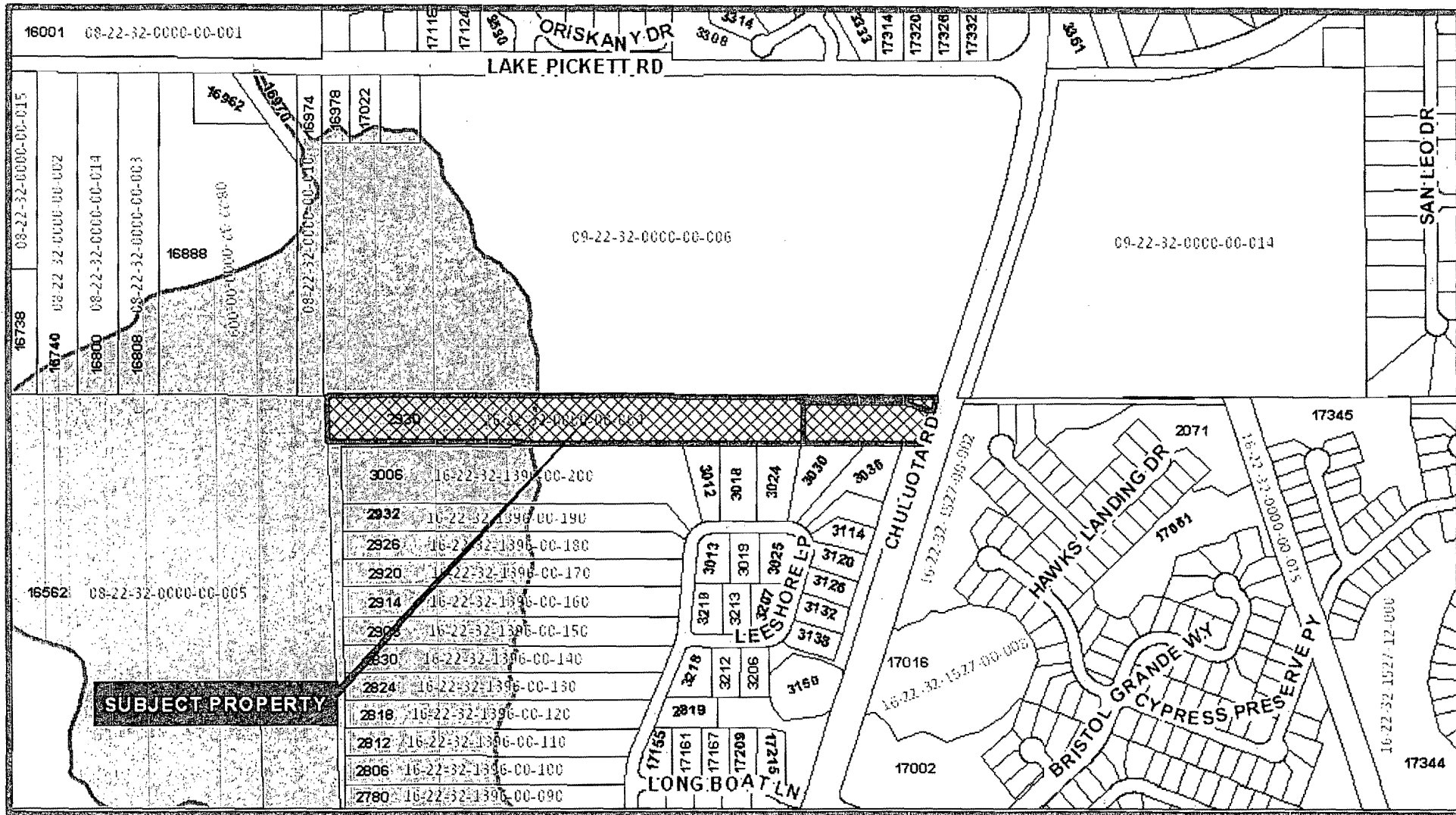
Aug 18 / 2015

Staff signature and date of receipt of form

Staff reviews as to form and does not attest to the accuracy or veracity of the information provided herein.

**NOTE:** If you have questions about this page please contact Charles Hawkins or Dana Crosby of the Orange County Legal Department at 407-836-7320.

EXHIBIT A  
SE-12-08-053



## LEGEND



SUBJECT



HYDROLOGY



## PARCELS

Feet

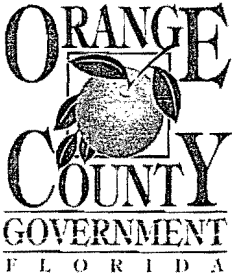
0

750

1,500

1 inch = 553 feet





STAFF REPORT  
CASE #SE-12-08-053  
Orange County Zoning Division  
Planner: Tim McClendon  
Board of Zoning Adjustment  
August 2, 2012  
Commission District: 5

GENERAL INFORMATION:

APPLICANT: SCOTT LANGTON

HEARING TYPE: Board of Zoning Adjustment

REQUEST: Special Exception in A-2 zone to allow an existing 3,456 sq. ft. barn to be used for veterinary services.

(NOTE: Veterinary services are for care of equine patients)

LOCATION: West side of Chuluota Rd., 1/4 mile south of Lake Pickett Rd.

PROPERTY ADDRESS: 2930 Chuluota Rd., Chuluota Rd.,

PARCEL ID: 16-22-32-0000-00-004, 16-22-32-0000-00-018

PUBLIC NOTIFICATION: 79

TRACT SIZE: 10 acres

DISTRICT #: 5

ZONING: A-2

EXISTING USE(S): Single family residence and 3,668 sq. ft. barn.

PROPOSED USE(S): Veterinary clinic for horses

SURROUNDING USES: N – Undeveloped 75 acre, A-2 zoned property  
S – 5 single family residences  
E – Retention pond for a SFR Planned Development  
W – Corner Lake

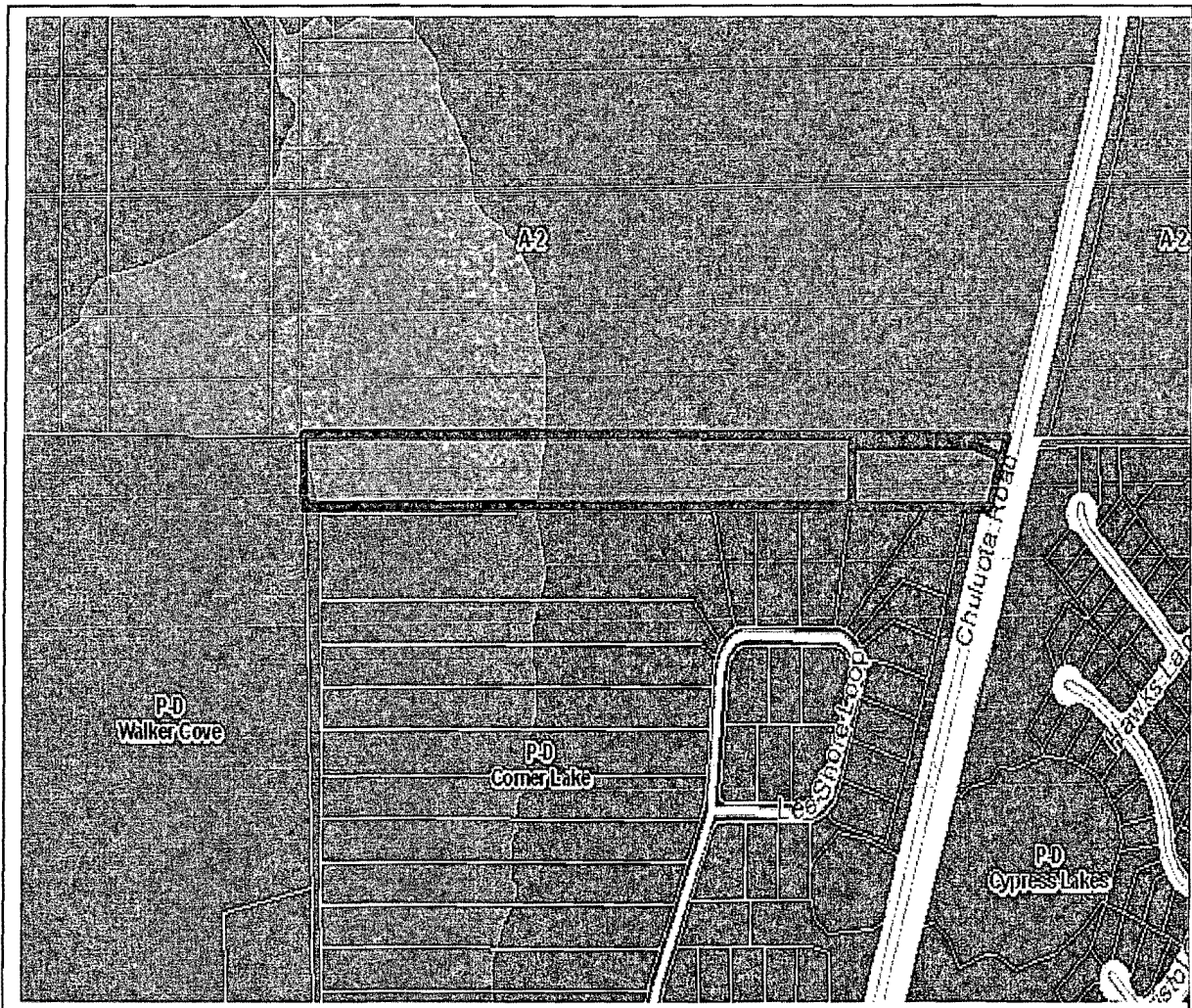
## STAFF FINDINGS AND ANALYSIS:

1. The applicant originally applied for and was approved for a 3,600 sq. ft. open air pole barn in 2011. The applicant constructed a 3,600 sq. ft. open air barn and subsequently enclosed the barn. In June 2012 the applicant pulled after the fact permits for the enclosed barn.
2. No variance is required for the size of the barn. The parcel the barn is located on is Ag Exempt (per the Orange County Property Appraiser's Office). The barn meets the setback requirements in the A-2 zoning district (30 ft. from side property line).
3. The applicant applied for use permits for a veterinary clinic for horses in May of 2012. The applicant was informed by staff that veterinary services for animal specialties (i.e. horses) require Special Exception approval in A-2 zoning districts. The proposed use is consistent with the Orange County comprehensive plan. Staff note: Veterinary services for livestock (hogs, sheep, goats, poultry, etc.) are a permitted use in the A-2 zoning district and would NOT require Special Exception approval.
4. The applicant is a large animal veterinarian and is proposing to monitor and provide short term treatment for the care of equine patients. The vast majority of horse interactions occur at the location the animal is owned or kept. The applicant stated that some horses benefit by from being brought to the subject property. The applicant intends to treat the animals inside the enclosed barn; any impact to the surrounding community should be minimal.
5. The expected patient interactions range from zero visits a month to as many as 15. The horses would be treated for 24-48 hours and then returned back to their home facility.
6. The applicant states he met with several adjoining neighbors to the south and both agreed to have a 6 ft privacy fence installed along the southern property boundary. The applicant also agreed to install a hedge along the same property boundary.
7. The proposed use is adjacent to 5 single family residences to the south (zoned PD). Agricultural exempt (A-2 zoning) uses are located to the north (over 70 cows on the property). The proposed use is consistent with and has similar characteristics associated with the Ag exempt property to the north.

STAFF RECOMMENDATION:

Staff concludes the applicant's proposed use for veterinary services for equines species meets the Special Exception criteria and has no objection to the request provided the the minimum following conditions are met;

1. Applicant shall place a 6 ft. privacy fence long the southern property line with a hedge that shall be a minimum of 3 ft. at planting.



Applicant: SCOTT LANGTON

BZA Number: SE-12-08-053

BZA Date: 08/02/2012

District: 5

Sec/Twn/Rge: 16-22-32

Tract Size: 8.2 acres

Location: West side of Chuluota Rd., 1/4 mile south of Lake Pickett Rd.

To: Orange County BZA

From: Scott Langton, DVM

RE: BZA Cover Letter for Special Exception for Scott Langton, DVM

To Whom It May Concern:

The intent of this letter is to communicate regarding a 'Special Exception' request submitted for hearing on 2 August, 2012. This 'Special Exception' request involves allowing equine (horse) veterinary work to be permitted at 2930 Chuluota Road, Orlando, FL 32820. It is my understanding that under A-2 zoning, livestock veterinary practice is a permitted use, however, equid species are not considered 'livestock'.

I am a Large Animal Veterinarian, having practiced in Orange County for the past 12 years. There is a need to have the capability to monitor and provide short term treatment for the occasional livestock and equine animal. While the vast majority of all my future client interactions will always occur at the location the animal is owned/housed at, it would be beneficial to the welfare of a few to have monitoring in my barn, allowing a higher quality of medicine to be provided. Generally, in these rare, but important instances, outcomes for the livestock/equine are more optimal when observed/treated on site.

The expected number of patient/client interactions would be likely range from zero per month, to possible as many as 10-15. In most instances, the patient would be monitored/treated for 24-48 hours, and then return back to their home facility. Unlike a small animal veterinarian, large animal veterinarians such as myself, see a very low patient load (i.e., a small animal vet may see 5-20 patients per day). Additionally, since the vast majority of the care of livestock and equine patients are treated on site of the owners facility, I would not have any way of posting specific business hours. The nature of our practice is more 'on demand', as there is no way to predict injury, and especially those necessitating monitoring in my barn.

Currently there is a high quality 4 board livestock quality fence surrounding the perimeter of the property. Additionally, high quality 'no climb' (2"x4" holes) keeps any nuisance type animals larger than a small squirrel from passing from any neighboring land/property/subdivisions onto my property, or vice versa. There are 5 homes approximately 100' away from the 3668sq-ft barn already constructed. The above mentioned fence separates them as well. I have met with those bordering neighbors, and we have agreed all parties would enjoy a 6' privacy fence, as well as a hedge. I have agreed to absorb the expense of the initial construction, painting, maintenance, and planting of the hedge. All parties have agreed that my current animals on the property have not been a nuisance, or objectionably noisy. A privacy fence and hedge (especially as the hedge grows very tall) would completely remove any concerns, and look very attractive for the long term. There are no other neighbors except for the 100 or so cows that live in a pasture on the north side of my property (owned by Larry Linder).

Regarding any events, I do not anticipate any, nor would I know of any that would be appropriate for a Large Animal Veterinarian.

Please feel free to call and schedule the necessary site visit. My mobile is 321-303-7421.  
Thank you for your help in this matter.

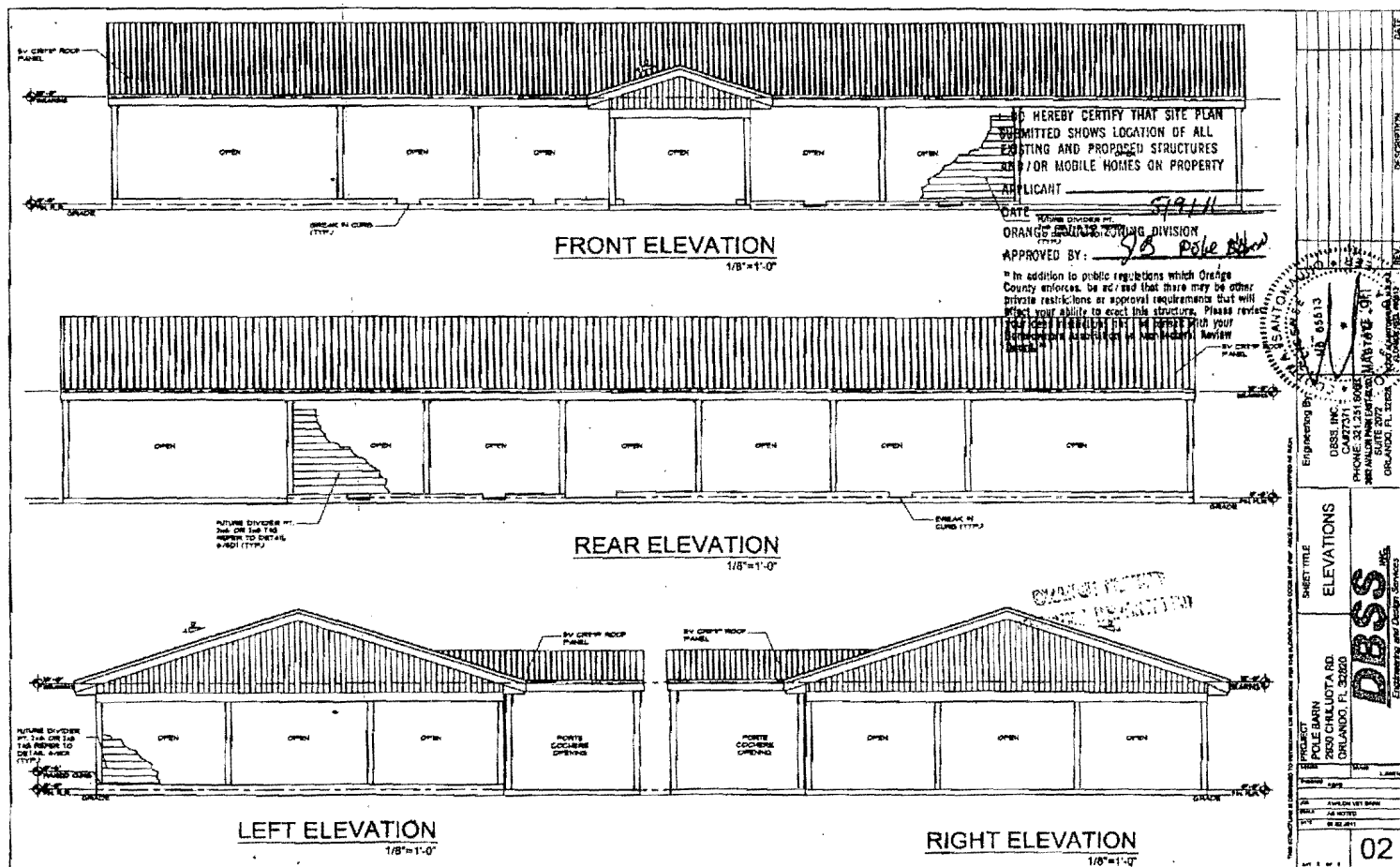
Sincerely,

Scott Langton, DVM



- 17 -

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# GENERAL NOTES:

1. WINDOW AND DOOR SUPPLIERS SHALL PROVIDE CURRENT MEASUREMENTS. IF ANY CHANGES ARE REQUIRED, THE ARCHITECT SHALL BE NOTIFIED IN WRITING.
2. DO NOT SCALE PLANS. DIMENSIONS ARE TO BE FOLLOWED AS NOTED.
3. S.C. TO VERIFY ALL DIMENSIONS WITH FIELD TO BE INSTALLED TO ENSURE COMPLIANCE.
4. REFER TO FLOOR PLAN FOR CEILING HEIGHTS.
5. CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND EXISTING CONDITIONS AT SITE BEFORE PROCEEDING WITH ANY WORK.
6. NOTES INDICATING TYPICAL CONNECTIONS SHALL APPLY TO ALL LIFT AREAS UNLESS NOTED OTHERWISE.

## SQ. FT. CALC'S

FLOOR AREA	1000 SQ. FT.
PORTAL COVERAGE	100 SQ. FT.
PORTAL COVERAGE	100 SQ. FT.
TOTAL UNDER ROOF	1200 SQ. FT.

OC HEREBY CERTIFY THAT SITE PLAN SUBMITTED SHOWS LOCATION OF ALL EXISTING AND PROPOSED STRUCTURES AND/OR MOBILE HOMES ON PROPERTY.

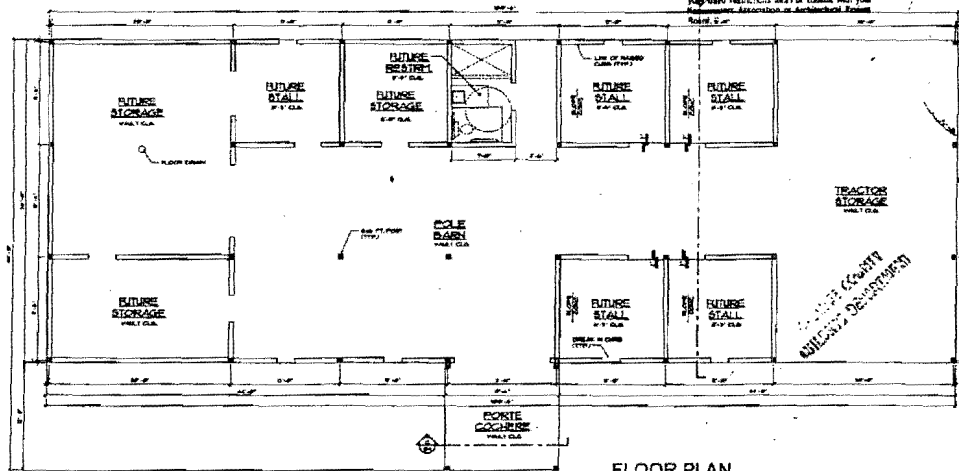
APPLICANT:

DATE: 5/19/18

ORANGE COUNTY ZONING DIVISION

APPROVED BY: *JB Ade Law*

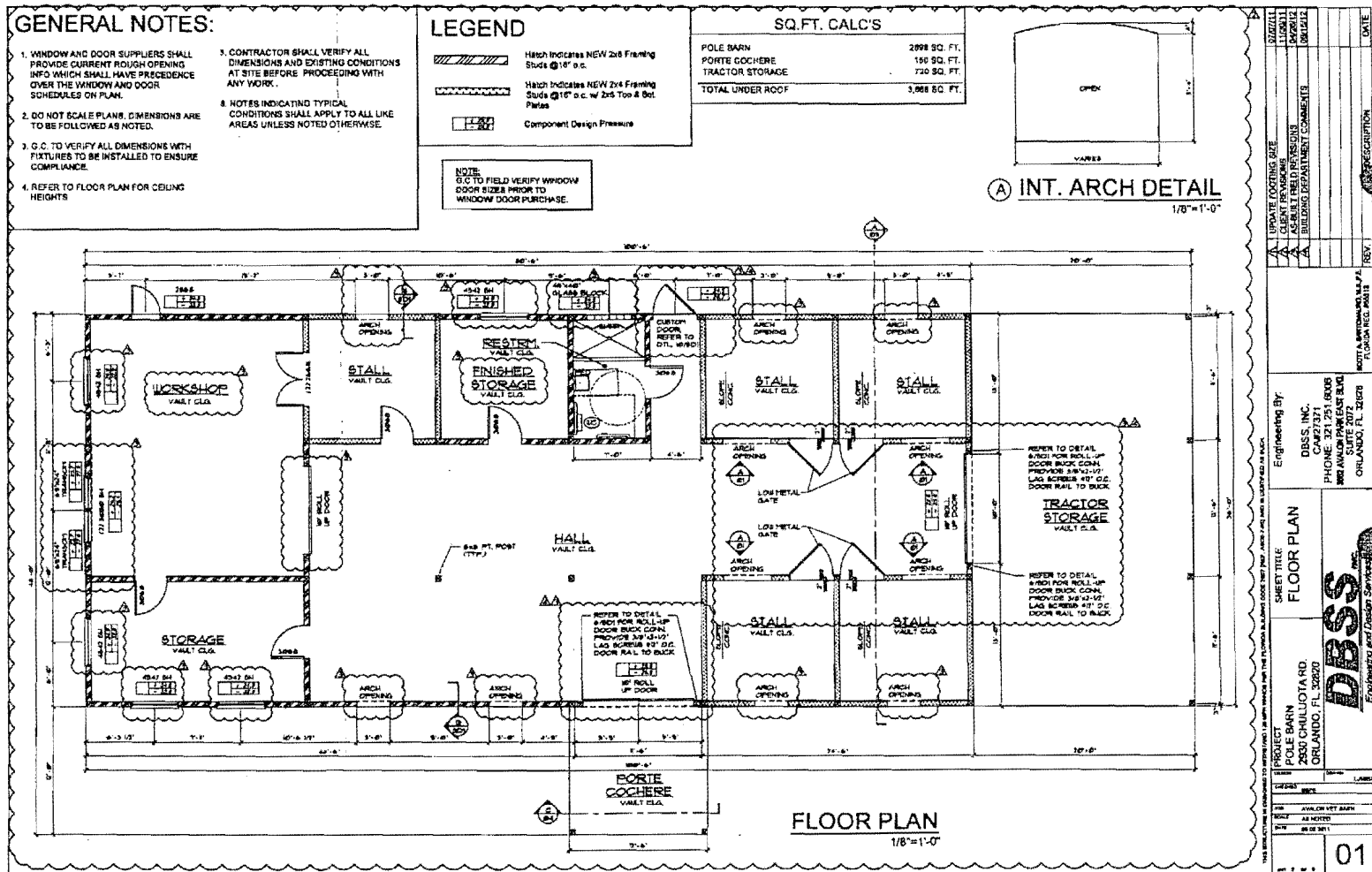
"In addition to prior regulations which Orange County enforced by OC, and that there may be other private acts, rules or regulations that may apply to this project, the applicant is advised that the applicant shall be responsible for obtaining all necessary permits and approvals from the appropriate agencies and/or regulatory bodies."



FLOOR PLAN  
100'-1'-0"

Engineering Seal: *JB Ade Law*  
 State of California  
 Professional Engineer  
 License No. 10000  
 Exp. Date 12/31/2020  
 City of Orange, CA

01




Revised Floor Plan




**Interoffice Memorandum**

September 24, 2012

**TO:** Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

**FROM:** Jon V. Weiss, P.E., Director   
Growth Management Department

**CONTACT PERSON:**  **John Smogor, Chairman**  
**Development Review Committee**  
**Planning Division**  
**(407) 836-5616**

**SUBJECT:** October 2, 2012 – Public Hearing  
Joe Kolb, VHB MillerSellen  
Case #CDR-12-07-126  
Eagle Creek Planned Development / Land Use Plan  
(PD/LUP) - *Substantial Change*  
District 4

Staff requests that the Board of County Commissioners continue the Eagle Creek Planned Development / Land Use Plan substantial change request to a future meeting. The request will be re-advertised to provide public notice consistent with Sec. 30-33.

**ACTION REQUESTED:** Continue the substantial change to the Eagle Creek Planned Development / Land Use Plan (PD/LUP) to a future meeting of the Board of County Commissioners.

Attachments



## Interoffice Memorandum

September 21, 2012

TO: Mayor Teresa Jacobs  
-AND-  
Board of County Commissioners

FROM: Christopher R. Testerman, AICP *CT*  
Assistant County Administrator

CONTACT PERSON: Catherine Howard, Principal Planner  
PHONE NUMBER: 407-836-5611

SUBJECT: October 2, 2012- Public Hearing  
Thirteenth Amendment to the Joint Planning Area Agreement  
between Orange County and the City of Maitland

The Orange County/Maitland Joint Planning Area (JPA) Agreement establishes boundaries for annexation, depicts allowable land use designations, and provides for notice of certain land use applications. Annexations can only occur within designated Study Areas on the JPA Land Use Map (JLUP). In addition, both the County and the City of Maitland must approve any changes to the JPA Agreement's JLUP (Exhibit A1) and text revisions.

The Thirteenth Amendment to the JPA Agreement would revise the JLUP to create Study Area 3 (See attached location map). This would allow the properties owned by Don Reid Ford to annex into the City of Maitland. Currently, part of the dealership is located within Maitland, while their property south of Elvin Avenue is located in the unincorporated area. Having the ability to annex this southern property into Maitland would allow the dealership to unify its holdings in one jurisdiction. This amendment also designates Study Area 3 as Mixed Use consistent with the property to the north. Lastly, the Amendment extends the JPA Agreement's expiration date from December 31, 2013 to December 31, 2018.

The Maitland City Council approved the Thirteenth Amendment on September 10, 2012.

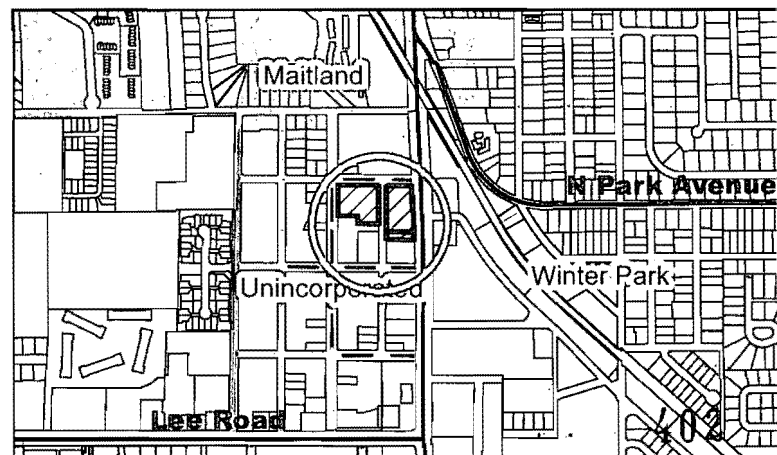
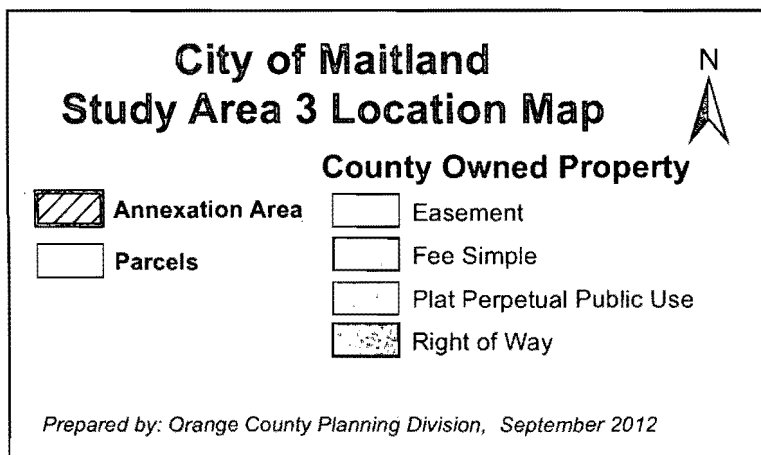
**ACTION REQUESTED: Approval of the Thirteenth Amendment to the Joint Planning Area Agreement between Orange County and the City of Maitland. Districts 2 and 5.**

CT/sb

Attachments

c: Joel Prinsell, Deputy County Attorney  
Dana Crosby, Assistant County Attorney  
Susan E Caswell, AICP, Manager, Planning Division  
Catherine Howard, Principal Planner, Planning Division  
Richard W. Wells, AICP, Community Development Director, City of Maitland

# City of Maitland Study Area 3 Location Map



**THIRTEENTH AMENDMENT TO  
JOINT PLANNING AREA AGREEMENT  
BETWEEN ORANGE COUNTY AND  
THE CITY OF MAITLAND**

**THIS THIRTEENTH AMENDMENT TO THE JOINT PLANNING AREA AGREEMENT** (Amendment) is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between **ORANGE COUNTY, FLORIDA**, a political subdivision of the State of Florida (the County), and the **CITY OF MAITLAND**, a Florida municipal corporation (the City).

**RECITALS**

**WHEREAS**, the County and the City entered into a certain Joint Planning Area Agreement (Agreement), with an effective date of July 31, 1989, as amended by the First Amendment thereto effective September 14, 1993; as amended by the Second Amendment thereto effective September 27, 1994; as amended by the Third Amendment thereto effective July 12, 1996; as amended by the Fourth Amendment thereto effective February 25, 1997; as amended by the Fifth Amendment thereto effective November 17, 1998; as amended by the Sixth Amendment thereto effective December 3, 2002; as amended by the Seventh Amendment thereto effective September 9, 2003; as amended by the Eighth Amendment thereto effective December 14, 2004; as amended by the Ninth Amendment thereto effective April 20, 2007; as amended by the Tenth Amendment thereto effective July 14, 2009; and as amended by the Eleventh Amendment thereto effective February 9, 2010; and as amended by the Twelfth Amendment thereto effective October 5, 2010; and

**WHEREAS**, both the County and the City desire to amend the existing Joint Planning Area Map(JPAM) as amended, to add Study Area Three (3), identified in Exhibit A1, and more particularly described as parcel identification numbers 1-22-29-3712-10-040, 1-22-29-3712-10-100, and 1-22-29-3712-11-070; and

**WHEREAS**, Study Area 3 is intended to establish an area contiguous to the municipal land boundary of the City of Maitland to be consistent with the City of Maitland 2030 Comprehensive Development Plan (2030 CDP) for Downtown Maitland; and

**WHEREAS**, Study Area 3 is adjacent to the southern terminus of Downtown Maitland, and

**WHEREAS**, This area is a natural expansion of the City's southern gateway as well as expansion of Downtown Maitland as shown on the 2030 CDP Future Land Use Map Series Map-1; and

**WHEREAS**, The 2030 CDP Future Land Use Element Policy 3.26, stipulates that the purpose of the areas designated as Downtown Maitland on the Future Land Use Map is to create a pedestrian-oriented



commercial environment complementary to the Cultural Corridor that provides enjoyment for all citizens and reflects a community that cares and where the City shall encourage a concentrated mix of uses including government, office, commercial, and multi-family residential activities; and

**WHEREAS**, pursuant to Section 163.3171(3), Florida Statutes, this Amendment has been approved by the Maitland City Council and the Orange County Board of County Commissioners at advertised public hearings.

**NOW THEREFORE**, in consideration of the covenants made by each party to the other and of the mutual advantages to be realized by the parties hereto, the receipt and sufficiency of which is hereby acknowledged, the City and County hereby agree as follows:

**Section 1. Recitals.** The above Recitals are true and correct and are incorporated herein by reference.

**Section 2. Authority.** This Amendment is entered into pursuant to (1) Chapters 125, 163 and 166, Florida Statutes, (2) the general authority of Section 163.01, Florida Statutes, relating to interlocal agreements, (3) the Charters of the City and County, and (4) the Joint Planning Area Agreement.

**Section 3. Time Extension.** The County and the City mutually agree to amend the Agreement to extend the term of the Agreement from an expiration date of December 31, 2013 to an expiration date of December 31, 2018, or until superseded by a restated Agreement, whichever occurs first.

**Section 4. Inclusion of Study Area 3.** The City and the County mutually agree to include Study Area 3, specified with the following 2012 parcel identification numbers: 1-22-29-3712-10-040, 1-22-29-3712-10-100, and 1-22-29-3712-11-070, into the Maitland/Orange County Interlocal Agreement.

**Section 5. Addition of Land Use Category.** A Downtown Maitland Category shall be added to the Legend on Exhibit A1 as a Mixed Use area, consistent with the City of Maitland Land Use Category of Downtown Maitland within the 2030 CDP.

**Section 6.** Nothing in this Amendment, expressed or implied, is intended nor shall be construed to confer upon or give any person or entity any right, remedy, or claim under or by reason of this Amendment or any provisions or conditions hereof, other than the parties hereto and their respective representatives, heirs, successors, and assigns.

**Section 7.** Except as expressly set forth herein, all other provisions of the Agreement, as amended, remain unchanged and in full force and effect.

**Section 8. Severability.** Should any section, subsection, sentence, clause, phrase or provision of this Amendment is held invalid or unconstitutional by a court of competent jurisdiction such invalidity or unconstitutionality shall not be construed to render the remaining portions of this Amendment invalid or unconstitutional.

**Section 9. Effective Date.** This Thirteenth Amendment to the Agreement shall become effective upon the date of approval by the Board of County Commissioners or the date of approval by the City Council, whichever date is later.

**IN WITNESS WHEREOF**, the City and County have executed this Thirteenth Amendment to the Joint Planning Area Agreement on the dates inscribed below.

**ORANGE COUNTY, FLORIDA**  
**By: Board of County Commissioners**

By: \_\_\_\_\_  
Teresa Jacobs  
Orange County Mayor

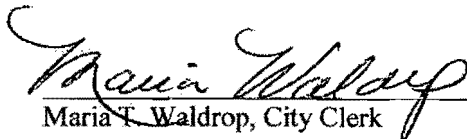
DATE: \_\_\_\_\_

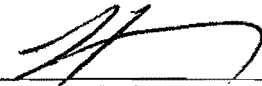
ATTEST: Martha O. Haynie, County Comptroller  
as Clerk of Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

**CITY OF MAITLAND**, a Florida  
municipal corporation

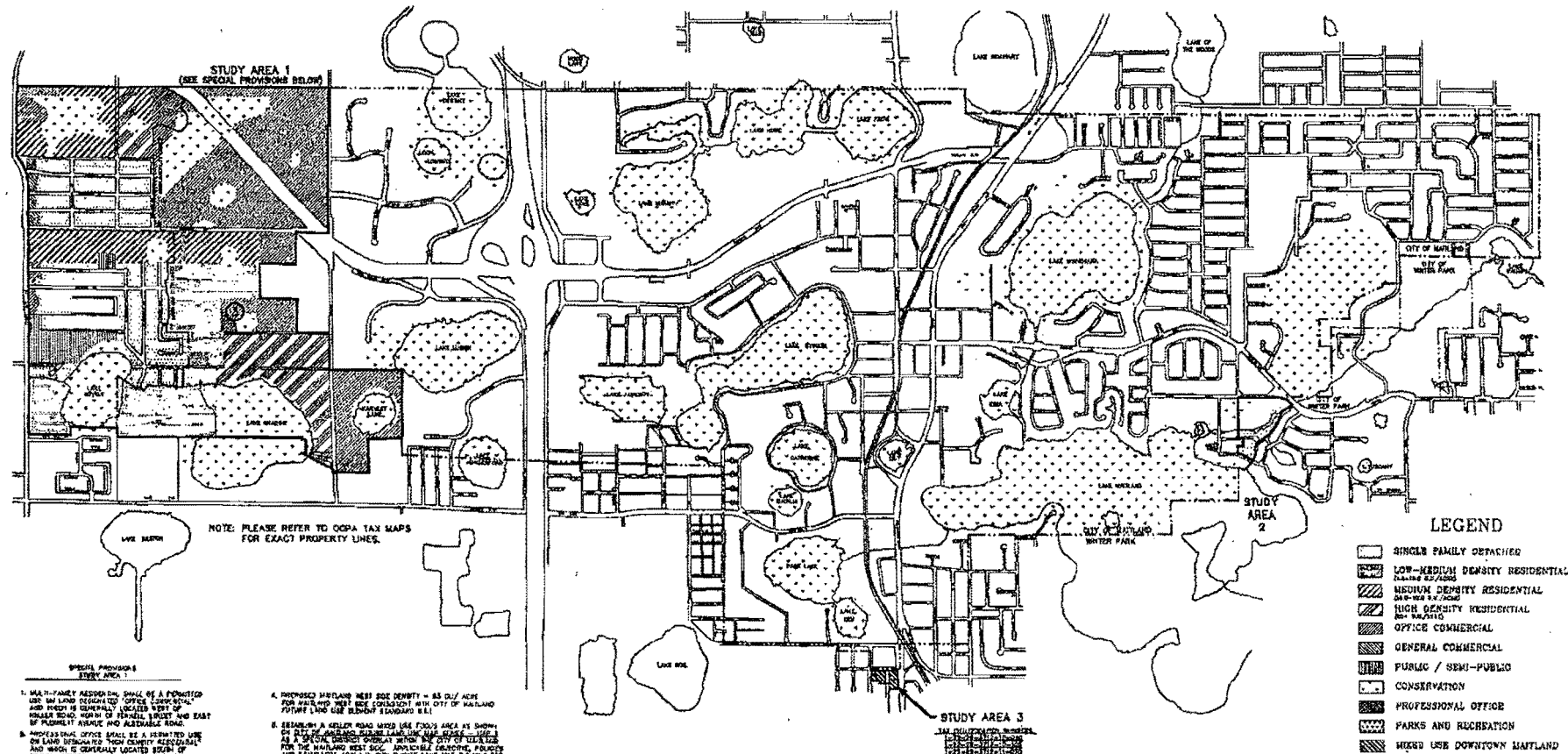
**ATTEST:**

  
Maria T. Waldrop, City Clerk

By:   
Howard Schieferdecker, Mayor

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Exhibit A1  
 Future Land Use Map - Maitland / Orange County Interlocal Agreement - Thirteenth Amendment  
 YEAR 2013  
 FUTURE LAND USE MAP  
 UNINCORPORATED PLANNING AREA



REVISIONS	BY	DATE	REVISION DESCRIPTION	DESIGNED	DRAWN	CHECKED	DATE	DATE	DATE
1. INITIAL DESIGN AND CONSTRUCTION	JCE	1/15/13	REVISION TO INITIAL DESIGN	JCE	JCE	JCE	1/15/13	1/15/13	1/15/13
2. REVISION TO INITIAL DESIGN	JCE	1/15/13	REVISION TO INITIAL DESIGN	JCE	JCE	JCE	1/15/13	1/15/13	1/15/13
3. REVISION TO INITIAL DESIGN	JCE	1/15/13	REVISION TO INITIAL DESIGN	JCE	JCE	JCE	1/15/13	1/15/13	1/15/13
4. REVISION TO INITIAL DESIGN	JCE	1/15/13	REVISION TO INITIAL DESIGN	JCE	JCE	JCE	1/15/13	1/15/13	1/15/13

City of Maitland  
 COMMUNITY DEVELOPMENT DEPARTMENT

DATE: FEB 1997  
 DATE: FEB 1997  
 DATE: FEB 1997

EXHIBIT A1

RESOLUTION NO. 14-2012

**A RESOLUTION OF THE CITY OF MAITLAND, FLORIDA, ADOPTING THE THIRTEENTH AMENDMENT TO THE JOINT PLANNING AREA AGREEMENT BETWEEN THE CITY OF MAITLAND AND ORANGE COUNTY, FLORIDA; AND PROVIDING AN EFFECTIVE DATE.**

WHEREAS, the City Council of Maitland, Florida, has agreed to the Thirteenth Amendment to the Joint Planning Area Agreement between the City and Orange County, Florida; and

WHEREAS, the Thirteenth Amendment is consistent with provisions of the Joint Planning Area Agreement and State Statutes governing this Agreement; and

WHEREAS, it is the determination and decision of the City Council that the Thirteenth Amendment to the Joint Planning Area Agreement between Orange County, Florida, and the City of Maitland is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAITLAND, FLORIDA, that:

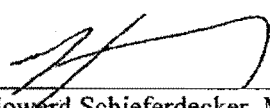
SECTION 1. Each and all of the foregoing recitals are true and are incorporated herein.

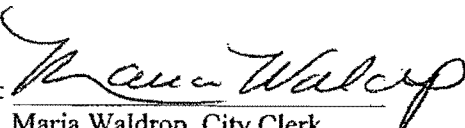
SECTION 2. The City Council hereby adopts the Thirteenth Amendment to the Joint Planning Area Agreement between Orange County, Florida, and the City of Maitland, Florida, attached hereto and incorporated herein by reference.

SECTION 3. This Resolution shall become effective upon adoption.

APPROVED AND ADOPTED by the City Council of the City of Maitland, Florida, on the 10<sup>th</sup> day of September, 2012.

CITY OF MAITLAND, FLORIDA,  
a Florida Municipal Corporation,

By:   
Howard Schieferdecker, Mayor

Attest:   
Maria Waldrop, City Clerk