




Interoffice Memorandum

July 29, 2022

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,  
Procurement Division

CONTACT: Bryan Lucas, Manager II, Fleet Management Division  
(407) 836-8202

SUBJECT: Approval of Amendment No. 6, Contract Y17-1070, Motor Fuels Transport Deliveries

ACTION REQUESTED:

Approval of Amendment No. 6, Contract Y17-1070, Motor Fuel Transport Deliveries, with Petroleum Traders Corporation, in the amount of \$2,550,000, for a revised total contract amount of \$12,387,410.

PROCUREMENT:

This amendment will extend the contract term for the period of October 21, 2022 through January 20, 2023 and provide additional funding to meet projected needs based on the County's usage to date while a new procurement is awarded.

FUNDING:

Funding is available in account numbers 5530-043-2035-4180, 5530-043-2035-4185, 5530-043 2035-4186, and 5530-043-2035-4187.

APPROVALS:

The Fleet Management Division concurs with this recommendation.

REMARKS:

On July 11, 2017, the Board authorized award of Contract Y17-1070 to Petroleum Traders Corporation, in the estimated amount of \$9,837,410 for a one-year term, with four additional one-year renewal terms. The Procurement Division is projecting to issue the re-solicitation by mid-August.

Previous amendments to the contract are as follows:

Amendment No. 1: Renewed the contract for one year from July 21, 2018 through July 20, 2019.

- Amendment No. 2: Renewed the contract for one year from July 21, 2019 through July 20, 2020.
- Amendment No. 3: Renewed the contract for one year from July 21, 2020 through July 20, 2021.
- Amendment No. 4: Renewed the contract for one year from July 21, 2021 through July 20, 2022.
- Amendment No. 5: Extended the contract for three months from July 21, 2022 through October 20, 2022.