



Interoffice Memorandum

November 5, 2021

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
407-836-0050

Subject: Award of Invitation for Bids Y21-7027-R2, Fire Station #40 Restroom Renovation

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-7027-R2, Fire Station #40 Restroom Renovation, to the sole responsive and responsible bidder, Café Construction & Development, Inc. in the total contract award amount of \$113,000 inclusive of Additive No. 1.

PROCUREMENT:

Work under this contract consists of reconfiguring and renovation of the existing gang restroom into two individual unisex restrooms each with shower, toilet, and lavatory. Additive No. 1 work consists of finishing the existing women's restroom to become a third unisex restroom. The project is located in District 2.

FUNDING:

Funding is available in account number 1023-034-0772-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids (IFB) and was evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted from Café Construction & Development, Inc. is considered reasonable based on comparison to the engineer's estimate. References provided were satisfactory for this type of work and Café Construction & Development, Inc., has been determined to be responsible. Therefore, award is recommended to Café Construction & Development, Inc.

To ensure an open and competitive process, the IFB was posted on the Orange County website. A query from staff to known potential bidders that declined to participate in this bid opportunity resulted in the following findings:

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MARBEEK Construction Co: Stated they were working on several projects and could not commit to another one.

SA Casey Construction: Stated they were working on another project.

Bid tabulation is as follows:

Bidder	Total Base Bid	Additive No.1	Total Award Amount
Café Construction & Development, Inc.	\$ 90,000	\$23,000	\$113,000

**BUSINESS DEVELOPMENT DIVISION**

October 21, 2021

TO: Rolando Melo, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Bid Evaluation

PROJECT: Y21-7027-R2 / Fire Station #40 Restroom Renovation (Base Bid Plus Additive #1)

The Business Development Division evaluated one bid submitted for this project. The Business Development Division completed an M/WBE Availability Analysis. The scope of services for this project had Minority/Women Business Enterprise availability. As a result, the M/WBE goal is 25%. At the time of bid opening, at least 70 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bidder, submitted by Café Construction & Development, Inc., submitted by Orange County MBE firm Café Construction & Development, Inc., is bidding as a Prime contractor. Therefore, Café Construction & Development, Inc., is required to self-perform no less than 51% of the contract per Sec. 17-321 per the M/WBE Ordinance. In the event this requirement is not achieved, other M/WBE's will have to be included to achieve the 25% M/WBE goal. Café Construction & Development, Inc., reported self-performing 52.61% with 5.52% sub-contractor's participation on attachment C-2. They met the M/WBE participation goal. Please note the following certified M/WBE participation:

MBE-HM	Café Construction & Development, Inc.	\$59,450.00
MBE-HM	M & M Electric	\$6,240.00
Total MWBE Participation		\$65,690.00 (58.13%)

Our evaluation of this bid was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidder's compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown.

cc: Sheena Ferguson, Manager, Business Development Division

BID COMPARISON									
Y21-7027-R2 / Fire Station #40 Restroom Renovation (Base Bid Plus Additive #1)									
Rank	Bidder	Bid Amount	Prime MWBE \$'s in the Bid	Sub-contractor M/WBE \$'s in Bid	% Prime MWBE self- performing (Goal 51%)	% Sub- contractor M/WBE (Goal 25%)	Total MWBE %	GFE	EEO % M / W
Low Bid	Café Construction & Development, Inc.	\$113,000.00	\$59,450.00	\$6,240.00	52.61%	5.52%	58.13%	N/A	50 / 0 %