



August 26, 2022

To: Mayor Jerry L. Demings
-AND-
County Commissioners

From: 

Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II,
Procurement Division

Contact: Sara Flynn-Kramer, Manager II, Capital Projects Division
407-836-0048

Subject: Award of Invitation for Bids Y22-7001-CR, Michigan Campus Medical
Examiner's Security Upgrades

ACTION REQUESTED:

Approval to award Invitation for Bids Y22-7001-CR, Michigan Campus Medical Examiner's Security Upgrades, to the low responsive and responsible bidder, CORE Engineering & Construction Inc., in the total contract award amount of \$160,940.

PROCUREMENT:

Work under this contract will consist of security upgrades of the medical examiner's administration building entrance. The project is located in District 3.

FUNDING:

Funding is available in account number 0001-060-2530-3810.

APPROVALS:

The Capital Projects and Business Development Divisions concur with this recommendation. REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness and responsibility. CORE Engineering & Construction Inc. has a satisfactory record of performance for this type of work and has been determined to be responsible. Therefore, award is recommended to CORE Engineering & Construction Inc.

Bid tabulation is as follows:

<u>Bidder:</u>	<u>Total Bid:</u>
CORE Engineering & Construction Inc.	\$160,940
S.A. Casey Construction	\$195,200



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

September 1, 2022

TO: Cassandra Reyes, Contracting Agent
Procurement Division

FROM: Princess Clarke, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **Y22-7001-CR/ Michigan Campus Medical Examiner's Security Upgrades**

The Business Development Division evaluated the two bids submitted for this project. The scope of services for this project had limited Minority/Women Business Enterprise availability. As a result, the M/WBE goal is 6%. At the time of bid opening, at least 51 M/WBE firms were certified to provide the scope of services at the subcontract level.

The apparent low bid, submitted by CORE Engineering & Construction, Inc., reported 6.11% in M/WBE participation in their bid. The M/WBE goal was met. Letters of intent were not received from the low bidder for the M/WBE subcontractor listed. Please note the following certified M/WBE participation:

MBE-AFAM	Leonard Bell Painting, Inc.	\$4,827.50
MBE-AFAM	Prime Electrical Services, Inc.	\$5,000.00
Total M/WBE Participation		\$9,827.50 (6.11%)

The apparent second low bid, submitted by S. A. Casey Construction, reported 6.15% in M/WBE participation in their bid. The M/WBE goal was met. Please note the following certified M/WBE participation:

MBE-HM	D'Novo Services, LLC.	\$12,000
Total M/WBE Participation		\$12,000 (6.15%)

Our evaluation of these bids was based on the participation listed on the subcontractor/supplier page. Attached is a spreadsheet reconciling the bidders' compliance with the Invitation for Bid's M/WBE requirements, including the percentage breakdown for all bidders and a comparison of the relative bids versus participation percentages.

In the event the lowest bidder is not the recommended bidder, then letters of intent must be obtained from the recommended bidder two business days after being contacted.

cc: Sheena Ferguson, Manager, Business Development Division

VaSantha Raysor, BDD Administrator

BID COMPARISON**Y22-7001 / Michigan Campus medical Examiner's Security Upgrades**

Rank	Bidder	Bid Amount	M/WBE \$'s in Bid	% M/WBE (Goal 6%)	GFE	EEO % M / W
Low Bid	CORE Engineering & Construction, Inc.	\$160,940.00	\$9,827.50	6.11%	N/A	0 / 8 %
2nd Low	S. A. Casey Construction	\$195,200.00	\$12,000.00	6.15%	N/A	0 / 10%