



Interoffice Memorandum

November 12, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager.
Procurement Division

CONTACT: Terry Olson, Administrator, Arts and Cultural Affairs Office

(407) 836-5546

SUBJECT: Approval of Contract Y22-2403, Revenue Recovery Assistance,
Federal Subrecipient Agreement

ACTION REQUESTED:

Approval of Contract Y22-2403, Revenue Recovery Assistance, Federal Subrecipient Agreement, with Dr. Phillips Center for the Performing Arts, Inc., in the not-to-exceed amount of \$500,000. Request delegation of authority to the Procurement Division Manager or designee to execute such Federal Subrecipient Agreement on a form approved by the County Attorney's Office and the Risk Management Division.

PURPOSE:

This subaward is issued from the American Rescue Plan Act of 2021 ("ARPA") Coronavirus Local Fiscal Recovery Fund (the "**Recovery Fund**") allocation received by the County on May 18, 2021.

As the County's Subrecipient, Dr. Phillips Center for the Performing Arts, Inc., shall verify its exact loss of revenue due to COVID-19 and the County will provide funding for that loss up to \$500,000 total in order to support the Subrecipient's return to full capacity and assist with recovery for the losses in revenue caused by COVID-19.

DISCUSSION:

The Dr. Phillips Center for the Performing Arts, Inc., the largest non-profit cultural institution located in Orange County shut down in March of 2020 due to COVID-19 and only ran on limited capacity for the remainder of that year and into 2021. While the Dr. Phillips Center for the Performing Arts, Inc. is now running at full capacity, its time of closure and limited operations led to substantial revenue losses.

The Subaward funds disbursed through this Agreement will be used to provide the Dr. Phillips Performing Arts Center, Inc. with a small portion of their total revenue losses to support their return to full capacity and help them make up for the losses in revenues caused by COVID-19.

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and Exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.