



Interoffice Memorandum

CAPITAL PROJECTS ITEM 2

DATE: August 10, 2022

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

THROUGH: Anne Kulikowski, Director
Administrative Services Department

A handwritten signature in black ink, appearing to read "Anne Kulikowski".

FROM: Sara Flynn-Kramer, Manager
Capital Projects Division

A handwritten signature in black ink, appearing to read "Sara Flynn-Kramer".

CONTACT PERSON: Sara Flynn-Kramer, Manager

DIVISION: Capital Projects
Phone: 407-836-0048

ACTION REQUESTED: Approval of Change Order No 4, Contract Number Y19-806, Corrections Buildings D, E, F Mechanical and Fire Protection Upgrades, with TLC Engineering Solutions Inc in the amount of \$45,317.71, for a revised lump sum contract amount of \$1,045,317.12. District 6.

PROJECT: Corrections Buildings D, E, F Mechanical and Fire Protection Upgrades

PURPOSE: To provide funding for additional design services to complete the capital improvements.

BUDGET: Accounting Line No.: 1023-043-1756

JUSTIFICATION/DISCUSSION:

This project was designed and permitted under the old code and the permit can no longer be extended. This work involves updating these plans to meet the current code and repackaging the updated permit plans to allow for bidding the project in phases by building.

PREVIOUS ACTIONS TO THIS CONTRACT:

The Contract award was approved on March 26, 2019.

Original Contract dated December 18, 2019	Lump sum amount - \$	885,000.00
Change Order No. 1 dated November 9, 2020 Final design to include the remaining park elements	Lump sum amount - \$	19,005.82
Change Order No. 2 dated May 13, 2021 Update the Rational Analysis report to meet the new code	Lump sum amount - \$	46,404.29
Change Order No. 3 dated September 10, 2021 Update the plans into phases as directed	Lump sum amount - \$	49,589.30
Proposed Change Order No. 4 Update the plans to meet the current code and repackaging the permit set for bidding by building	Lump sum amount - \$	45,317.71
Proposed Final Contract Amount		\$ 1,045,317.12

cc: *Administrative Services Department*
Procurement Division
Capital Projects Division
Corrections Department



BCC Mtg. Date: August 30, 2022

**ORANGE COUNTY PROCUREMENT DIVISION
CHANGE ORDER REQUEST FORM**

REQUEST DATE	BUDGET FY	GRANT FUNDING
08/02/22	21/22	<input checked="" type="checkbox"/> N/A <input type="checkbox"/> THIS REQUEST COMPLIES WITH COST PRINCIPLES

DEPARTMENT/DIVISION	CONTACT NAME	CONTACT PHONE	BUYER/PA/CA NAME
Administrative Services / Capital Projects	Jose Canas	407-836-0081	

VENDOR	CHANGE ORDER NO.	DOCUMENT NO. (ATTACH FIRST PAGE)	TYPE	CONTRACT NUMBER	<input type="checkbox"/> CANCEL ENTIRE PO/DO	<input type="checkbox"/> DO NOT MAIL VENDOR COPY
TLC ENGINEERING SOLUTIONS INC	4	C19806	POOC	Y19-806		

INCREASE, DECREASE OR DELETE COMMODITY LINE

CMDTY. LINE NO.	ACTION	PREVIOUS LINE DOLLAR AMOUNT	NEW LINE DOLLAR AMOUNT	COMMODITY LINE DESCRIPTION/COMMENTS	NET DOLLAR CHANGE
1	Increase Quantity				
	FROM 899999.41	\$ 999,999.41	\$ 1,045,317.12	Project: Corrections Buildings D, E, F Mechanical and Fire Protection Upgrades	\$ 45,317.71
	TO 1045317.12				
	Select Action				\$ 0.00
	FROM				
	TO				
	Select Action				\$ 0.00
	FROM				
	TO				

ADD COMMODITY LINE

CMDTY. LINE NO.	CMDTY. CODE	DESCRIPTION	QTY.	UNIT OF MEAS.	UNIT COST	ACCOUNTING LINE	CHANGE
		FOR D.O. YOU MUST SPECIFY AN MA LINE					\$ 0.00
		MA LINE					\$ 0.00
							\$ 0.00

FUNDING: ACCOUNTING LINE OR REPORTING CODE CHANGE

CMDTY. LINE NO.	ACCTG. LINE NO.	FROM AMOUNT	TO AMOUNT	FROM ACCOUNTING LINE	TO ACCOUNTING LINE	FROM REPORTING CODE	TO REPORTING CODE

ENCUMBERED/DE-ENCUMBERED (REQUIRED FOR ALL TRANSACTIONS)

ORIGINAL PO/DO AMT.	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	DOCUMENT TOTAL AFTER THIS C/O	OTHER CHANGES:
\$ 400,000.00	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 599,999.41	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 45,317.71	\$ 1,045,317.12	DESCRIBE
				No Additional Time.
CONTRACT AMOUNT	NET DOLLARS PREVIOUS C/O	NET DOLLARS FOR THIS C/O	CONTRACT TOTAL AFTER THIS C/O	
AWARD AMOUNT	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 114,999.41	<input checked="" type="checkbox"/> ADD <input type="checkbox"/> SUBTRACT \$ 45,317.71	\$ 1,045,317.12	
\$ 885,000.00				

JUSTIFICATION (REQUIRED FOR ALL TRANSACTIONS)

Revise plans and specifications to current 2020 codes. (BCC District 6)

By signing this agreement, the Contractor hereby releases the County, its agents and employees from any and all liabilities under this contract for further equitable adjustments and/or claims associated with this change order.

VENDOR/ CONTRACTOR AUTHORIZATION

DEPARTMENT APPROVAL SIGNATURE

Wayne E. Allen
[Signature]

DATE: 8/12/2022

DATE: 8/19/22

OFFICIAL PROCUREMENT DIVISION USE ONLY

PROCUREMENT APPROVAL:

DATE:

ADD THE FOLLOWING TEXT TO PO/DO:

TRACK CHANGES: ☐ YES ☐ NO

CHANGE AWARD AMOUNT TO :