



Interoffice Memorandum

November 1, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

 C.M.

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Terry Devitt, Deputy Director, Orange County Convention Center

SUBJECT: Award of Invitation for Bids Y21-1058-AV, Temporary Labor for
Orange County Convention Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-1058-AV, Temporary Labor for Orange County Convention Center, to the primary bidder Info Way Solutions LLC, in the estimated contract award amount of \$3,715,200 for the base year, the secondary bidder Lyneer Staffing Solutions, LLC, in the estimated contract award amount of \$3,828,350 for the base year, and the tertiary bidder AUE Staffing, Inc., in the estimated contract award amount of \$3,926,450 for the base year. Further request authorization for the Procurement Division to exercise option years one and two for each contract.

PURPOSE:

These contracts will provide temporary staffing for events held at the Convention Center.

FUNDING:

Funding is available in account number 4430-035-0927-3179.

APPROVALS:

The Orange County Convention Center and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness.

Due to the critical need to support multiple shows and events at the Convention Center, it is vital to have multiple vendors available for use to provide temporary labor services. Info Way Solutions LLC, Lyneer Staffing Solutions LLC, and AUE Staffing, Inc. have a satisfactory record of performance and are considered responsible. Prices have been determined reasonable as compared to current contracted pricing. Therefore, award is recommended to Info Way Solutions LLC, Lyneer Staffing Solutions, LLC, and AUE Staffing, Inc.

The bid tabulation is as follows:

Info Way Solutions LLC	Base Year	\$3,715,200
	Option Year 1	\$3,729,000
	Option Year 2	\$3,772,800
	Total Estimated Bid	\$11,217,000

Lyneer Staffing Solutions, LLC	Base Year	\$3,828,350
	Option Year 1	\$3,885,950
	Option Year 2	\$3,943,550
	Total Estimated Bid	\$11,657,850

AUE Staffing, Inc.	Base Year	\$3,926,450
	Option Year 1	\$3,926,450
	Option Year 2	\$4,089,600
	Total Estimated Bid	\$11,942,500



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 25, 2021

TO: Ana Villalona, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y21-1058-AV, Temporary Labor for OCCC

The Business Development Division evaluated the **three bids** submitted for this project. **None of the bidders** were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least seven firms certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson