Interoffice Memorandum



DATE:	August 25, 2022
TO:	Katie A. Smith, Deputy Clerk of the Board of County Commissioners, County Comptroller's Office
THROUGH:	Cheryl Gillespie, Supervisor, Agenda Development Office
FROM:	Lisette M. Egipciaco, Senior Development Coordinator Planning Division
CONTACT PERSON(S):	Lisette M. Egipciaco, Senior Development Coordinator Planning Division 407-836-5684 <u>Lisette.egipciaco@ocfl.net</u>
SUBJECT:	Request for Board of County Commissioners Public Hearing
Project Name:	Neoteric at Dr. Phillips Preliminary Subdivision Plan Case # PSP-21-02-046
Type of Hearing:	Preliminary Subdivision Plan
Applicant(s):	Gregory Crawford Florida Engineering Group 5127 South Orange Avenue, Suite 200 Orlando, Florida 32809
Commission District:	1
General Location:	North of Conroy Windermere Road / West of South Hiawassee Road
Parcel ID #(s)	
	11-23-28-0000-00-027, 11-23-28-0000-00-028

Use: 16 Single-Family Residential Dwelling Units

Size / Acreage: 8.19 gross acres

BCC Public Hearing Required by:

Orange County Code, Chapter 34, Article III, Section 34-69 and Chapter 30, Article III, Section 30-89

Clerk's Advertising Requirements:

(1) At least 7 days before the BCC public hearing date, publish an advertisement in the Legal Notices section of *The Orlando Sentinel* describing the particular request, the general location of the subject property, and the date, time, and place when the BCC public hearing will be held;

and

(2) At least 7 days before the BCC public hearing date, send notices of BCC public hearing by U.S. mail to owners of property within 300 feet of the subject property and beyond.

Spanish Contact Person: Para más información referente a esta vista pública, favor de comunicarse con la División de Planificación (Planning Division) al número 407-836-8181.

Advertising Language:

This Preliminary Subdivision Plan (PSP) is a request to subdivide 8.19 acres in order to construct 16 single-family residential dwelling units; District 1; North of Conroy Windermere Road / West of South Hiawassee Road.

Material Provided:

- (1) Names and last known addresses of property owners (*via email from Fiscal and Operational Support Division*);
- (2) Location map (to be mailed to property owners)

Special Instructions to Clerk (if any):

Unless stated otherwise, the public hearing should be advertised to begin at 2:00 p.m., or as soon thereafter as the matter may be heard.

Please notify Lisette Egipciaco of the scheduled date and time. The Planning Division will notify the applicant.

Attachments (location map and site plan sheet)

For questions regarding this map, please call the Planning Division at 407-836-5600.

PSP-21-02-046



