



## Interoffice Memorandum

**DATE:** August 22, 2022

**TO:** Katie A. Smith, Deputy Clerk of the  
Board of County Commissioners,  
County Comptroller's Office

**THROUGH:** Cheryl Gillespie, Supervisor,  
Agenda Development Office

**FROM:** Alberto A. Vargas, MArch., Manager,  
Planning Division

**CONTACT PERSON:** **Jason H. Sorensen, Chief Planner**  
**Current Planning Section**  
**Planning Division**  
**(407) 836-5602 or Jason.Sorensen@ocfl.net**

**SUBJECT:** Request for Board of County Commissioners  
(BCC) Public Hearing

---

Applicant: Jason Mahoney, NV5, Inc.

Case Information: Grassmere Reserve Planned Development / Land  
Use Plan (PD / LUP) – Case # CDR-22-03-109

Type of Hearing: Substantial Change

Commission District: 2

General Location: North side of N. Orange Blossom Trail, east of  
Junction Road, and west of Cayman Circle.

BCC Public Hearing  
Required by: Orange County Code, Chapter 38, Article VIII,  
Division 1, Section 38-1207

**Clerk's Advertising  
Requirements:**

(1) At least 15 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 10 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

**Spanish Contact Person:**

IF YOU HAVE ANY QUESTIONS REGARDING THIS NOTICE, CONTACT THE ORANGE COUNTY PLANNING DIVISION: Front Desk, 407-836-8181

PARA MÁS INFORMACIÓN, REFERENTE A ESTE AVISO PARA UNA AUDENCIA PUBLICA SOBRE UNA PROPIEDAD EN SU AREA/VECINDAD, FAVOR COMUNICARSE CON LA DIVISIÓN DE PLANIFICACION, AL NUMERO, 407-836-8181

**Advertising Language:**

A PD substantial change to revise the allowable density to two (2) dwelling units per acre; reduce the minimum lot size from 70 feet to 50 feet; reduce the minimum lot side setback from 10 feet to 5 feet, and increase the required residential open space to 70 percent.

**Material Provided:**

- (1) Names and last known addresses of property owners within 300 feet and beyond (*via email from Fiscal and Operational Support Division*); and
- (2) Location map (*to be mailed to property owners*).

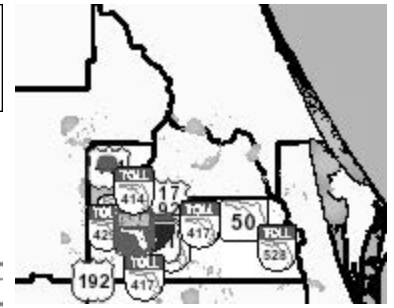
**Special instructions to the Clerk:**

Please place this request on the next available BCC agenda. Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.



Attachment (location map)

c: Chris R. Testerman, AICP, Deputy County Administrator  
Jon V. Weiss, Director, Planning, Environmental, and Development Services  
Department

# CDR22-03-109 Location Map



## Legend

-  Parcel Outline
-  Roads Base

For questions regarding this map, please call the Planning Division at 407-836-5600.

1: 16,000



0.5 0 0.25 0.5 Miles

NAD\_1983\_StatePlane\_Florida\_East\_FIPS\_0901\_Feet  
Orange County, FL BCC

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

## Notes