

# **Orange County Government**

*Orange County Administration Center  
201 S Rosalind Ave.  
Orlando, FL 32802-1393*



## **Clerk's Agenda and Records Report - Final**

**Tuesday, September 12, 2017**

**9:00 AM**

**County Commission Chambers**

**Board of County Commissioners**

Call to Order

Invocation

Pledge of Allegiance

Presentation

Public Comment

## **I. CONSENT AGENDA**

### **A. COUNTY COMPTROLLER**

1. [17-1186](#) Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. (Finance/Accounting)

### **B. COUNTY ADMINISTRATOR**

1. [17-1187](#) Approval of the following nominations for appointment/reappointment by the Greater Orlando Aviation Authority to the Aviation Noise Abatement Committee with terms expiring April 4, 2021: (1) William H. Prather, Jr. for reappointment in the Osceola County representative category; (2) Simon Snyder for reappointment in the at large representative of north Orange County category; (3) Allyn W. Maycumber for appointment in the at large representative of Orange County east of Goldenrod Road category; and (4) Gerald B. Lane for appointment in the City of Orlando representative category. (Agenda Development Office)
2. [17-1188](#) Approval of the Membership and Mission Review Board's recommendations for the following advisory board appointments and reappointments: (Agenda Development Office)
  - A. Children and Family Services Board: Appointment of Justin T. Duff to succeed Dr. Lisa M. King in the at large representative category with a term expiring December 31, 2017.
  - B. Citizens' Review Panel for Human Services: Appointment of Denise M. Hammond in the at large member in training representative category with a term expiring December 31, 2017.
  - C. Community Development Advisory Board: Appointment of Pastor James T. Morris to succeed Esther M. Whitehead in the District 1 representative category with a term expiring June 30, 2019.

D. Industrial Development Authority: Appointment of Paul Michelotti to succeed Michael J. Hart in the at large representative category with a term expiring December 31, 2018.

E. International Drive CRA Advisory Committee: Appointment of Carley Nicholson to succeed Elisabeth J. Mendes in the at large representative category with a term expiring January 1, 2018.

F. Public Works Advisory Board: Reappointment of Marybeth Morin in the transportation engineer representative category and Andrea Jernigan-Gwinn in the development industry representative category and the appointment of Alexis M. Preisser to succeed John Miklos in the general consulting representative category with terms expiring June 30, 2019.

3.     [17-1189](#)     Approval of the FY 2017-2018 non-bargaining pay plan structure adjustments, salary increase implementations plan for all regular, non-bargaining employees, effective October 8, 2017 and implementation of a personal leave sell program. (Human Resources Division)
4.     [17-1190](#)     Approval to pay the first quarter billing for the Orange County Property Appraiser in the amount of \$3,376,245.18. (Office of Management and Budget)
5.     [17-1191](#)     Approval to advance \$2,685,937 to the Orange County Tax Collector in October 2017. This advance is necessary to maintain the financial operation of the office during the month of October 2017. (Office of Management and Budget)
6.     [17-1192](#)     Approval to make monthly draws to the Orange County Supervisor of Elections as follows: For October 2017, the amount of \$2,641,920, to include \$196,148 for the House District 44 Special Election; November 2017 through August 2018 in equal amounts of \$667,029; and September 2018, the amount of \$667,027. (Office of Management and Budget)
7.     [17-1193](#)     Approval to make monthly draws to the Orange County Sheriff's Office as follows: For October 2017, the amount of \$25,442,514; November and December 2017, equal amounts of \$18,989,414; January 2018, the amount of \$37,978,828; February 2018 through July 2018, equal amounts of \$18,989,414; and August 2018, the amount of \$18,989,409. (Office of Management and Budget)
8.     [17-1194](#)     Approval to make quarterly payments to the Orange County Comptroller from the General Fund, Fire Rescue/911, Parks and Recreation, Public Service Tax, Building, Convention Center/Tourist Development Tax, Water Utilities, Solid Waste/Recycle, and Public Works funds for fees beginning

October 2017 through July 2018. (Office of Management and Budget)

9. [17-1195](#) Approval to pay the Clerk of Courts \$140,000 for FY 2017-18 communication expenses. (Office of Management and Budget)
10. [17-1196](#) Approval and execution of Service Funding Agreements between Orange County, Florida and the Seniors First, Inc. (\$95,418), the Orange County Bar Association, Inc. (\$102,228), and the Legal Aid Society of the Orange County Bar Association, Inc. (\$1,017,017) Fiscal Year 2017-2018. (Office of Management and Budget)
11. [17-1197](#) Approval to reimburse expenditures throughout FY 2017-18 for the Orange Blossom Trail Safe Neighborhood Improvement District as approved in the FY 2017-18 budget. (Office of Management and Budget)
12. [17-1198](#) Approval to disburse \$150,000 to the Orange Blossom Trail Development Board by October 6, 2017, for administration in order to maintain normal operations for the first quarter of FY 2017-18. (Office of Management and Budget)
13. [17-1199](#) Approval for the Orange County Sheriff's Office to spend \$2,500 from the FY 2017 Law Enforcement Trust Fund to provide an eligible contribution to the Boy Scouts of America, Central Florida Council. (Office of Management and Budget)
14. [17-1200](#) Approval of budget amendments #17-60, #17-61, and #17-62. (Office of Management and Budget)
15. [17-1201](#) Authorization to pay SunTrust Bank for Letter of Credit Commissions and Fees in the approximate amount of \$31,000. (Risk Management Division)

#### **C. COUNTY ATTORNEY**

1. [17-1202](#) Approval of proposed revisions to Administrative Regulation 2.12.08, titled "Automobile Liability Insurance."

#### **D. ADMINISTRATIVE SERVICES DEPARTMENT**

1. [17-1203](#) Approval to award Invitation for Bids Y17-1057-MV, Clarifier Preventative Maintenance, to the sole responsive and responsible bidder, DPS Equipment Services, Inc. The estimated contract award amount is \$172,560 for a 3-year term. ([Utilities Department Water Reclamation Division] Procurement Division)
2. [17-1204](#) Approval to award Invitation for Bids Y17-1069-MV, Vending Machines at Corrections Department, to the responsive and responsible bidder offering the highest percentage of revenue to the County, Compass Group USA, Inc. by and through its Canteen Vending Services Division for a 5-year

term. The gross revenue estimate is \$200,000 annually with 25.5% payable to the County on commissionable machines. ([Corrections Department Fiscal and Operational Support Division] Procurement Division)

3.     [17-1205](#)     Approval to award Invitation for Bids Y17-1109-DG, Collection Agency Services for Fire Rescue, to the low responsive and responsible bidder, Aargon Agency, Inc. The estimated contract award amount is \$126,222 for a 3-year term. ([Fire Rescue Department Fiscal and Operational Support Division] Procurement Division)
4.     [17-1206](#)     Approval to award Invitation for Bids Y17-634-TA, Grapple Roll Off Truck with Knuckleboom, to the low responsive and responsible bidder, Nextran Truck Centers. The total contract award amount is \$219,064.20. ([Community, Environmental and Development Services Department Parks and Recreation Division] Procurement Division)
5.     [17-1207](#)     Approval to award Invitation for Bids Y17-744-CC, Orange County Fire Rescue-Stations Vehicle Exhaust Removal System (Grant No. EMW-2014-FO-05426), to the low responsive and responsible bidder, Air Mechanical & Service Corp. The total contract award amount is \$1,220,899.80. ([Administrative Services Department Capital Projects Division] Procurement Division)
6.     [17-1208](#)     Approval to award Invitation for Bids Y17-763-PH, Northwest Water Reclamation Facility Reuse Water Storage Improvements, to the low responsive and responsible bidder, Vogel Bros. Building Co. The total contract award amount is \$2,850,000. ([Utilities Department Engineering Division] Procurement Division)
7.     [17-1209](#)     Approval to award Invitation for Bids Y17-770-PH, Pump Station Improvements for 3277R Shady Grove, 3004 Normandy Shores and 3005 Londonderry-Package 14 to the low responsive and responsible bidder, Prime Construction Group, Inc. The total contract award amount is \$1,054,940. ([Utilities Department Engineering Division] Procurement Division)
8.     [17-1210](#)     Approval to purchase from the United States Postal Service Computerized Meter Resetting System (CMRS-PBP), a subsidiary of Pitney Bowes, metered postage for FY 17-18 in the estimated amount of \$849,650: the amount will fluctuate depending on actual usage. ([Administrative Services Department Facilities Management Division] Procurement Division)
9.     [17-1211](#)     Approval of Amendment No. 3, Contract Y16-2006-LC, Human Services Contract, with Coalition for the Homeless of Central Florida, Inc. in the amount of \$200,000 for a revised total of \$396,434.27. ([Family Services Department Citizens' Commission for Children Division] Procurement Division)

10. [17-1212](#) Approval of Amendment No. 4, Contract Y16-4005-LC, Neighborhood Center for Families, with Community Coordinated Care for Children, Inc. in the amount of \$50,000 for a revised total of \$656,200. ([Family Services Department Citizens' Commission for Children Division] Procurement Division)
11. [17-1213](#) Selection of Adsystech, Inc., to provide a Client Management and Monitoring System for Neighborhood Centers for Families, Request for Proposals Y17-113-MG. ([Family Services Department Citizens' Commission for Children Division] Procurement Division)
12. [17-1214](#) Selection of Standard Insurance Company to provide Group Term Life, Long and Short Term Disability, and Accidental Death and Dismemberment for Orange County Request for Proposals Y17-1068-LC. ([Office of Accountability Human Resources Division] Procurement Division)
13. [17-1215](#) Approval and execution of Resolution and authorization to initiate condemnation proceedings for Boggy Creek Rd (Osceola Cnty line to 600' N. of Central Fl Greenway SR 417). District 4. (Real Estate Management Division)
14. [17-1216](#) Approval and execution of Resolution and authorization to initiate condemnation proceedings for Texas Avenue RCA (Oak Ridge Road to Holden Avenue). District 6. (Real Estate Management Division)
15. [17-1217](#) Approval and execution of Resolution, approval of Quitclaim Deed from State of Florida by and through the State of Florida Department of Transportation to Orange County and authorization to disburse funds to pay closing costs and to perform all actions necessary and incidental to closing for Parcel ID# 21-22-30-0000-00-024 (948 N. Semoran Blvd.) District 5. (Real Estate Management Division)
16. [17-1218](#) Approval and execution of First Amendment to Drainage Easement with Joinder and Consent to First Amendment to Drainage Easement by Synovus Bank between Compass Rose Corporation, Rockharbor Residential II, LLC and Orange County and authorization to record instrument for Village F (Seidel Road) RAC. District 1. (Real Estate Management Division)
17. [17-1219](#) Approval and execution of Temporary Construction Easement between Orange County and City of Orlando and authorization to record instrument for Dean Road Extension (University Blvd to Seminole County Line). District 5. (Real Estate Management Division)
18. [17-1220](#) Approval of Purchase Agreement and Temporary Construction Easement between June R. Elliott, sole trustee under the Elliott Family Living Trust,

dated February 8, 1994 and Orange County and authorization to disburse funds to pay purchase price and recording fees and record instrument for East-West Road (S.R. 436 to Dean Road) n/k/a Richard Crotty Parkway. District 5. (Real Estate Management Division)

19. [17-1221](#) Approval of Purchase Agreement and Temporary Construction Easement between Orlando Hanging Moss, LLC and Orange County and authorization to disburse funds to pay purchase price and recording fees and record instrument for East-West Road (S.R. 436 to Dean Road) n/k/a Richard Crotty Parkway. District 5. (Real Estate Management Division)
20. [17-1222](#) Approval of Wall Easement from KB Home Orlando LLC to Orange County and authorization to record instrument for Pump Station 3961 (Stillwater) OCU File #: 79927. District 1. (Real Estate Management Division)
21. [17-1223](#) Approval of Utility Easement from Quest Village, Ltd. to Orange County, Subordination of Encumbrances to Property Rights to Orange County from Florida Housing Finance Corporation and Subordination of Encumbrances to Property Rights to Orange County from JPMorgan Chase Bank, N.A. and authorization to record instruments for Quest Village Site Work Only Permit: B16903467 OCU File #: 88306. District 4. (Real Estate Management Division)

#### **E. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT**

1. [17-1224](#) Approval and execution of Agreement for Proportionate Share Contribution for Road Mitigation Cost Hickory Nut Estates C.R. 545: From South Leg of Loop Road to Schofield Road also known as Karl Kahlert Parkway by and between Horizon West Investment Group, LLC and Orange County for a proportionate share payment in the amount of \$155,920, the amount of which will then be delivered by the County to the Village H Escrow Agent within 180 days. District 1. (Roadway Agreement Committee)

#### **F. FAMILY SERVICES DEPARTMENT**

1. [17-1225](#) Approval and execution of City of Orlando and Orange County, Florida Agreement to Exercise Renewal Option for the continued operation of the Head Start Program at Callahan Neighborhood Center. (Head Start Division)
2. [17-1226](#) Approval and execution of Florida Department of Children and Families Application for a License to operate a Child Care Facility at Taft Head Start. This application is only executed by Orange County. (Head Start Division)

#### **G. FIRE RESCUE DEPARTMENT**



1. [17-1227](#) Approval and execution of State-Funded Grant Agreement Number: 18-CP-11-06-58-01-\_\_ \_\_ by the State of Florida, Division of Emergency Management and Orange County for Fiscal Year 2017-2018 in the amount of \$28,950. There is not a match required. (Office of Emergency Management)
2. [17-1228](#) Approval and execution of Volunteer Florida Citizen Corps Contract Agreement 2017-2018 by and between the Florida Commission on Community Service, doing business as Volunteer Florida and Orange County in the amount of \$7,000. These funds will require a dollar-for-dollar or in-kind match. (Office of Emergency Management)
3. [17-1229](#) Approval and execution of Volunteer Florida CERT Contract Agreement 2017-2018 by and between the Florida Commission on Community Service, doing business as Volunteer Florida and Orange County in the amount \$7,000. These funds will require a dollar-for-dollar or in-kind match. (Office of Emergency Management)

#### **H. HEALTH SERVICES DEPARTMENT**

1. [17-1230](#) Approval and execution of the renewal Paratransit Services License for ChildrenFirst PPEC to provide wheelchair/stretchers service. The term of this license is from September 30, 2017 through September 30, 2019. There is no cost to the County. (EMS Office of the Medical Director)
2. [17-1231](#) Approval and execution of the renewal Paratransit Services License for Unique NEMTS to provide wheelchair/stretchers service. The term of this license is from September 30, 2017 through September 30, 2019. There is no cost to the County. (EMS Office of the Medical Director)

#### **I. PUBLIC WORKS DEPARTMENT**

1. [17-1232](#) Authorization to record the plat of Shoppes of West 192. District 1. (Development Engineering Division)
2. [17-1233](#) Authorization to record the plat of Lake Nona Self Storage. District 4. (Development Engineering Division)

#### **J. UTILITIES DEPARTMENT**

1. [17-1234](#) Approval of funding for the Orange County/City of Orlando Water Conserv II Joint Facilities Annual Target Budget with Woodard & Curran, Inc. The County's share of the estimated project budget is \$4,874,950.63. All Districts. (Water Reclamation Division)

### **II. INFORMATIONAL ITEMS\*\***



**A. COUNTY COMPTROLLER**

1. [17-1235](#) Receipt of the following items to file for the record: (Clerk's Office)
  - a. City of Orlando Ordinance with Exhibit A (Legal Description Form), Exhibit B, and Orlando Sentinel Notice of Proposed Enactment for Ordinance No. 2017-45 entitled: An Ordinance of the City Council of the City of Orlando, Florida, vacating, closing, and abandoning part of Precision Drive, generally located south of International Drive, west of South Kirkman Road; and east of Universal Boulevard, and comprised of 0.727 acres of land, more or less; providing for conditions of abandonment; and further providing for the execution of effecting documents, severability, correction of scrivener's errors, and an effective date.
  - b. Florida Public Service Commission Consummating Order. In re: Petition for approval of renewable energy tariff and standard offer contract, by Florida Power and Light Company.
  - c. Florida Public Service Commission Consummating Order. In re: Petition for approval of revised underground residential distribution tariff, by Duke Energy Florida, LLC.

**III. DISCUSSION AGENDA****A. UTILITIES DEPARTMENT**

1. [17-1236](#) J. D. Power 2017 Water Utility Residential Customer Satisfaction Study. All Districts. (Administration)

**B. ADMINISTRATIVE SERVICES DEPARTMENT**

1. [17-1237](#) Selection of one firm and an alternate to provide Short Term Residential Shelter Program for Adult Victims of Human Trafficking, Request for Proposals Y17-1088-LC, from the following two firms, listed alphabetically:  
  
-Aspire Health Partners, Inc.  
-JV's Foundation Corp.  
  
([Family Services Department Youth and Family Services Division]  
Procurement Division)
2. [17-1238](#) Selection of one firm and two ranked alternates to provide Design Services for Buck Road Bridge Replacement, Request for Proposals Y17-815-CH, from the following five firms, listed alphabetically:

-AVCON, Inc.  
-Dewberry Engineers, Inc.  
-DRMP, Inc.  
-Pegasus Engineering, LLC  
-T.Y. Lin International

([Public Works Department Engineering Division] Procurement Division)

#### **C. OFFICE OF REGIONAL MOBILITY**

1. [17-1239](#) MetroPlan Orlando Board Meeting Briefing. All Districts.

#### **D. COUNTY MAYOR**

1. [17-1240](#) Open Discussion on issues of interest to the Board.

### **IV. WORK SESSION AGENDA**

#### **A. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT**

1. [17-1241](#) Board direction regarding establishment of criteria to allow single family residential districts the ability to raise chicken hens on detached single-family residential home sites. All Districts.
2. [17-1242](#) Impact Fee Studies for Parks, Fire Rescue and Law Enforcement Services. All Districts.

### **V. RECOMMENDATIONS**

1. [17-1243](#) August 17, 2017 Planning and Zoning Commission Recommendations

### **IV. WORK SESSION AGENDA (Continued)**

#### **A. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT**

3. [17-1244](#) Pine Castle Urban Center Code. All Districts. (Planning Division)
4. [17-1245](#) Rural Residential Enclaves Small Area Study. All Districts. (Planning Division)

### **VI. PUBLIC HEARINGS**

1. [17-1048](#) Petition to Vacate  
  
Alton H. Hopkins and Kit L. Hopkins, Petition to Vacate 16-08-023, vacate right-of-way, District 2

**2.     [17-151](#)     Preliminary Subdivision Plan**

Marc Stehli, Poulos & Bennett, LLC, Hickory Nut Estates Planned Development / Hickory Nut Estates Preliminary Subdivision Plan, Case # PSP-16-06-222; District 1 (Continued from March 21, 2017, June 20, 2017, August 1, 2017 and August 22, 2017)

√ **The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.**

**Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <http://www.orangecountyfl.net/visitors/reports/MeetingsReportPage.asp>.**

\* \* \*

Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5517.

Para mayor información en español, por favor llame al (407) 836-3111.

**NOTE:** Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

Copies of Specific Project Expenditure Reports and Relationship Disclosure Forms are not included with agenda items unless there is a listed expenditure or disclosure. Copies of these completed reports and forms may be obtained by contacting the relevant Department/Division Office.